

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, OCTOBER 14, 2008, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Boy Scout Troop 149 from Jefferson led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Kuhlman, Mr. Yachinich and Mr. Babcock.

District 1.....Richard C. Jones	District 2..... Vic Imrie, Jr.
District 3 ..... Greg David	District 4 ..... Gail Towers MacAskill
District 5 ..... Jim Braugher	District 6..... Ron Buchanan
District 7..... Dwayne C. Morris	District 8..... Rick L. Kuhlman
District 9..... Scott Seefeldt	District 10..... Lloyd Zastrow
District 11..... Donald Reese	District 12 ..... Mike Burow
District 13 .....Vacant	District 14..... Pamela Rogers
District 15..... Steven J. Nass	District 16 ..... John Molinaro
District 17 ..... Carol Ward Knox	District 18..... Sharon L. Schmeling
District 19.....Amy Kramer	District 20..... John C. Kannard
District 21 ..... Robert G. Yachinich	District 22 ..... Blane Poulson
District 23 ..... George Jaeckel	District 24..... Gregory M. Torres
District 25..... Walt Christensen	District 26 ..... Carlton Zentner
District 27 ..... Glen D. Borland	District 28 ..... Julie J. Nelson
District 29..... Paul Babcock	District 30..... Jim Mode

**County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.**

**The agenda was approved as presented.**

**Mr. Nass moved that the minutes of the September 8, 2008, meeting be approved as corrected.** Seconded and carried.

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY, WISCONSIN  
OCTOBER 1, 2008**

Available Cash on Hand		
September 1, 2008	\$ (172,532.86)	
September Receipts	<u>7,898,431.09</u>	
Total Cash		\$ 7,725,898.23
Disbursements		
General – September 2008	\$6,127,894.34	
Payroll – September 2008	<u>1,484,349.41</u>	
Total Disbursements		<u>7,612,243.75</u>
Total Available Cash		\$ 133,654.48
Cash on Hand (in banks) October 1, 2008	\$ 978,043.70	
Less Outstanding Checks	<u>864,389.22</u>	
Total Available Cash		\$ 113,654.48
AIM Government & Agency Portfolio		\$ 3,967,351.78
Local Government Investment Pool – General		18,095,662.28
Institutional Capital Management		11,524,998.70

Local Government Investment Pool – Clerk of Courts	158,954.23
Local Government Investment Pool – Parks/Liddle	<u>203,921.73</u>
	\$33,950,888.72
2008 Interest – Super N.O.W. Account	\$ 3,036.20
2008 Interest – L.G.I.P. – General Funds	558,553.23
2008 Interest – ICM	324,164.98
2008 Interest – AIM	75,725.36
2008 Interest – L.G.I.P. – Parks/Carol Liddle Fund	4,176.54
2008 Interest – L.G.I.P. – Clerk of Courts	<u>4,730.16</u>
Total 2008 Interest	\$ 970,386.47

**JEFFERSON COUNTY TREASURER'S 2008  
INTEREST REVENUE INVESTMENT REPORT**

MONTH 2008	INTEREST 2008	TREASURER'S REQUEST	TREASURER'S VARIANCE	ADMINISTRATOR'S (ADOPTED) BUDGET	ADMINISTRATOR'S VARIANCE
January	84,454.50	125,000.00	(40,545.50)	158,333.00	(73,878.50)
February	138,158.17	125,000.00	13,158.17	158,333.00	(20,174.83)
March	146,269.84	125,000.00	21,269.84	158,334.00	(12,064.16)
April	88,220.85	125,000.00	(36,779.15)	158,333.00	(70,112.15)
May	98,696.60	125,000.00	(26,303.40)	158,333.00	(59,636.40)
June	135,356.58	125,000.00	10,356.58	158,334.00	(22,977.42)
July	65,436.68	125,000.00	(59,563.32)	158,333.00	(92,896.32)
August	87,495.25	125,000.00	(37,504.75)	158,333.00	(70,837.75)
September	117,391.30	125,000.00	(7,608.70)	158,334.00	(40,942.70)
October		125,000.00	(125,000.00)	158,333.00	(158,333.00)
November		125,000.00	(125,000.00)	158,333.00	(158,333.00)
December		125,000.00	(125,000.00)	158,334.00	(158,334.00)
<b>TOTAL</b>	<b>961,479.77</b>	<b>1,500,000.00</b>	<b>(538,520.23)</b>	<b>1,900,000.00</b>	<b>(938,520.23)</b>
As of					
9/30/08	961,479.77	1,125,000.00	(163,520.23)	1,425,000.00	(463,520.23)
2008					
Estimates	1,281,973.03	1,500,000.00	(218,026.97)	1,900,000.00	(618,026.97)

JOHN E. JENSEN  
JEFFERSON COUNTY TREASURER

**County Clerk Barbara A. Frank read the following communications:**

**1. REPORT USED FOR APPORTIONMENT OF COUNTY LEVY  
JEFFERSON COUNTY  
2008 COUNTY APPORTIONMENT  
(ALL PROPERTY)  
2008 EQUALIZED VALUE REDUCED BY TID VALUE INCREMENT**

DISTRICT	REAL ESTATE	PERS. PROP.	TOTAL	% TO TOTAL
AZTALAN	140,500,500	2,788,400	143,288,900	.02163
COLD SPRING	73,729,900	223,200	73,953,100	.01116
CONCORD	189,086,200	613,500	189,699,700	.02863
FARMINGTON	133,722,900	930,300	134,653,200	.02032

HEBRON	100,004,900	107,900	100,112,800	.01511
IXONIA	409,336,800	5,657,100	414,993,900	.06263
JEFFERSON	188,197,500	908,600	189,106,100	.02854
KOSHKONONG	381,825,200	2,551,600	384,376,800	.05801
LAKE MILLS	290,054,000	1,674,900	291,728,900	.04403
MILFORD	107,880,300	603,200	108,483,500	.01637
OAKLAND	353,268,400	745,100	354,013,500	.05343
PALMYRA	203,820,600	662,100	204,482,700	.03086
SULLIVAN	197,440,800	1,198,700	198,639,500	.02998
SUMNER	130,939,100	801,600	131,740,700	.01988
WATERLOO	88,863,600	840,900	89,704,500	.01354
WATERTOWN	197,396,500	2,613,300	200,009,800	.03019
<b>TOWN TOTAL</b>	<b>3,186,067,200</b>	<b>22,920,400</b>	<b>3,208,987,600</b>	<b>.48431</b>
CAMBRIDGE	6,284,300	0	6,284,300	.00095
JOHNSON CREEK	210,302,000	2,410,700	212,712,700	.03210
LAC LA BELLE	399,500	0	399,500	.00006
PALMYRA	114,518,200	3,360,800	117,879,000	.01779
SULLIVAN	46,248,400	1,321,900	47,570,300	.00718
<b>VILLAGE TOTAL</b>	<b>377,752,400</b>	<b>7,093,400</b>	<b>384,845,800</b>	<b>.05808</b>
FORT ATKINSON	871,740,100	25,603,100	897,343,200	.13543
JEFFERSON	498,791,800	12,104,500	510,896,300	.07711
LAKE MILLS	461,089,200	10,609,400	471,698,600	.07119
WATERLOO	196,586,200	3,687,200	200,274,100	.03023
WATERTOWN	878,123,300	19,881,900	898,005,200	.13553
WHITEWATER	53,434,700	344,600	53,779,300	.00812
<b>CITY TOTAL</b>	<b>2,959,765,300</b>	<b>72,231,400</b>	<b>3,031,996,700</b>	<b>.45761</b>
<b>COUNTY TOTAL</b>	<b>6,523,584,900</b>	<b>102,245,200</b>	<b>6,625,830,100</b>	<b>1.00000</b>

#### TID VALUE INCREMENTS

DISTRICT	TID #	YEAR	BASE VALUE	CURRENT VALUE	INCREMENT
V. JOHNSON CREEK	02	1994	11,378,800	73,075,700	61,696,900
V. JOHNSON CREEK	03	1995	701,400	45,521,800	44,820,400
V. PALMYRA	02	1995	166,300	3,865,900	3,699,600
V. PALMYRA	03	2006	430,300	14,293,100	13,862,800
C. FORT ATKINSON	06	2000	1,135,400	7,969,400	6,834,000
C. FORT ATKINSON	07	2000	11,587,900	22,815,900	11,228,000
C. JEFFERSON	02	1997	9,125,900	16,784,800	7,658,900
C. JEFFERSON	04	2000	0	578,800	578,800
C. JEFFERSON	05	2001	19,442,200	28,329,200	8,887,000
C. LAKE MILLS	02	1998	11,445,700	23,112,200	11,666,500
C. LAKE MILLS	03	2006	6,993,800	7,679,200	685,400
C. LAKE MILLS	04	2006	7,214,400	10,802,000	3,587,600
C. WATERLOO	01	2005	5,961,500	9,368,600	3,407,100
C. WATERTOWN	03	1991	2,081,800	55,672,700	53,590,900
C. WATERTOWN	04	2005	1,047,600	12,771,100	11,723,500
C. WATERTOWN	05	2005	28,998,600	26,741,000	*
C. WATERTOWN	06	2005	225,800	4,511,600	4,285,800

C. WHITEWATER	04	1990	968,200	24,092,900	23,124,700
C. WHITEWATER	05	2007	14,500	14,500	*
C. WHITEWATER	08	2007	503,700	506,300	2,600

\*This district has a zero or negative value increment, no increment shown.

**NET NEW CONSTRUCTION 2007-2008  
(as of September 12, 2008)**

NOTE: The split districts are summed and are shown in the primary portion of the split but the county totals reflect the individual piece in its county.

COMMUNITY CODE	NAME OF MUNICIPALITY	2007 TOTAL EQUALIZED VALUE	\$ AMOUNT OF NET NEW CONSTRUCTION	PERCENT CHANGE
28002	TOWN OF AZTALAN	\$132,486,800	\$ 8,461,900	6.387
28004	TOWN OF COLD SPRING	72,316,300	961,900	1.330
28006	TOWN OF CONCORD	180,892,100	2,097,400	1.159
28008	TOWN OF FARMINGTON	131,307,600	1,261,700	0.961
28010	TOWN OF HEBRON	96,255,900	1,279,400	1.329
28012	TOWN OF IXONIA	370,502,500	20,430,500	5.514
28014	TOWN OF JEFFERSON	183,124,200	1,585,600	0.866
28016	TOWN OF KOSHKONONG	359,078,000	6,489,900	1.807
28018	TOWN OF LAKE MILLS	286,398,600	3,347,100	1.169
28020	TOWN OF MILFORD	106,739,600	1,185,000	1.110
28022	TOWN OF OAKLAND	345,859,600	3,225,600	0.933
28024	TOWN OF PALMYRA	199,398,500	3,493,300	1.752
28026	TOWN OF SULLIVAN	190,489,800	3,843,900	2.018
28028	TOWN OF SUMNER	126,213,400	1,483,300	1.175
28030	TOWN OF WATERLOO	87,137,000	1,223,000	1.404
28032	TOWN OF WATERTOWN	191,992,400	1,144,900	0.596
28141	VILLAGE OF JOHNSON CREEK	303,210,900	10,817,200	3.568
28171	VILLAGE OF PALMYRA	132,844,400	3,728,100	2.806
28181	VILLAGE OF SULLIVAN	47,551,900	166,000	0.349
28226	CITY OF FORT ATKINSON	896,539,400	14,490,300	1.616
28241	CITY OF JEFFERSON	515,065,100	13,013,200	2.527
28246	CITY OF LAKE MILLS	473,244,200	16,420,300	3.470
28290	CITY OF WATERLOO	202,696,800	2,824,500	1.393
28291	CITY OF WATERTOWN	1,456,232,600	14,434,900	0.991
<b>28999</b>	<b>COUNTY OF JEFFERSON</b>	<b>\$6,676,844,000</b>	<b>\$138,780,100</b>	<b>2.079</b>

2. Appointment of Carlton Zentner and George Jaeckel to the Land & Water Conservation Committee effective October 7, 2008, by County Board Chair Sharon L. Schmeling.

3. Letter dated September 30, 2008, from Richard E. Steffes, Natural Resources Real Estate Director, State of Wisconsin DNR, regarding the proposed state purchase of five acres of land for the Lake Mills Wildlife Area in the Town of Lake Mills.

4. Letter dated September 22, 2008, from Christopher and Alice Fischer, Jefferson, Wisconsin, opposing a conditional use permit for a mix plant to be located in the Timberlane Pit on Highway J, and County Administrator Gary Petre's response dated September 30, 2008.

5. Letter dated September 19, 2008, from Sheriff Paul S. Milbrath thanking the Board of Supervisors for honoring him and his wife with the Award of Excellence for their efforts during the recent flooding disaster.

6. Letter from Gary Reinke, Johnson Creek, regarding the proposed 40% reduction in the 2009 UW-Extension budget.

7. Letter dated October 9, 2008, from Lois Wiedenhoft, Watertown, regarding the 2009 proposed cuts to the UW-Extension budget.

8. Letter dated October 9, 2008, from Sarah Mueller of Ixonia, Jefferson County 4-H Leader's Association President, in reference to the proposed cuts to the 2009 UW-Extension budget and a response dated October 13, 2008, from County Administrator Gary Petre.

9. Notice of Public Hearing from the Zoning and Planning Committee for a hearing to be held on October 16, 2008, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

**The floor was opened for public comment.**

Addressing the Board regarding the 2009 proposed cuts to the UW-Extension budget were Interim Dean Rick Klemme, Madison; Trent Topel; Pat Dolph, Lake Mills; and Courtney Jackson, Jefferson. Staci Hoffman, Register of Deeds, also spoke regarding the budget cuts in her department.

Alice Fischer, Jefferson, spoke against Payne & Dolan's application for a conditional use permit for a mix plant to be located in the Timberlane Pit on Highway J and submitted a petition opposing the permit and other letters to be placed on file with the County Clerk. Bill Buglass, Deerfield, spoke in favor of the conditional use permit for Payne & Dolan regarding the Timberlane Pit.

Eighty-nine public were in attendance, of which a show of hands showed that approximately one-half were present in response to the cuts to the UW-Extension budget.

**A public hearing commenced at 7:45 p.m. on the Community Development Block Grant for flood impacted businesses.** The public hearing notice was read by County Board Chair Schmeling. There being no comments from the public, the public hearing was closed at 7:47 p.m.

**Ms. Ward Knox read Resolution No. 2008-58.**

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the State of Wisconsin Department of Commerce for the purpose of economic development, and

WHEREAS, after due consideration, the Jefferson County Economic Development Consortium has recommended that an application be submitted to the State of Wisconsin for the following projects:

1. Request CDBG-Flood funding from the Wisconsin Department of Commerce to implement the Flood Recovery Small Business (FRSB) program which will provide loans to small businesses domiciled in a federally-declared disaster area (Jefferson County) that incurred physical or economic injury as a direct result of the June 2008 flooding.

2. Request a waiver of Revolving Loan Fund (RLF) manual terms and conditions to implement the FRSB program which will provide loans to small businesses domiciled in a federally-declared disaster area (county) that incurred physical or economic injury as a direct result of the June 2008 flooding.

WHEREAS, it is necessary for the Jefferson County Board of Supervisors to approve the preparation and filing of an application for the County to receive funds from this program, and

WHEREAS, the Jefferson County Board of Supervisors has reviewed the need for the proposed projects and the benefits to be gained therefrom,

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors does approve and authorize the preparation and filing of an application for the above-named projects; and the Jefferson County Administrator is hereby authorized to sign all necessary documents on behalf of the County; and that authority is hereby granted to the Jefferson County Economic Development Consortium to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution.

*Fiscal Note: This grant is available at the rate of up to \$20,000 per applicant. The Department of Commerce will match funds from local communities' revolving loan funds. Member communities anticipate donating \$150,000, resulting in \$300,000 for these loans. No county tax levy funds are involved.*

**Ms. Ward Knox moved that Resolution No. 2008-58 be adopted.** Seconded and carried: Ayes 24, Noes 0, Abstain 1 (Towers MacAskill), Absent 4 (Kuhlman, Yachinich, Poulson, Babcock), Vacant 1.

**Mr. Nass read the report from the Planning and Zoning Committee.**

**REPORT  
TO THE HONORABLE MEMBERS OF THE JEFFERSON  
COUNTY BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on March 20, April 17, August 21 and September 18, 2008, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3325A-08, 3328T-08, 3353A-08,  
3355A-08, 3356A-08, 3357A-08, 3359A-08 & 3360A-08

DATED THIS TWENTY-NINTH DAY OF SEPTEMBER 2008  
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS,  
3343A-08, 3347A-08 AND 3350A-08, IS SEPTEMBER 12, 2008.

**Mr. Nass moved that the report be adopted.** Seconded and carried.

**Mr. Nass presented Ordinance No. 2008-20 and moved to separate the Zoning Ordinance text amendment, Petition 3328T-08, from Ordinance No. 2008-20.** Motion to separate seconded and carried.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been

petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3325A-08 was referred to the Jefferson County Planning and Zoning Committee for public hearing on March 20, Petition 3328T-08 was referred for public hearing on April 17, Petition 3353A-08 was referred for public hearing on August 21, and Petitions 3355A-08, 3356A-08, 3357A-08, 3359A-08 & 3360A-08 were referred for public hearing on September 18, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

**Ordinance No. 2008-20(A)**

**FROM AGRICULTURAL A-1 TO N, NATURAL RESOURCE**

Rezone to create an approximate 13-acre Natural Resource zone near Ehrke Road to be retained with the property at W7963 Oakwood Lane in the Town of Oakland. The site is part of PIN 022-0613-1431-000 (23.15 acres). This is conditioned upon documentation that the work has been completed. (3353A-08 – Jerome & Carol Ehrke)

**FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS**

Rezone approximately 0.7 acre of PINs 024-0516-0521-000 (34.74 acres) and 024-0516-0524-001 (34.84 acres) around an existing telecommunication tower at N2404 STH 106 in the Town of Palmyra. This is conditioned upon recording of a final certified survey map for the lot. (3355A-08 – Francis Hoff Trust)

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL**

Rezone to create an approximate 5.72-acre A-3 zone with the existing home at N6125 Country View Lane and an approximate 1.02-acre vacant lot adjoining it. The sites are in the Town of Concord, on PIN 006-0716-1543-005 (6.93 acres). Rezoning is conditioned upon road access approval for each lot, upon receipt by Zoning of a soil test for the vacant lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. (3325A-08 – Carol Bohringer)

Rezone approximately 6 acres of PIN 024-0516-0521-000 (34.74 acres) to create a new building site near N2404 STH 106 in the Town of Palmyra. This non-prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Department of Transportation, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot. Development shall not occur on slopes exceeding 20%. (3356A-08 – Francis Hoff Trust)

Rezone approximately 2 acres on Northey Road in the Town of Sullivan from part of PIN 026-0616-2511-000 (38.578 acres) for a building site in non-prime ag soils. Rezoning is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement

private sewage systems, and upon approval and recording of a final certified survey map. (3357A-08 – Jim & Paula Tiller/John & Mary Ellen Orchard Trust)

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL  
AND N, NATURAL RESOURCE**

Rezone to create an approximate 2.5-acre A-3 lot around the existing home at N5816 STH 89 from part of PIN 018-0713-2431-000 (40.529 acres) and 018-0713-2442-000 (40.9 acres). Create an approximate 3.7-acre Natural Resource zone adjoining it from part of PIN 018-0713-2442-000. The sites are in the Town of Lake Mills. Rezoning is conditioned upon new road access approval or demonstration of access and driveway design that allows splitting of the existing drive while providing at least the minimum setback from the proposed lot line to existing buildings. It is further conditioned upon approval and recording of a final certified survey map including extraterritorial plat review by the City of Lake Mills. (3359A-08 & 3360A-08 – Charles Untz/C & S Revocable Trust property)

**Mr. Nass moved for the adoption of Ordinance No. 2008-20(A).** Seconded and carried with Mr. Kannard abstaining due to possible conflict of interest.

**Ordinance No. 2008-20(B)  
ZONING ORDINANCE TEXT AMENDMENT**

Modify Section 11.04(f)5 of the Jefferson County Zoning Ordinance, **A-1 Exclusive Agricultural** – Minimum Lot Area to read:

Thirty-five (35) acres with the exception of a one (1) acre to five (5) acre lot for farm consolidation for an existing residence and associated accessory structures is permitted if the residence in question was constructed prior to the enactment of the January 15, 1975 Zoning Ordinance and existed on or after this date even if subsequently replaced with a newer home and the parcel remaining contains a minimum of thirty-five (35) contiguous acres. Between three (3) and five (5) acres shall be considered by the Planning and Zoning Committee, at a regularly scheduled Committee meeting, if necessary to accommodate existing driveways and/or existing structures, and if the town board approved the preliminary certified survey map. All provisions of the A-3 Agricultural/Rural Residential District are applicable to the farm consolidation parcel created. (Note: Lots created as a result of farm consolidation are exempt from payback provisions of the Wisconsin Farmland Preservation Program described in Wisconsin Statutes, Chapter 91, unless changed). (3328T-08 – Jefferson County)

**Mr. Nass moved for the adoption of Ordinance No. 2008-20(B).** Seconded and carried.

**Mr. Nass presented the following report and moved that it be received, placed on file and printed in the minutes.** Seconded and carried.

**County Board Chairman's Report  
Sharon L. Schmeling  
October 2008**

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to con-

tact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

## 2009 Proposed County Budget

### Overview

On September 15, County Administrator Gary Petre presented a potential 2009 budget to the County Board's Finance Committee. It reflected \$5.24 million more in expenses than anticipated revenue if no further changes were considered. Mr. Petre also presented the Committee with a list of 16 changes that could be considered by the Committee that would reduce the County's 2009 tax levy by \$6.37 million.

The Finance Committee met in day long sessions over the following two weeks and developed a balanced budget to submit to the County Board. The budget reduced county programming in several departments, leading to a reduction in ten staff. Approximately \$4.12 million of the \$6.37 million in presented budget reductions were included by the Committee.

These reductions prompt questions about how the budget process works and what these reductions mean to the quality of services provided to citizens by Jefferson County government and what it means for the development of future budgets.

### Background

Since 2004, the Jefferson County Board has vigorously worked to economize and restructure county operations to prepare for the anticipated impact of state government efforts to limit property taxes, which are the foundation of local government revenues.

Rather than wait for the budget shortfalls to arrive and then cut with a machete across the entire organization, the County Board embarked on a plan to conduct strategic reviews of county operations. Budget time is too short to rethink whole departments. By institutionalizing operational audits of individual departments, county leaders gained the ability to focus on one policy arena at a time and make rational, thoughtful decisions about what to eliminate and what to save.

The County Board's efforts to update and modernize its operations paid off handsomely. During the past four years the County Board instituted changes in operations that cut spending by \$3.75 million annually:

- Program changes at Countryside Home reduced reliance on property tax dollars by \$2 million annually. It is stunning to note that the operational tax levy for Countryside Home will be lower in 2009 (\$3.3 million) than it was in 2004 (\$3.5 million) even though fuel, food and labor costs have continually been rising and state and federal reimbursements have remained flat;
- Reorganizing the Highway Department workforce and fleet reduced costs by \$1.5 million annually;
- Consolidation of drug purchases saved \$150,000 per year in Human Services;
- Sending jail laundry to Countryside Home rather than an outside vendor saved \$18,000 per year in the Sheriff's Department;
- Consolidating garbage contracts county-wide saved \$15,000 per year;
- Consolidating cell phone contracts saved \$14,000 per year;

- Creating video conferencing in the courts saved \$33,360 in prisoner transport costs annually;
- Eliminating longevity and contingency pay bonuses for new non-union employees will save \$200,000 over the coming years.

Those weren't the only savings. When zoning permits decreased, the zoning staff was reduced through attrition. By improving office processes and better use of technology, the number of full-time staff was cut in the Veteran's Services offices and in the Judges chambers. When part-time benefited staff left employment, the Human Resources Committee instructed departments to create part-time non-benefited positions, thus lowering county health insurance costs.

To cut mileage costs, the County Administrator worked with the Sheriff to recycle used squad cars, assigning them to high mileage departments, which is cheaper than paying employees the IRS mileage reimbursement. The County conducted energy audits of its buildings in 2007 and has implemented many changes that will help save money in utility costs, such as having employees turn off their computers every night. The County Finance Committee has recommended changing liability insurance carriers for a savings of \$30,000 per year.

Most recently, the County successfully negotiated with its six unions to change health insurance plans in 2009. This will provide some shelter from the skyrocketing costs of the County's self-insured plan, which rose 23 percent in 2008 alone. This had been on the bargaining table for years but efforts to change were unsuccessful until now. This change is estimated to save approximately \$1 million in the 2010 budget.

At the same time, the Chairman of the County Board was warning of future budget challenges in her monthly reports to the Board. In October 2006, Chairman Schmeling reported that "...early projections appear to indicate that state-imposed tax levy caps will be preventing the County from absorbing much more than routine cost increases (wages, fuel, etc.) by the 2008 budget. If this is true, it means we need to cut something to pay for any new operations, debt, or projects."

The County Administrator was also signaling tough times ahead. In his annual report to the County Board in July 2008, he warned of the looming budget deficit due to revenue shortfalls for the current year and likely tougher times in 2009. In an effort to offset these revenue shortfalls, vacant tax levy funded positions in departments were either left unfilled or were delayed in filling.

#### Discussion – A Perfect Storm

And yet, none of this economizing was enough to shelter Jefferson County from the perfect storm of outside pressure on the 2009 budget. At the start of the 2009 budget talks, the County Board's Finance Committee was presented a budget proposal seeking \$5.24 million more in spending than the County is legally able to raise through property taxes.

Some have opined that the 2009 budget pinch is simply being manufactured so elected officials can cut programs and services they've always wanted to eliminate. That's a great plot for an internet blog. But the simple truth is that the County's budget numbers don't lie. Jefferson County is on a trajectory of spending that can not be sustained because of several limitations placed on county government, many by outside forces. Take a look:

- state creation of Family Care (\$1 million);
- 2009 employee wage increases (\$385,000);
- 2009 health benefit increases (\$354,000);
- \$700,000 projected loss in investment revenue because of the chaos in the financial markets;
- reduced revenue in Sheriff's Department (\$111,000);
- reduced revenue in the Zoning Department (\$88,000);
- reduction in Register of Deeds revenue (\$75,000);
- planned acceleration of debt service payments (\$597,000);
- Replacing 2008 General Revenue from the fund balance (\$2.35 million).

All of those changes in revenues and regular expenses must be ultimately and eventually absorbed by property taxes. Yet, the state allows Jefferson County to raise its property taxes by only \$489,000 in 2009.

However, even if not contrary to state revenue limits, funding \$5.24 million more in expenses would have required a 20 percent increase in property taxes. Funding half of that would have required a 10 percent tax increase. Even if allowed by law, the public would not permit such increases.

Budgets work one of two ways: either revenues must be increased or expenses must be decreased. Since revenues were maximized, it was clear to the Finance Committee that the only mechanism left was to cut proposed expenses. It's important to note that 60% of the budget expenditures are for wages/benefits.

The Finance Committee met the challenge to balance revenues with requested expenditures, cutting programs and staff across county departments. Debates ensued about whether every department should be cut equally or if some departments could be cut more because they provided non-mandated services. There is no right or wrong answer to these questions. Reasonable people can and do disagree about what is the best approach. The Committee resolved its differences through debate and compromise.

#### Making Decisions: What to Cut, What to Save

When confronted with the \$5.24 million structural deficit in the 2009 proposed budget, the Finance Committee agreed on the following principles, which drove their decisions throughout the process:

1. Staffing and services required by state and federal law have a higher priority. Non-required services have a lower claim on limited resources because the County is not required to offer these functions.
2. When cutting staff and services, avoid cuts that will lead to increased expenses in the county budget. For example, cutting care to the mentally ill and juvenile delinquents can result in higher commitments to state institutions. Once a person is admitted, the County has no control over costs and merely pays the bills sent by the state.

County government funds many non-required services that bring money into the community. While the Finance Committee recognized the value of leveraging such efforts, the reality is that the County Board is responsible for its own budget and not the budgets of other organizations. Therefore, balancing the County's budget took priority over other organizations budgets.

3. Do not use long-term debt to cover short-term expenses. The Committee agreed to bond only for improvements that will outlast the life of a loan. For example, the Committee agreed the public would support a 10-year bond and debt to pay for a new building but would not likely support such debt for painting walls, new carpeting, shelving, etc.

4. Do not use one-time savings to support ongoing staffing. While many department heads were willing to forgo replacing equipment to fund staff, the Committee agreed that the budget is not sustainable over the long term if staff is funded by one-time monies. Yet, in some cases projects were delayed so staff could be retained. Others could not be delayed because they had been already delayed for several years, and staff was cut instead.

5. Reduce future reliance on the general fund. The State take over of Family Care financing provides some relief in working cash requirements over the next two years. By 2011, the County's general fund reserve requirements will be lower because of the shift in funding. Budget decisions now will prevent an empty bank account in 2012.

6. Support efforts that will decrease future reliance on property taxes. By funding programs and services aimed at directly reducing the property tax levy, we cut future expenses. For example, the Fair Park has been given three years to eliminate its use of the property tax levy. Therefore, several staff and budget items were funded so this goal can be met. By investing in such long term efforts, the County has the opportunity to save substantial money in future budgets.

#### Budget timeline

The County Board will receive the proposed 2009 budget at its October 14 meeting. The County Administrator and Finance Manager will give a presentation to explain its contents. Citizens who want to understand the budget should attend the 7 p.m. meeting at the Courthouse, 320 S. Main St., Jefferson. The Board will take no action on the budget at this meeting.

The public can comment about the budget at a public hearing on October 28 at 7 p.m. at the Courthouse, 320 S. Main St., Jefferson. The main purpose of the hearing is to get public input about the budget. Citizens are encouraged to attend.

After the public hearing, County Supervisors will have until October 30 to submit proposed budget amendments to the County Administrator's office for processing. The Finance Committee will review and make recommendations about the amendments at its November 4 regular meeting. This meeting is open to the public. Per County Board rules, a 15-minute comment period is provided for public input. The Finance Committee will make recommendations about each proposed amendment to the Board, based on its experience with the budget.

On November 10, the County Board will pass a final budget after discussing the proposed amendments. The Chairman of the County Board can rule budget amendments out of order if they offer a policy change that does not have a fiscal impact on the County budget (i.e.: fly to Mars) or if they seek action that is illegal (i.e.: eliminate the county court system). Such decisions are not made lightly and are done in consultation with the County Corporation Counsel and parliamentarian. This meeting is open to the public. Per County Board rules, a

15-minute public comment period is provided.

Summary

Citizens wishing to comment on the proposed budget should attend the Oct. 14 County Board meeting to learn about the budget and the Oct. 28 public hearing to comment on it. Both meetings are at 7 p.m. at the courthouse, 320. S. Main St., Jefferson. Citizens can also contact their County Supervisor to discuss the budget. Budget summaries will be available at the meetings. Full copies of the budget will be available on the County’s web site. The site also lists county supervisors contact information and district maps so citizens can identify their representative: [www.co.jefferson.wi.us](http://www.co.jefferson.wi.us).

**Mr. Nass presented Ordinance No. 2008-21.**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.01(1)(c) of the Board Rules is created as follows:

(c) In addition to the methods prescribed by Wisconsin Statute Section 59.11, a Board meeting may be convened by the Board Chair in case of emergency to authorize repairs of county buildings, or take other necessary action to respond to the emergency.

Section 2. This ordinance shall be effective after passage and publication as permitted by law.

*Fiscal Note: A Board meeting costs approximately \$3,000 for meeting fees, mileage and related expenses for publication and video services.*

**No objection was given to suspending Board Rule 3.09 regarding laying the amendment over. Mr. Nass moved that Ordinance No. 2008-21 be adopted.** Seconded and carried: Ayes 23, Noes 1 (Imrie), Abstain 1 (Kramer), Absent 4 (Kuhlman, Yachinich, Poulson, Babcock), Vacant 1. Ms. Kramer wishes to be recorded as “Aye” after voting in error.

**Mr. Nass read Resolution No. 2008-59.**

WHEREAS, a request for proposals was issued on July 28, 2008, seeking responses from interested parties to perform an audit of the Jefferson County Management Information Systems, and

WHEREAS, three proposals were received as set forth below:

Government Finance Officers Association (GFOA) Chicago, Illinois	\$37,050
Heartland Business Systems Little Chute, Wisconsin	\$47,000
Virchow Krause & Company Milwaukee, Wisconsin,	\$79,854

and

WHEREAS, the Infrastructure Committee reviewed the proposals and recommends GFOA’s proposal, and

WHEREAS, the Administration & Rules Committee has reviewed the proposals and the recommendation of the Infrastructure Committee and recom-

mends accepting the GFOA proposal,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a contract with Government Finance Officers Association for a Management Information Systems operational audit in accordance with the request for proposals and GFOA's response.

*Fiscal Note: Adequate funds are available in Account. #12.521220 (Consultants) for this purpose.*

**Mr. Nass moved that Resolution No. 2008-59 be adopted.** Seconded and carried: Ayes 21, Noes 4 (Reese, Burow, Molinaro, Zentner), Absent 4 (Kuhlman, Yachinich, Poulson, Babcock), Vacant 1.

**Ms. Rogers read Resolution No. 2008-60.**

WHEREAS, Jefferson County has purchased public entity liability insurance for many years from Wisconsin County Mutual Insurance Company, which was created in the 1980's by the Wisconsin Counties Association in response to poor markets for insurance for counties, and

WHEREAS, Jefferson County's 2008 premium for liability insurance from Wisconsin County Mutual Insurance Company increased substantially in spite of Jefferson County's very favorable claims record, and

WHEREAS, a second insurance company, Wisconsin Municipal Mutual Insurance Company (WMMIC), a mutual company owned by the participating municipalities, also sells insurance to Wisconsin counties and cities, and

WHEREAS, proposals were sought for the County's 2009 liability coverage comparing the coverages and premiums of each company, and

WHEREAS, there is an estimated \$31,000 savings in premium for 2009 through the Wisconsin Municipal Mutual Insurance program, and

WHEREAS, the County's insurance consultant, T. E. Brennan Company, and the Finance Committee recommend purchasing public entity liability insurance from Wisconsin Municipal Mutual Insurance Company, and becoming an equity member of WMMIC,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator, Board Chair and Clerk are authorized to execute such documents as may be necessary to become a member of Wisconsin Municipal Mutual Insurance Company, and purchase Option 1 - 2009 liability insurance from WMMIC.

*Fiscal Note: The best apples to apples comparison of prospective costs for 2009 show County Mutual with a premium of \$176,742 and Municipal Mutual with a premium of \$145,719 for a savings of about \$31,000. Dividends were discounted in the analysis because they are not guaranteed and vary from year to year.*

**Ms. Rogers moved that Resolution No. 2008-60 be adopted.** Seconded and carried: Ayes 24, Noes 1 (Reese), Absent 4 (Kuhlman, Yachinich, Poulson, Babcock), Vacant 1.

**Ms. Rogers read Resolution No. 2008-61.**

WHEREAS, the County has received an offer from Bruce Peckham to purchase approximately three acres located at the intersection of Collins Road and Wisconsin Drive in the City of Jefferson as shown on Exhibit A of the Offer to

Purchase, at the price of \$65,000 per acre with final acreage to be determined by survey, and

WHEREAS, the Offer to Purchase is contingent upon the buyer entering into a lease with Care Wisconsin First, Inc. as tenant for the office building, and rezoning of the property for such purpose, and

WHEREAS, Care Wisconsin First, Inc. is the managed care association operating Family Care in Jefferson County, and location of Care Wisconsin's office in proximity to the Workforce Development Center and the Human Services Department is advantageous to county residents utilizing the services of Care Wisconsin and the County, and

WHEREAS, the Finance Committee recommends acceptance of the offer,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to accept the offer as amended.

*Fiscal Note: It is estimated that the sale price will be approximately \$200,000. The offer proposes a 3% commission paid by the County, which would total about \$6,000. Estimated net proceeds of approximately \$190,000 would be received as unbudgeted revenue.*

**Ms. Rogers moved that Resolution No. 2008-61 be adopted.** Seconded and carried: Ayes 22, Noes 3 (David, Burow, Zentner), Absent 4 (Kuhlman, Yachinich, Poulson, Babcock), Vacant 1.

**Ms. Nelson read Resolution No. 2008-62.**

WHEREAS, the Countryside Home Administrator has reported the continuing challenge in recruiting and retaining Resident Care Workers for part-time, non-benefited positions to work evenings and weekends, as well as Medication Aide's on pm and night shifts, and

WHEREAS, after reviewing pay ranges and pay practices for other positions in the same union, the department head recommends adjustments to assist in recruitment efforts, as well as ensure internal equity as set forth below:

Wage Rate for In-house Pool	
Resident Care Workers	\$13.89/hour
Shift Premium for RCWs	\$30 premium for full-time staff and \$25 premium for part-time staff for extra weekend shifts
Shift Differentials for Medication Aides	\$.75 per hour for PM shift*

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into amendments to the current AFSCME labor contract for Countryside Home, establishing pay rates and shift premiums for Resident Care Workers and shift differentials for Medication Aides as set forth above.

*Fiscal Note: Anticipated cost to implement the changes for the Resident Care Worker position for 2008 Budget will be \$1,352 with an annual cost of \$5,407 in 2009. The anticipated cost to implement the change for Medication Aides for the 2008 Budget is \$1155.42, with an annual cost of \$5,546 in 2009.*

*\* The Human Resources Committee is scheduled to meet prior to the October 14, 2008, County Board Meeting to take action on the Medication Aide request.*

**Ms. Nelson moved that Resolution No. 2008-62 be adopted.** Seconded and carried: Ayes 24, Noes 1 (Zentner), Absent 4 (Kuhlman, Yachinich, Poulson, Babcock), Vacant 1.

**Ms. Nelson read Resolution No. 2008-63.**

WHEREAS, the Health Department and Human Services Department are involved in transitioning to State Family Care in Jefferson County, and

WHEREAS, the County Health Officer and Director of Human Services have reviewed the following relevant staff changes with the Board of Health and Human Services Board, respectively, and recommend the following changes to support the goals of Long Term Care programs:

- Creation of three full-time, represented Long Term Care RNs in the Health Department
- Creation of four full-time, represented HSP Is, in the Human Services Department, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Board of Health and Human Services Board.

NOW, THEREFORE, BE IT RESOLVED that the 2008 County Budget setting forth position allocations at the Health Department and Human Services Department are hereby amended to reflect the above changes, to become effective upon passage of this resolution.

*Fiscal Note: Maximum total cost expected for 2008 is \$30,862.65 for the HSP I positions and \$26,632.16 for the LTC RN positions, which cost is anticipated to be offset 100% by federal, state, Medicaid and other funding. As a budget amendment, 20 affirmative votes are required for passage.*

**Ms. Nelson moved that Resolution No. 2008-63 be adopted.** Seconded and carried: Ayes 25, Noes 0, Absent 4 (Kuhlman, Yachinich, Poulson, Babcock), Vacant 1.

**Mr. Borland read Resolution No. 2008-64.**

WHEREAS, the Parks Committee was authorized to receive bids for improvements to the Lower Rock Lake Park parking lot, and

WHEREAS, prior bids exceeded the amount of funds available and the project was rebid, after deletion of numerous items to bring the project cost below the total amount of funds available, and

WHEREAS, the following bids were received:

Colt Construction Services, LLC Pewaukee, Wisconsin	\$176,739.30
Poblocki Paving Corporation Madison, Wisconsin	\$185,317.50
Huml Contractors, Inc. Janesville, Wisconsin	\$153,537.00
B.R. Amon & Sons, Inc. Cambridge, Wisconsin	\$141,047.50

Forest Landscaping Construction, Inc. \$155,591.00  
Lake Mills, Wisconsin,

and

WHEREAS, the Town of Lake Mills has agreed to share in 50% of the construction costs in excess of the State Waterways Grant previously approved in the amount of \$80,000, and

WHEREAS, the Parks Committee recommends awarding the bid to the low bidder, B. R. Amon & Sons, Inc., Cambridge, Wisconsin,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a contract for the Lower Rock Lake Park parking lot improvements with B. R. Amon & Sons, Inc. in the amount of \$141,047.50.

BE IT FURTHER RESOLVED that the Parks Director is authorized to approve change orders up to the total amount of funds remaining to complete items that were removed from the original bid to bring the project cost below the amount of funds available.

*Fiscal Note: The Parks Department has \$41,778 available for this project. A waterways grant in the amount of \$80,000 was approved for this project. The construction cost to the Parks Department and to the Town of Lake Mills is \$30,523.75 each. In addition, professional fees are payable by the County in the approximate amount of \$3,000, leaving about \$7,000 remaining to use for change orders.*

**Mr. Borland moved that Resolution No. 2008-64 be adopted.** Seconded. Motion was made by Ms. Ward Knox to lay said resolution on the table. Seconded and carried.

**County Administrator Gary Petre read the following:**

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:  
MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated boards or commissions:

Veterans Service Commission

Ron Buchanan, Watertown, Wisconsin, for a three-year term ending December 2011.

Human Services Board

- a. Pam Rogers, Lake Mills, Wisconsin, for a three-year term ending November 2011.
- b. Gail Towers MacAskill, Watertown, Wisconsin, for a three-year term ending November 2011.

**Mr. Reese moved that the appointments be confirmed.** Seconded and carried.

**Recess at 8:26 p.m. Meeting resumed at 8:34 p.m.**

**Motion to take Resolution No. 2008-64 from the table was presented by County Board Chair Schmeling.** Seconded and carried.

**Resolution 2008-64 was adopted:** Ayes 24, Noes 1 (Burow), Absent 4 (Kuhlman, Yachinich, Poulson, Babcock), Vacant 1.

**Ms. Rogers, Finance Committee Chair, moved for the adoption of the department totals and levies in the 2009 Recommended Budget. Seconded.**

**County Administrator Gary R. Petre presented the 2009 Recommended Budget.**

October 14, 2008

TO THE HONORABLE JEFFERSON COUNTY BOARD OF SUPERVISORS:

Pursuant to Wisconsin Statutes Section 59.18(5) and County Board Resolution No. 12, April 21, 1970, I submit to you the Jefferson County 2009 Recommended Budget (as amended by the Finance Committee) for your review, consideration and action.

The preparation of this 2009 Budget document represents the combined hard work of the county department heads, Accounting Manager, Corporation Counsel, Human Resources Director, department staff, and the County Board's Finance Committee.

The 2009 budget development process began on April 9, 2008, with the issuance of the County Administrator's 2009 Budget Guidelines. County departments responded very favorably to the guidelines that were issued to them. This 2009 Budget is the result of their efforts and the hard work and difficult policy decisions that were made by the Finance Committee.

I am always available to discuss with you any of the budget provisions in this document and would encourage your thorough review of the 2009 Budget (as amended by the Finance Committee) before final consideration by the full County Board on November 10, 2008.

Respectfully submitted,  
Gary R. Petre  
County Administrator

**2009  
RECOMMENDED BUDGET  
(As amended by the Finance Committee)  
SUMMARY**

INTRODUCTION

Pursuant to Wisconsin Statutes 59.18 and Jefferson County Board Resolution No. 12, approved April 21, 1970, the Jefferson County 2009 Recommended Budget, as amended by the Finance Committee, is submitted to the County Board of Supervisors for its review, consideration and action.

The following is a summary of the major areas of the 2009 Recommended Budget:

PROPERTY TAX RATE

The 2009 Recommended Budget, as amended by the Finance Committee, results in a countywide property tax rate of \$3.5862 per \$1,000 valuation. This represents a \$.029 (.8%) decrease from the 2008 adopted tax rate of \$3.6158 per \$1,000 valuation. The \$3.5862 recommended tax rate is the lowest countywide property tax rate in 23 years. In 1985, the countywide property tax rate was \$2.7963. In addition, this is the sixth year in a row that the County has lowered

its property tax rate.

### PROPERTY TAX LEVY

The 2009 Recommended Budget was developed on the basis of an anticipated 2.0% state imposed limit to the increase in the County's property tax levy from 2008 to 2009.

The state imposed tax levy limit for 2009 is the greater of 2.0% or the County's growth rate for new construction. This growth rate has been calculated by the State to be 2.079%. Based on a recommended budget with a 2.079% tax increase, this results in a \$489,460 tax levy increase. An additional \$22,621 tax levy increase from Library Services that is not part of the State's tax levy limit, results in a total 2009 recommended tax levy increase of \$512,081:

<u>Property Tax Levy</u>	<u>2008 Adopted</u>	<u>2009 Recommended</u>	<u>2008-2009 Change</u>	
			<u>Amount</u>	<u>%</u>
Countywide	\$23,288,594	\$23,761,435	\$472,841	2.0%
Health	\$ 254,476	\$ 271,095	\$ 16,619	6.5%
Subtotal	\$23,543,070	\$24,032,530	\$489,460	2.1%
Library	\$ 901,785	\$ 924,406	\$ 22,621	2.5%
Total	\$24,444,855	\$24,956,936	\$512,081	2.1%

### EXPENDITURES

Total county expenditures are reduced by \$20.9M (21.3%) in the 2009 Recommended Budget. This significant reduction is primarily due to a \$19.2M (51.6%) decrease in Human Services Department expenditures. These expenditures are shifting from county budgeted (provided) services to private sector provided services for the State's Family Care Program in 2009. The County will no longer act as the State's fiscal agent in contracting out for services with private non-profit agencies. A corresponding revenue decrease is explained in the Revenue section of this Summary.

The 2009 Recommended Budget also reflects a \$3.7M expenditure decrease in the Health Department. This is also primarily due to the County's participation in the State's Family Care Program and the elimination of the Home Health Program due to loss of available funding.

Sheriff Department Emergency Management expenditures are increased by approximately \$3.8M for the Flood Mitigation Program in 2009. These expenditures are offset with state revenue of \$2.6M and county land sale revenue of \$1.2M, resulting in no additional tax levy cost to the County.

### REVENUE

The 2009 Recommended Budget includes total county revenue of \$47.6M, or \$22.1M less than the 2008 adopted budget revenue of \$69.7M. This significant revenue decrease is primarily due to a \$20.1M decrease in Human Services Department revenue, for the reason explained in the Expenditures section of this Summary. The resultant net tax levy change in the 2009 Budget, due to the County's participation in the Family Care Program is approximately \$1M. Revenue in the Health Department is decreased by \$3.9M in the 2009 Budget, also primarily due to the implementation of the Family Care Program.

Partially offsetting these decreases is the \$2.6M increase in revenue in the Sheriff's Department Emergency Management Division. This additional rev-

enue represents the anticipated receipt of state revenue for the Flood Mitigation Program in 2009. These are federal and state matching funds to be used in conjunction with \$1.2M in county land sale revenue, for the mitigation of flood plain properties in the County.

Interest earnings on investments are reduced by \$900,000, from \$1.9M in the 2008 Budget to \$1.0M in the 2009 Budget. Approximately 10 months ago, in December 2007, the County realized actual investment revenue of \$2.1M or \$1.1M more than budgeted for 2009. These revised estimates are based on the most recent information on the County's investment returns and the current volatility of the investment market.

### BUDGET HIGHLIGHTS

In addition to the budget information provided in the previous sections of the Summary, the following is a list of the major highlights of the 2009 Recommended Budget:

1. In order to maintain current staffing and service levels, fund the \$1M tax levy impact of the State's Family Care Program, eliminate utilization of the County's General Fund Balance to reduce the property tax levy, follow through with the 2008 adopted accelerated debt service repayment schedule, and cover revenue shortfalls due primarily to economic conditions, the 2009 Budget would have required an additional \$5.2M in property tax levy funding over the state imposed tax levy limit. This 2009 Recommended Budget, as amended by the Finance Committee, stays within the state limit. This was accomplished by staffing and service level reductions; utilization of \$2.7M of the County's General Fund Balance; and reversal of the 2008 adopted accelerated debt service repayment schedule. All of these items are further explained in the individual department budget narratives.

2. As previously explained, the largest and single most change in the 2009 Budget that impacts upon the County's expenditures and revenues is the implementation of the State's Family Care Program. In the Human Services Department alone, this program reduces budgeted expenditures and revenues by approximately \$19.2M and \$20.1M respectively, resulting in a net tax levy increase of approximately \$1M. The County's total expenditure budget will decrease from \$98.2M in 2008 to \$77.3M in 2009 and revenues will decrease from \$73.8M in 2008 to 52.3M in 2009, both primarily due to the Family Care Program.

3. The 2009 Budget includes 767 authorized county positions (610 full-time; 141 part-time and 16 seasonal/ occasional/LTE). This is a net increase of 6 positions from the 2008 Adopted Budget. Some of these position changes occurred during 2008. The 2009 Budget results in the elimination or unfunding of 21 currently filled positions (13 full-time, 8 part-time seasonal/occasional/LTE). It is unknown at this time how many of these position reductions will ultimately result in the lay-off of current employees. A detail of these position changes is included in the Classification of Authorized County Positions listing and in the individual department budget narratives.

4. The 2008 Adopted Budget includes an accelerated debt service repayment schedule that results in the County paying off its outstanding \$6.7M debt over four years (in 2011) instead of over the next eight years (in 2015) at a savings of over \$94,000 in interest costs. Under this accelerated schedule the debt service

budget would have required a \$45,900 tax levy increase to the budget. However, in order to stay within the state mandated tax levy limit, the 2009 Recommended Budget, as amended by the Finance Committee, reverts back to the eight year repayment schedule, thereby reducing 2009 debt service requirements by over \$597,000 and moving that advance payment out into future years.

5. The 2009 Recommended Budget marks the County's first year of participating in the State's Employee Health Plan and discontinuance of the County's self-funded health plan. Although this change will result in a 5% increase (\$.4M) in health care premium costs in 2009, it is anticipated that by 2011 the County will save over \$1M annually in health care premium costs for its employees.

6. The 2008 Adopted Budget includes a contingency appropriation of \$500,000. Based on experience, this appropriation can be reduced to \$400,000 in 2009 and still provide sufficient funding of unanticipated operational needs in 2009.

7. The 2009 Recommended Budget, as amended by the Finance Committee, includes the reallocation of \$2.7M from the County's General Fund Balance to budgeted General Revenue, in order to stay with the state imposed tax levy limit; maintain county services and provide for capital equipment and projects. This level of funding necessitated the use of \$1.2M of the \$16.4M that was reserved to cover two months of county budgeted expenditures based on the 2008 Budget.

In addition, as part of this \$2.7M reallocation, the designations of \$1.0M for a highway facility project and \$.4M for courthouse security and building improvements are not included in the 2009 Budget.

#### POLICY ISSUES

The development of the annual budget not only provides the County with a financial plan for the upcoming year, but also brings forward issues for consideration by the County's policy makers, the County Board.

The following is a list of "policy issues" that have been identified through the development of the 2009 Recommended Budget. These issues may or may not directly impact upon the 2009 Budget, but they may need to be addressed at sometime in the future:

##### 1. County Facility Improvements

In spite of the current financial pressures on county government and the volatile national (and global) economy, the County needs to continue the task of identifying future facility improvement needs; consolidation of facility functions; location; cost; and sources of funding. Capital planning should continue so that the County is ready to implement needed improvements when they become necessary and affordable.

##### 2. Family Care

As explained in the Budget, the implementation of the State's Family Care Program has significant financial and programmatic impact on the County's Human Services and Health Departments. How the County continues to participate in this program in the future, will be a subject of ongoing discussion during 2009 and beyond. Maintaining a close working relationship, both in terms of service delivery and overall management of resources, with Care Wisconsin is essential to the future success of this program.

3. Department Operational Audits

The 2009 Recommended Budget does not include funding for continuing the County’s initiative of performing operational audits of county departments. However, an operational audit of the Sheriff’s Department is currently in process and an audit of MIS operations is proposed to begin during 2008. The County Board, through its standing committees will need to review audit recommendations and consider their implementation during 2009.

4. If the State continues to impose tax levy limits that do not meet the rate of inflation, local units of government will continue to be faced with reducing their operations and ultimately services to the public. These reductions will become more apparent in the future as they negatively impact core services.

For the County, this may include highway maintenance; sheriff security and patrol; human and health services to those most in need; and court related services. The County needs to consider long-term reductions or even elimination of non-mandated programs and services it currently provides. The County Board, through its standing committees, with the County Administrator and department heads need to work together to prioritize services and identify efficiencies in providing those core services to the public.

CONCLUSION

The 2009 Recommended Budget and anticipated fiscal constraints beyond 2009, necessitate the continued review of county service priorities. The Budget provides for continuation of existing county services, although some of the service levels may vary from the current year. In addition, the Budget anticipates the need to upgrade its technology in order to improve services to the public and control its need for additional manpower, as the County continues to develop.

The development and preparation of the 2009 Recommended Budget could not have been completed without the hard work of department heads, the County Administrator, Accounting Manager, Corporation Counsel, Human Resources Director, and all of their staffs. The diligence and effort that all of these employees put forth during the past six months of the budget process, is certainly commendable and greatly appreciated. The thorough review of the Budget by the County Board’s Finance Committee and the often difficult decisions that it needed to make during its hearings on the Budget with county department heads has resulted in a 2009 Recommended Budget that stays within the state imposed tax levy limit while meeting the operational requirements of county government in 2009.

**2009 RECOMMENDED BUDGET CLASSIFICATIONS  
OF AUTHORIZED COUNTY POSITIONS**

<b>COUNTY ADMINISTRATOR (3 FT)</b>	1	County Clerk
1 County Administrator	1	Administrative/Elections Clerk
1 Administrative Assistant – Confidential	*	Clerical Assistant (OPT – 1,000 hours)
*** 1 Management Analyst	*** 1	Administrative/Elections Clerk
<b>COUNTY CLERK (3 FT, OPT)</b>		

**COUNTY FAIR (5 FT, 1 OPT,  
5 Seasonal)**

- 1 Fair Park Director
- 1 Fair Park Supervisor
- 1 Administrative Secretary
- 2 Fairgrounds Maintenance Worker II
- 1 Office Assistant (Seasonal)
- 2 Seasonal Worker
- 1 Grounds Worker (OPT)
- 2 On-site Caretaker (6 mo.)
- Fair Time Staff (15 – 20)

**COUNTY TREASURER (2.5 FT)**

- 1 County Treasurer
- 1 Deputy Treasurer
- \*\* .5 Assistant Deputy Treasurer (FT shared with Land Information Office)

**CENTRAL SERVICES (7 FT)**

- 1 Manager - Maintenance
- 1 Maintenance Worker II
- 1 Maintenance Worker I
- 2 Custodian II
- 1 Custodian I
- 1 Central Services Worker

**CHILD SUPPORT AGENCY (12 FT, 1 PT, 1 student)**

- \*/\*\* 2 Asst. Corp. Counsel (1 FT & 1 new PT)
- 1 Child Support Supervisor
- 4 Child Support Enforcement Specialists
- 3 Legal Assistants
- 1 Financial & Software Specialist
- 1 Financial Support Specialist
- 1 Customer Service Representative
- 1 Co-op Student
- \*\*\*\* Eliminate 1 Director, effective 5/1/2009

**CLERK OF COURTS (27 FT, 3 PT, 8 SE)**

- 1 Clerk of Circuit Court
- 4 Lead Deputy Clerk
- \*\*\* 1 Court Clerk II – General (1 FT)
- 11.5 Court Clerk II – General (9.5 FT, 2 PT)

- 2 Court Clerk II (Civil, Criminal)
- \*\* 3 Judicial Assistant
- 1 Court Attendant
- 1 Family Court Commissioner/GAL
- 1 Family Court Commissioner
- 2 Family Court Counselors
- 1 Legal Secretary
- \*\*\* 1 Family Court Officer Clerk (PT)
- \* .5 Administrative Clerk/File Clerk
- 4 Judges (SE)
- \* 4 Circuit Court Reporters (SE)
- \*\*\*\* Eliminate 1 Court Clerk II – General (PT)
- \*\*\*\* Eliminate 1 Judicial Assistant

**CORONER (5 PT)**

- 1 Coroner (PT)
- 1 Chief Deputy Coroner (PT)
- 3 Deputy Coroner (PT)

**CORPORATION COUNSEL (3 FT)**

- 1 Corporation Counsel
- 1 Asst. Corporation Counsel
- \*\* 1 Paralegal, Confidential/County Board Reporter

**COUNTRYSIDE HOME (115 FT, 62 PT, OPTs)**

- 1 Administrator
- 1 Plant Operations Manager
- 10 Medication Aides (9 FT, 1 PT)
- 81 CNA (42 FT, 39 PT)
- 1 Dietary Manager/Registered Dietician
- 4 Cook (2 FT, 2 PT)
- 8 Food Service Worker (4FT, 4 PT)
- 1 Lead Food Service Worker
- 6 Housekeeping Utility (4 FT, 2 PT)
- 13 Resident Care Workers (7 FT, 6 PT)
- 2 Laundry Workers
- 1 Maintenance Security (PT)
- 2 Unit Clerk
- 11 Registered Nurses (10 FT, 1 PT)
- 12 Licensed Practical Nurses (7 FT, 5 PT)
- 1 Confidential Secretary

- 2 Neighborhood Manager RN
  - 1 Account Clerk/Data Base Specialist
  - 1 Payroll/Human Resources Assistant
  - 1 Health Information Systems Manager
  - 1 Volunteer Coordinator (PT)
  - 1 Medical Records Clerk
  - 2 Social Worker/Admission Coordinators
  - 1 Director of Nursing
  - 1 Staff Development Coordinator
  - 1 Scheduling Clerk
  - 1 Environmental Services/Quality of Life Coordinator
  - 5 Activity Therapy Assistant
  - 2 Lead Building Maintenance Worker
  - 2 Account Clerk II
  - Student Aides, Dietary In-house pool/Occasional staff for Registered Dietician, CNAs, Medication Aides, Resident Care Workers, LPNs & RNs as needed
  - \*\*\*\* Eliminate 1 Asst. Director of Nursing (PT)
  - \*\*\*\* Eliminate 1 Activity Therapy Assistant
- COUNTY BOARD (30 PT)**
- 30 County Board of Supervisors (PT)
- DISTRICT ATTORNEY (11 FT, 1 PT, 5.3 SE)**
- 1 District Attorney (SE)
  - 4.3 Assistant District Attorney (SE)
  - 1 Office Manager
  - 5 Legal Secretaries
  - 1 Legal Secretary/Receptionist
  - 1 Victim Witness Coordinator
  - 1 First Offender Program Director
  - \* 1 First Offender Program Secretary (PT)
  - 1 Justice Information Sharing Coordinator
  - 1 Paralegal
- \*\*\*\* Eliminate 1 First Offender Program Secretary (FT)
- ECONOMIC DEVELOPMENT (1 FT, 1 PT)**
- 1 Economic Development Director
  - 1 Economic Development Secretary (PT)
- FINANCE DEPARTMENT (3 FT, 1 PT)**
- 1 Accounting Manager
  - 1 Payroll Account Clerk
  - 1 Payroll Technician/Accounting Asst. (PT)
  - 1 Account Clerk-System Support
- HEALTH DEPARTMENT (28 FT, 4 PT, OPTs)**
- 1 Director/Health Officer
  - 1 Public Health Program Manager
  - 8 Public Health RN (6 FT, 2 PT)
  - \*\* 10 Long Term Care Registered Nurses
  - 1 WIC Project Director
  - 1 Billing Clerk/WIC Clerk
  - 1 Office Manager
  - 1 Billing Spec./Cancer Grant Outreach Coordinator
  - \*\*\* 1 Public Health Program Assistant
  - 1 Home Health Program Assistant
  - 2 Personal Care Program Assistant
  - 2 Public Health Technicians
  - \*\*\* 1 Public Health Technician (1 PT)
  - 1 WIC Registered Dietetic Technician (PT)
  - Occasional PT RNs & Public Health Technicians as needed
  - \*\*\*\* Eliminate 1 Long Term Care Program Manager
  - \*\*\*\* Eliminate 3 Home Health Aids (PT)

**HIGHWAY (61 FT, seasonal & part-time workers)**

1 Highway Commissioner  
1 Operations Manager  
1 Fleet Manager  
1 Patrol Superintendent  
\*\* 1 Construction Superintendent  
1 Accounting Supervisor  
2 Account Clerk  
1 Custodian  
1 Engineering Aide  
1 Engineering Assistant  
4 Equipment Mechanic II  
7 Equipment Operator II  
1 Equipment Parts Person  
4 Highway Lead Workers  
1 Shop Lead Worker  
1 Sign Worker  
1 Welder Fabricator  
31 Highway Workers  
Seasonal Position (3,000 hrs.)  
Part Time Position (2,000 hrs.)  
\*\*\*\* Eliminate 1 Shop  
Superintendent upon vacancy,  
per 2008 resolution

**HUMAN RESOURCES (4 FT)**

1 Human Resources Director  
1 Benefits Administrator  
1 Human Resources Associate  
\*\*\* 1 Volunteer Services  
Coordinator

**HUMAN SERVICES (156 FT, 20 PT)**

1 Director  
\* 1 Administrative Services  
Manager  
1 Supervisor – Economic  
Support Services  
1 Office Manager  
1 Aging and Disability  
Resources Manager  
\*\* 1 Behavioral Health Resources  
Division  
Manager  
\*\* 1 Family Resources Division  
Manager  
\*\* 1 Child Protective Services  
Supervisor  
\*\* 1 Delinquency Supervisor

\*\* 1 Mental Health/AODA  
Supervisor  
\*\* 1 Developmentally Disabled/  
LTS Supervisor  
1 W-2 Economic Support  
Services  
Supervisor  
1 Community Support Program  
Supervisor  
1 Comprehensive Community  
Services Supervisor  
1 Maintenance Supervisor  
1 Group Home Supervisor  
1 Early Intervention Program  
Coordinator  
1 ADRC Coordinator  
3 Account Clerks  
3 Accountants  
1 Asst. Aging Benefit Specialist  
(PT)  
1 Aging Benefits Specialist  
1 Disability Benefit Specialist  
\*\*\* 1 File Clerk  
1 File Clerk (PT)  
5 Janitors (PT)  
1 Lead Custodian  
1 Community Services/Wrap-  
Around  
Coordinator  
5 Support Services Planner  
2 Economic Support Specialist  
2 Child Care Service  
Coordinators  
1 Financial Intake Worker  
4 Financial Planners  
1 Protective Representative  
Payee  
1 IT Specialist  
1 Lead Wraparound Coordinator  
1 Medical Records  
Administrator/HIPAA Officer  
2 Building Maintenance  
Workers  
7 Nutrition Site Managers (PT)  
11 Community Outreach Workers  
(10 FT, 1 PT)  
\*\*\* 1 Community Outreach Worker  
(1 PT)  
2 Family Development Workers  
1 Mental Health Technician

1 Financial Assistant Worker  
 6 Group Home Workers (4FT, 2 PT)  
 \*\*\* 1 Group Home Worker  
 1 Secretary – Nutrition Program Coord./LTS  
 1 Secretary – Alternate Care Coordinator  
 1 Secretary – Community Support Assistant  
 1 Secretary – Economic Support  
 3 Secretary  
 1 Appointment Secretary  
 1 Receptionist/Secretary  
 1 Medical Records Secretary (PT)  
 2 Appointment Secretary/Receptionist  
 1 Transportation Scheduler/Van Driver  
 1 Van Driver  
 7 Human Service Professional II  
 3 Comprehensive Community Service Facilitator  
 24 Human Services Professional I  
 \* 7 Child Protective Services Ongoing Professional – I (2 New FT)  
 8 Community Support Program Professional II  
 2 Community Support Program Professional I  
 1 Alternate Care Coordinator  
 2 Early Intervention Service Coordinator  
 3 Early Intervention Program Teachers  
 8 Intake/On-Call Workers  
 1 Lead Intake Worker  
 2 AODA Therapist/OWI Assessors  
 1 Foster Care Coordinator  
 1 Personal Assistant Case Manager/Family Support Coordinator  
 1 Vocational Rehab Specialist  
 1 Jail Case Manager  
 1 Nurse Case Manager  
 3 ADRC Social Workers  
 \*\*\*\* Eliminate 2 Child Protective Services Ongoing Prof. – II

\*\*\*\* Eliminate 1 Building/ Groundskeeper (PT)  
 \*\*\*\* Eliminate 1 Deputy Director, effective 6/1/09)  
 \*\*\*\* Eliminate 1 Cost Accountant (upon filling of 1 Administrative Services Manager position)  
 \*\*\*\* Eliminate 1 File Clerk (PT)  
 \*\*\*\* Eliminate 1 Lead Custodian

**LAND & WATER CONSERVATION (5.5 FT, INTERNSHIPS)**

1 County Conservationist  
 2 Resource Conservationist  
 1 Water Resource Management Specialist  
 \* .5 Administrative Clerk/File Clerk  
 1 GIS & Land Use Technician Student Interns  
 \*\*\* 1 Summer Intern  
 \*\*\*\* Eliminate 1 Administrative Clerk (FT)

**LAND INFORMATION OFFICE (3.5 FT, 1 PT, INTERNS)**

1 Director  
 \* 1 Licensed Land Surveyor (PT)  
 1 Cartographer  
 1 Administrative Clerk  
 \*\* .5 Land Information Assistant (FT shared with Treasurer) Student Interns  
 \*\*\*\* Eliminate 1 Licensed Land Surveyor (FT)

**MANAGEMENT INFORMATION SYSTEMS (MIS) (8 FT, 1 PT, 1 STUDENT)**

1 Systems and Applications Manager  
 1 Information Technology Manager  
 1 Systems Analyst  
 \*\*\* 1 Programmer Analyst  
 1 Senior Systems Analyst  
 1 Senior Micro Computer Specialist  
 1 Micro Computer Specialist  
 1 Micro Computer Technician  
 1 Central Duplicating Clerk (PT) Student Hardware Technician

**PARKS DEPARTMENT (6.6 FT,  
4 PT, 6 SEASONAL/OPT)**

- 1 Director
- 1 Parks Supervisor
- \*\*\* 1 Parks Supervisor
- 1 Parks Construction & Maintenance Lead Worker
- 1 Building & Grounds Maintenance Worker
- 3 Parks Maintenance Worker (PT)
- 1 Administrative Secretary
- \*\*\* 2 Seasonal Worker
- 4 Grounds Workers (OPT)
- \*\*\* 1 Volunteer Coordinator (PT)
- .6 Program Assistant (Shared FT with Emergency Management)

**REGISTER IN PROBATE (1.5 FT)**

- 1 Register in Probate/Probate Registrar/Probate Court Commissioner
- .5 Deputy Register in Probate

**REGISTER OF DEEDS (4 FT, 1 PT)**

- 1 Register of Deeds
- 1 Chief Deputy Register of Deeds
- 1 Deputy Register of Deeds I
- 1 Register of Deeds Data Entry Clerk (PT)
- \*\*\* 1 Deputy Register of Deeds I

**SHERIFF (126.4 FT, 6 PT, 1 LTE, OPTs)**

ADMINISTRATIVE/DETECTIVE DIVISION

- 1 Sheriff
- 1 Chief Deputy
- \* 1 Undersheriff (OPT)
- 1 Captain
- 1 Confidential Secretary
- 1 Account Clerk
- 2 Sergeants
- 8 Detectives
- 2 Secretaries (1 FT, 1 PT)
- 1 Secretary Drug Task Force
- 1 Receptionist/Secretary
- 1 Clerk Typist

PATROL DIVISION

- 1 Captain
- 6 Sergeants
- 34 Deputies
- 1 Secretary

- 1 Mechanic

SUPPORT SERVICES

- 1 Sergeant
- 6 Deputies
- \*\*\* 4 Deputies
- 1 Clerical Assistant
- Pool of part-time deputies, as needed

COMMUNICATION DIVISION

- 9 Communication Operator
- 1 Communication Supervisor
- Pool of part-time Communication Operators, as needed

JAIL DIVISION

- 1 Captain
- 6 Sergeants
- 29 Deputies
- 2 Clerk Typists
- 1 Jail Food Service Supervisor
- 5 Cook (2 FT, 3 PT)
- 2 Custodian II (PT)
- 1 Grant Funded LTE
- Student Byrnes Grant Funded

EMERGENCY MANAGEMENT

- 1 Emergency Management Director
- .4 Program Assistant (Shared FT w/Parks)

**UNIVERSITY EXTENSION (3 FT, 4 SE)**

- \*\* 1 Agricultural Agent (SE)
- 1 Family Living Agent (SE)
- 1 Community Development Agent (SE)
- 1 Youth Development Agent (SE)
- 1 Administrative Secretary
- \*\*\* 2 Administrative Secretaries
- \*\*\*\* Eliminate 1 Dairy/Livestock Agent (SE)
- \*\*\*\* Eliminate 1 4-H Youth Programs Assistant (SE, PT)

**VETERANS SERVICE (2 FT, 1 LTE)**

- 1 Veterans Service Officer
- 1 Veterans Benefits Specialist
- \*\*\* 1 Veterans Service Clerk (LTE)

**ZONING (8 FT)**

- \*\*\* 1 Director – Zoning & Planning
- 1 Zoning/Land Use Technician
- 1 Onsite Waste Systems Tech
- \*\*\* 1 Zoning/Solid Waste

	Technician	*	<b>New Positions</b>
1	Zoning/Onsite Systems Technician	**	<b>Reclassified/New Job Title Positions</b>
1	Zoning Assistant	***	<b>Unfunded Positions</b>
**	1 Program Assistant	****	<b>Eliminated Positions</b>
1	Administrative Clerk		SE = State Employee

**Authorized Position Summary**

<u>2008</u>	<u>2009</u>	<u>Change</u>	<u>Type</u>
601	610	9.0	Full Time Position
115†	111	(4.0)	Part Time Position
30	30	0.0	County Board Supervisors (PT)
<u>15</u>	<u>16</u>	<u>1.0</u>	Seasonal/Occasional/LTE Position
761	767	6.0	Total County Positions
<u>19.3‡</u>	<u>17.3</u>	<u>(2.0)</u>	State Positions
780.3	784.3	4.0	Total Positions
<u>7.0</u>	<u>26.0</u>	<u>(19.0)</u>	Unfunded Positions
<u>773.3</u>	<u>758.3</u>	<u>(15.0)</u>	Total Funded Positions

† Added 1 part-time Volunteer Coordinator at CSH to 2008 figures

‡ Added 4 State Circuit Court Reporters to 2008 figures

**2009 JEFFERSON COUNTY POSITION CHANGES**

Department	Position Title	Action	Requested by Depart. Head	Recommended By Co. Administrator	Approved by Finance Committee	Comments
Administration	1 Management Analyst	Unfund	No	No	Yes	Position currently filled
Child Support Agency	1 Assistant Corporation Counsel (PT)	Create	Yes	Yes	Yes	Title change from Staff Attorney
Clerk of Courts	1 Child Support Director	Eliminate	Yes	Yes	Yes	Effective 5/1/09
	1 Court Clerk II – General	Fund	Yes	No (unfund)	No (unfund)	
	1 Court Clerk II – General (PT changed to .5)	Unfund	Yes	No (fund)	No (fund)	Position funded in lieu of shelving and combining with Admin. Clerk in LWCD for a FT position
	1 Family Court Office Clerk (PT)	Unfund	Yes	Yes	Yes	
	1 Judicial Assistant	Eliminate	Yes	Yes	Yes	Previously unfunded
Countryside Home	1 Resident Care Worker	Create	Yes	Yes	No	Creation of full-time contingent on
	1 Resident Care Worker (PT)	Eliminate	Yes	Yes	No	elimination of part-time position
	1 Assistant Director of Nursing	Create	Yes	Yes	No	Creation of full-time contingent on elimination of part-time position
	1 Assistant Director of Nursing (PT)	Eliminate	Yes	Yes	Yes	Position currently filled
	1 Activity Assistant	Eliminate	No	No	Yes	Position currently filled
County Clerk	Clerical Assistance (increase to 1000 hours)	Create	Yes	Yes	Yes	
	1 Elections/Administrative Clerk	Unfund	No	No	Yes	
District Attorney's Office	1 First Offender Program Secretary	Eliminate	No	No	Yes	Position currently filled. Creation of part-time contingent on elimination of full-time position



Land Information Office	1 Licensed Land Surveyor	Eliminate	No	No	Yes	Position currently filled. Creation of part-time contingent on elimination of full-time position	
Land and Water Conservation Dept.	1 Licensed Land Surveyor (PT)	Create	No	No	Yes	Position currently filled. Creation of part-time contingent on eliminating full-time position, and adding Clerk of Court Clerk function	
	.5 Administrative Clerk/File Clerk	Create	No	No	Yes		
	1 Administrative Clerk (FT)	Eliminate	No	No	Yes		
	1 Intern	Unfund	No	No	Yes	Summer intern unfunded	
	1 Program Assistant	Create	Yes	No	No	Creation of full-time contingent on elimination of part-time position	
Parks	.6 Program Assistant	Eliminate	Yes	No	No		
	1 Grounds Worker (OPT)	Create	Yes	No	No		
	1 Volunteer Coordinator (PT)	Unfund	Yes	Yes	Yes		
	1 Parks Supervisor	Unfund	No	No	Yes	Position currently filled	
	2 Seasonal Workers (550 hours)	Unfund	No	No	Yes	Positions currently filled	
	1 Deputy Register of Deeds	Unfund	No	No	Yes	Position currently filled	
	Sheriff's Office	1 Undersheriff (OPT)	Create	Yes	Yes	No budget impact	
		4 Deputies	Unfund	No	No	Yes	
	UW Extension	2 Administrative Secretaries	Unfund	No	No	Yes	Positions currently filled
		1 Dairy and Livestock Agent (S.E.)	Eliminate	No	No	Yes	Position currently filled
	1 4-H Assistant (S.E.)	Eliminate	No	No	Yes	Position currently filled	
Veterans Service Office	1 Veterans Service Clerk (LTE)	Unfund	Yes	Yes	Yes	Position currently filled	

Zoning	1 Zoning and Planning Director	Unfund	No	No	Yes	Unfund for 10 months
Total Create	12	8	9			
Total Eliminate	(14)	(13)	(20)			
Sub-Total	(2)	(5)	(11)			
Total Unfund	(8)	(8)	(24)			
Total Fund	1	1	1			
Net Change	(9)	(12)	(34)			

## GENERAL FUND BUDGET

	2008 Adopted	2009 Recommend	PERCENT CHANGE
<b><u>REVENUES</u></b>			
Taxes	13,637,503	13,871,776	1.72%
Special Assessments	0	0	0.00%
Intergovernmental Revenues	5,082,815	7,480,939	47.18%
Licenses and Permits	331,850	236,600	-28.70%
Fines, Forfeitures and Penalties	696,700	681,250	-2.22%
Public Charges for Services	2,654,158	2,416,950	-8.94%
Intergovernmental Charges	942,405	717,205	-23.90%
Miscellaneous Revenue	2,484,032	1,566,684	-36.93%
Fund Balance Applied	2,349,608	2,701,577	14.98%
Restricted Funds Applied	907,770	794,825	-12.44%
Non-lapsing (discretionary) Funds Applied	742,606	1,876,710	152.72%
Countryside Home building equity	0	(900,000)	
Operating Transfers Applied	(60,000)	900,000	1600.00%
<b>TOTAL REVENUES</b>	<b>29,769,447</b>	<b>32,344,516</b>	<b>8.65%</b>
<b><u>EXPENDITURES</u></b>			
General Government	8,279,345	7,701,372	-6.98%
Public Safety	12,846,453	13,169,995	2.52%
Health and Human Services	1,296,966	1,316,115	1.48%
Public Works	373,685	294,482	-21.20%
Culture, Recreation and Education	3,299,085	3,048,896	-7.58%
Conservation and Development	1,435,347	1,429,025	-0.44%
Capital Outlay	2,238,566	5,384,631	140.54%
Debt Services	0	0	0.00%
Other Financing Uses	0	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>29,769,447</b>	<b>32,344,516</b>	<b>8.65%</b>

**Ms. Rogers moved that the 2009 Recommended Budget be laid on the table.**  
Seconded and carried.

**There being no further business, Mr. Buchanan moved that the Board adjourn.**  
Seconded and carried at 9:27 p.m.