

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Wednesday, July 17, 2013

The Jefferson County Highway Committee met on Wednesday, July 17, 2013, at 5:00 P.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Glen Borland; George Jaeckel; Al Counsell

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department
Erik Coonen, Highway Department
Ben Wehmeier, County Administrator
John Molinaro, County Board Chairman

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the May 30, 2013 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Borland to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Counsell, Borland, Jaeckel

NOES: None

ABSENT: Poulson

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

CTH C (Hoopen Road – US 12) – Construction work is in progress, 50 % of paving is complete

CTH N (CTH B – CTH E) – Project will begin in late July

- **General Maintenance**

Crews are working on mowing all state and county highways, first cut mowing on all highways should be completed in July

Crews are completing seal coat work on county highways and for others

Crews are completing various signing repair work

Crews are completing guardrail/bridge repairs at various locations

- **Winter Maintenance**

State salt order with WisDOT for next winter was completed

- **Office/Shop**

OLD BUSINESS

- NONE

NEW BUSINESS

9a. Discuss 2014 County Bridge Aid Petitions

Commissioner Kern reviewed the 2014 Bridge Aid Petitions with the Committee and answered questions.

It was moved by Mr. Jaeckel and seconded by Mr. Borland to approve the Bridge Aid Petitions for the 2014 budget, in the amount of \$61,725.45.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

9b. Discuss 2014 County Road Aid Petitions

Commissioner Kern reviewed the 2014 County Road Aid Petitions with the Committee and answered questions.

It was moved by Mr. Jaeckel and seconded by Mr. Counsell to approve the Road Aid Petitions for the 2014 budget, in the amount of \$73,603.00.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

9c. Discuss Highway Department vehicle and equipment usage reports

Commissioner Kern discussed and asked questions regarding what type of information the Committee would like to see on this topic. For the August meeting, there will be detailed information for the small and big trucks, and a summary report for the rest of the equipment. No Motion.

9d. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. He stated that by the August meeting the construction account will show more activity with the construction season fully under way. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations with the Committee regarding current operations, and answered questions. He stated that negotiations with Wolf Paving are in progress for repairs regarding CTH "E". He also commented on the mowing operations, and that the first cut should be complete within the next week for all roads. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	06/16/13	\$ 51,720.97
BILLS:	06/11/13	\$ 6,025.83
BILLS:	06/26/13	\$ 195,138.24
BILLS:	07/10/13	\$ 158,785.76
BILLS:	07/17/13	\$ 57,705.36
COMMITTEE:	MAY	\$ 684.48
COMMITTEE:	JUNE	\$ 152.94
TOTALS:		\$ 470,213.58

It was moved by Mr. Borland and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

Motion by Mr. Borland and seconded by Mr. Jaeckel to adjourn at 5:45 p.m.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

Approval:

Al Counsell, Secretary