

Jefferson County
Finance Committee Minutes
October 11, 2012

Committee members: Braughler, James B.
Hanneman, Jennifer
Jones, Richard C. (Chair)
Mode, Jim
Molinaro, John

1. **Call to order** – Richard Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – All committee members were present. Staff in attendance was Phil Ristow, Brian Lamers, Tammy Worzalla and Roger Kylmanen.
3. **Certification of compliance with the Open Meetings Law** – John Molinaro certified that notice for the meeting complied with the Open Meeting Law.
4. **Review of the agenda** – No changes.
5. **Citizen Comments** – None.
6. **Approval of Finance Committee minutes for September 19, 2012** – A motion was made by Braughler/Hanneman to approve the minutes for September 19, 2012 as drafted. The motion passed 5-0.
7. **Communications** – A letter was received from David P. Ehlinger, CPA, in regards to the consideration of decreasing the working capital retained by the County to only two months. Dick Jones stated that the working capital balance would be discussed at the next monthly Finance Committee meeting.
8. **Discussion and possible action regarding contingency fund request by the Fair Park regarding funding for a replacement snow blower attachment for the Bobcat skid steer** – Roger Kylmanen, Fair Park Supervisor, discussed the options of the cost of maintenance on the existing snow blower versus replacing it with a new attachment. The cost would be \$5,539 before trade in and government discount. A motion was made by Jones/Mode to transfer \$2,419 from the contingency fund (9802.599901) to the Fair Park small items of equipment account (6901.531314). The motion passed 5-0.
9. **Out of state travel request from UW Extension for an employee to attend the National 4-H Development Conference** – After discussion a motion was made by Mode/Braughler to approve the out of state travel. The motion passed 5-0.
10. **Discussion and possible action on issuance of a credit card with a \$3,000 limit to the Finance Department for the department use and emergency use for other departments.** After discussion a motion was made by Mode/Hanneman to approve a credit card with a \$3,000 limit for the Finance Department. The motion passed 5-0.
11. **Discussion and possible action changing limits to credit cards for the following departments:**
 - a. **Increase the Human Services credit card from \$1,000 to \$3,000 limit** – A motion was made by Molinaro/Braughler to increase the Human Services credit card limit from \$1,000 to \$3,000. The motion passed 5-0.

- b. **Increase one credit card limit from \$3,000 to \$5,000 in the Sheriff Department (Chief Deputy Parker)**-After discussion about the other credit cards and limits held by other employees within the Sheriff's Department a motion was made by Molinaro/Hanneman to not increase the limit on this credit card. Motion passed 5-0.

- 12. **Update on the 2013 budget for Wisconsin Retirement System (WRS) Percentage Change and General Transportation Aids (GTA) estimate.** An email was available from Teri Palm (Human Resources Director) explaining the increase in the WRS rates from what was budgeted and the impacts. Brian Lamers explained the GTA estimate that was received on October 1, 2012 was \$1,556,913 and what was budgeted in 2013 was \$1,552,336 for a \$4,577 increase which is still an estimate.

- 13. **Update on contingency fund balance** – Brian Lamers directed the Finance Committee to the schedule showing the current balance of the general contingency fund balance after the adjustments at today's meeting of \$269,649.22; the other contingency fund balance at zero which was transferred to cover the 2% wage adjustment approved by the County Board, and the vested benefits fund balance of \$244,001.50.

- 14. **Set future meeting schedule, next meeting date, and possible agenda items** – The next month's regular meeting agenda for November 8th will include a discussion and possible motion on approving sale to the Village of Johnson Creek of certain properties that are delinquent on taxes; a discussion and possible action on the purchase of a vehicle for Emergency Management; and, the working capital to be retained in the County's Fund Balance

- 15. **Payment of invoices** - After review of the invoices, a motion was made by Mode/Molinaro to approve the payment of invoices totaling \$526,525.70. The motion passed 5-0.

- 16. **Adjourn** – A motion was made by Molinaro/Mode to adjourn at 9:35 a.m. The motion passed 5-0.

Respectfully submitted,

Jennifer Hanneman
Finance Committee Secretary
Jefferson County

/bll

Infrast. Comm #8
10-17-12

8

Approve \$17,005 for 2 systems + refer to Finance Comm for Conting.

WAVE System Proposal for Jefferson County, WI Human Services Building

Item Description Quantity Cost Total

- 1 WAVE Plus Control Panel with Email/Texting Module \$6,730 = \$6,730
- 17 Single Button Duress Alarms @ \$125 = \$2,125
- 1 Repeater @\$600 = \$600
- 1 On Site Set-up and Training @\$850 = \$850
- 1 repeater 8 fobs Lueder House Equipments = \$1500
- 3 Walk Talkies @ \$400 = \$1200
- 1 FCC license \$1000

Total \$14005

** Please note that this quote does NOT include state and local taxes at applicable rates

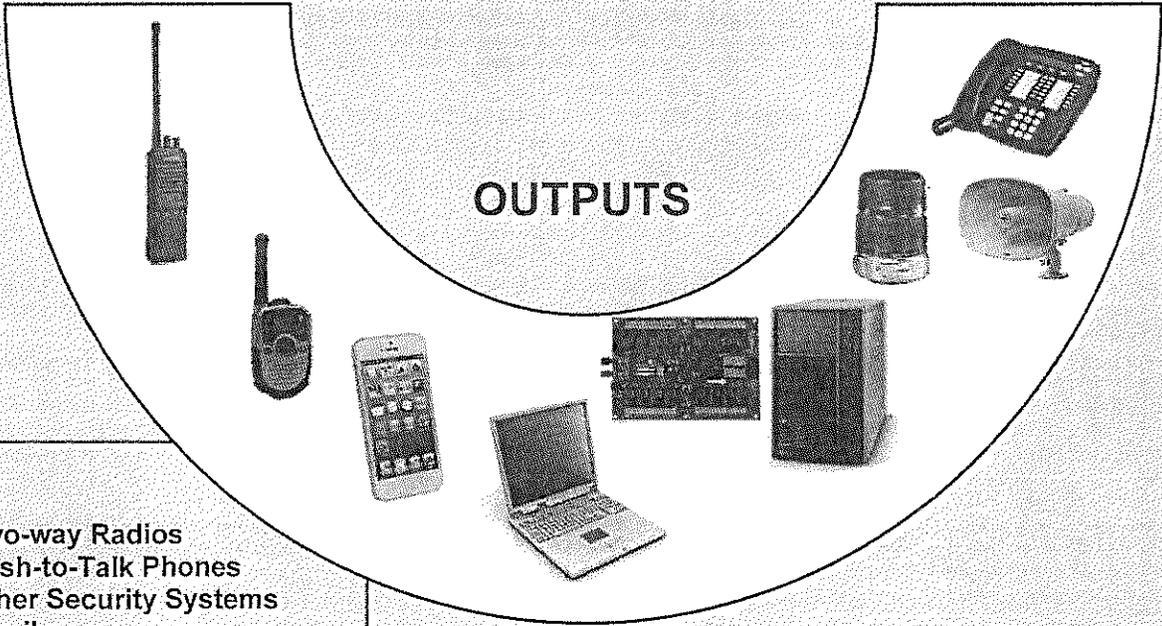
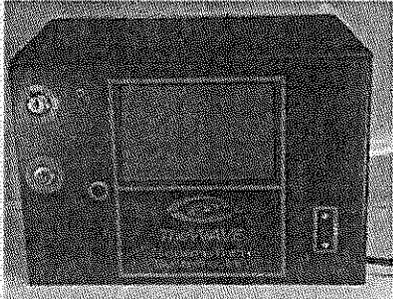
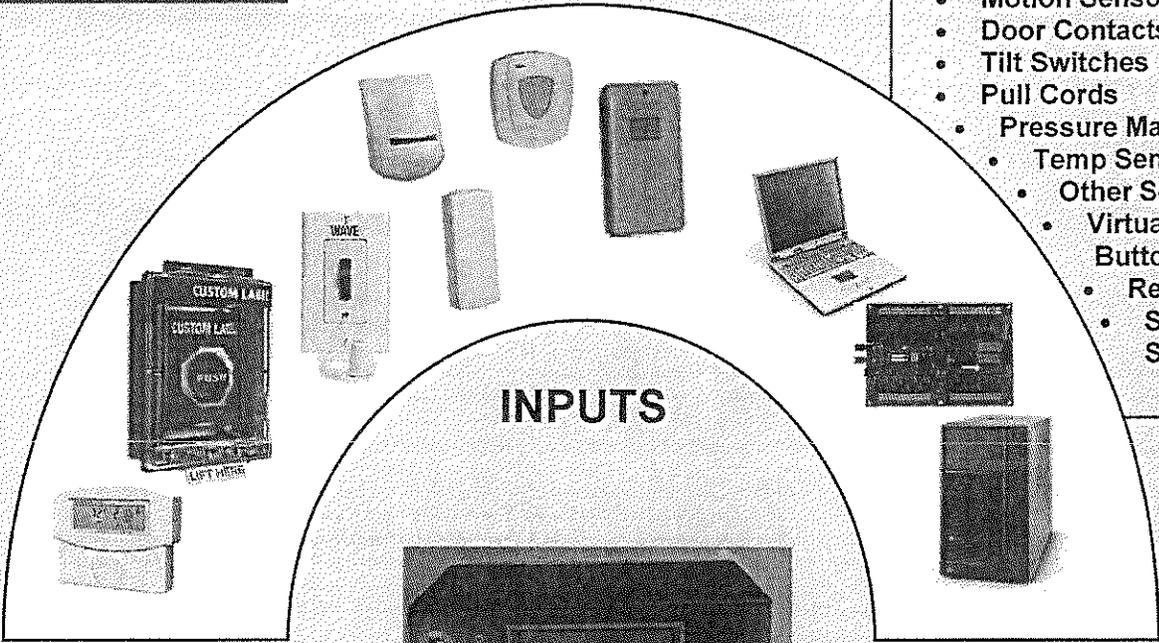
Key Features

- Wireless receiver can handle 900MHz wireless spread spectrum technology
- Control panel includes hard wired inputs/outputs for integration with other systems
- System can send emails and text messages
- Virtual buttons can be added to computers within your network
- External antenna for maximum radio distance
- Control panel includes touch screen for programming
- Includes backup battery
- No wires other than a 110 VAC outlet needed
- 110 Volt AC transformer included
- Control panel is locked with a key for security
- Convenient eyehooks to mount wall unit
- Two year limited warranty standard with all WAVE systems
- UHF/VHF radio is supplied with WAVE systems as standard
- Customer must provide a radio for each control panel if 800 MHz or any other non-standard frequencies are specified
- This quote is valid for six months from the issue date
- SecureTech's standard terms and conditions apply

Accepted By:

The WAVE Plus

- Wireless Sensors
- Panic Buttons
- Motion Sensors
- Door Contacts
- Tilt Switches
- Pull Cords
- Pressure Mats
- Temp Sensors
- Other Sensors
- Virtual Panic Buttons
- Relay Boards
- Security Systems



- Two-way Radios
- Push-to-Talk Phones
- Other Security Systems
- Emails
- Text Messages
- Sirens, Strobes and other Relay Devices
- Telephones
- Speakers
- Relay Boards

SecureTech Systems, Inc.
 4108 Amon Carter Blvd. Suite 206
 Fort Worth, TX 76155
 Phone: 817.869.0569
 Fax: 817.869.0570

Werner and Ready Electric

This is for 17 total doors; 6 internal and 11 external as outlined on the building drawings Jefferson County provided at our meeting.

This system includes:

- Software
- Door Hardware
 - Electric strikes and request to exit sensors for 17 doors.
 - Controllers and card readers
 - Door contacts
 - Prox Cards
- Three PoE Switches
- Cable and connectivity
- One year Software Maintenance Agreement
- Werner Startup Service that consists of loading the software to an existing server, programming the software, and training. Start-up does not include hardware or cable installation.
- Labor to install door hardware and controllers.
- Supply cables, BUT INSTALLED BY Jefferson County Human services.

Budgetary price of \$33,000.

This is only a budgetary #, if you talk to the power to be, and they think it is something worth looking into we will look deeper into this.

JEFFERSON COUNTY HUMAN SERVICES

1541 ANNEX ROAD
JEFFERSON, WI 53549
(920) 674-3105
(920) 674-6113 FAX

September 11, 2012

TO: Finance Committee

FROM: Jefferson County Human Services

Re: Request for Kwik Trip Gas Card Account

Jefferson County Human Services would like to request Kwik Trip gas cards for use when employees are out of the County. There are certain situations where employees need to travel long distances for work related activities and need to put fuel in the vehicle. Having a fuel only card available for them to use would be helpful. We are requesting 16 cards, one for each vehicle. Because this situation does not occur very often in one month, we are requesting a credit limit of only \$500.00 for the entire account. Terry Gard will be the card holder.

Thank you for considering this request.

Joan Daniel, Administrative Division Manager

Reduced to 4 cards.
Staff will have to
check a card out
and then return
it.
Briem

2013 Budget
Jefferson County
Proposed Supervisor Amendment

By Supervisor(s) Gregory Torres, George Jaeckel Amendment # 1

To amend the 2013 Recommended Budget, as amended by the Finance Committee,

I (we) hereby propose:

Move the \$75,000 (Money for Capital Other: Purchase of recreational equipment for County Parks.)
From the Parks Department Budget back to the general fund (fund balance)

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy
by \$ 0 at this time

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Parks Department	1801	594820	\$ (75,000)			\$ (75,000)
Highway Assigned Fund Balance			\$ 75,000			\$ 75,000
						\$ -
						\$ -
						\$ -

Totals \$ - \$ - \$ - \$ -

Finance Member	Aye	Nay
Braugher, Jim		
Hannemann, Jennifer		
Jones, Dick		
Mode, Jim		
Molinaro, John		
Result	0	0

Fiscal note:

County Board voting record

- Ayes
- Nays
- Absent
- Abstain
- Vacant

2013 Budget
Jefferson County
Proposed Supervisor Amendment

By Supervisor(s) Gregory Torres, George Jaeckel

Amendment # 2

To amend the 2013 Recommended Budget, as amended by the Finance Committee,

I (we) hereby propose:

Elimination of \$75,000 (Money for Capital Other: Purchase of recreational equipment for County Parks.)
From the Parks Department Budget

I (we) estimate that this proposed amendment would decrease the tax levy
by \$ 75,000

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Parks Department	1801	594820	\$ (75,000)			\$ (75,000)
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -

Totals			\$ (75,000)	\$ -	\$ -	\$ (75,000)
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Finance Member	Aye	Nay
Braugher, Jim		
Hannemann, Jennifer		
Jones, Dick		
Mode, Jim		
Molinaro, John		
Result	0	0

Fiscal note:

County Board voting record

- Ayes
- Nays
- Absent
- Abstain
- Vacant

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Gregory Torres, George Jaeckel Amendment # 3

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

Increase Sponsorship revenue by \$6,448. This additional revenue would result in County tax levy being reduced in the Fair Park budget and therefore the amount of revenue coming into the General Revenue budget from Fund Balance could be reduced by an equal amount.

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$ 0

I (we) also propose offsetting any tax levy increase / decrease (circle one) with a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Donations Restricted	6901	485200		\$ 6,448		\$ (6,448)
Highway Assigned Fund Balance			\$ 6,448			\$ 6,448
						\$ -
						\$ -
						\$ -
						\$ -
Totals			\$ 6,448	\$ 6,448	\$ -	\$ -

Finance Member	Aye	Nay
Braugher, Jim		
Hannemann, Jennifer		
Jones, Dick		
Mode, Jim		
Molinaro, John		
Result	0	0

Fiscal note:

County Board voting record

Ayes
Nays
Absent
Abstain
Vacant

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Gregory Torres Amendment # 4

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

Eliminate the \$260,911 from the County Board Budget used to fund Farmland Preservation Easement Purchases.

I (we) estimate that this proposed amendment would decrease the tax levy
by \$ 92,811

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy Increase / decrease (circle one) to the following department(s) and/or program area(s):



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Capital State Aid	13	421099		\$ (120,000)		\$ 120,000
Interest	13	458001		\$ (100)		\$ 100
Capital Donations	13	485999		\$ (48,000)		\$ 48,000
Other Prof Services	13	521219	\$ (10,000)			\$ (10,000)
Cap Conserve Easem	13	594816	\$ (240,000)			\$ (240,000)
Postage	13	531311	\$ (25)			\$ (25)
Capital Reserve	13	594960	\$ (10,886)			\$ (10,886)
Totals			\$ (260,911)	\$ (168,100)	\$ -	\$ (92,811)

Finance Member	Aye	Nay
Braughler, Jim		
Hannemann, Jennifer		
Jones, Dick		
Mode, Jim		
Molinaro, John		
Result	0	0

*Fiscal note:
Currently there is no 2013 levy dollars being used in this business unit, however, it is carried over funds from 2012 and could be used to reduce the levy in another business unit.*

County Board voting record

- Ayes
- Nays
- Absent
- Abstain
- Vacant

10

2013 Budget
Jefferson County
Proposed Supervisor Amendment

By Supervisor(s) * _____ Amendment # 5 _____

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

- Eliminate 1 Marketing Assistant position
- Create 1 Administrative Clerk position (Eff. 4-1-13)
- and
- Eliminate 2 Grounds Worker positions (1,000 hours ea.)
- Eliminate 1 Laborer (Seasonal) position
- Create 1 Maintenance Worker position (Eff. 5-15-13)

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy
by \$ 0

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Administration						
Wages Regular	6902	511210	\$ (17,004)			\$ (17,004)
FICA	6902	512141	\$ (1,283)			\$ (1,283)
Health	6902	512144	\$ 6,101			\$ 6,101
Dental	6902	512173	\$ (590)			\$ (590)
Retirement	6902	512142	\$ (1,085)			\$ (1,085)
Wages Regular	6901	511210	\$ 9,398			\$ 9,398
FICA	6901	512141	\$ 695			\$ 695
Health	6901	512144	\$ 4,067			\$ 4,067
Dental	6901	512173	\$ 259			\$ 259
Retirement	6901	512142	\$ 625			\$ 625
						\$ -
						\$ -

Totals \$ 1,183 | \$ - | \$ - | \$ 1,183

Finance Member	Aye	Nay
Braugher, Jim		
Hannemann, Jennifer		
Jones, Dick		
Mode, Jim		
Molinaro, John		
Result	0	0

* Approved by the Fair Park Committee on 10/24/2012
4-1(Torres)

Fiscal Note:
On an annual basis after 2013, the net cost of this amendment is estimated to be \$20,565. That is primarily due to health benefit costs related to the Maintenance Worker position. The department will need to identify additional revenues and/or expenditure reductions in the future budgets, in order to retain this position.

County Board voting record

- Ayes
- Nays
- Absent
- Abstain
- Vacant

Maintenance

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Wages Regular	6901	511210	\$ (4,470)			\$ (4,470)
Temp Wages	6901	511240	\$ (3,771)			\$ (3,771)
FICA	6901	512141	\$ (672)			\$ (672)
Health	6901	512144	\$ 5,198			\$ 5,198
Dental	6901	512173	\$ 345			\$ 345
Retirement	6901	512142	\$ 241			\$ 241
Wages Regular	6902	511210	\$ 1,049			\$ 1,049
Temp Wages	6902	511240	\$ (1,620)			\$ (1,620)
FICA	6902	512141	\$ (62)			\$ (62)
Health	6902	512144	\$ 2,228			\$ 2,228
Dental	6902	512173	\$ 148			\$ 148
Retirement	6902	512142	\$ 203			\$ 203
						\$ -
						\$ -
Totals			\$ (1,183)	\$ -	\$ -	\$ (1,183)

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Carl Zentner

Amendment # 6

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

Elimination of \$34,000 for replacement of shelter at Pohman Park (\$20,000) and new bathrooms at Dorothy Carnes Park (\$14,000).

I (we) estimate that this proposed amendment would decrease the tax levy
by \$34,000

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Capital Buildings	1801	594809	\$ (20,000)			\$ -
Capital Buildings	1812	594809	\$ (14,000)			\$ (14,000)
						\$ -
						\$ -
						\$ -

Totals **\$ (34,000) \$ - \$ - \$ (34,000)**

Finance Member	Aye	Nay
Braugher, Jim		
Hannemann, Jennifer		
Jones, Dick		
Mode, Jim		
Molinaro, John		
Result	0	0

Fiscal note:

County Board voting record

- Ayes
- Nays
- Absent
- Abstain
- Vacant

2013 Budget
Jefferson County
Proposed Supervisor Amendment

By Supervisor(s) Carl Zentner Amendment # 7

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

To Eliminate the \$1,543,127 of Fund Balance allocated to the Highway Department Facilities Project

I (we) estimate that this proposed amendment would decrease the tax levy
by \$1,543,127

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Fund Balance	9801	699900	\$ (1,543,127)			\$ -
						\$ (1,543,127)
						\$ -
						\$ -
						\$ -
						\$ -

Totals \$ (1,543,127) \$ - \$ - \$ (1,543,127)

Finance Member	Aye	Nay
Braugher, Jim		
Hannemann, Jennifer		
Jones, Dick		
Mode, Jim		
Molinaro, John		
Result	0	0

Fiscal note:

County Board voting record

- Ayes
- Nays
- Absent
- Abstain
- Vacant

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Infrastructure Committee Amendment # Draft

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

Additional cost for the remodeling of the restrooms on 1st floor of the Courthouse and the addition of a bathroom to be ADA compliant. The complete project estimate is approx \$103,500 (today's cost) with \$37,230 already funded in 2012, leaving a balance of \$66,265. Due to the uncertainty of cost \$115,411 is being used for the total project cost.

I (we) estimate that this proposed amendment would increase the tax levy
by \$ 78,191 (bringing up to the levy limit imposed by the state)

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
Capital Projects	8155	594822	\$ 115,411		\$ 37,230	\$ 78,181
Res Fund Bal Applied	8155	699800	\$ (37,230)		\$ (37,230)	\$ -
						\$ -
						\$ -
						\$ -
						\$ -

Totals \$ 78,181 \$ - \$ - \$ 78,181

Finance Member	Aye	Nay
Braugher, Jim		
Hannemann, Jennifer		
Jones, Dick		
Mode, Jim		
Molinaro, John		
Result	0	0

*Fiscal note:
The \$37,230 will be moved out of business unit 1901 (Central Services to Fund 400-Business Unit 8155 (Capital Projects))*

County Board voting record

- Ayes
- Nays
- Absent
- Abstain
- Vacant

**2013 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) Infrastructure Committee Amendment # Draft

To amend the 2013 Recommended Budget, as amended by the Finance Committee,
I (we) hereby propose:

Additional cost for the remodeling of the restrooms on 1st floor of the Courthouse and the addition of a bathroom to be ADA compliant. The complete project estimate is \$103,495 (today's cost) with \$37,230 already funded in 2012, leaving a balance of \$66,265. Due to the uncertainty of cost \$115,411 is being used for the total project cost.

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$ 0

I (we) also propose offsetting any tax levy increase / decrease (circle one) with a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

Reduce Highway Assigned Fund Balance of \$1,543,127 by \$78,181



Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
						\$ -
Capital Projects	8155	594822	\$ 115,411		\$ 115,411	\$ -
Highway Assigned Fund Balance			\$ (78,181)		\$ (78,181)	\$ -
Res Fund Bal Applied	8155	699800	\$ (37,230)		\$ (37,230)	\$ -
						\$ -
						\$ -
Totals			\$ -	\$ -	\$ -	\$ -

Finance Member	Aye	Nay
Braugher, Jim		
Hannemann, Jennifer		
Jones, Dick		
Mode, Jim		
Molinaro, John		
Result	0	0

Fiscal note:
The \$37,230 will be moved out of business unit 1901 (Central Services to Fund 400-Business Unit 8155(Capital Projects).

County Board voting record

- Ayes
- Nays
- Absent
- Abstain
- Vacant

2013
BUDGET ADOPTION PROCEDURE

OCTOBER 23, 2012 MEETING

1. Chairperson of Finance Committee moves for adoption of the 2013 Recommended Budget for purposes of holding a public hearing. Second.
2. Floor is opened for public comment. This is the public hearing required by law.
3. Chairperson of Finance Committee moves to end the public hearing; second is required; affirmative vote is required.
4. Chair of Finance Committee moves to postpone 2013 Budget to November 13. Second; affirmative vote required.

NOVEMBER 13, 2012 MEETING

5. Chairperson of the Finance Committee moves that the 2013 Recommended Budget be taken from the table. Second and affirmative vote required.
6. Chairperson of the Finance Committee moves to adopt the department totals and levies in the 2013 Recommended Budget. Second. Budget amendments will be presented and voted on.
7. The Chairperson of Finance or some other member of the Board moves to divide the question of the general levy budget and the limited levy budget; second is required; affirmative vote is required.

(Note: The Board Chairperson should rule which will be considered first. I would suggest the general levy budget. If any problems should arise over the limited levy budget, they will not stop adoption of the general levy budget. I would also suggest that this is an appropriate time for the Chairperson to rule that the written resolutions state the questions being considered (i.e. adoption of budget and tax levy for a.) general purposes; and b.) limited purposes). "The motion to adopt which was pending when the question was divided applies to all parts into which the question has been divided and should not, therefore, be repeated." Robert's Rules, Section 24.

8. Chairperson of the Finance Committee will then present the countywide levy and fees resolution and move for its adoption. After debate of the general levy budget and any proposed amendments, the County Board Chairperson should call for a roll call vote. A simple majority is required for adoption of amendments and the general budget.
9. Chairperson of the Finance Committee will present the non-countywide levies for health and library services resolution and move for its adoption. After debate of the limited levy budgets and any proposed amendments, the County Board Chairperson should call for a roll call vote. A simple majority is required for adoption of amendments and the limited budget.

**STATEMENTS TO BE READ BY
SUPERVISOR RICHARD JONES
AT THE NOVEMBER 13, 2012 COUNTY BOARD MEETING**

“I move that the 2013 Recommended Budget be taken from the table.” (There will be a second and a voice vote.)

“I move that the department totals and levies in the 2013 Recommended Budget be adopted.” (There will be a second.)

(The budget amendments will be presented and voted on.)

“I move to divide the question of the general levy budget and the limited levy budget.”
(There will be a second and a voice vote.)

(Supervisor Jones will then present the countywide levy and fees resolution and move for its adoption followed by his presenting and moving for the adoption of the non-countywide levies for health and library services resolution.)