

MEETING OF THE COUNTRYSIDE HOME BOARD OF TRUSTEES

May 16, 2008

The meeting was called to order by Mrs. Barbara van Lieshout, Secretary. Board of Trustees members present were Mr. George Jaeckel and Mr. Richard Meier.

Mrs. Earlene Ronk, Administrator and Mrs. Sharon Schmeling, County Board Chair was also present.

Mrs. Schmeling informed the Trustees that Mr. James Mauerer, the newly appointed Trustees has resigned his position on the County Board and will be leaving the area, therefore the search is on for another person to fill his position both on the County Board and on the Board of Trustees.

Secretary van Lieshout stated that this meeting is in compliance with the Open Meeting Law and the Trustees have approved the agenda as presented.

Election of officers for April 2008 – March 2009 was conducted.

Mr. Meier moved that Mrs. Julie Nelson be appointed Chairperson of the Trustees. Seconded by Mr. Jaeckel and unanimously approved.

Mr. Meier moved that Mrs. van Lieshout be appointed Vice Chair/Secretary. Mrs. van Lieshout declined this appointment. Mr. Meier then moved that George Jaeckel be appointed as Vice Chair of the Trustees. Seconded by Mrs. van Lieshout and unanimously approved.

Mr. Meier moved that Mrs. Barbara van Lieshout be appointed Secretary of the Trustees. Seconded by Mr. Jaeckel and unanimously approved.

In the absence of Chairperson Nelson, Mr. Jaeckel then continued the meeting.

No public comment.

Mrs. van Lieshout moved that the minutes of the February 15, 2008 Board of Trustee Meeting be approved as printed. Seconded by Mr. Meier and approved.

A thank you letter from a resident's family was shared with the Trustees.

Report from Director of Nursing: Mrs. Ronk reviewed this report. Countryside will be participating in a UW study on antibiotic resistance. The study will take place over the next year and all residents at Countryside will be eligible to participate. As of this date, only 6 residents will not participate in the study.

Countryside is currently a No Code/No CPR facility. This will be changing. Countryside will be training all nurses and med techs to perform CPR for witnessed events only.

Report from Administrator: Countryside received permission to advertise and hire 1 additional med tech and 2 additional LPNs.

The repair of the roof over the boiler room area continues to be an issue.

A table top exercise of our disaster plan was done in February. Approximately 50 people attended as participants, evaluators and observers. Part of this exercise was funded with a grant from the State of Wisconsin.

Countryside is in the process of turning one of our households into a short-term care household. Mrs. Ronk discussed some additional items that may need to be purchased including a television set for each of the 22 rooms on that household. After discussion, Mr. Meier moved that administration proceed with the purchase of the television sets after obtaining the best pricing possible. Seconded by Mrs. van Lieshout and approved.

Mrs. Ronk has discussed wage rates for RNs with Mrs. Palm and Mr. Petri and a report on this will be going to the Human Resources Committee.

An RFP has been sent out for proposals for rehabilitation services and will be presented to the County Board for acceptance in June. In addition, we will also be doing an RFP for durable medical equipment.

Mr. Meier moved that the By-Laws for the Board of Trustees be approved as revised. Seconded by Mrs. van Lieshout and approved.

No report from the chairperson.

Mrs. Schmeling stated that review and payment of the Countryside bills and vouchers will remain the same.

Mrs. van Lieshout moved that the following vouchers be audited:

February 4, 2008	99 – 105	\$19,509.65
February 11, 2008	106 – 111	\$16,063.19
February 18, 2008	112 – 124	\$19,780.91
February 25, 2008	125 – 131	\$37,845.22
February 29, 2008	132 – 136	\$ 5,666.49
February 2008 A	137 – 181	\$18,957.94
February 2008 B	182 – 201	\$64,225.68
March 10, 2008	202 – 205	\$15,398.37
March 17, 2008	206 – 211	\$23,337.23
March 24, 2008	212 – 217	\$36,385.15
March 31, 2008	218 – 222	\$ 7,047.96
March 2008 A	223 – 291	\$41,848.02
March 2008 B	292 – 300	\$35,008.98
April 7, 2008	301 – 306	\$15,904.01
April 14, 2008	307 – 311	\$21,961.77
April 22, 2008	312 – 320	\$33,948.28
April 30, 2008	321 – 322	\$23,338.00
April 2008 A	323 – 387	\$53,260.07
April 2008 B	388 – 395	\$32,895.72

Seconded by Mr. Meier and approved.

A fact sheet prepared by WAHSA regarding Medicaid Underpayments for Resident Care was given to the Trustees for their information.

Mr. Meier moved that the meeting be adjourned and the next regular Board of Trustee Meeting be held June 20, 2008 at 8:30 a.m. at Countryside Home. Seconded by Mrs. van Lieshout and approved.

Cathy Rueth
Administrative Secretary