



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 02-16-2018**

“Jefferson County: Responsible government
advancing quality of life”

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: February 14, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of February 19, 2018

Monday February 19, 2018	No Scheduled County Meetings		
Tuesday February 20, 2018	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Bridges Federated Library Systems Board	6:00 p.m.	Bridges Library System 741 N. Grand Ave, #210, Waukesha
Wednesday February 21, 2018	Land and Water Conservation Committee	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Local Emergency Planning Committee (LEPC)	1:00 p.m.	UW Extension 864 Collins, Rm 12, Jefferson
Thursday February 22, 2018	*Community Action Coalition	6:00 p.m.	Waukesha State Bank Community Room 151 E. St. Paul Ave, Waukesha
Friday February 23, 2018	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Saturday February 24, 2018	Lake Ripley Management District	9:00 .am.	Oakland Town Hall N4450 CTH A, Cambridge
Sunday February 25, 2018	No Scheduled County Meetings		

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, February 20, 2018 @ 8:30 a.m.

Committee Members: James Braugher, Chair; Greg David; Jim Mode, Vice Chair; Michael Wineke; Lloyd Zastrow, Secretary

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of January 16, 2018, Human Resources Committee Minutes
7. Communications
8. Update, discussion and possible action regarding the 2018 Classification and Compensation Study
9. Update, discussion and possible action regarding employer-sponsored health insurance options
10. Discussion and possible action to recommend amending County Board Rules of Order concerning the Human Resources Committee
11. Review of December, 2017 and January, 2018 Monthly Financial Reports for Human Resources and Safety
12. Report from Human Resources Director:
 - a. January, 2018, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence requests
 - e. Additional Steps and/or Benefits and/or Interim Appointments provided to employees
13. Set next meeting date and agenda items
14. Adjournment

Next scheduled meeting: Tuesday, March 20, 2018 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080

W bridgeslibrarysystem.org

Regular Board Meeting

DATE: Tuesday, February 20, 2018
TIME: 6:00 p.m.
PLACE: Bridges Library System Office
741 N. Grand Avenue, Suite 210
Waukesha, WI 53186

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Waukesha County Federated Library System office (262-896-8080) at least 72 hours in advance.

AGENDA

1. Call to order & introductions
2. Comments from the public
3. Correspondence
4. Approve minutes of January 2018 meeting - Action
5. Approve payment of monthly invoices (2017 Year end and February 2018) – Action
6. Review financial reports
7. Reports: APL, Resource Library, Staff, Director
8. Approve Bridges Library System's 2017 state annual report - Action
9. Confirmation of next meeting: March 20, 2018 (Bridges Library System Office)
10. Adjournment

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support

**Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701**

Wednesday, February 21, 2018 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Lloyd Zastrow (Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the February Agenda
5. Approval of the December 20, 2017 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) January & February 2018 Report
8. Discussion and Possible Action on Animal Damage Claims & Harvest Exemptions - Dave Terrall
9. Natural Resources Conservation Service (NRCS) Report
10. Discussion on Glacierland Resource Conservation & Development - Kirsten Jurcek
11. Discussion on LWCD January & February 2018 Directors Report
12. Discussion and Possible Action on DNR Health Lakes Grant
13. Discussion on 2017 Non-Metallic Mining Report
14. Discussion and Possible Action on 2018 Land & Water Conservation Board Elections & Annual Conference
15. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
16. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
17. Review of the Monthly Financial Report (Preliminary December)
18. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
19. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
20. Discussion on Items for the Next Agenda
21. Next Scheduled Meeting:
 - March 21, 2018 @ 8:00 am in Room 112
22. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

COMMITTEE MEMBERS: GAIL SCOTT, ADAM BOLS, ROBERT DEWOLFE, DONNA HAUGOM, SHERIFF PAUL MILBRATH, PAUL HABLE, CAPTAIN DUANE SCOTT, NYCOL HABERMAN, CHIEF VERN BUTZINE, RYAN LESLIE, ANGELA SWINEHART, CHIEF KRAIG BIEFELD, RYAN ELLIFSON, CHRISTOPHER BACH, JEFF LARKIN, REP. CODY HORLACHER, MICHAEL CLISH

UW-Extension (Lower level of Workforce Development Center) Room 12
864 Collins Road, Jefferson WI 53549

Wednesday, February 21, 2018 at 1:00 p.m.

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and approval of the November 24, 2017 Meeting Minutes
7. Communications
8. Discussion on Hazardous Materials Spills/Billings – from 11/15/17 to 02/20/18
9. Updated Off-site Plans (11/15/17 to 02/20/18)
2018 Plan of Work – 1st Half
 - University of Wisconsin Whitewater (Update) – Whitewater – Sulfuric Acid, Max Daily Amount Reported 12,108 lbs. – visit complete – plan update in progress
 - Wal-Mart #1776 (Update) – Watertown – Sulfuric Acid, Max Daily Amount Reported Approximately 1,600 lbs. – visit to be scheduled – waiting on response from facility
 - Wisconsin Bell (Update) – Jefferson – Sulfuric Acid, Max Daily Amount Reported 1,018 lbs. – visit complete – plan update in progress
 - Americold (Update) – Jefferson – Anhydrous Ammonia, Max Daily Amount Reported 33,031 lbs. and Sulfuric Acid, Max Daily Amount Reported 8,844 lbs. – visit complete – plan update in progress
 - Reiss Industries (Update) – Watertown - [2, 4 TOLUENE DIISOCYANATE](#), Max Daily Amount Reported 46,120 lbs. and - [2, 6 TOLUENE DIISOCYANATE](#), Max Daily Amount Reported 8,560 lbs. – visit complete – plan update in progress
 - AT&T – PV6106 (Update) – Watertown – Sulfuric Acid, Max Daily Amount Reported 3,563 lbs. – visit complete – plan update in progress
10. Agency Updates
 - a. American Red Cross
 - b. Salvation Army
 - c. South Central Health Care Coalition
11. Correspondence
12. Set Time/Date Next Meeting Tentative – May 16, 2018 at 1:00 p.m., UW-Extension Room 12
13. Adjourn

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**Community Action Coalition for South Central Wisconsin, Inc.
Board Meeting Agenda**

February 22, 2018

Waukesha State Bank Community Room

151 E. St. Paul Avenue

Waukesha, WI 53188

6:00 pm – 8:00 pm

Please note: a light supper will be provided at 5:30 pm

1. **Call to Order**
2. **Roll Call and Determination of Quorum**
3. **Seating of new members, Stephen W. and Jessica O.**
4. **Consent Agenda**
 - A. **Approval of Agenda (*Action Needed*)**
 - B. **Approval of Minutes from the Board Meeting of December 14, 2017 (Recorded Confirmation of email approval on 1/8/2017)**
5. **Finance Committee Report (Jennifer Andrews)**
Approval of November Financial Reports (*Action Needed*)
6. **Fundraising Committee Report (Judy Vasby)**
7. **Personnel Committee Report (Kirk Lund)**
8. **Plans, Programs and Development Committee Report (David Ahrens)**
9. **Executive Director's Report**
 - A. **Board of Directors Training**
 - B. **Report on progress toward Strategic Plan- (David V)**
10. **President's Report**
11. **Next Meeting Dates**
 - A. **Thursday, April 26, 2018, Dane County**
 - B. **Thursday, May 24, 2018 (*Annual Meeting*) Waukesha County**
 - C. **Thursday June 28, Jefferson County**

12. Adjournment

Please notify Mari Ulatowski if you are unable to attend. She may be reached at 608-246-4730 ext. 203, by email at mariu@cacscw.org or by text at 608-332-3253 If you need an interpreter or other special accommodation, please let Mari know at least three business days before the meeting.

Office of the Sheriff - Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff

Jeffrey Parker, Chief Deputy

Paul Wallace
Administrative Captain

★ Jerry Haferman
Patrol Captain

★ Duane Scott
Jail Captain

AGENDA

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Jefferson County Courthouse, Room 112
311 S. Center Ave.
Jefferson, WI 53549
February 23, 2018 @ 8:30 a.m.

DWAYNE MORRIS, CHAIR; KIRK LUND, VICE CHAIR; MICHAEL WINEKE, SECRETARY; DICK SCHULTZ; ED MORSE

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the January 26, 2018 meeting minutes
7. Communications
8. Grants – Update of ongoing or new grants
9. Report from the Sheriff
10. Review monthly bills and financial items (November, December & January)
11. Report on the budget
12. Review monthly jail and patrol activity reports
13. Discussion and possible action on approving jail assessment fund purchases
14. Next meeting date is March 23, 2018
15. Adjourn

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Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336
Toll Free: Jefferson County 1.800.675.7310



**Lake Ripley Management District Meeting of the
Board of Directors February 24, 2018
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (January 20, 2018)
- IV. Treasurer's Report
- V. Lake Manager's Report
- VI. Old Business
 - A. Discussion and possible action on DNR Lands for Sale within the Watershed
 - B. Discussion and possible action on Purchase of Town of Oakland Dump Truck
- VII. New Business
 - A. Discussion and possible action on expanded stream monitoring for 2018
 - B. Discussion of fate of redundant/outdated office equipment
- VIII. Correspondence
- IX. Adjournment

Note: Public Comment will be taken at discretion of District Chair