

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Dick Jones; Lloyd Zastrow

**ROOM 203, COUNTY COURTHOUSE
320 S. MAIN ST., JEFFERSON, WI 53549
8 A.M. ON MONDAY, JUNE 29, 2009**

- 1. Call to Order**
The meeting was called to order by Chairman Nass at 8:10 a.m.
- 2. Roll Call**
Committee members present included Nass, Reese, Zastrow and Jones. Zoning staff in attendance included Rob Klotz and Deb Magritz.
- 3. Certification of Compliance with Open Meetings Law Requirements**
Klotz verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of Agenda**
The decision regarding Zoning Amendment 3399A-09 for Mark & Katie Pernat/Daryl & Pearl Pernat Property was moved up to immediately after public comment; item #11, Zoning Budget will follow.
- 5. Approval of June 1, June 12 and June 18, 2009 Meeting Minutes**
Motion by Reese/Zastrow to approve the minutes as written. Motion carried on a voice vote with no objection.
- 6. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
There was no public comment.

SEE INDIVIDUAL FILE FOR A COMPLETE RECORD OF THE FOLLOWING DECISION:

- 12. Decision on Petition Presented in Public Hearing on June 18, 2009:
APPROVED WITH CONDITIONS** 3399A-09 – Mark & Katie Pernat/Daryl & Pearl Pernat Property, Town of Ixonia on a motion by Zastrow/Jones; motion carried on a voice vote with no objection.
- 11. Zoning Budget Discussion**
Klotz reported a slightly positive trend in revenues. He explained that the Administrator requested a 1.6% budget cut, amounting to about \$5,000. Klotz noted that he may have to ask for funding for planning purposes, perhaps as much as \$25,000. There was discussion regarding charging extra fees for extra services.

7. **Review of and Possible Action on Glacial Heritage Area Resolution**
Steve Nass handed out copies of a draft resolution in support of the establishment of the State of Wisconsin Glacial Heritage Area, and reported that there would be a public hearing for it on July 1 at the Lake Mills Community Center. Joe Nehmer supplied an amended draft that was prepared by Corporation Counsel on June 26. Klotz asked specifically whether DNR would require this plan to be incorporated into the county land use plan, requiring expenditure of county staff time and dollars; Nass replied that no, DNR does not require such incorporation. He assured the Committee that there would be no budget implications for Jefferson County. Motion by Jones/Zastrow to approve the draft handed out by Nehmer; motion carried on a voice vote with no objection.
8. **Discussion and Possible Action on Request by Donald Foltz to Replace the Home at W6898 Whitetail Lane, Town of Koshkonong at More Than 100 Feet From its Existing Location**
Motion by Reese/Jones to postpone action for receipt of a new plot plan as previously requested. Motion carried on a voice vote with no objection.
9. **Review of and Possible Action on CU1471-07 for Norman Koller, Town of Sullivan**
Motion by Reese/Jones to maintain the conditional use as approved, with no further action to be taken at this time. Motion carried on a voice vote with no objection.
10. **Discussion and Possible Action on Junk Complaints at N7002 CTH X, N7233 Shade Lane, W3649 Buske Lane, Town of Farmington**
Motion by Reese/Jones to postpone action to allow for site inspections. Motion carried on a voice vote with no objection.

SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:

12. **Decisions on Petitions Presented in Public Hearing on June 18, 2009:**
APPROVED WITH CONDITIONS 3406A-09 & CU1568-09 – Timothy R Schultz, Town of Watertown, both on motions by Reese/Zastrow; motions carried on voice votes with no objections.
APPROVED WITH CONDITIONS CU1574-09 – Hoffman Construction/Wieda Christian Property, Town of Watertown on a motion by Reese/Jones; motion carried on a voice vote with no objection.
APPROVED WITH CONDITIONS CU1578-09 – Hoffman Construction/James & Sandra McManama Property, Town of Watertown on a motion by Reese/Jones; motion carried on a voice vote with no objection.
APPROVED WITH CONDITIONS CU1572-09 – Craig Busshardt/Craig Kuehl Property, Town of Watertown on a motion by Jones/Zastrow; motion carried on a voice vote with no objection.

POSTPONED 3410A-09 & 3411A-09 – Stephanie Bratz/Daniel Wilson Property, Town of Watertown on motions by Reese/Zastrow; motions carried on voice votes with no objection.

APPROVED WITH CONDITIONS 3408A-09 on a motion by Reese/Jones & 3409A-09 on a motion by Jones/Reese – Lloyd & Karen Zastrow, Town of Concord. Both motions carried on voice votes with no objection, but with Zastrow abstaining.

POSTPONED CU1569-09 – Donald Schneider/Ruth E Woodward Property, Town of Cold Spring on a motion by Reese/Jones; motion carried on a voice vote with no objection.

POSTPONED 3407A-09 – Linda Sue Rice Miles, Town of Cold Spring on a motion by Nass/Zastrow; motion carried on a voice vote with no objection.

APPROVED WITH CONDITIONS CU1570-09 – Rachel Yackels, Town of Koshkonong on a motion by Jones/Reese; motion carried on a voice vote with no objection

APPROVED WITH CONDITIONS CU1571-09 – Carrie Smith, Town of Oakland on a motion by Jones/Zastrow; motion carried on a voice vote with no objection.

APPROVED WITH CONDITIONS CU1577-09 – Hoffman Construction/William H Stade Property, Town of Jefferson on a motion by Jones/Zastrow; motion carried on a voice vote with no objection.

13. Upcoming Meeting Dates

July 10, 8 a.m. – Site Inspections Leaving From Courthouse Room 203

July 16, 7 p.m. – Public Hearing in Courthouse Room 205

July 27, 8 a.m. – Decision Meeting in Courthouse Room 203

August 14, 8 am. – Site Inspections Leaving From Courthouse Room 203- **Nass will be absent**

August 20, 7 p.m. – Public Hearing in Courthouse Room 205

August 31, 8 a.m. – Decision Meeting in Courthouse Room 203

14. Adjourn

Motion by Reese/Zastrow to adjourn the meeting at 10:04 a.m. Motion carried on a voice vote with no objection.

Don Reese, Secretary