

AGENDA

JEFFERSON COUNTY BOARD MEETING

May 12, 2015 7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
 2. **ROLL CALL BY COUNTY CLERK**
 3. **PLEDGE OF ALLEGIANCE**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
 5. **APPROVAL OF THE AGENDA**
 6. **PUBLIC HEARING**

Jefferson County Library Board withdrawing from the Mid-Wisconsin Federated Library System and partnering with Waukesha County Federated Library System (Page 1)

 - Letter dated May 4, 2015 from Sue Cantrell, Mid-WI Federated Library System (Page 2)
 7. **SPECIAL ORDER OF BUSINESS**
 - a. Recognition – Veteran’s Service Office Donation – Yvonne Duesterhoeft
 - b. Update on The College of Osteopathic Medicine
 - Cody Horlacher, Representative of the Assembly – District 33
 - Mark Lefebvre and Jennifer DeKrey, Consultants on behalf of the College of Osteopathic Medicine
 8. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum)
 - b. Zoning Committee – Notice of Public Hearing, May 21,2015 (Page 3-4)
 9. **PUBLIC COMMENT** (Agenda Items)
 10. **ANNUAL REPORTS**
 - a. County Administrator – Ben Wehmeier
 - b. Economic Development Consortium – Genevieve Borich
 - c. Finance – Brian Lamers
 - d. Human Resources – Terri Palm-Kostroski
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
11. **COUNTY BOARD CHAIR**
 - a. Resolution - Ratification of Emergency Declaration (Page 5)
 12. **ADMINISTRATION AND RULES COMMITTEE**
 - a. Resolution – Supporting the Jefferson County UW-Extension Program and the University of Wisconsin-Whitewater (Page 6-7)
 - b. Resolution – Supporting the Local Stewardship Fund (Page 8)
 - c. Resolution – Supporting the retention and expansion of Wisconsin’s current long term care system of Family Care, IRIS, Partnership and Aging and Disability Resource Centers (Page 9-10)

- d. Resolution – Opposing requiring additional information on property tax bills (Page 11)
 - e. Resolution – Opposing 2015 Senate Bill 21 and 2015 Assembly Bill 21 as they relate to repealing Wisconsin Statute §145.245, eliminating the Wisconsin Fund Program (Financial Assistance Program) for private on-site wastewater treatment system replacement or rehabilitation (Page 12)
13. **HUMAN RESOURCES COMMITTEE**
- a. Ordinance – Amend the Personnel Ordinance to create HR0570, Safety in the Workplace (Page 13-14)
 - b. Ordinance – Amend the Personnel Ordinance to create HR0685, Uniform, Safety Shoes and Safety Eye Protection Allowance Policy (Page 15-16)
14. **JEFFERSON COUNTY LIBRARY BOARD**
- a. Resolution – Withdrawing from the Mid-Wisconsin Federated Library System and Partnering with the Waukesha County Federated Library System (Page 17-18)
15. **PLANNING & ZONING COMMITTEE**
- a. Report – Approval of Petitions (Page 19)
 - b. Ordinance - Amend Zoning Ordinance (Page 20)
16. **TASK FORCE ON COUNTY OPERATIONS & ORGANIZATION**
- a. Resolution – Extending the length of time the Task Force will meet (Addendum)
17. **APPOINTMENTS BY ADMINISTRATOR**
- a. William T. Kern, Highway Commissioner for a two-year term ending May 31, 2017 (Page 21)
18. **PUBLIC COMMENT** (General)
19. **ANNOUNCEMENTS**
- a. Update: Task Force on County Government Organization & Operations
20. **ADJOURN**

**Highway Facility Open House
June 9, 2015 4:00 -7:00 P.M.**

**NEXT COUNTY BOARD MEETING
June 9, 2015 – 7:00 P.M. - ROOM 205**

NOTICE OF PUBLIC HEARING
BEFORE THE
JEFFERSON COUNTY BOARD OF SUPERVISORS

The public is invited to give the Board comments regarding the Jefferson County Library Board withdrawing from the Mid-Wisconsin Federated Library System and partnering with the Waukesha County Federated Library System.

HEARING TIME AND PLACE

Tuesday, May 12, 2015
7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson WI 53549

Individuals who are unable to attend but wish to communicate with the Board may do so in writing by May 6, 2015 sent to:

Ben Wehmeier, County Administrator
Jefferson County Courthouse
311 S. Center Avenue, Room 111
Jefferson WI 53549
benjaminw@jeffersoncountywi.gov

SPECIAL NEEDS REQUEST

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



MID-WISCONSIN FEDERATED LIBRARY SYSTEM

112 Clinton Street, PO Box 177 Horicon, WI 53032

Phone: (920) 485-0833 Website: www.mwfls.org

Dodge * Jefferson * Washington Counties

May 4, 2015

Ben Wehmeier, County Administrator
Jefferson County Courthouse
311 S. Center Avenue, Room 111
Jefferson, WI 53549

Dear Jefferson County Board of Supervisors,

The Jefferson County libraries have wanted to leave Mid-Wisconsin Federated Library System for many years. They are now in the process of leaving and they are wished the best of luck in their transition. Most of their library directors are great colleagues and I respect their professionalism and dedication to their libraries. I wish them only the best.

Of course it would be great if the Jefferson County libraries would have remained with MWFLS, however some of the Jefferson County libraries believe MWFLS doesn't care about its member libraries. I emphatically disagree with those feelings. And that is what that is; feelings and opinion. The fact is MWFLS does care about its libraries. The system has provided the best services within its budget and continues to pay in full for the majority of the services. The libraries have grants, the most professional and knowledgeable IT department MWFLS has ever had, creative continuing education workshops and a professional public information designer for their custom marketing needs. The libraries also have had input to the major decisions that were made this past year. WCFLS is an excellent system with more perks, but those perks come at a cost that the Jefferson County libraries are willing to pay for. I am confident in saying that MWFLS is the only system in the immediate area that offers the most to its member libraries at the least cost.

Again, I wish the 8 libraries the best of luck with their transition to WCFLS. From what I've heard, the expertise of the WCFLS IT department should ensure that it will be a seamless and stress free experience.

Sincerely,

Sue Cantrell
System Director

**NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: May 21, 2015

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Explanation of Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, May 21, 2015, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

R3803A-15 & CU1821-15 – Jefferson County Highway Dept/Joanne Dyskow

Property: Rezone a part of PIN 026-0616-3133-001 (10.262 Acres) with conditional use for salt storage near **W2492 State Road 106** in the Town of Sullivan.

R3804A-15 & CU1822-15 – Alan S Gaethke: Rezone with conditional use to allow a horticultural services/snow removal operation at **W7674 North Shore Rd** in the Town of Sumner on PIN 028-0513-1223-000 (3.679 Acres).

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL AND
RURAL RESIDENTIAL**

R3805A-15 – Kimberly (Kincannon) Cheney: Rezone to create two, one-acre lots near **W7271 County Road C**, one on each side of the road. The site is in the Town of Koshkonong on PIN 016-0614-3122-000 (29.15 Acres).

R3806A-15 – Todd & Leeann Duwe/Stephen & Kathleen Duwe Property: Create a two-acre building site on **West Road** in the Town of Milford from part of PIN 020-0814-2811-000 (40 Acres).

R3807A-15 – John & Patricia Morris: Create a 3.5-acre farm consolidation lot around the home at **W6127 County Road T** in the Town of Milford from part of PIN 020-0814-0941-000 (40 Acres.)

R3808A-15 – Josh & Christine Wickland/David & Harriet Wickland Property: Rezone 1.6-acre of PIN 024-0516-0334-001 (20 Acres) for a new building site near **W1108 Hooper Rd** in the Town of Palmyra.

CONDITIONAL USE PERMIT APPLICATIONS

CU1823-15 - Joshua Sawyer: Conditional use to allow up to five dogs in the Community zone at **N7018 County Road Q**. The site is in the Town of Milford on PIN 020-0714-0432-009 (2 Acres).

CU1824-15 – Steven Plue/Rose M Stella Estate Property: Conditional use to allow for an extensive on-site storage structure in an R-2 zone on **Koshkonong Manor Road**. The proposal is on PIN 028-0513-1613-002 (1.43 Acre) in the Town of Sumner.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

RESOLUTION NO. 2015-_____

Ratification of Emergency Declaration

WHEREAS, Jefferson County’s Emergency Management Ordinance, No. 1987-24 as amended by Ord. No. 2011-16, provides “In the event an emergency occurs within Jefferson County at a time when the County Board is unable to meet for the purpose of making such a declaration . . . , the following persons may declare state of emergency: (a) County Board Chair . . .”, and

WHEREAS, the Emergency Management Ordinance and § 323(4)(b), Wisconsin Statutes, indicates that if the emergency declaration is made by the County Board Chair, the Board shall ratify or repeal such declaration as soon as the body can meet, and

WHEREAS, County Board Chair Jim Schroeder issued an emergency declaration on April 23, 2015, following the detection of H5 avian influenza within the County of Jefferson on that date, which declaration is presently in effect, and

WHEREAS, such emergency declaration may make Jefferson County eligible for emergency funds.

NOW, THEREFORE, BE IT RESOLVED the County Board ratifies the emergency declaration issued by County Board Chair Jim Schroeder on April 23, 2015, which is presently in effect.

Fiscal Note: None known at this time.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
County Board Chair Jim Schroeder

05-12-15

J. Blair Ward: 05-04-15; Barb Frank: 05-05-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2015-__

Supporting the Jefferson County UW-Extension Program and the University of Wisconsin-Whitewater

Executive Summary

Governor Walker's 2015-2017 budget proposal would reduce funding for the University of Wisconsin System as a whole which would have impacts to both the UW-Extension program and the University of Wisconsin – Whitewater. Both organizations are currently preparing for how potential cuts may impact their operation. This resolution supports both the UW-Extension program in Jefferson County and UW Whitewater and the benefits they bring economically, educationally and programmatically to Jefferson County.

WHEREAS, Jefferson County has long enjoyed a partnership with the University of Wisconsin (UW) and the State of Wisconsin to provide post-secondary and extension education in Jefferson County; and

WHEREAS, that partnership has been consistent with the “Wisconsin Idea” in that the resources of the University are applied to solving problems of the region and conducting outreach activities working with nonprofit organizations, governmental entities, youth, farmers, and small businesses to name a few; and

WHEREAS, as local government officials, we see the value of our partnership with UW and the relationship of the Wisconsin Idea to growing our economy, providing employment and raising earning levels right here in Jefferson County, and the County has therefore not looked to these programs for budget cuts, even in challenging circumstances; and

WHEREAS, Jefferson County recognizes tremendous opportunities in growing local business through relationships with UW-Whitewater, highlighted recently by the “capping off” ceremony of the Innovation Center at UW-Whitewater; and

WHEREAS, it is our belief that the proposed cuts to the UW budget, if implemented as expected, will harm the delivery of educational services and the economy in terms of job creation and wage growth in Jefferson County and they will diminish the return on Jefferson County's investment in educational services and facilities for which we partner with the State of Wisconsin and the UW System.

NOW, THEREFORE, BE IT RESOLVED that the County of Jefferson strongly encourages the State Legislature to make the changes necessary to ensure that the UW Board of Regents has adequate resources to distribute to UW-Whitewater and Jefferson County Cooperative Extension in order to maintain the effectiveness of our educational partnerships in public service to the residents of Jefferson County and the State of Wisconsin.

BE IT FURTHER RESOLVED that the County Clerk shall forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County's Legislative Representatives with the request that they assist in this endeavor.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Requested by
Administration & Rules Committee/UW-Extension Committee

B. Wehmeier: 04-28-15. J. Blair Ward 04-28-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2015-__

Supporting the Local Stewardship Fund

Executive Summary

Governor Walker’s 2015-2017 Budget proposes limited funding to the statewide stewardship program including a moratorium on land acquisition while maintaining the local stewardship fund for local governments. Jefferson County has greatly benefited from contributions of the local stewardship fund in the acquisition and development of the County Parks and the Glacial Heritage Area. These funds enabled donations and local county financial support to be maximized in their impacts to the County. The County wishes to support the Governor’s proposal as it is reviewed through the Joint Finance Committee and the respective legislative bodies as it relates to maintaining the local stewardship fund.

WHEREAS, Jefferson County has utilized the local stewardship fund to assist in the acquisition and development of the Jefferson County Park System; and

WHEREAS, Jefferson County and the DNR have worked cooperatively in the planning, development and execution of the Glacial Heritage Area (GHA), a key partnership centered around conservation, recreation, quality of life and economic vitality; and

WHEREAS, the ability to finish the vision of the GHA is closely related to the ability to fund the planned acquisition and improvements of which the local stewardship fund is a key component; and

WHEREAS, the state local stewardship fund has enabled the County to work with local citizens, business and foundations to seek contributions that are leveraged with these said funds; and

WHEREAS, the Jefferson County Park System and the GHA is the connection between the “MadWaukee” corridor providing recreational opportunities to the greater region beyond jurisdictional boundaries.

NOW, THEREFORE, BE IT RESOLVED that the County of Jefferson strongly encourages the State Legislature to maintain the local stewardship fund as requested for in the Governor’s budget.

BE IT FURTHER RESOLVED that the County Clerk shall forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County's Legislative Representatives with the request that they assist in this endeavor.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Requested by Administration & Rules Committee/Parks Committee

05-12-15

B. Wehmeier: 04-28-15; Joseph Nehmer: 05-01-15

APPROVED: Administrator hm; Corp. Counsel JBL; Finance Director bl

RESOLUTION NO. 2015-__**Supporting the retention and expansion of Wisconsin's current long term care system of Family Care, IRIS, Partnership, and Aging and Disability Resource Centers**Executive Summary

Governor Walker's 2015-2017 budget proposal would dismantle Wisconsin's nationally admired long term care system currently serving nearly 55,000 older adults and individuals with disabilities. The Governor's Budget would eliminate IRIS, replace Family Care and existing managed care organizations with 2 or 3 private health insurance companies providing both health care and long term care services and give authority to the Department of Health Services (DHS) to privatize county-run Aging and Disability Resource Centers (ADRCs) by contracting out many of their functions. This resolution asks Governor Walker to retain Wisconsin's existing successful and cost-effective Models of Family Care, IRIS, Partnership and ADRCs, and to further expand those models statewide to eliminate waiting lists, sustain quality and achieve further savings to those in need of long term care services.

WHEREAS, Governor Walker's 2015-2017 budget proposal would dismantle Wisconsin's nationally admired long term care system currently serving nearly 55,000 older adults and individuals with disabilities, and

WHEREAS, the Governor's Budget would eliminate IRIS, replace Family Care and existing managed care organizations with 2 or 3 private health insurance companies providing both health care and long term care services and give authority to the Department of Health Services (DHS) to privatize county-run Aging and Disability Resource Centers (ADRCs) by contracting out many of their functions, and

WHEREAS, there were 38,120 statewide participants in Family Care with 798 from Jefferson County, 2,913 statewide participants in Family Care Partnership with 111 from Jefferson County and 11,812 statewide participants in IRIS with 136 from Jefferson County, and

WHEREAS, these proposals were initiated with no input from people receiving long term care services or their families, aging and disability advocates, local officials, managed care organizations, Aging and Disability Resource Centers, provider agencies or legislators, and

WHEREAS, the current long term care system was the outgrowth of four years of intensive long term care reform planning in the 1990s involving long term care consumers and families, aging and disability advocates and county and state officials, resulting in strong bi-partisan support for a long term care-only version of Family Care, and

WHEREAS, the hoped-for reforms have actually been produced by the current system: reducing nursing home utilization, reducing Medicaid spending, reducing the portion of Medicaid spent on long term care and creating locally-based ADRCs to provide prevention and one stop information on long term care for all citizens, and

WHEREAS, the current long term care system has created substantial savings for taxpayers while maintaining quality by reducing the Medicaid portion of the budget from 53% in 2002 to 43% in 2011, reducing the nursing home population by 9,000 people, keeping administrative costs for Family Care down to 4.2% and limiting managed care organizations' surpluses to 2%, and

WHEREAS, the IRIS program was started in 2008 to provide a non-managed care alternative for people who want to self-direct all of their services and this popular, unique and flexible program has grown rapidly to its current enrollment of 11,500 people, and

WHEREAS, ADRCs have become a nationally recognized model and one of the most important roles of county government to meet a variety of needs and reduce the cost of the growing long term care population, and

WHEREAS, all of the projected \$14 million in saving in state and federal funds in the 2015-2017 budget are the result of current expansion of the existing long term care system into 7 northeast counties, and

WHEREAS, this resolution was approved by the Human Services Board on April 14, 2015, with a unanimous vote (7-0) to forward this resolution to the Jefferson County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that Wisconsin should retain its existing successful and cost-effective models of Family Care, IRIS, Partnership and ADRCs, and should expand those models statewide to eliminate waiting lists, sustain quality and achieve further savings, and

BE IT FURTHER RESOLVED that the County Clerk shall forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association and Jefferson County's Legislative Representatives with the request that they assist in this endeavor.

BE IT FURTHER RESOLVED that publication of this resolution may occur through posting in accordance with Section 985.02 of the Wisconsin Statutes.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Requested by
Administration & Rules Committee/Human Services Board

05-12-15

J. Blair Ward: 04-27-15, 04-28-15
Kathi Cauley: 05-04-14

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

Opposing requiring additional information on property tax bills

Executive Summary

In his 2015-2017 state budget proposal, Governor Walker proposed a statutory change to require debt service and referendum levy amounts to be stated on property tax bills. These proposed changes will increase the amount of information required on tax bills potentially increasing the size, but not the amount, of property tax bills. This statutory change is not necessary because there are other methods of providing the public with this information such as the county web site, social media and annual reports. This change would also be a financial burden on Jefferson County by requiring software updates, potential hardware enhancements and additional printing expenses.

WHEREAS, Governor Walker recommends in his 2015-2017 state budget proposal a statutory change to require debt service and referendum levy amounts to be stated on property tax bills, and

WHEREAS, including debt service and referendum levy amounts on property tax bills will require substantial programming changes to the tax billing and collection systems, and

WHEREAS, the proposed changes will increase the amount of information required on the tax bill potentially increasing the size of, but not the amount of, the property tax bill, and

WHEREAS, the intent of the legislation is to promote transparency; however, the change could impact taxpayers negatively by presenting confusing information on tax bills, and

WHEREAS, there are more efficient and cost-effective ways to inform citizens of the debt service and referendum impacts than including on tax bills such as posting on the county web site, social media and annual reports of taxing jurisdictions, and

WHEREAS, this change would be a financial burden on Jefferson County by requiring software updates, potential hardware enhancements and additional printing expenses.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors opposes any statutory change that would require debt service and referendum levy amounts to be included on property tax bills.

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution to Governor Walker, the Joint Finance Committee of the Wisconsin Legislature, the state legislators for Jefferson County and the Wisconsin Counties Association.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Administration and Rules Committee

05-12-15

J. Blair Ward 05-05-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

Opposing 2015 Senate Bill 21 and 2015 Assembly Bill 21 as they relate to repealing Wisconsin Statute § 145.245, eliminating the Wisconsin Fund Program (Financial Assistance Program) for private on-site wastewater treatment system replacement or rehabilitation

Executive Summary

Jefferson County Private Sewage System Ordinance section 12.02 states that its purpose is to “promote and protect public health and safety by assuring the proper siting, design, installation, inspection and management of private sewage systems and non-plumbing sanitation systems.” Failing systems are declared to be a human health hazard pursuant to Comm. 83 (Department of Safety & Professional Services) of the Wisconsin Administrative Code and a violation of the Jefferson County Private Sewage System Ordinance subject to enforcement through county ordinances and Wisconsin Statutes. Repealing the Wisconsin Fund Program would result in more failing private onsite wastewater treatment systems (POWTS) in the state of Wisconsin for low income homeowners who are unable to afford the cost of repairing a failing system.

WHEREAS, the Wisconsin Fund Program is a program that provides grants to low income homeowners and small commercial businesses to help offset a portion of the cost for the repair, rehabilitation or replacement of existing failing private onsite wastewater treatment systems (POWTS), and

WHEREAS, Jefferson County utilizes the Wisconsin Fund Program to assist property owners with failing septic systems to receive partial funding for septic system replacement, and

WHEREAS, Jefferson County has been participating in the Wisconsin Fund Program since 1990 and over the past 10 years has received \$150,248 which averages \$15,025 annually, and

WHEREAS, over the past 10 years, 31 applicants have received an average rebate of \$4,846 per applicant to apply toward the costs of replacing their failing septic systems.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors opposes 2015 Senate Bill 21 and 2015 Assembly Bill 21 as it relates to repealing Wisconsin Statute § 145.245 eliminating the Wisconsin Fund Program (Financial Assistance Program) for private on-site wastewater treatment system replacement or rehabilitation for low income homeowners.

BE IT FURTHER RESOLVED that the Jefferson County Clerk shall forward a copy of this resolution to Jefferson County’s State Legislators, Governor Scott Walker and the Wisconsin Counties Association.

Fiscal Note: This resolution will have no fiscal impact to Jefferson County.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Administration and Rules Committee

05-12-15

J. Blair Ward 05-05-15; Brian Lamers: 05-06-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

ORDINANCE NO. 2015-_____

Amend the Personnel Ordinance to create HR0570, Safety in the WorkplaceExecutive Summary

It's the goal of Jefferson County to provide a place of employment free from recognized hazards in order to provide the safest possible working conditions for employees and the general public. Safety should be the responsibility of each employee and elected official and should be recognized as part of the culture of each department. In the 2014 budget, the County Board of Supervisors created the position of a full-time Safety Coordinator, shared with Walworth County on a half-time basis. In the last nine months since filling this position, safety audits have been conducted in most departments, safety hazards have been identified and corrected, and safety plans, policies and training programs have started to be developed. To further support and promote the need and value of a safety culture, the Human Resources Committee recommends creating a Safety policy statement for all employees to take ownership in.

WHEREAS, Jefferson County recognizes that safe working conditions and safe practices will protect the County's number one asset, its employees, and

WHEREAS, the Human Resources Committee recommends creating a culture that has each employee being accountable for his or her own safety and the safety of other employees and the general public.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the creation of Section HR0570, Safety in the Workplace.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0570, Safety in the Workplace is created as follows:

HR0570 SAFETY IN THE WORKPLACE

- A. It is the goal of Jefferson County to provide a place of employment free from recognized hazards in order to provide the safest of possible working conditions. Accidents can cause untold suffering and financial loss to our employees and their families and cause an unnecessary drain of tax dollars when used to pay medical expenses and compensation as well as lost time away from work.
- B. All levels of management will be held accountable to maintain a safe and healthy workplace environment for all employees, and to ensure their Department's compliance with all laws, rules and regulations by following and enforcing all safety policies and procedures developed to comply with those laws, rules and regulations.
- C. Every employee will adhere to the policies and procedures for their own safety and that of their co-workers. Employees and Supervisors must also be aware that safety will take precedence over expediency and shortcuts when performing their duties. It is the County's desire and intent that the consideration of safety for both our employees and the general public in the performance of daily assignments bear as high a priority as the decision to commit funds or to complete a task

which must be done. Employees should be aware that every reasonable step will be taken to reduce the potential of an accident or injury related to their employment and they are encouraged to support management in the realization of this goal.

- D. Jefferson County will assure that all employees receive the necessary information, proper training and appropriate tools to perform their job in a safe and healthy manner.
- E. Employees who violate safety policies or procedures or put themselves, a co-worker or a member of the public in harm's way shall be subject to disciplinary action.
- F. Employees shall report any unsafe conditions or actions they observe to their direct Supervisor so that those conditions and actions can be corrected immediately. The County will not discipline or harass any employee who reports a safety violation. Any employee who retaliates against another employee for reporting a safety concern shall be disciplined accordingly.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: No fiscal impact

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Human Resources Committee

05-12-15

Terri M. Palm: 04-17-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

ORDINANCE NO. 2015-____

Amend the Personnel Ordinance to create HR0685, Uniform, Safety Shoes and Safety Eye Protection Allowance PolicyExecutive Summary

The safety and professional appearance of employees is a priority of Jefferson County. Therefore, employees may be directed to wear specific uniforms, safety shoes, and/or safety glasses or other eye protective equipment to ensure the employee's well-being. Over the years, employees have been provided different levels of reimbursement for uniforms and/or safety equipment, including not receiving any reimbursements. These practices have continued, following language from labor union contracts that no longer exist. In an attempt to provide fairness and equity among all employees required to wear specific uniforms or safety equipment for their positions, the Human Resources Committee recommends creating a uniform policy for all non-sworn employees.

WHEREAS, Jefferson County has provided clothing, uniform and safety equipment reimbursement allowances inconsistently among departments since January 2011, and

WHEREAS, the Human Resources Committee recommends providing benefits that are fair and equal among all employees.

NOW, THEREFORE, BE IT RESOLVED that the Human Resources Committee supports and recommends the creation of Section HR0685, Uniform, Safety Shoes and Safety Eye Protection Allowance Policy

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0685, Uniform, Safety Shoes and Safety Eye Protection Allowance Policy is created as follows:

HR0685 UNIFORM, SAFETY SHOES AND SAFETY EYE PROTECTION ALLOWANCE POLICY

- A. The safety and professional appearance of employees is a priority of Jefferson County. Therefore, employees may be directed to wear specific uniforms, safety shoes, and/or safety glasses or other eye protective equipment to ensure the employee's well-being. The County shall provide a combined maximum allowance of \$150.00 annually for *required* uniform and safety shoes/boots to all non-sworn employees.
1. Uniforms. Employees who wear uniforms that are specifically required for their position (i.e. Sheriff's Office Cooks, Communication Operators) are eligible to receive up to a \$150.00 allowance annually, reduced by any allowance previously received for safety shoes/boots in the same year.
 2. Safety Shoes/boots. Employees who wear safety shoes or boots that are specifically required for their position are eligible to receive up to a \$150.00 allowance annually, reduced by any allowance previously received for

uniforms in the same year.

- 3. Safety Glasses/Eye Protective Equipment. Jefferson County shall provide necessary eye protective equipment for employees required to wear such equipment for their position and as directed by the County. Employees who also regularly wear prescription eyeglasses have the option to wear provided eye protective equipment or to have prescription glasses fitted with safety lenses and side shields that provide optimal safety protection. The employee shall be responsible for any necessary eye examinations and frames and shall also furnish the County with a prescription for the lenses. The County shall furnish the safety lenses and side shields from such sources as the County may choose. Employees are eligible for safety glasses/eye protective equipment allowance biannually, unless there is a documented prescription change or work-related damage to the eyewear and approved by the department head.

- B. Per IRS guidelines, uniforms, safety shoes/boots and safety glasses/eye protective equipment provided by the employer or provided through an allowance to the employee, are excludable from taxable wages of the employee if they are specifically required as a condition of employment and are not worn or adaptable for general use. For reimbursements meeting these requirements to be excludable from the taxable wages of the employee, the employee must submit the original receipt for reimbursement which identifies purchases as approved by their respective department head as being specifically required as a condition of employment and not worn or adaptable for general use. Allowances will not be reimbursed to the employee without proper documentation of the approved purchase. Proper documentation/receipts shall be submitted within 30 days of purchase of the uniforms/safety equipment.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: Based on history of uniform and/or safety equipment allowance, it is not expected that reimbursements will exceed \$17,000 annually. Sufficient funds are budgeted in 2015.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Human Resources Committee

05-12-15

Terri M. Palm, Brian Lamers, Blair Ward: 04-17-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2015 - _____

Withdrawing from the Mid-Wisconsin Federated Library System and partnering with the Waukesha County Federated Library SystemExecutive Summary

Jefferson County is currently a member of the Mid-Wisconsin Federated Library System which consists of the counties of Jefferson, Dodge and Washington. In an effort to provide the citizens of Jefferson County with the best available library resources, the Jefferson County Library System Review Committee conducted a review of its current library system and also looked at what services and resources other library systems could provide. The Review Committee held question and answer sessions with four adjacent library systems (South Central Library System, Arrowhead Library System, Lakeshores Library System, and Waukesha County Federated Library System). After completing this review, the Jefferson County Library System Review Committee made a recommendation that the Waukesha County Federated Library System would be the best option for Jefferson County. In order for Jefferson County to join the Waukesha County Federated Library System, it must withdraw its membership from the Mid-Wisconsin Federated Library System. This is accomplished with the approval of the governing bodies of participating municipalities that contain at least 80 percent of the population of county municipalities participating in the county library system. [s. 43.18(1)(ar), Wis. Stats.] This requires each participating municipality to pass a resolution indicating whether or not it approves of Jefferson County withdrawing from the Mid-Wisconsin Federated Library System and joining the Waukesha County Federated Library System. On March 17, 2015, the Waukesha County Federated Library System unanimously approved making an offer to Jefferson County to develop a new Federated Library System between the two counties. This offer has been endorsed by the Jefferson County Library System Review Committee and the Jefferson County Library Board. If 80 percent of participating municipalities approve, the Jefferson County Board of Supervisors will hold a public hearing at its meeting on May 12 and take final action at that time.

WHEREAS, the Jefferson County Library System is currently a member of the Mid-Wisconsin Federated Library System which consists of the counties of Jefferson, Dodge and Washington, and

WHEREAS, the Jefferson County municipalities that participate in the Mid-Wisconsin Federated Library System through the Jefferson County Library System are Fort Atkinson, Jefferson, Johnson Creek, Lake Mills, Palmyra, Waterloo, Watertown and Whitewater, and

WHEREAS, the Jefferson County Library System Review Committee consisting of Jefferson County Library Board members and municipal librarians conducted a review of its current library system affiliation and also looked at what services other library systems could provide and the costs associated for such services, and

WHEREAS, the Jefferson County Library System Review Committee determined that joining the Waukesha County Federated Library System will provide the municipalities that are participating in the Jefferson County Library System with the most cost effective and best available library resources, and

WHEREAS the Jefferson County Library System Review Committee has recommended that the Jefferson County Library System withdraw its membership in the Mid-Wisconsin Federated Library System and join the Waukesha County Federated Library System, and

WHEREAS, in order to accomplish this, approval was required from the governing bodies of participating municipalities that contained at least 80 percent of the population of participating municipalities in the county [s. 43.18(1)(ar), Wis. Stats.], and

WHEREAS, the Jefferson County Board of Supervisors held a public hearing at its May 12, 2015, meeting for consideration of withdrawal from the Mid Wisconsin Federated Library System.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves of the Jefferson County Library System withdrawing its membership from the Mid-Wisconsin Federated Library System and joining the Waukesha County Federated Library System.

Fiscal Impact: This resolution will have no fiscal impact to Jefferson County.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Jefferson County Library Board

05-12-15

J. Blair Ward: 05-05-15

APPROVED: Administrator ; Corp. Counsel ; Finance Director 

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on April 16, 2015, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3799A-15, R3800A-15, R3801A-15, AND
R3802A-15**

DATED THIS TWENTY-SEVENTH DAY OF APRIL 2015

Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS R3793A-15, R3777A-14, R3794A-15, R3795A-15, R3796A-15, R3797A-15 AND R3778A-14 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Deb Magritz: 05-01-15

05-12-15

Amend Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3799A-15, R3800A-15, R3801A-15 and R3802A-15 were referred to the Jefferson County Planning and Zoning Committee for public hearing on April 16, 2015, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, RURAL RESIDENTIAL

Create a 4.7-acre farm consolidation lot at **W5743 Olszewski Lane** in the Town of Aztalan on PIN 002-0714-1041-000 (30.28 acres). This is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R3799A-15 – William & Kathleen Olszewski

Rezone 2.7 acres around the home and buildings at **N7538 Wells Lane** in the Town of Waterloo on PIN 030-0813-1334-000 (38.662 acres). Approval is conditioned upon approval and recording of a final certified survey map for the lot. The septic system shall be included on the lot, and road length shall be determined. R3800A-15 – Michael R. Wells/Raymond J. & Lucille M. Wells Trust property

Create a 2.2-acre farm consolidation lot at **N8482 County Road X** in the Town of Watertown from part of PIN 032-0815-2222-000 (38.67 acres). This is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R3801A-15 – Timothy Strobel

Create a 1-acre building site from part of PIN 032-0815-1912-001 (36.6 acres) on **Kasten Lane** in the Town of Watertown. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a suitable soil test, and upon approval and recording of a final certified survey map including extraterritorial plat review, if necessary. R3802A-15 – John Turner/Don & Catherine Turner property

The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Planning & Zoning Committee

05-12-15

Deb Magritz: 05-01-15

APPROVED: Administrator *LM*; Corp. Counsel *DM*, Finance Director *BL*

**APPOINTMENTS BY COUNTY ADMINISTRATOR:
TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:
MEMBERS OF THE BOARD:**

By virtue of the authority vested in me by Section 59.18 (2)(b) of the Wisconsin Statutes and Ordinance 2005-02 approved on April 19, 2005, by the Jefferson County Board of Supervisors, I do hereby reappoint William T. Kern to serve as Jefferson County Highway Commissioner. This reappointment is for a two-year term ending on May 31, 2017. I respectfully request confirmation of this reappointment.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____