



Farmland Conservation Easement Commission Agenda

**Jefferson County Courthouse, Room 203
320 S. Main St.
Jefferson, WI 53549**

Monday, June 10, 2013 12:30 pm

Members: Margaret Burlingham (Chairperson), Amy Rinard (Vice-Chairperson), Mariah Hadler (Secretary), Steve Nass and Blane Poulson.

1. Call to Order
2. Roll Call
3. Certification of Compliance With Open Meetings Law Requirement
4. Review of Agenda
5. Public Comment
6. Communications
7. Review & Approval of the April 4, 2013, April 22, 2013, May 13, 2013 (Busy Barns) and May 13, 2013 meeting minutes
8. Discussion on interest forms received for the PACE program
 - a. Roger Lehman – Town of Oakland
 - b. Clifford Haberman – Town of Milford
 - c. Gary & Mary Kunz Trust – Town of Koshkonong
9. Discussion and possible action on 2011 PACE applications
 - a. Dale Neupert, Town of Waterloo
 - b. Greg Wilke, Town of Waterloo
10. Jefferson County Land and Water Conservation Report on Baseline Documentation for Easements.
11. Easement Donation from Rodell Lea Town of Oakland
12. Discussion on Possible Funding Sources for the PACE program
13. Discussion Jefferson County
14. Discussion on farmer market events, County Fair and summer event at the Lea Farm
15. Future Meeting Dates
 - a. July 8, 2013 at 12:30 pm in Room 203
 - b. August 12, 2013 at 12:30 pm in Room 203
 - c. September 9, 2013 at 12:30pm in Room 203
 - d. October 5th, 2013 at 11:00 to 3:00 Preservation Celebration Event at Lea's Farm
 - e. October 14th, 2013 at 12:30 pm in Room 203
16. Suggestions for the Next Agenda
17. Adjourn

***The Commission may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Minutes of the Farmland Conservation Easement Commission Meeting

Jefferson County Courthouse, Room 203
320 S. Main St.
Jefferson, WI 53549

Monday, May 13, 2013, 12:30 pm

Members: Margaret Burlingham (Chairperson), Amy Rinard (Vice-Chairperson), Mariah Hadler (Secretary), Steve Nass and Blane Poulson.

1. Call to Order
The meeting was called to order by Chairperson Burlingham at 12:32 pm.
2. Roll Call
Commission members present included Hadler, Burlingham, John Molinaro (ex-officio), Nass and Poulson. Member absent was Rinard. County staff present was Michelle Staff (Zoning Department) and Gerry Kokkonen (Land and Water Conservation Department.)
3. Certification of Compliance With Open Meetings Law Requirements
Burlingham and Staff verified that the meeting was being held in compliance with open meetings law requirements.
4. Review of Agenda
No changes were proposed to the agenda.
5. Public Comment
No public comment.
6. Communications
None
7. Review & Approval of the April 8, 2013 Minutes
Motion made by Nass, seconded by Hadler to approve the April 8, 2013 minutes. **Motion** carried on a voice vote with no objection.
8. Discussion on the State Budget in Regards to AEAs and the PACE Program
Burlingham attended a farmland workshop on April 25th presented by the Towns Association. Burlingham stated that the Governor is not going to address PACE funding at this time and would like to focus on the AEA zones. With that being said, the administration may entertain the idea of purchasing easements within the AEA zones but no funding is proposed at this time.
9. Discussion on interest forms received for the PACE program
 - a. Roger Lehmann
The Commission will not move forward until all items of concern have been addressed. Burlingham will look into whether the hazard assessment can be completed before the appraisal.
 - b. Clifford Haberman

Burlingham stated that they could do an application for Haberman and NRCS will put it on file until monies are available. Burlingham will talk to Haberman and ask him if he is still interested in the program.

10. Discussion and Possible Action on 2011 PACE Applications

Wilke has not completed his manure runoff project to be complaint with NRCS standards. Once the project has been completed the Commission will move forward with his easement.

NRCS has completely changed the easement language for Neuperts. Atty Ristow is reviewing the new language and has sent it to Neupert to review.

11. Easement Donation from Rodell Lea, Town of Oakland

Lea stated that he would like to wait to donate.

12. Discussion on Possible Funding Sources for the PACE Program

There was discussion on other funding sources such as Ducks Unlimited, Fish and Wildlife, etc. There currently are no state monies but there possibility could be monies in the future in connection with AEA.

13. Discussion on Jefferson County Fair

14. Discussion on possible farmers' market events and summer event at the Lea farm, including meeting from April 22 with the student interns

Burlingham reported that the April 22 meeting with the students went extremely well. The students will be doing the Apple as the Earth demonstration; in addition, a Commission member will be present to answer any questions citizens may have about the easement program. Burlingham gave the Commission the dates available and the members picked days they would be available. In addition to the 5 farmers' markets, the Commission will be going to the Dairy Breakfast and County Fair. These summer events are leading to the October 5th event at the Lea farm. The Commission discussed the details of the supplies that will be needed for these events and who was to bring said supplies. There will be more discussion at the meeting scheduled for tonight. There will be a coupon for free ice cream at Lea's farm event given out at the farmers markets.

15. Future Meeting Dates

All meeting dates were acceptable to the Commission members.

16. Suggestions for the Next Agenda

None

17. Adjourn

Motion by Hadler, seconded by Nass to adjourn the meeting at 1:26 p.m. **Motion** carried on a voice vote with no objection.

Secretary Signature

Date

Minutes by Michelle Staff, Zoning Technician, Jefferson County Planning and Zoning Department



Minutes of the Farmland Conservation Easement Commission Meeting

**Jefferson County Courthouse, Room 203
320 S. Main St.
Jefferson, WI 53549**

**Monday, April 22, 2013 at 6:00 P.M.
Salamone's Italian Pizzeria
1245 Madison Ave.
Fort Atkinson, WI 53538**

Present: Margaret Burlingham (Chairperson), Mariah Hadler (Secretary), Blane Poulson and Rod Lea. Also students Maddie Schmidt, Amy Gaworski, Mikayla Kind, Mitch Miller.

1. Call to Order

The meeting was called to order by Chairperson Burlingham at 6:10 pm.

2. Introductions were made and the work that the Commission does was reviewed along with the American Farmland Trust video on an apple representing the world and farmland. A work plan was developed with the students to participate in the Fort Atkinson Farmer's market, the Dairy Breakfast on June 1, the County Fair and the fall event at Rod Lea's farm. Work assignments were made.

The group will meet on May 13 at 6 pm at Busy Barns to prepare for the first Farmer's Market on May 25.

3. Adjourn

Motion by Poulson, seconded by Hadler to adjourn the meeting at 9:00 p.m.
Motion carried on a voice vote with no objection.

Secretary Signature

Date

Minutes by Margaret Burlingham



Farmland Conservation Easement Commission Minutes

**Monday, May 13, 2013 at 6:00 P.M.
Busy Barns Adventure Farm LLC
W7675 US Hwy 12
Fort Atkinson, WI 53538**

Committee Members: Margaret Burlingham (Chairperson), Amy Rinard (Vice-Chairperson), Mariah Hadler (Secretary), Steve Nass, Blane Poulson and County Board Chairman John Molinaro, ex-officio.

- 1. The Commission will be meeting with students to finalize promotional materials for the Farmland Conservation Easement Commission at an upcoming event on October 5th of 2013 at Rodell Lea's farm, and at summer farmers' markets.**

Members present were Hadler, Nass, Burlingham and Poulson. Other County staff present was Michelle Staff.

The Commission discussed preparations for the farmers' markets with students. Commission discussed t-shirt design and bagged donated popcorn for the farmers markets.

A QUORUM WILL BE PRESENT BUT NO DECISIONS WILL BE MADE



Farmland Conservation Easement Commission Agenda

Thursday, April 4, 2013

Cafe Carpe

18 South Water St. West

Fort Atkinson, WI 53538

Members: Margaret Burlingham (Chairperson), Amy Rinard (Vice-Chairperson), Mariah Hadler (Secretary), Steve Nass, Blane Poulson and County Board Chairman John Molinaro, ex-officio.

- 1. Fort Atkinson Farmer's Market Meeting in regard to promotional materials for the Farmland Conservation Easement Commission at upcoming Farmer's Markets.**

Member's heard a presentation from the Fort Atkinson's Farmer's Market on how to set up there stand during the summer season. Burlingham will report back to the Commission on the details.

A QUORUM WILL BE PRESENT BUT NO DECISIONS WILL BE MADE

Jefferson County Farmland Conservation Easement Program Interest Form



Please complete the following form if you might be interested participating in the voluntary Jefferson County Farmland Conservation Donated Easement Program or Purchase of Agricultural Conservation Easements Program (PACE). Completion of this form in no way commits you to donating or selling your development rights.

Please send or drop off a completed form to the Jefferson County Zoning and Planning Department, Room 201 in the Jefferson County Courthouse, 320 S. Main St., Jefferson, WI 53549.

Please fill out as much of the following information as possible. You will be contacted by the Farmland Conservation Easement Commission, which oversees Farmland Conservation Easement Program, to discuss your interest in the program and to go over the specific features of your land.

Name: Gary G. + Mary Anne Kunz Trust

Telephone #: 920-563-3446

Mailing Address: N2228 Kunz Rd
Fort Atkinson, WI 53538

Location of Property: Town of Koshkonong, Sec 6, east side of Kunz Rd

Size of Farm: Two: 109 acres + 103 acres. 212 total acres.

E-mail Address: ggkunz@yahoo.com

Circle area of interest: Donated Easement PACE Program Both

Please return this form to the Jefferson County Zoning and Planning Department, 320 S. Main St. Room 201, Jefferson, WI, 53549.

If you have any questions about this application or about the Farmland Conservation Easement Program please contact Jefferson County Zoning and Planning and additional information is located on our web site <http://www.co.jefferson.wi.us>, click on Zoning and Planning and then Farmland Conservation Easement Commission.

For more information call Michelle at the Zoning Department: 920-674-8638.





- Legend**
- ▲ Surveys
 - Streams Etc.
 - Mod Boundaries
 - Parcels



Map Printed on: June 5, 2013



DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. Jefferson County makes no warranty whatsoever concerning this information.

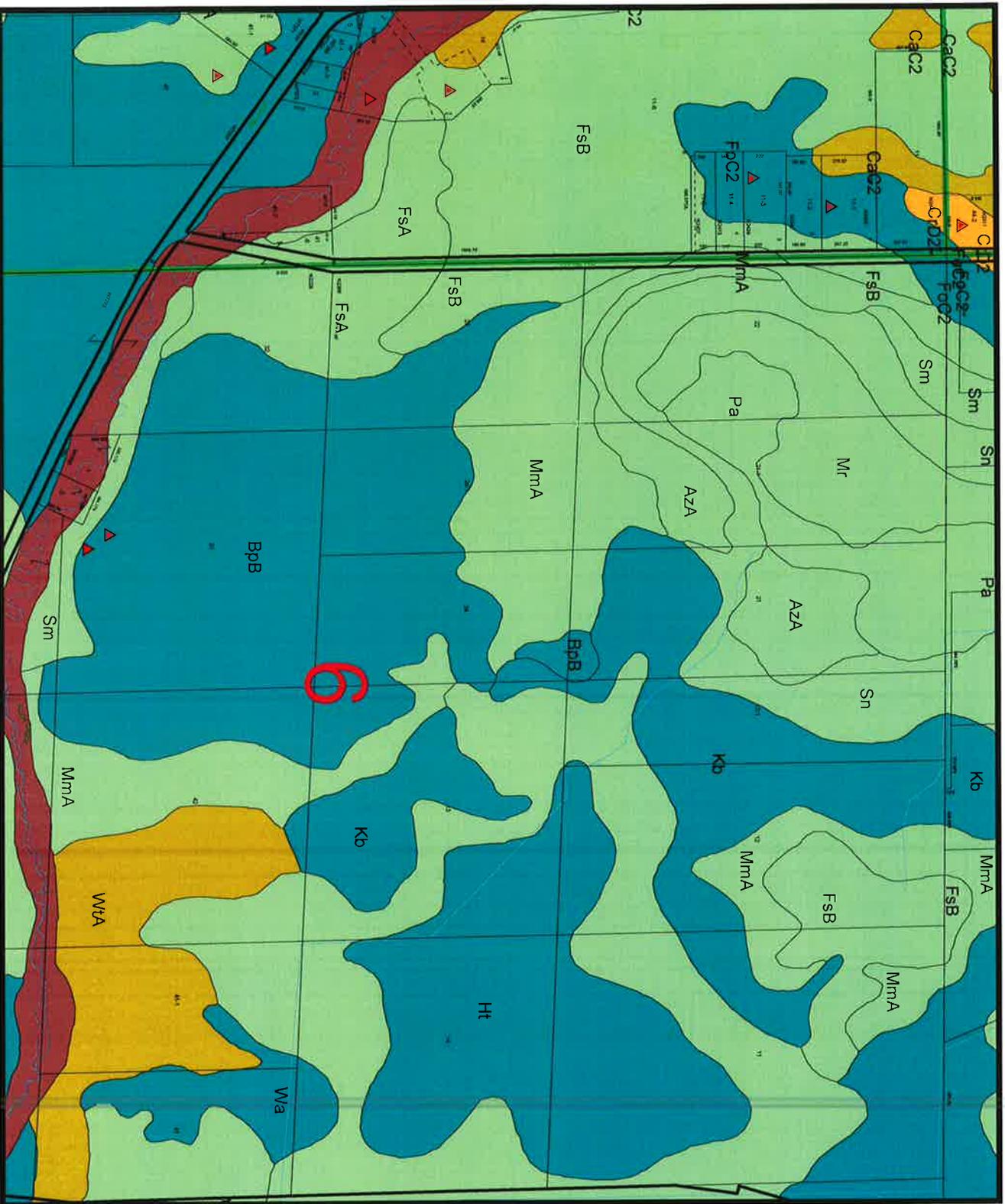


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- Legend**
- ▲ Surveys
 - Soil Lines
 - Streams Etc.
 - Mod Boundaries
 - Parcels
 - Soils
 - 0-UC
 - 1-P
 - 2-P
 - 3-P
 - 3-NP
 - 4-NP
 - 5-NP
 - 6-NP
 - 7-NP

0 700 1400 2100 2800 Feet

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- Legend**
- ▲ Surveys
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 - Zoning Lines
 - Mcd Boundaries
 - Parcels
 - Zoning
 - A-1 Ag
 - A-2 Ag Bus
 - A-3 Rural Res
 - A-T Ag Transition
 - B Business
 - C Community
 - I Industrial
 - N Natural Resource
 - R-1 Res Sewer
 - R-2 Res No-Sew
 - R/R Res/Rec
 - W Waterfront

0 800 1600 2400 3200 Feet

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Morningside Farm & Orchard
Goat Meats and Goat Milk Products

Free Range Brown

MANENTIL





PERMANENTLY
PROTECTED
LAND



CAN A SINGLE
APPLE SLICE
FEED THE WORLD?

HEALTHIEST
GROCERY
STORE

TY



Baseline Document Preparation and Update for the Conservation Easement Commission, Jefferson County.

- Neupert document complete and awaiting signature prior to closing on easement.
- Zentner document complete and signed by landowner, now awaiting signature by committee chair. Annual site inspection will take place this summer
- Miller document complete and awaiting review by landowner.
- Burlingham document(s) nearing completion with all field work complete and compiled
- Awaiting further information involving Wilke before document prep.
- Awaiting further information involving Lea donation, before document prep.
- Site inspection worksheets for all donated easements to the county nearing completion.