

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, August 7, 2012

The Jefferson County Highway Committee met on Tuesday, August 7, 2012, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Glen Borland; Al Counsell

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department
Erik Coonen, Highway Department
Gary Petre, County Administrator
Phil Ristow, Corporation Counsel
John Molinaro, County Board Chairman
Walt Christensen, County Board Supervisor
Ed Morse, County Board Supervisor
Don Reese, County Board Supervisor
Russell Kutz, County Board Supervisor
Greg David, County Board Supervisor
Karyn Spory, Daily Union
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the July 10, 2012 Highway meeting, having been distributed in advance, it was moved by Mr. Borland and seconded by Mr. Jaeckel to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- Supervisor Reese, thanked the Highway Department for the timeliness and good work done in the Town of Farmington – very happy!
- He also commented on public concern for CTH “P”

HIGHWAY COMMISSIONER’S REPORT:

- **Project/Construction Work**

CTH “E” (CTH “P” – CTH “F”) – Rehabilitation, Pulverize, Pave

Widening and drainage work started in April

Update – Rehabilitation and binder paving complete

CTH “SC” (STH 16 – CTH “CW”) – Construction, Pave

Material and prep work started, major work to begin in May

Update – Construction is completed on the south half of the project, starting construction work on north section

CTH “B” (Rock Lake Road – CTH “V”) – Mill, Pave

Small project will be completed in early May

Update – Project is complete

CTH “A” (CTH “S” – Lake Mills) – Major Culvert, Pulverize, Pave

Summer/Fall project

Update – Design work on culvert, work will start on the south end in August

CTH “C” (Evenson Road – CTH A) – Design, Construction

Survey and design work in process

Update – Design work should be completed in the next month

- **General Maintenance**

Crews have fixed several pavement buckles in the last few weeks

Crews are completing guardrail/bridge repairs at various locations

Crews are working on sign installation work for county, state, and town roads

- **Winter Maintenance**

- **Office/Shop**

Inventory of county culverts is in progress

Shop employees are working on the set-up of the new tri-axle trucks

OLD BUSINESS

NONE

NEW BUSINESS

9a. Discuss speed zone request and petition for CTH J (STH 26 bypass-Jefferson City Limits)

Commissioner Kern discussed a speed limit reduction request and petition received from Janet Stehling and residents along CTH "J". A speed reduction in the area from Collins Road to the bypass was reviewed a few years ago by the Highway Committee and no action was taken at the time due to the fact that the bypass was not complete at that time. Commissioner Kern and Highway staff feels that the speed limit should be lowered in this area. There will be future construction work done in this area and may need to be reviewed again in the future, but Commissioner Kern stated that we need to look at the current situation now.

It was moved by Mr. Borland and seconded by Mr. Jaeckel to lower the speed limit to 35 mph from Collins Road out to the bypass and then increase to 45 mph from that point to STH 89. A discussion with the City of Jefferson will take place regarding this change. There will be sign flagging when the change occurs to help make the traveling public aware. A resolution will be forwarded to County Board in September or October.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

9b. Discussion and possible action on a resolution authorizing that an offer be submitted on the purchase of the old Countryside Home property

Mr. Ristow handed out and discussed a draft Resolution to purchase the old Countryside property. Commissioner Kern discussed the Barrientos report and the challenges with elevations and how entrances would be placed as well as where the buildings would be placed. Truck traffic flow was also discussed. Supervisor David had handouts regarding old Countryside use for the Highway Shop.

It was moved by Mr. Jaeckel and seconded by Mr. Counsell to recommend the Resolution presented by Mr. Ristow and move it forward to the Infrastructure Committee.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

9c. Discuss design and future budget needs for the Lake Mills and Concord satellite facility sites

Commissioner Kern stated that WisDOT just started on the I-94 and STH 89 project. Our salt shed will be included in this project, and should be complete in October. Permit and rezoning issues will be worked on now with the City of Lake Mills and Barrientos. Commissioner Kern is looking at the budget to build a shed in this area in 2013. Commissioner Kern also talked about a site north of Jefferson County in Dodge County and the possibility of running one of our trucks out of that facility. Discussion with WisDOT on Concord and Jefferson sites as well. No Motion

9d. Review 2013 road aid petitions

The road aid petitions will be on next month's agenda. No Discussion.

9e. Discuss 2013 Highway Department Budget

Commissioner Kern discussed the Highway Department Budget with the Committee. He stated that General Maintenance is similar to prior years; Winter Maintenance was increased by approximately \$50,000 for salt prices; overall the budget reflects a tax levy of \$5,845,949 or a \$326,031 (5.3%) decrease from the 2012 adopted budget. The 2013 budget includes four construction/paving projects that will total approximately 10.8 miles, and two highway design projects. No Motion.

9f. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations with the Committee regarding current operations, including highway "SC". No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	07/25/12	\$ 149,596.27
BILLS:	08/07/12	\$ 165,693.75
TOTALS:		\$ 315,290.02

It was moved by Mr. Jaeckel and seconded by Mr. Borland that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

The next Highway Committee meeting will be Tuesday, September 4 at the Jefferson County Highway Department.

Motion by Mr. Jaeckel and seconded by Mr. Borland to adjourn at 9:28 a.m.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

Approval: _____

Al Counsell, Secretary