

**Jefferson County Board
Committee Minutes**
March 21, 2012
Infrastructure Committee

1. Call to order

Meeting called to order by Supervisor Reese at 10:30 a.m.

2. Roll call of Committee Members

Richard Jones, Donald Reese, Jim Schroeder, and Rick Kuhlman. Mary Delany – Excused.

Others Present: Gary Petre – County Administrator; Tammie Jaeger – Administrative Assistant-Confidential; Phil Ristow – Corporation Counsel; Chief Deputy Jeff Parker; Captain Jerry Haferman; Sgt. Sharee Behm; John Molinaro – County Board Chairman; Karyn Spory, Reporter – Jefferson Daily Union; Bill Kern – Highway Commissioner.

3. Certification of compliance with the Open Meetings Law

The County Administrator reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

Items 11 and 12 were moved to accommodate staff from the Sheriff's Office.

5. Public Comment

None

6. Approval of the February 8, 2012 Infrastructure Committee meeting minutes

Motion made by Supervisor Kuhlman; Second by Supervisor Schroeder to approve the February 8, 2012 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried).

7. Communications

- Email and Proposal from Bray Architects
- Draft Jefferson County Weapons Policy

8. Discussion and possible action on Highway Facility Project

Information from Bray Architects regarding their proposal to proceed was provided to the committee for their review. The Committee would like the language in Resolution No. 84 addressing tasks and timeline added to their proposal.

Motion made by Supervisor Reese; Second by Supervisor Jones to approve the proposal from Bray Architects to complete this work with the addition of language from Resolution No. 84 regarding tasks and timeline. Ayes-All (Motion Carried)

Discussion and possible action on wireless internet service at the Health Department and the Workforce Development meeting rooms

Gary Petre explained that staff is still gathering information for this project. The Committee postponed this item until more information is available. No action taken.

9. Discussion and possible action on the Courthouse bathroom remodeling projects

Gary Petre told the committee that Central Services staff is working on lowering the cost of the project by looking into other options for wall coverings. The Committee will discuss this at their next meeting when more information is available. No action taken.

10. Discussion and possible action on an amendment to the County's Grounds Use Policy addressing public gatherings

Gary Petre explained that "Sticks used to hold signs will not be allowed in any building." was added to the policy.

Motion made by Supervisor Kuhlman; Second by Supervisor Jones to approve the change stating that sticks are not allowed in any buildings. Ayes-All (Motion Carried)

11. Discussion and possible action on amendments to the County Weapons Policy

Phil Ristow provided a draft of amendments to the County Weapons Policy for the committee to review.

Motion made by Supervisor Schroeder; Second by Supervisor Jones to support the County Weapons Policy as amended with the addition of air guns and forward a resolution to the County Board for their consideration. Ayes-All (Motion Carried).

Chief Parker informed the committee that the Sheriff's Office does not support county staff bringing OC into the building for personal protection. Duress buttons have been placed in all of the offices to be used in those types of situations.

Gary Petre will share this information with department heads including the Sheriff's Office offer to train County employees on the proper use of OC, if they need to carry it in the performance of their duties, outside of the courthouse.

12. Potential items for the Committee's next meeting

- Approval of March 21, 2012 Infrastructure Committee meeting minutes
- Discussion and possible action on Highway Facility Project
- Discussion and possible action on wireless internet service at the Health Department and the Workforce Development meeting rooms
- Discussion and possible action on the Courthouse bathrooms remodeling projects
- Parking Structure Project Update
- Discussion and possible action on addition of new courthouse security entrance
- Update on county staff bringing OC into the building for personal protection
- Update on purchase of land for Highway Satellite Shop

13. Set next meeting date

Next tentative meeting: April 18, 2012 @ 10:30 a.m.

14. Adjourn

Supervisor Reese made a motion to adjourn; Second by Supervisor Kuhlman at 11:00 a.m. Ayes – All (Motion Carried)