

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Wednesday, September 3, 2008

The Jefferson County Highway Committee met on Wednesday, September 3, 2008, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; Robert Yachinich; John Molinaro; Glen Borland

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner
Gary Petre, County Administrator
Ann Jenswold, Highway Account Clerk
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the August 6 and August 20, 2008 meetings, having been distributed in advance, it was moved by Mr. Molinaro and seconded by Mr. Yachinich to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Yachinich, Molinaro, Borland

NOES: None

ABSENT: Poulson

ABSTAIN: None

CORRESPONDENCE:

- Southwest Region Fall Conference: November 7, 2008 in Prairie du Chien
- Payne & Dolan letter regarding conditional use permit for a portable hot mix plant on CTH "J".

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- None

HIGHWAY COMMISSIONER'S REPORT:

- **Project Work**

CTH "G" (STH 89 – STH 19)

Project drainage and culvert work has re-started on the south end, project will be ongoing throughout the fall.

Utility pole removal and re-work still in progress

CTH "X" (CTH B – Watertown)

Project is complete.

CTH "D" (STH 106 – US 18)

Binder layer of asphalt is complete, paving of surface asphalt in September.

CTH "A" (US 18 – London Road)

Project is now in progress, it had been delayed due to flooding. The completion date will be moved back to early September. Update: Most construction work is complete and the contractors are working on the road base work and paving.

CTH "M" (US 12 – CTH N)

Paving of the binder layer of asphalt is nearly complete, paving of asphalt surface will take place this fall.

I94 Paving Work – Contract Project

Major overlay project for I94 will begin July 28 (Payne & Dolan is the main contractor). Work will take place between Jefferson/Dane County Line to Johnson Creek. Update: Work is ongoing, paving work will continue through the fall.

Town Projects

Working on paving projects for the Town of Farmington, Cold Spring, and Palmyra.

- **Maintenance work**

Flood Damage Repairs

Crews have been working on culvert repairs, shoulder repairs, and debris removal on state, county, and town highways.

General Maintenance

Crews busy catching up on mowing and other general maintenance work.

Pavement Marking

Crews will be working on centerline and edge line painting in September.

OLD BUSINESS
NONE

NEW BUSINESS

9a. Review 2009 Highway Department Budget request.

Commissioner Kern went over the budget request for 2009 with the committee and addressed the concern of rising asphalt costs. The committee discussed their concerns and options for the future. The committee will recommend to the Finance Committee the given budget with \$100,000 cut in construction and \$50,000 cut in winter maintenance. The possibility of bonding was discussed. No motion made.

9b. Discuss Highway Department facility data.

The Commissioner shared data from SEH regarding the Polk County facility heating cost savings and environmental assessment costs for Phase I and Phase II. No motion made.

9c. Review 2008 monthly financial account summary.

The Commissioner discussed the financial status of the department and engaged the committee on discussion and questions. No motion made.

10. Highway Operations Report

The Commissioner's Operation Report was discussed with the Committee and questions were answered.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	08/13/08	101,668.22
BILLS:	08/20/08	257,296.56
BILLS:	08/27/08	31,961.45
BILLS:	09/03/08	323,441.82
COMMITTEE:	JULY	<u>725.51</u>
TOTALS:		\$715,093.56

It was moved by Mr. Molinaro and seconded by Mr. Borland that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Yachinich, Molinaro, Borland
NOES: None
ABSENT: Poulson
ABSTAIN: None

The next Highway Committee meeting will be held on October 1, 2008, starting at 8:00 A.M. at the Jefferson County Highway Department.

Motion by Mr. Molinaro and seconded by Mr. Yachinich to adjourn at 9:21 a.m.

Carried by the following roll call:

- AYES: Buchanan, Yachinich, Molinaro, Borland
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

Approval: _____

Blane Poulson, Secretary