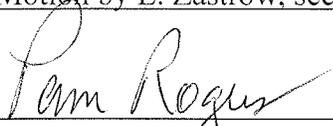


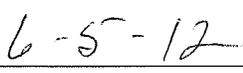
Item #7

**HUMAN RESOURCES COMMITTEE
MEETING MINUTES
April 17, 2012 @ 8:30am
Jefferson County Courthouse, Room 112**

1. Call to Order. Meeting called to order at 8:30am by J. Braugher.
2. Roll Call. Present: J. Braugher, C. Peterson and L. Zastrow. Quorum established. Absent/Excused: M. Delany, D. Schultz. Also Present: G. Petre, T. Palm, J. Molinaro, S. Scheibel, J. Garity, T. Heinz, K. Bucholz, L. Anderson, E. Sadlowski, R. Welsch, P. Ristow.
3. Certification of compliance with the Open Meetings Law. Verification of notice of meeting by G. Petre.
4. Review of Agenda. No changes noted on the agenda.
5. Citizen Comments. None.
6. Approval of minutes. Motion by L. Zastrow, second by C. Peterson, to approve the March 6, 2012 minutes, as presented. Motion carried 3:0.
7. Communications. None.
8. Human Resources Director reviewed three retirements in the first quarter of 2012, to be presented at County Board.
9. Motion by L. Zastrow, second by C. Peterson, to convene into closed session pursuant to Wisconsin State Statues Section 19.85 (1)(b) and 19.85(1)(f), consideration of employee discipline, and consideration of employee(s) specific medical history as it relates to a leave of absence request. All members present, L. Zastrow, J. Braugher, C. Peterson responding "Aye". Moved into closed session at 8:33am.
Note: Also in closed session during the presentation, including written stipulation regarding employee discipline were HR Committee members, J. Molinaro, T. Palm, G. Petre, S. Scheibel (advising the Committee), E. Sadlowski (representing the grievant), P. Ristow (representing management), the grievant and three additional employees authorized by the grievant. Only Committee members, J. Molinaro and S. Scheibel remained for discussion of the grievance from 9:28am – 9:45am.
10. Motion by L. Zastrow, second by C. Peterson, to reconvene into open session. All members present, L. Zastrow, J. Braugher, C. Peterson responding "Aye". Reconvened into open session at 9:45am.
 - a. Motion by L. Zastrow, second by C. Peterson, to uphold G. Petre's decision to deny the grievance based on appeal timelines not adhered to per ordinance. Motion carried 3:0.
 - b. Motion by C. Peterson, second by L. Zastrow, to deny a request to extend a leave of absence for another 6 months (in addition to the one-year already granted.) Motion carried 3:0.
 - c. Motion by C. Peterson, second by L. Zastrow, to approve a leave of absence request through June 30, 2012, and up to one year (September 21, 2012) if needed and proper documentation is provided. Motion carried 3:0.
11. Next meeting scheduled at 8:30am on Tuesday, May 22, 2012 to include interview and selection of a firm to complete a classification and compensation study.
12. Motion by L. Zastrow, second by C. Peterson, to adjourn. Meeting adjourned at 9:52am.



Human Resources Committee Secretary



Date