

**Agenda**  
**Jefferson County Land & Water Conservation Committee (LWCC)**  
***"Working Together to Protect & Enhance the Environment"***  
**Jefferson County Courthouse**  
**311 S Center Ave - **ROOM 112****  
**Jefferson, WI 53549-1701**  
**Wednesday, December 18, 2013**  
**8:30 A.M.**

Committee Members: Sarah Bregant, Walt Christensen, Matthew Foelker, Carlton Zentner, Scott Zimmerman

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Review and Approval of the November 20, 2013 Meeting Minutes
6. Communications
7. Citizen Comments
8. USDA Wildlife Services - 5 Year Cooperative Agreement Update - Dave Terrell
9. Non-Metallic Mining Update - Gerry Kokkonen, Land & Water Conservation Department
10. Natural Resources Conservation Service Report (NRCS) - Dennis Vollmer
11. Notice of Noncompliance - Farmland Preservation Program (FPP)
12. Cancellation of Noncompliance - Farmland Preservation Program (FPP)
13. Monthly Financial Report
14. Will there be a January Meeting?
15. Set Next Meeting and Possible Agenda Items
16. Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**Land & Water Conservation Committee  
Minutes  
November 20, 2013**

**1. Call to Order:**

The monthly meeting was called to order by Walt Christensen at 8:30 a.m. Committee members Sarah Bregant, Walt Christensen, Matthew Foelker, Carlton Zentner (@ 8:40), and Scott Zimmerman were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; and Dennis Vollmer, NRCS.

**2. Roll Call (Establish a Quorum):**

A quorum was established.

**3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**4. Review of the November Agenda:**

The November agenda was reviewed by the committee members.

**5. Review and Approval of the October Meeting Minutes**

Matt Foelker made a motion to approve the October meeting minutes as written, Walt Christensen seconded. Motion carried 4/0.

**6. Communications**

There were no communications at this time.

**7. Citizen Comments:**

There were no citizen comments.

**8. Natural Resources Conservation Service (NRCS) Report:**

Dennis Vollmer discussed the NRCS report. See attached. Changes will be made to EQIP. A screening tool will be put in place to prioritize and make sure the permitting is in place by the landowners.

**9. 5 year WDACP Cooperative Agreement - Mark Watkins**

See attached. Mark Watkins asked to put this item on hold until the December meeting. Dave Terrell from USDA Wildlife Services would like to be here to discuss the agreement with the committee. Matt Foelker made a motion to hold this item until December, Scott Zimmerman seconded. Motion carried 4/0.

**10. Notice of Noncompliance with Soil & Water Conservation Requirements - Farmland Preservation Program (FPP):**

G5 CHS, LLC, c/o Robert Grasser, Michael A Gudenkauf, Ivan & Nancy Hollenberger Trust, Roger & Christine Kutz, William L Laird, Robert & Mary Langer, Steven & Tammy Maas, LeRoy Scheel, Maryela Schlem, Michael A Stade, Stroup Farm, LLP c/o Phillip J Stroup, William & Susan Stroup

Matt Foelker made a motion to accept the notices, Sarah Bregant seconded. Motion carried 5/0.

Voluntary Non-Participation - Keith Melahn

Scott Zimmerman made a motion to accept the voluntary non-participation, Matt Foelker seconded. Motion carried 5/0.

**11. Cancellation of Noncompliance - Farmland Preservation Program:**

None at this time.

**12. Monthly Land & Water Conservation Department (LWCD) Financial Report**

The most recent statements of revenues and expenditures were distributed. See attached. Mark Watkins indicated that we are right on track with our budget.

**13. Set next meeting and possible agenda items:**

It was decided by the members that the next regularly scheduled meeting of the Land & Water Conservation Committee will be held on December 18, 2013 at 8:30 in Room 112. Possible agenda items include: Items #8 - #12 and a Non-Metallic Mining Update by Gerry Kokkonen, LWCD.

**14. Adjournment**

Scott Zimmerman made a motion to adjourn at 8:48 a.m., Sarah Bregant seconded. Motion carried 5/0.

**Jefferson County Board Report  
12/18/2013**

**EQIP practices in progress**

- Brendon has one potential winter project (Rock Chutes) that could be installed yet
- Approximately 35 practices were certified during the past month
  - All payments need to be completed by 12/16/13

**2014 EQIP signup**

- Application deadline will be December 20, 2013
- Ranking deadline will be 1/21/2014
  - This is earlier than normal (February)
- Jefferson NRCS currently has seven applications
  - However there is a list of over 15 people which are currently being contacted

**Conservation Stewardship Program (CStP)/Conservation Security Program (CSP)**

- Working to complete all payments
  - All participants, except one, wanting a 2013 CSP/CStP payment has been approved
- All CSP payments must be completed by 1/24/2013
  - This payment completes CSP contracts
- All CStP payments must be completed by 2/21/2014

**General**

- Wetland/HEL Determination requests to complete:
  - ~6-8 have yet to be looked or are being reviewed, but not yet completed
  - 0 are waiting to be digitized
  - 0 are waiting to be approved/signed
    - With the growing season over, it may not be possible to complete determinations that need field investigations.
- The past month consisted of: Certifying and practice payments, completing contract modifications, 2014 EQIP application taking, compliance review follow-up, CSP/CStP payments and a couple construction projects
- The next month should consist of: finishing CStP/CSP payments, EQIP application taking, ranking of applications and designs and year end clean up
- SE Areal All employee meeting – 12/12/2013

Jefferson County  
Land & Water Conservation Totals

Date Ran 11/21/2013  
Period 10  
Year 2013

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	(1,660.00)	(15,754.17)	(163,987.01)	(157,541.67)	(6,445.34)	(189,050.00)	(25,062.99)	86.74%
	Expenditures	42,116.77	41,896.21	424,816.12	418,962.12	5,854.00	502,754.54	77,938.42	84.50%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>40,456.77</b>	<b>26,142.05</b>	<b>260,829.11</b>	<b>261,420.45</b>	<b>(591.34)</b>	<b>313,704.54</b>	<b>52,875.43</b>	<b>83.14%</b>
7002 Wild Life Crop	Revenue	-	(1,666.67)	(1,945.00)	(16,666.67)	14,721.67	(20,000.00)	(18,055.00)	9.73%
	Expenditures	-	1,666.67	5,099.58	16,666.67	(11,567.09)	20,000.00	14,900.42	25.50%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>3,154.58</b>	<b>-</b>	<b>3,154.58</b>	<b>-</b>	<b>(3,154.58)</b>	<b>#DIV/0!</b>
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	372.75	-	3,727.50	(3,727.50)	4,473.00	4,473.00	0.00%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>372.75</b>	<b>-</b>	<b>3,727.50</b>	<b>(3,727.50)</b>	<b>4,473.00</b>	<b>4,473.00</b>	<b>0.00%</b>
7009 Hope Lake	Revenue	-	(250.00)	(1,737.14)	(2,500.00)	762.86	(3,000.00)	(1,262.86)	57.90%
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>(250.00)</b>	<b>(1,737.14)</b>	<b>(2,500.00)</b>	<b>762.86</b>	<b>(3,000.00)</b>	<b>(1,262.86)</b>	<b>57.90%</b>
7010 Resources	Revenue	-	(1,958.33)	(19,940.68)	(19,583.33)	(357.35)	(23,500.00)	(3,559.32)	84.85%
	Expenditures	8,684.56	1,958.33	46,624.44	19,583.33	27,041.11	23,500.00	(23,124.44)	198.40%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>8,684.56</b>	<b>(0.00)</b>	<b>26,683.76</b>	<b>(0.00)</b>	<b>26,683.76</b>	<b>-</b>	<b>(26,683.76)</b>	<b>#DIV/0!</b>
7011 Non Metallic	Revenue	-	(1,330.83)	-	(13,308.33)	13,308.33	(15,970.00)	(15,970.00)	0.00%
	Expenditures	-	52.08	45.73	520.83	(475.10)	625.00	579.27	7.32%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>(1,278.75)</b>	<b>45.73</b>	<b>(12,787.50)</b>	<b>12,833.23</b>	<b>(15,345.00)</b>	<b>(15,390.73)</b>	<b>-0.30%</b>
7012 Mud Lake	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7020 County Farm	Revenue	-	(7,725.83)	(92,202.00)	(77,258.33)	(14,943.67)	(92,710.00)	(508.00)	99.45%
	Expenditures	343.92	321.50	822.75	3,215.00	(2,392.25)	3,858.00	3,035.25	21.33%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>343.92</b>	<b>(7,404.33)</b>	<b>(91,379.25)</b>	<b>(74,043.33)</b>	<b>(17,335.92)</b>	<b>(88,852.00)</b>	<b>2,527.25</b>	<b>102.84%</b>
Total All Business Units	Revenue	(1,660.00)	(28,685.83)	(279,811.83)	(286,858.33)	7,046.50	(344,230.00)	(64,418.17)	81.29%
	Expenditures	51,145.25	46,267.55	477,408.62	462,675.45	14,733.17	555,210.54	77,801.92	85.99%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Grand Total Land Conservation</b>		<b>49,485.25</b>	<b>17,581.71</b>	<b>197,596.79</b>	<b>175,817.12</b>	<b>21,779.67</b>	<b>210,980.54</b>	<b>13,383.75</b>	<b>93.66%</b>