

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, February 4, 2014

The Jefferson County Highway Committee met on Tuesday, February 4, 2014, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Blane Poulson; Al Counsell

Members absent: Glen Borland

Also Present: William Kern, Highway Commissioner
John Molinaro, County Board Chairman
Erik Coonen, Highway Department
Brian Udovich, Highway Department
Timm Punzel, Highway Department
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the January 7, 2014 Highway meeting, having been distributed in advance, it was moved by Mr. Poulson and seconded by Mr. Counsell to approve the minutes as printed.

Carried by the following roll call:

AYES: Poulson, Jaeckel, Buchanan, Counsell

NOES: None

ABSENT: Borland

ABSTAIN: None

CORRESPONDENCE:

- WisDOT, Angela Adams, P.E., SW Region Chief Operations Engineer: Memo regarding Performance Based Maintenance (PBM) for 2014.

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

- **General Maintenance**

Crews are completing various signing repair work

Crews are completing guardrail/bridge repairs at various locations

- **Winter Maintenance**

Crews are using an anti-icing test route on county and state highways

Crews have kept busy with the several snow events including numerous days of below average temperatures and drifting events

- **Office/Shop**

OLD BUSINESS

8a. Approve rental equipment for 2014 construction season

It was moved by Mr. Jaeckel and seconded by Mr. Counsell to approve the 2014 equipment rental quotes from Roland Machinery.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Poulson, Counsell

NOES: None

ABSENT: Borland

ABSTAIN: None

NEW BUSINESS

9a. Review State-County Agreement for new highway facility salt sheds

It was moved by Mr. Jaeckel and seconded by Mr. Poulson to approve the State-Municipal Agreement to place County salt shed in WisDOT letting.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Poulson, Counsell

NOES: None

ABSENT: Borland

ABSTAIN: None

9b. Review 2013-14 winter maintenance summary

The Highway Commissioner discussed the winter maintenance summary with the Committee, and answered questions. No Motion

9c. Review monthly financial account summary (Preliminary 2013 End of Year)

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations report with the Committee regarding current operations. Questions were answered. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	01/16/14	\$ 36,249.48
BILLS:	01/16/14	\$ 30,782.03
BILLS:	01/29/14	\$ 129,673.17
BILLS:	02/04/14	\$ 197,114.83
COMMITTEE:	DECEMBER	\$ <u>397.24</u>
TOTALS:		\$ 394,216.75

It was moved by Mr. Jaeckel and seconded by Mr. Poulson that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Jaeckel, Poulson, Counsell
- NOES: None
- ABSENT: Borland
- ABSTAIN: None

Motion by Mr. Counsell and seconded by Mr. Jaeckel to adjourn at 8:50 a.m.

Carried by the following roll call:

- AYES: Buchanan, Jaeckel, Poulson, Counsell
- NOES: None
- ABSENT: Borland
- ABSTAIN: None

Approval: _____

Al Counsell, Secretary