



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

*REVISED 05-23-2018

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: May 23, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of May 28, 2018

Monday May 28, 2018	Holiday! Courthouse Closed		
Tuesday May 29, 2018	Highway Committee *Executive Committee (Agenda Revised)	8:00 a.m. 9:30 a.m.	Highway Committee Room 1425 S. Wisconsin Drive, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Wednesday May 30, 2018	Board of Health	1:00 p.m.	Health Department 1541 Annex Rd, Jefferson
Thursday May 31, 2018	No Scheduled County Meetings		
Friday June 1, 2018	No Scheduled County Meetings		
Saturday June 2, 2018	No Scheduled County Meetings		
Sunday June 3, 2018	No Scheduled County Meetings		



Jefferson County Highway Committee Meeting

Tuesday, May 29, 2018

8:00 A.M.

Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549

Committee Members: Don Reese, Dick Schultz, John Kannard,
Michael Wineke, Lloyd Zastrow

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Election of Committee Chair, Vice Chair, and Secretary
5. Review of the Agenda
6. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
7. Approve minutes from March 27, 2018 Highway Committee meeting
8. Communications
9. Old Business
 - a. None
10. New Business
 - a. Overview of the Open Meetings Law
 - b. Overview of Highway Department operations and policy oversight
 - c. Review annual meeting calendar and set dates for future Highway Committee meetings
 - d. Discuss monthly financial account summary (YTD)
11. Highway Operations Report
12. Review and approve vouchers
13. Set Next Meeting Date (June 26, 2018 – 8:00 a.m.)
14. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

AGENDA
***REVISED 05-23-2018**
Executive Committee

Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549

Tuesday, May 29, 2018, Room 112, 9:30 a.m.

Committee Members

Amy Rinard, Jim Braughler, Jim Mode, Steve Nass, Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Election of Chair, Vice Chair & Secretary
7. Approval of March 28, 2018 committee meeting minutes
8. Approval of April 17, 2018 county board minutes
9. ***Approval of May 8, 2018 county board minutes**
10. Communications
11. Overview of Open Meetings Law
12. Introduction of policy oversight department heads
13. Discussion and possible action on Eminent Domain Resolution
14. Discussion and possible action on resolutions, letters or reports from other governmental agencies
 - a. Burnett County Resolution "In Support of Increased Public Defender Access and Pay"
15. Financial reports (March & April)
 - a. Clerk of Courts
 - b. Corporation Counsel
 - c. County Administrator
 - d. County Board
 - e. County Clerk
16. Discussion and possible action on financial report format
17. Update on Strategic Plan
18. County Administrator's monthly report
19. Discussion and possible action on tentative future meeting schedule and agenda items.
20. Adjourn

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Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

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Jefferson County Board of Health Agenda

Health Department Conference Room
1541 Annex Road, Jefferson, WI 53549

Wednesday, May 30, 2018

1 p.m.

Board Members

Marie Wiesmann, RN, BSN, Dick Schultz, Conor Nelan, Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Election of Committee Chair, Vice Chair and Secretary
6. Overview of Open Meetings Law
7. Committee Orientation Packet
8. Approval of Board of Health Minutes for February 28, 2018 Meeting
9. Communications
10. Public Comment (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
11. Talk/Read/Play Trusted Messenger Training – Greater Watertown Community Health Foundation and Health Department PHNs Explain the Talk/Read/Play Child Development Initiative through Every Child Thrives
12. Review of Health Department Financial Report
 - a. Review and Discussion of Income Statement
 - b. Discussion and Possible Action to Amend the Budget to Include \$2,100 in Public Health Preparedness Funds for Scholarships to Attend the WPHA/WALHDAB Annual Conference
 - c. Discussion and Possible Action to Amend the Budget to Include \$5,600 in Communicable Disease Prevention Funding for Disease Surveillance and Investigation
 - d. Discussion and Possible Action to Amend the Budget to Include \$1,291.32 in Adult Immunization Grant Funding
13. Operational Update of the Environmental Health Program
14. Discussion of Public Health Preparedness Program
 - a. Recent Exercises and Meetings
15. Discussion of Public Health Program
 - a. Review of Statistics
 - b. Review of Communicable Disease Cases Reported
 - c. Community Health Improvement Plan Update
 - d. Community Dental Clinic and Rock River Free Clinic Updates
16. Discussion of Health Department Monthly Report
17. Schedule November Meeting
18. Future Agenda Items
19. Adjourn

Next Scheduled Meetings: All Wednesdays – August 22, 2018, November to be determined

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