

**Jefferson County University Extension Education Committee
Minutes for March 12, 2012**

Call to Order – Chairman Mike Burow called the meeting to order at 8:30 a.m. in Room 12.

Roll Call – Committee members present: Ron Buchanan, Mike Burow, Jennifer Hanneman, Ed Morse, and Lloyd Zastrow.

Also present: Agents Kathy Eisenmann, Steve Grabow, Gail Roberts, Matt Hanson, UW-Extension Southern District Director, and John Molinaro, County Board Chair.

Certification of Compliance with the Open Meetings Law

Meeting posting was certified in accordance with Open Meeting Law requirements.

Approval of the Agenda for Possible Rearrangement - No need for rearrangement.

Approval of Minutes from January 9, 2012 Meeting

Motion by Buchanan to approve January 9, 2012 minutes. Seconded by Zastrow. Motion passed 5-0.

Citizen Input and Comments: None.

Convene into closed session pursuant to Section 19.85 (1) (c), Wis. Stats., Considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (affirmative roll call vote required).

Motion by Buchanan to convene into closed session. Seconded by Burow. Motion passed 5-0. (Note: At this point Hanneman had to leave the meeting.)

- Individual agent performance review session with Steve Grabow sitting in as representative of Shared Leadership.

Move into open session pursuant to Section 19.85 (2), Wis. Stats., to conduct business as detailed on the duly posted agenda (affirmative roll call vote required).

Motion by Buchanan to move into open session. Seconded by Morse. Motion passed 4-0.

Agent Monthly Educational Program Reports

Motion by Burow to accept reports from agents and to compliment agents. Seconded by Buchanan. Motion passed 4-0. The committee Chair stated that all agents have done a good job this year.

Tentative Future Meeting Dates and Possible Agenda Items: April 9, 2012; May 14, 2012; June 11, 2012.

Adjournment

Motion by Buchanan to adjourn meeting. Seconded by Burow. Motion passed 4-0.
Meeting adjourned at 11:05 a.m.

Respectfully submitted,

Jennifer Hanneman/Ed Morse, Secretary