

**MINUTES OF THE  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Dick Jones; Lloyd Zastrow*

**ROOM 203, COUNTY COURTHOUSE  
320 S. MAIN ST., JEFFERSON, WI 53549  
8 A.M. ON MONDAY, SEPTEMBER 28, 2009**

**1. Call to Order**

The meeting was called to order by Greg David at 8:04 a.m.

**2. Roll Call**

Committee members present at 8:04 were David, Reese, Jones and Zastrow. Zoning staff present members present included Rob Klotz, Michelle Staff and Deb Magritz.

**3. Certification of Compliance with Open Meetings Law Requirements**

Klotz verified that open meetings law requirements were being met.

**4. Review of Agenda**

There were no changes proposed.

**5. Approval of August 31 and September 17, 2009 Meeting Minutes**

Motion by Reese/Jones to approve the meeting minutes as presented; motion carried on a voice vote with no objection.

**6. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**

There was no public comment.

**7. Discussion on Chapter 91, State Statutes, Farmland Preservation Program**

- **Extension Request Sent to DATCP**

No response has been received to date on our July 28, 2009 request for extension. Unofficially, Keith Foye reported that he saw no problem with the request, and forwarded it to a DATCP attorney.

- **Plan and Ordinance Review by DATCP**

Klotz explained the requirement for self-certification and other information acquired from DATCP training he and Staff attended.

**Steve Nass was now in attendance at 8:09 a.m.**

- **Public Notice of Change**

Nass volunteered to contact state legislators and explain concerns regarding the farmland preservation program changes.

**Don Reese left the meeting at 9:05 a.m.**

**A break was taken at 9:12 a.m. The meeting resumed at 9:16 a.m.**

**8. Zoning Budget**

Klotz handed out the 2010 Recommended Budget and monthly update.

**9. Discussion of Email from Tim Bare**

A copy of Tim Bare's email was handed out and discussed. The Committee had no recommendation or directive for staff.

**Greg David left at 9:27 a.m.**

**10. Discussion Regarding Possible Violation at W2768 CTH B, Donald Kerzner Property, Town of Farmington**

Klotz and Staff explained the concerns expressed by the Town of Farmington. The Committee decided to inspect the site prior to making any decision.

***SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:***

**11. Decisions on Petitions Presented in Public Hearing on March 19 and July 16, 2009 and Subsequently Tabled:**

**APPROVE WITH CONDITIONS** 3393A-09 – Steve Knoebel, Town of Farmington on a motion by Nass/Zastrow. Motion carried on a voice vote with no objection.

**APPROVE WITH CONDITIONS** 3413A-09 on a motion by Zastrow/Jones & CU1580-09 on a motion by Nass/Jones – Herb Vincent, Town of Koshkonong. Both motions carried on voice votes with no objection.

**APPROVE WITH CONDITIONS** 3414A-09 on a motion by Jones/Zastrow & CU1581-09 on a motion by Zastrow/Jones – David & Jamie McCoy, Town of Farmington. Both motion carried on voice votes with no objection.

**12. Decisions on Petitions Presented in Public Hearing on September 17, 2009:**

**APPROVE WITH CONDITIONS** 3425A-09 – Lewis Tripi, Sr., Town of Watertown on a motion by Nass/Jones. Motion carried on a voice vote with no objection.

**APPROVE WITH CONDITIONS** CU1594-09 – Lori Dewyer/James & Cherie Miller Property, Town of Koshkonong on a motion by Jones/Zastrow. Motion carried on a voice vote with no objection.

**POSTPONED** 3426T-09 – Jefferson County Zoning Ordinance Text Amendment on a motion by Jones/Zastrow. Motion carried on a voice vote with no objection.

**13. Upcoming Meeting Dates**

October 9, 8 a.m. – Site Inspections Leaving From Courthouse Room 203

October 15, 7 p.m. – Public Hearing in Courthouse Room 205

October 26, 8 a.m. – Decision Meeting in Courthouse Room 203

November 13, 8 a.m. – Site Inspections Leaving From Courthouse Room 203

November 19, 7 p.m. – Public Hearing in Courthouse Room 205  
November 30, 8 a.m. – Decision Meeting in Courthouse Room 203

**14. Adjourn**

Motion by Jones/Zastrow to adjourn the meeting at 9:54 a.m. Motion carried on a voice vote with no objection.

Don Reese, Secretary

*A digital recording of this meeting is available in the Zoning Department.*