

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Wednesday, January 2, 2013

The Jefferson County Highway Committee met on Wednesday, January 2, 2013, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Glen Borland; Al Counsell

Members absent: Blane Poulson

Also Present: William Kern, Highway Commissioner
Gary Petre, County Administrator
John Molinaro, County Board Chairman
Ann Jenswold, Highway Department
Phil Ristow, Corporation Counsel
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the December 4, 2012 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Borland to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Project/Construction Work**

CTH "E" (CTH "P" – CTH "F") – Rehabilitation, Pulverize, Pave

Rehabilitation and binder paving is complete

Update – Project is complete

CTH "SC" (STH 16 – CTH "CW") – Construction, Pave

Construction is in progress on the north 1.0 mile

Update – Project is complete. Minor seeding work may be needed in the spring.

CTH "B" (Rock Lake Road – CTH "V") – Mill, Pave

Small project will be completed in early May

Update – Project is complete

CTH "A" (CTH "S" – Lake Mills) – Major Culvert, Pulverize, Pave

Summer/Fall project

Update – Project is complete

CTH "C" (Evenson Road – CTH A) – Design, Construction

Survey and design work is complete

Update – Construction work will take place in early spring, resurfacing project will take place next summer

- **General Maintenance**

Crews are installing snow fence and preparing trucks for winter maintenance

- **Winter Maintenance**

Crews encountered lots of drifting and hard pack with December storm

- **Office/Shop**

OLD BUSINESS

NONE

NEW BUSINESS

9a. Update on diesel fuel spill

Commissioner Kern reviewed with the Committee that the river was cleaned up from the fuel spill within the first few days. He stated that in late November the DNR approved the soil that was removed on site. Commissioner Kern relayed that not all costs are in, and that the environmental firm's bill will be the largest bill. He stated that he will report and inform the Committee as costs continue to come in. Corporation Counsel, Phil Ristow, added that in the original report given, Medford was originally responsible for the incident. Currently Jefferson

County now shares the blame due to the overflow valves not in place and the grandfather time granted to the department is in question. He stated that there is not an insurance policy for pollution. It was stated that the overflow valves are currently installed and have been inspected. No Motion.

9b. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. He stated that the winter maintenance account will have some deductions to it for the December storm. By next month's meeting the year-end closing numbers should be available. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations with the Committee regarding current operations. He commented on the fact that the December storm had lots of drifting. He stated that the hard pack on the roads was removed fairly quickly. Mr. Borland took the opportunity to ride with one of the snow plow drivers and experienced first-hand what is involved with winter maintenance activities within the department. Mr. Borland commented on the amount of stress that the drivers endure, along with the long hours. He was impressed with the technology that is in the trucks, and the abilities the drivers have to run it all. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	12/14/12	\$	54,558.95
BILLS:	12/19/12	\$	147,584.58
BILLS:	01/02/13 FOR 2012	\$	2,209.56
COMMITTEE:	NOVEMBER	\$	<u>341.05</u>
TOTALS:		\$	204,694.14

It was moved by Mr. Jaeckel and seconded by Mr. Counsell that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Buchanan, Jaeckel, Borland, Counsell
- NOES: None
- ABSENT: Poulson
- ABSTAIN: None

The next Highway Committee meeting will be Tuesday, February 5, 2013 at the Jefferson County Highway Department.

Motion by Mr. Jaeckel and seconded by Mr. Borland to adjourn at 8:30 a.m.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell

NOES: None

ABSENT: Poulson

ABSTAIN: None

Approval:

AI Counsell, Secretary