

Minutes of the
HOME Board Meeting
December 11, 2008

Members Present: Mark Baldwin, Duane Paulson, Jill Haupt, Alan Schupp, Kathleen Schilling, Greg David, Mark Hoefert, Robert Adam, Scott Seefeldt and Maria Watts

Staff: Glen Lewinski, and Nancy Mojica

Excused Absent: Ron Buchanan, John Hilber, Joe Birbaum and Peter Sorce

Guest: Carol Biersach, Lee Martinson, Slinger Housing Authority, Dennis Heling, Jefferson County Economic Development Consortium, Debbie Narus, WI Partnership, RoxAnne Witte, hbc services, Inc., Allison Bussler, County Executive Chief of Staff and Robin Reshel, Hartford C.D.A.

- I. The meeting was called to order by the Chair with a quorum of the Board present at 9:06 a.m.
- II. On a motion by Duane Paulson and seconded by Greg David, the minutes from the October 16, 2008 were unanimously approved.
- III. Staff raised the issue of problems with USDA related to rural development downpayment assistance. After a discussion, the Board instructed WI Partnership to write a letter to all USDA staff they have had contact explaining the HOME DPA policy and requiring their compliance. If USDA does not agree to comply with the HOME Consortium policies, the WI Partnership can stop loan participation with USDA rural loans.
- IV. WI Partnership reviewed the loan transfer letter. It appears that there may be sufficient funds after Scott Fergus signs reimbursement requests along with the previously transferred funds to cover remaining loan balances.
- V. Staff reviewed the Neighborhood Stabilization Programs NSP funding and possible applications. Each county was provided data on eligible census tracts and WI Partnership offered to submit an application for interested counties. Applications will be due January 20, 2009.
- VI. WI Partnership Report Staff
 - a) Staff reviewed the fund balance report without action
- VII. Staff indicated that a letter updating HUD on Dennison findings had been submitted. The Consortium has requested TA through HUD for the additional four areas identified in the report.
- VIII. Staff explained to the Board that all contracts require Board action to renew for the last of the federal procurement three (3) year period.
 - a) On a motion by Kathleen Schilling and seconded by Jill Haupt, the Board unanimously approved the renewal of the HOME Administration for the WI Partnership for Housing Development, Inc. for 2009.

- b) On a motion by Duane Paulson and seconded by Kathleen Schilling, the Board unanimously approved the renewal of the Home Inspection contract to Whiteglove Home Inspection for 2009.
- c) After review of a summary provided by Slinger Housing Authority, on a motion by Alan Schupp and seconded by Robert Adam, the Board unanimously approved the Homebuyer Counseling contract for Washington and Ozaukee Counties was renewed to Slinger Housing Authority for 2009.
- d) After a review of a summary provided by hbc services, on a motion by Jill Haupt and seconded by Mark Hoefert, the Board unanimously approved the Homebuyer Counseling contract for Waukesha and Jefferson Counties for 2009.
- e) Staff reviewed the 2009 Slate of Officers showing two vacancies for Vice-Chair and Treasurer. Greg David from Jefferson County agreed to serve as vice-chair and Peter Sorce from Washington County was drafted to serve as Treasurer.

On a motion by Jill Haupt and seconded by Robert Adam, the Board unanimously approved the 2009 Slate of Officers as follows:

Chair	Daune Paulson	Waukesha County
Vice-Chair	Greg David	Jefferson County
Secretary	Kathleen Schilling	Ozaukee County
Treasurer	Peter Sorce	Washington County

The Board discussed moving the Board meeting to other counties, and Jefferson County agreed to host the March meeting. At the request of the Chair, the March meeting (as approved by voice vote of members) was changed from March 19 to March 12th. Other counties can volunteer to host other meetings.

- f) On a motion by Mark Hoefert and seconded by Kathleen Schilling (with Alan Schupp abstaining), the Board approved the requested modification to the Ozaukee Habitat for Humanity project use of funds from infrastructure to building foundation.

IX. On a motion by Greg David and seconded by Alan Schupp, the meeting adjourned at 11:03 a.m.

Respectfully submitted,

Mark Baldwin
Chair, HOME Board