



## JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 06-22-2017**

**“Jefferson County: Responsible government  
advancing quality of life”**

**BEN WEHMEIER**  
County Administrator

TAMMIE JAEGER  
Administrative Secretary

### MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** June 21, 2017

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of June 26, 2017

|                                    |   |                  |   |
|------------------------------------|---|------------------|---|
| <b>June 26, 2017<br/>Monday</b>    | Planning and Zoning Committee                               | 8:30 a.m.        | Jefferson County Courthouse<br>311 S. Center Ave, Rm 203, Jefferson         |
|                                    | Marsh Country Health Alliance                               | 10:00 a.m.       | Dodge County Administration Building<br>127 E. Oak St, Juneau               |
| <b>June 27, 2017<br/>Tuesday</b>   | Highway Committee   | 8:00 a.m.        | Highway Committee Room<br>1425 S. Wisconsin Dr, Jefferson                   |
| <b>June 28, 2017<br/>Wednesday</b> | <b>*Administration and Rules Committee (Agenda Revised)</b> | <b>8:30 a.m.</b> | <b>Jefferson County Courthouse<br/>311 S. Center Ave, Rm 112, Jefferson</b> |
|                                    | Criminal Justice Collaborating Council (CJCC)               | 12:00 p.m.       | Jefferson County Courthouse<br>311 S. Center Ave, Rm 202, Jefferson         |
| <b>June 29, 2017<br/>Thursday</b>  | Economic Development Consortium (JCEDC)                     | 8:30 a.m.        | UW Extension Education<br>864 Collins, Rm 12, Jefferson                     |
| <b>June 30, 2017<br/>Friday</b>    | No Scheduled County Meetings                                |                  |   |
| <b>July 1, 2017<br/>Saturday</b>   | No Scheduled County Meetings                                |                  |   |
| <b>July 2, 2017<br/>Sunday</b>     | No Scheduled County Meetings                                |                  |   |

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:30 A.M. ON MONDAY, JUNE 26, 2017**

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Approval of May 22, June 9 and June 15 Committee Meeting Minutes**
7. **Communications**
8. **May Monthly Financial Report for Land Information Office – Andy Erdman**
9. **June Monthly Financial Report for Zoning – Rob Klotz/Matt Zangl**
10. **Discussion and Possible Decision on Determination of Completeness for Kevin Horack Livestock Siting, Intensive Ag Hog Operation, 2017 Update to CU996-00 on PIN 032-0815-3434-000 in the Town of Watertown. This amendment is to increase animal numbers to 825 animal units, and add new confinement housing.**
11. **Discussion and Possible Action on Placement of Shipping Crates on Rural Properties**
12. **Discussion and Possible Action on Federal Firearms Licenses and the Jefferson County Zoning Ordinance Home Occupation Definition**
13. **Discussion and Possible Decision on the Request for Holding Tank Waiver for the Charles Schaller Property at W8679 White Crow Rd, Town of Sumner on PIN 028-0513-2112-012**
14. **Discussion and Possible Decision on David & Kody Habeck’s Request to Replace the Home at W5980 County Road J at More than 100 Feet from its Existing Location. The Site is in the Town of Jefferson, on PIN 014-0614-1032-000**
15. **Discussion and Possible Decision on Petition R3969A-17-Laura Jacobson/Roy J Haas Jr Property, County Road Y and Haas Road in the Town of Hebron, on PIN 010-0615-2211-000, Presented in Public Hearing on May 18, 2017 and Subsequently Postponed**
16. **Discussion and Possible Decision on a Revision to Petition R3965A-17-Bernard Gilbert on PIN 024-0516-2413-000, North of State Road 59, Town of Palmyra, Presented in Public Hearing on April 20, 2017 and Recommended for Denial**
17. **Discussion and Possible Action on Petitions Presented in Public Hearing on June 15:**

R3971A-17 - Vincent J Stark Estate: Create a 2-acre A-3, farm consolidation lot around the home at **N6519 County Road Q** and a 2-acre A-3, farm consolidation lot around the home at **N6523 County Road Q** from part of PINs 002-0714-0843-000 (24.22 Ac) and 002-0714-1712-001 (10 Ac) in the Town of Aztalan. The proposal is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3972A-17 – Mark & Deborah Hoffmann: Create a 2.6-acre A-3, farm consolidation lot around the home and shed at **N1655 Findlay Road**, Town of Cold Spring from PIN 004-0515-1711-000 (40 Ac). This proposal is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3973A-17 – Casey L Kottwitz/James & Gail Kottwitz Trust Property: Create a 2-acre A-3 vacant building site on **Tesmer Road** from part of PIN 030-0813-2341-000 (20.938 Ac) in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3974A-17 – Zach Holcomb/Conrad & Carolyn Holcomb Trust Property: Create a 2-acre A-3 lot with existing shed at **W4264 Zillge Lane** in the Town of Watertown from part of PIN 032-0815-2942-001 (15.061 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3975A-17 – Tom & Terry Zignego: Create a vacant 1-acre A-3 building site from part of PIN 014-0615-0141-001 (14.24 Ac) in the Town of Jefferson and a vacant 2-acre building site from part of PINs 014-0615-0141-001 (14.24 Ac) in the Town of Jefferson and 026-0616-0632-000 (40.82 Ac) in the Town of Sullivan. These lots are on either side of **N4664 Rome Road**, and are being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3976A-17 – Tom & Terry Zignego: Create a 3.66-acre Natural Resource zone north of **N4664 Rome Road** from part of PINs 014-0615-0141-001 (14.24 Ac), Town of Jefferson and 026-0616-0632-000 (40.82 Ac), Town of Sullivan. This is being done in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R3977A-17 – William Becker/Carl & Jennifer Martin Property: Create a 2-acre Natural Resource zone from part of PIN 022-0613-1211-000 (34.07 Ac) near **County Road G** in the Town of Oakland. This is being done in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

CU1920-17 – Nichole Gleesing & James Jaquith: Conditional use to allow an extensive on-site storage structure, 40' X 64' and 23' 4" in height in an R-2 zone at **N2602 County Road N**, Town of Koshkonong, on PIN 016-0614-3642-009 (2 ac).

**18. Possible Future Agenda Items**

**19. Upcoming Meeting Dates**

**July 14, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203**

**July 20, 7:00 p.m. – Public Hearing in Courthouse Room 205**

**July 24, 8:30 a.m. - Decision Meeting in Courthouse Room 203**

**August 11, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203**

**August 17, 7:00 p.m. – Public Hearing in Courthouse Room 205**

**August 28, 8:30 a.m. - Decision Meeting in Courthouse Room 203**

**20. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountyiwi.gov](http://www.jeffersoncountyiwi.gov).**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*

**Notice of “Special” Joint Meeting of the Marsh Country Health Alliance  
Commission Members and the Marsh Country Health Alliance Commission Board**

There will be a special joint meeting of the Marsh Country Health Alliance Commission members and Commission Board on **Monday, June 26, 2017, at 10:00 a.m.**, in Rooms 1H and 1I, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

Agenda for this special joint meeting is as follows:

1. Call to order by Chairman
2. Roll Call
3. Approve Minutes from the **November 28, 2016** Special Meeting of the Members and Commission Board and the **February 27, 2017** Quarterly Financial Board Meeting
4. Census
5. Discussion of Potential Amended and Restated Intergovernmental Cooperation Agreement (“IGA”)
6. Changes to Clearview Behavioral Health
7. Rate Information for Managed Care Organizations (“MCOs”)
8. Assessment Rate Setting for 2018
9. Future Agenda Items
10. Next Meeting Date: *Annual Meeting on August 28, 2017, at 10:00 a.m.*
11. Adjourn

**\*(920) 386-4172 is the call-in number if you cannot attend in person - limited to 12 call-ins total\*\***

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Dodge County Clerk’s Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the south side of the building adjacent to the parking lot.



## Agenda

# Jefferson County Highway Committee Meeting

Tuesday, June 27, 2017

8:00 A.M.

Committee Room  
1425 Wisconsin Drive  
Jefferson, Wisconsin 53549

**Committee Members:** Don Reese-Chairman, Ron Buchanan-Vice  
Chairman, Mike Kelly-Secretary, James Braughler,  
Blane Poulson

**Highway Commissioner:** William T. Kern

### AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the  
Committee on specific agenda items must register their request at this time)
6. Approve minutes from May 30, 2017 Highway Committee meeting
7. Communications
8. Old Business
  - a. Discussion and possible action to approve an Intergovernmental  
agreement between Jefferson County and the City of Watertown for  
road maintenance services
9. New Business
  - a. Review and discuss 2017 construction project schedule
  - b. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (July 25, 2017)
13. Adjourn

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the  
Jefferson County Board of Supervisors, may be present at this meeting.*

*"Individuals requiring special accommodations for attendance at the meeting should contact the  
County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can  
be made."*

**AGENDA**  
**\*REVISED 06-22-2017**  
**Administration & Rules Committee**

**Jefferson County Courthouse**  
**311 S. Center Avenue**  
**Jefferson, WI 53549**

Wednesday, June 28, 2017, Room 112, 8:30 a.m.

**Committee Members**

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of May 31, 2017 Committee meeting minutes
7. Approval of June 13, 2017 County Board minutes
8. Communications
9. Discussion and possible action on resolutions, letters or reports from other governmental agencies
  - a. Outagamie County Resolution "Support legislation to allow a person to file a petition for expungement"
  - b. Outagamie County Resolution "Oppose legislation to repeal Wisconsin's prevailing wage law"
  - c. Outagamie County Resolution "Support proposed legislation permitting inmates to participate in employment-related activities or other programs designated by the Department of Corrections"
10. Financial Reports (May)
  - d. Clerk of Courts
  - e. Corporation Counsel
  - f. County Administrator
  - g. County Board
  - h. County Clerk
  - i. Register of Deeds
11. Discussion and possible action on strategic plan and appointment of members to the Strategic Plan Committee
12. **\*Discussion of Annual Reports**
13. County Administrator's monthly report
14. Discussion and possible action on tentative future meeting schedule and agenda items. (July 26<sup>th</sup>)  
All meetings in Room 112 at 8:30 a.m. unless noted
15. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**AGENDA**  
**JEFFERSON COUNTY**  
**CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)**

Jefferson County Courthouse – **Room #202**  
311 S. Center Avenue  
Jefferson, WI 53549

**Committee Members**

*William F. Hue*  
Circuit Court Judge

*Dwayne Morris*  
County Board Supervisor

*Susan Happ*  
District Attorney

*Paul Milbrath*  
County Sheriff

*Carla Robinson*  
Clerk of Courts

*John David*  
Mayor – City of Watertown

*Jeffrey De La Rosa*  
Public Defender's Office

*Brian Dykstra*  
Department of Corrections

*Ben Wehmeier*  
County Administrator

*Kathi Cauley*  
Human Services Director

*J. Blair Ward*  
Corporation Counsel

*Lynn Forseth*  
Literacy Council Executive Director

*Dale Lutz*  
Captain - Jefferson Police Dept.

*Barbara LeDuc*  
President/CEO-Opportunities, Inc.

*Michael Wallace*  
President/CEO-Fort Healthcare

**Wednesday, June 28<sup>th</sup>, 2017 at 12:00 noon**

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from May 24, 2017 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. New Business
  - a) Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options (Holler)
  - b) Stepping Up Initiative (Captain Scott-subcommittee)
7. Routine Reports
  - a) Update on monthly jail data (JESO)
  - b) Update on JCATC outcomes (Kristy Gusse)
  - c) Update on SCRAM and Remote Breath (Gusse)
  - d) CJCC/Treatment Coordinator Report (Holler)
8. Updates on coordination with Recidivism Council and other agencies. (Forseth)
9. Discussion on heroin/opiates/meth.
10. General discussion for long term objectives of the CJCC. (Holler)
  - Out Brief from Treatment Courts Standards Training
  - Discussion and possible action on Treatment Courts Standard Training Action Plans
  - Discussion and possible action on Termination Policy
  - Discussion and possible incentives for program participation (Happ & DeLaRosa)
  - Discussion and possible action on approval of Drug Treatment Court manual.
11. Future meeting dates:

|                 |            |
|-----------------|------------|
| July 26, 2017   | 12:00 noon |
| August 23, 2017 | 12:00 noon |
12. Future agenda items.
13. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**



**Thursday, June 29, 2017– 8:30 am**  
864 Collins Road, Room 12, Jefferson, WI 53549

## **JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM (JCEDC) BOARD AGENDA**

### **Board Members**

Chairman: John David – City of Watertown

Steve Wilke – City of Lake Mills, Matt Trebatoski – City of Fort Atkinson, Timothy Freitag – City of Jefferson, Mo Hansen – City of Waterloo, David Carlson – City of Whitewater, Vacant– Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Jim Mode – County Supervisor, Amy Rinard – County Supervisor, Augie Tietz – County Supervisor

- I.** Call to Order
- II.** Roll Call (Establish a quorum)
- III.** Certification of Compliance with Open Meeting Laws
- IV.** Approval of June 29, 2017 Agenda
- V.** Approval of Minutes – May 25, 2017 \*#
- VI.** Public Comment - *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.*
- VII.** IGA Agreement#
- VIII.** JCEDC Reports
  - A.** Finance Report – May 31, 2017 \*#
- IX.** General Orders
  - A.** Campaign Update – Jay Werth
  - B.** Directors Report
    - Activity Report
    - Opportunities/Projects Update
- X.** New Business
  - A.** Future Agenda Items
  - B.** Upcoming Meetings/Seminars
    - JCEDC Board of Directors – July 27, 2017, 8:30 am, 864 Collins Rd, Rm 12, Jefferson, WI
    - **JCEDC/GHDP Joint Board of Directors Meeting** – August 24, 2017, 8:30 am, 864 Collins Rd, **Rm 8-9**, Jefferson, WI
- XI.** Adjournment

*\*Indicates a vote will be taken. #Indicates a document is enclosed.*

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.