

**Jefferson County Board
Committee Minutes
September 26, 2012
Infrastructure Committee**

1. Call to order

Meeting called to order by Supervisor Reese at 1:30 p.m.

2. Roll call of Committee Members

Richard Jones, Rick Kuhlman, Russell Kutz, Don Reese and Dick Schultz.

Others Present: Gary Petre – County Administrator; Phil Ristow – Corporation Counsel;-John Molinaro – County Board Chairman; Karyn Spory, Reporter – Jefferson Daily Union; Tammie Jaeger – Administrative Assistant-Confidential; Chief Deputy Jeffrey Parker; Sheriff Paul Milbrath; Pete Weston – Design Alliance; Mark Miller – Central Services Supervisor; Bill Kern – Highway Commissioner.

3. Certification of compliance with the Open Meetings Law

The County Administrator reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

5. Public Comment

6. Approval of the September 5, 2012 and September 7, 2012 Infrastructure Committee meeting minutes

Motion made by Supervisor Jones; Second by Supervisor Kuhlman to approve the September 5, 2012 and September 7, 2012 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried).

7. Communications

- Updated bathroom designs

8. Discussion and possible action on repairs to the Sheriff's Annex building, as recommended by GMA Consulting Engineers

A report from GMA Engineers was provided for the committee to review. Gary Petre informed the committee that \$370,000 was included in the 2013 Budget to allow for the repairs to the Sheriff Annex building. Chief Parker and Sheriff Milbrath gave the committee a brief history of the building. Phil Ristow suggested that the committee wait until the budget passes in November, and then put out an RFP for professional services on this project. No action taken.

9. Presentation, discussion and possible action on Security System for Human Services

John Molinaro gave the committee a brief description of the security system. The committee will discuss this at their next meeting.

10. Discussion and possible action on the final design and construction bidding for the Courthouse Security Entrance project

Pete Weston presented a design for the Courthouse security entrance. The committee expressed their concern about the need for a design plan for the front entrance that will no longer be used. The final designs will be brought back to committee at the October 17th meeting. No action taken.

11. Discussion and possible action on the design and bidding for the Courthouse Bathroom Remodeling project

Floor plans of the bathroom design were provided for the committee to review. Gary Petre reviewed the plans with the committee. Barrientos Design is prepared to complete the construction bid documents and submit the plans to the State for approval.

Motion made by Supervisor Kuhlman; Second by Supervisor Schultz to move ahead with the proposed concept design– Ayes-All (Motion Carried)

12. Closed Session per §19.85 (1)(e) Deliberating the purchase of public property

The committee did not convene into closed session.

13. Reconvene in open session to take possible action on item discussed in closed session.

14. Status report on the County's Offer to Purchase the old Countryside Home property

Phil Ristow reported that there is an accepted offer on the old Countryside Home property. Gary Petre and Phil Ristow discussed the process that staff took to submit the offers on this property. The committee agreed that there was nothing that could have been done differently that would have changed the outcome. No action taken.

15. Status report on the Highway Department's Lake Mills satellite facility project

Bill Kern informed the committee that Barrientos Design is working on finishing up the design specs for the Lake Mills satellite facility project. No action taken.

16. Potential items for the Committee's next meeting

- Approval of the September 26, 2012 Committee meeting minutes
- Presentation, discussion and possible action on a security system for the Health/Human Services building
- Discussion and possible action on the final design and construction bidding for the Courthouse Security Entrance project
- Discussion and possible action on the bidding for the Courthouse Bathroom Remodeling project
- Discussion and possible action on the approval of Site C for the Highway Facility

17. Set tentative next committee meeting time and date: October 17, 2012 at 10:30 a.m. The committee rescheduled their November 21st meeting to November 14th at 1:30 p.m.

18. Adjourn

Supervisor Reese made a motion to adjourn; Second by Supervisor Kutz at 2:30 p.m. Ayes – All (Motion Carried).