

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, December 4, 2012**

The Jefferson County Highway Committee met on Tuesday, December 4, 2012, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; George Jaeckel; Glen Borland; Al Counsell; Blane Poulson

Members absent: None

Also Present: William Kern, Highway Commissioner  
Gary Petre, County Administrator  
John Molinaro, County Board Chairman  
Ann Jenswold, Highway Department  
Erik Coonen, Highway Department  
Brian Udovich, Highway Department  
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the November 7, 2012 Highway meeting, having been distributed in advance, it was moved by Mr. Jaeckel and seconded by Mr. Counsell to approve the minutes as printed, with a correction referencing the Gooseneck Trailer purchase not being discussed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell, Poulson

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- NONE

**HIGHWAY COMMISSIONER'S REPORT:**

- **Project/Construction Work**

CTH "E" (CTH "P" – CTH "F") – Rehabilitation, Pulverize, Pave

Rehabilitation and binder paving is complete

Update – Project is complete

CTH "SC" (STH 16 – CTH "CW") – Construction, Pave

Construction is in progress on the north 1.0 mile

Update – Project is complete. Minor seeding work may be needed in the spring.

CTH "B" (Rock Lake Road – CTH "V") – Mill, Pave

Small project will be completed in early May

Update – Project is complete

CTH "A" (CTH "S" – Lake Mills) – Major Culvert, Pulverize, Pave

Summer/Fall project

Update – Project is complete

CTH "C" (Evenson Road – CTH A) – Design, Construction

Survey and design work is complete

Update – Construction work will take place in early spring, resurfacing project will take place next summer

- **General Maintenance**

Crews are installing snow fence and preparing trucks for winter maintenance

Crews are finishing any shoulder and maintenance work before winter

- **Winter Maintenance**

- **Office/Shop**

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**9a. Review engineering design proposals for CTH "J"**

Commissioner Kern reviewed the eleven design proposals received for the CTH "J" project (CTH "G" – Jefferson City Limits). Commissioner Kern and Operations Manager, Brian Udovich, answered proposal questions from the Committee. Kern and Udovich stated Short

Elliott Hendrickson's proposal met the requirements, and they have the experience to perform the work needed.

It was moved by Mr. Poulson and seconded by Mr. Borland to contract with Short Elliott Hendrickson in the amount of \$79,044.77 for the design project on CTH "J" (CTH "G"- Jefferson City Limits). This resolution will go to County Board on December 11, 2012.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Poulson, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

**9b. Review equipment bids for sign truck, excavator, and trailer**

Commissioner Kern reviewed the equipment bids with the Committee and answered any questions they had. Four bids were received for the sign truck (Capital City Intl; Truck Country Freightliner; Wisconsin Kenworth; Badger Truck Center), and one bid received from Flannegan Western Co. for the sign truck equipment and set up. The International truck from Capital City was recommended by Highway staff, but no trade will take place. The current sign truck will be disposed of through auction. Staff also recommended Flannegan Western for equipment and set up, but with no trade.

It was moved by Mr. Jaeckel and seconded by Mr. Poulson to accept the offer from Capital City for a 2014 4400 SBA International truck in the amount of \$76,595.21, and the offer from Flannegan Western Co. for 2013 "Sign shop on wheels" in the amount of \$76,533.00. This resolution will go to County Board on December 11, 2012.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Poulson, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

Commissioner Kern reviewed the equipment bids with the Committee and answered any questions they had regarding the three bids received for the Tracked Hydraulic Excavator (Aring Equipment Co; Roland Machinery Co; FABCO). Commissioner Kern stated that Aring Equipment Co. will do a buy back agreement similar to what is currently being done with our loaders.

It was moved by Mr. Counsell and seconded by Mr. Poulson to contract with Aring Equipment Co. and enter into a buy back agreement on a 2012 Volvo EC340, with a bid amount of \$213,445.00 and buy back amount of \$197,000.00. This resolution will go to County Board on December 11, 2012.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Poulson, Counsell  
NOES: None  
ABSENT: None  
ABSTAIN: None

Commissioner Kern reviewed the bid from Brooks Tractor Co. for a 2013 Etnyre RF50 TD3 Gooseneck Trailer. Brooks was the only bid received for this equipment.

It was moved by Mr. Poulson and seconded by Mr. Borland to accept the bid from Brooks Tractor Co. in the amount of \$81,000.00, without trade. This resolution will go to County Board on December 11, 2012.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Poulson, Counsell  
NOES: None  
ABSENT: None  
ABSTAIN: None

**9c. Review monthly financial account summary**

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

**10. Highway Operations Report**

The Commissioner reviewed the operations with the Committee regarding current operations. No Motion.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	11/28/12	\$ 511,012.84
BILLS:	12/04/12	\$ 28,502.60
COMMITTEE:	SEPTEMBER	\$ <u>396.05</u>
TOTALS:		\$ 539,911.49

It was moved by Mr. Poulson and seconded by Mr. Counsell that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Poulson, Counsell  
NOES: None  
ABSENT: None  
ABSTAIN: None

The next Highway Committee meeting will be Wednesday, January 2, 2013 at the Jefferson County Highway Department.

Motion by Mr. Jaeckel and seconded by Mr. Counsell to adjourn at 8:55 a.m.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Poulson, Counsell

NOES: None

ABSENT: None

ABSTAIN: None

Approval:

\_\_\_\_\_

Al Counsell, Secretary