

**MINUTES OF THE  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Dick Jones; Lloyd Zastrow*

**ROOM 203, COUNTY COURTHOUSE  
320 S. MAIN ST., JEFFERSON, WI 53549  
8 A.M. ON MONDAY, DECEMBER 29, 2008**

- 1. Call to Order**  
The meeting was called to order by Greg David at 8:04 a.m.
- 2. Roll Call**  
Committee members present included David, Jones, Zastrow and Reese. David noted that he would have to leave the meeting at 8:35 a.m. Nass was absent. Zoning office staff members in attendance were Rob Klotz, Michelle Staff and Deb Magritz.
- 3. Certification of Compliance with Open Meetings Law Requirements**  
Reese stated that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of Agenda**  
No changes were proposed.
- 5. Approval of December 1 and December 12, 2008 Meeting Minutes**  
Motion by Reese/Jones to approve both sets of minutes as presented. Motion carried on a voice vote with no objection.
- 6. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**  
There was no public comment.
- 7. Imaging Support Contract for 2009 – Andy Erdman**  
Erdman explained that for the first time, support costs for the imaging system would exceed \$25,000 and would therefore require County Board approval. The necessary monies are already in the approved budget. Motion by Reese/Jones to support the request to exceed \$25,000 in support costs; Reese asked that a fiscal note be added to the resolution that the monies are already approved in the 2009 budget. Motion carried on a voice vote with no objection. Erdman will work with Corporation Counsel to prepare the resolution.
- 8. Imaging Juke Box Replacement – Andy Erdman**  
Erdman explained the need for replacing the imaging juke box, and provided handouts regarding allocation of cost.

9. **Floodplain Map Modernization Discussion Regarding Final Maps**  
Klotz reported that notification was received from FEMA that the maps are done and will be printed. Erdman requested a digital copy of the maps but has not received that to date.
10. **Request by Gary Anderson to Replace a Home at More Than 100 Feet From its Current Location, W4382 Emerald Drive, Town of Watertown**  
A map was provided showing proposed home location. Questions arose as to why the home was proposed 350 feet off of Emerald Drive, and where it would be positioned in relation to the STH 26 bypass. The Committee asked for a narrative and map from Mr. Anderson to answer those questions, and would like to inspect the site after receiving that information. Motion by Jones/Zastrow to postpone making any decision at this time; motion carried on a voice vote with no objection.
11. **Reconsideration of October 14, 2008 Approval for Petition 3356A-08 – Francis Hoff Trust, Town of Palmyra**  
Motion by by Jones/Zastrow to postpone making a decision at the petitioner’s surveyor’s request. Petitioner will work with Department of Transportation on access issues.

***SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:***

12. **Decisions on Petitions Presented in Public Hearing on October 16 and November 20, 2008 and Subsequently Postponed**  
**POSTPONED** 3366A-08 – Mark Krause, Town of Jefferson on a motion by Zastrow/Jones; motion carried on a voice vote with no objection.  
**APPROVED WITH CONDITIONS** 3368A-08 on a motion by Jones/Zastrow &  
**APPROVED WITH CONDITIONS** CU1535-08 on a motion by Zastrow/Jones – James Linskens, Town of Farmington; motions carried on voice votes with no objection.  
**APPROVED WITH CONDITIONS** 3370A-08 – Dan Zastrow/Ronald & Sara Seubert Property, Town of Waterloo on a motion by Reese/Zastrow; motion carried on a voice vote with no objection.
13. **Decisions on Petitions Presented in Public Hearing on December 18, 2008:**  
**POSTPONED** 3375A-08 – Brent & Nancy Emons, Town of Jefferson on a motion by Jones/Zastrow; motion carried on a voice vote with no objection.  
**APPROVED WITH CONDITIONS** 3380A-08 – Robert & Mary Horack, Town of Watertown on a motion by Zastrow/Reese; motion carried on a voice vote with no objection.

**APPROVED WITH CONDITIONS** CU1540-08 – Alfred Otte, Town of Waterloo on a motion by Reese/Jones; motion carried on a voice vote with no objection.

**APPROVED WITH CONDITIONS** 3379A-08 – Merrill & Ruth Kuhl, Town of Waterloo on a motion by Reese/Zastrow; motion carried on a voice vote with no objection.

**APPROVED WITH CONDITIONS** CU1538-08 – Robert Magnussen, Town of Aztalan on a motion by Jones/Zastrow; motion carried on a voice vote with no objection.

**APPROVED WITH CONDITIONS** 3377A-08 – Eugene Hasel, Town of Lake Mills on a motion by Jones/Zastrow; motion carried on a voice vote with no objection.

**POSTPONED** 3256A-07 – Richard Preuninger, Town of Oakland on a motion by Jones/Zastrow; motion carried on a voice vote with no objection.

**APPROVED WITH CONDITIONS** 3376A-08 – Tom Brounty, Town of Koshkonong on a motion by Reese/Zastrow; motion carried on a voice vote with no objection.

**APPROVED WITH CONDITIONS** 3374A-08 – Charles Scott Shearer, Town of Koshkonong on a motion by Jones/Zastrow; motion carried on a voice vote with no objection.

**POSTPONED** CU1539-08 – Michael Kramer/Michael & Patricia Kramer, Greg Campbell Trust Property, Town of Palmyra on a motion by Jones/Zastrow; motion carried on a voice vote with no objection.

**APPROVED WITH CONDITIONS** 3378A-08 – Jean & Tim Reith/Dorothy C. Kau Property, Town of Palmyra on a motion by Reese/Zastrow; motion carried on a voice vote with no objection.

**14. Upcoming Meeting Dates**

January 9, 2009 @ 8 a.m. – Site Inspections Leaving From Courthouse Room 203

January 15, 2009 @ 7 p.m. – Public Hearing in Courthouse Room 205

January 26, 2009 @ 8 a.m. – Decision Meeting in Courthouse Room 203 (**Reese may be absent**)

February 13, 2009 @ 8 a.m. – Site Inspections Leaving From Courthouse Room 203

February 19, 2009 @ 7 p.m. – Public Hearing in Courthouse Room 205

March 2, 2009 @ 8 a.m. – Decision Meeting in Courthouse Room 203

**15. Adjourn**

Motion by Jones/Zastrow to adjourn at 10:46 a.m.; motion carried on a voice vote with no objection.

**Donald Reese, Secretary**