

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, October 1, 2013**

The Jefferson County Highway Committee met on Tuesday, October 1, 2013, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; Glen Borland; George Jaeckel; Blane Poulson

Members absent: Al Counsell

Also Present: William Kern, Highway Commissioner  
Ben Wehmeier, County Administrator  
John Molinaro, County Board Chairman  
Ann Jenswold, Highway Department  
Erik Coonen, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the September 10, 2013 Highway meeting, having been distributed in advance, it was moved by Mr. Poulson and seconded by Mr. Jaeckel to approve the minutes as printed.

Carried by the following roll call:

AYES: Poulson, Borland, Jaeckel

NOES: None

ABSENT: Counsell

ABSTAIN: Buchanan

**CORRESPONDENCE:**

- E-mail received regarding Rock River Historic Route

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Project/Construction Work**

CTH C (Hoopen Road – US 12) – Project is complete

CTH N (CTH B – CTH E) – Project work is starting on the south end

CTH E (CTH P – I94) – Paving work is complete

- **General Maintenance**

Crews are working on the second cut of mowing on county highways and additional cutting needed on state highways

Crews completed all remaining seal coat projects

Crews are completing various signing repair work

Crews are completing guardrail/bridge repairs at various locations

- **Winter Maintenance**

- **Office/Shop**

**OLD BUSINESS**

- NONE

**NEW BUSINESS**

**9a. Review monthly financial account summary**

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

**10. Highway Operations Report**

The Commissioner reviewed the operations report with the Committee regarding current operations, and answered questions. He stated that CTH “C” should be completed this week. He stated that CTH “E” is having shoulder work and driveways finalized this week. Finally reporting that CTH “N” has a small crew currently working there, but by end of week, all crews will be working on the south end. There was a brief discussion regarding the status of CTH “A” and the design. Commissioner Kern commented that equipment bids will be coming in November and December. No Motion.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	09/18/13	\$ 125,955.93
BILLS:	10/01/13	\$ 54,213.17
Not Paid Per Committee:	10/01/13	\$ (964.06)
Payments Corrected:	10/02/13	\$ 469.13
COMMITTEE:	AUGUST	<u>\$ 323.03</u>
TOTALS:		\$ 179,997.20

It was moved by Mr. Borland and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Poulson

NOES: None

ABSENT: Counsell

ABSTAIN: None

Motion by Mr. Borland and seconded by Mr. Jaeckel to adjourn at 8:25 a.m.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Poulson

NOES: None

ABSENT: Counsell

ABSTAIN: None

There was a motion to reconvene at 8:58 a.m. by Buchanan, seconded by Jaeckel. All members present except Counsell.

There was discussion regarding vouchers covering the WCHA payments to Timm Punzel, Erik Coonen, Randy Rammelt, and Dennis Hummel.

It was moved by Mr. Jaeckel and seconded by Mr. Poulson to pay one third (1/3) of mileage for Hummel, Coonen, and Rammelt, and that policy concerning reimbursement of expenses will be reviewed with employees.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Poulson

NOES: None

ABSENT: Counsell

ABSTAIN: None

Motion by Mr. Jaeckel and seconded by Mr. Poulson to adjourn at 9:16 a.m.

Carried by the following roll call:

AYES: Buchanan, Borland, Jaeckel, Poulson

NOES: None

ABSENT: Counsell

ABSTAIN: None

Approval:

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Al Counsell, Secretary