

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, July 10, 2012

The Jefferson County Highway Committee met on Tuesday, July 10, 2012, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Glen Borland; Al Counsell

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department
Brian Udovich, Highway Department
Erik Coonen, Highway Department
Gary Petre, County Administrator
John Molinaro, County Board Chairman
Continuum Architects & Planners, Milwaukee
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the May 30, 2012 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Borland to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

CTH "E" (CTH "P" – CTH "F") – Rehabilitation, Pulverize, Pave

Widening and drainage work started in April

Update – Rehabilitation and binder paving complete

CTH "SC" (STH 16 – CTH "CW") – Construction, Pave

Material and prep work started, major work to begin in May

Update – Construction work is in progress on south half of highway

CTH "B" (Rock Lake Road – CTH "V") – Mill, Pave

Small project will be completed in early May

Update – Project is complete

CTH "A" (CTH "S" – Lake Mills) – Major Culvert, Pulverize, Pave

Summer/Fall project

CTH "C" (Evenson Road – CTH A) – Design, Construction

Survey and design work in process

- **General Maintenance**

Crews have fixed several pavement buckles in the last few weeks

Crews are completing guardrail/bridge repairs at various locations

Crews are working on sign installation work for county, state, and town roads

- **Winter Maintenance**

- **Office/Shop**

2011 Financial/Annual Report was complete

Shop employees are working on the set-up of the new tri-axle trucks

OLD BUSINESS

NONE

NEW BUSINESS

9a. Discuss Highway Facility site locations

Commissioner Kern discussed information received from the Infrastructure Committee regarding the old Countryside site. The site has a current interested buyer, and there is an offer pending. No Motion.

9b. Review 2013 bridge aid petitions

Commissioner Kern reviewed the bridge aids for the 2013 budget, and answered Committee questions.

It was moved by Mr. Borland and seconded by Mr. Jaeckel to approve the bridge aids and to put the amount of \$54,924.74 into the budget to pay the County portion in 2013.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

9c. Review 2011 annual financial report

Commissioner Kern handed out the 2011 annual financial report to the Committee. He discussed equipment operations and compared the \$890,000.00 revenue generated in 2003-2004 to the \$2 million that was generated in 2010-2011. He stated that in the 2010-2011 time period more work has been completed and billed than in the 2003-2004 period for state, town, and other entities. The Commissioner answered questions from the Committee. No Motion.

9d. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations with the Committee regarding current operations, including highway "SC". The Lake Mills site is moving forward in regards to the salt shed. A preconstruction meeting is set for later this month. Mr. Jaeckel stated concerns regarding CTH "N", one mile South of Hwy 106. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	06/12/12	\$ 602,605.92
BILLS:	06/21/12	\$ 608,333.04
BILLS:	07/10/12	\$ 269,822.20
COMMITTEE:	MAY	<u>737.10</u>
TOTALS:		\$ 1,481,498.26

It was moved by Mr. Counsell and seconded by Mr. Borland that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Jaeckel, Borland, Counsell
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

The next Highway Committee meeting will be Tuesday, August 7 at the Jefferson County Highway Department.

Motion by Mr. Counsell and seconded by Mr. Jaeckel to adjourn at 8:50 a.m.

Carried by the following roll call:

- AYES: Buchanan, Jaeckel, Borland, Counsell
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

Approval: _____

 Al Counsell, Secretary