AGENDA

JEFFERSON COUNTY BOARD MEETING

June 14, 2016 7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF MAY 10, 2016 MEETING MINUTES**
7. **PUBLIC COMMENT** (Agenda Items)
8. **SPECIAL ORDER OF BUSINESS**
   a. Presentation - 2015 Comprehensive Annual Financial Report and Audit Report- Sikich LLP
9. **COMMUNICATIONS**
   a. Treasurer's Monthly Report (Page 1)
   b. Resolution - Recognition of Outgoing Supervisor Walt Christensen (Addendum)
   c. Appointment by County Board Chair – Joint Review Board – TIDS/TIFs (Page 2)
   d. Appointment by County Board Chair – Emergency Management Committee Chair (Page 3)
   e. Zoning Committee – Notice of Public Hearing, June 16, 2016 (Page 4-6)
10. **ANNUAL REPORTS**
    a. Health Department – Gail Scott
    b. Human Services – Kathi Cauley
    c. People Against Domestic and Sexual Abuse (PADA) – Elizabeth Champion
    d. Veterans' Service – Yvonne Duesterhoeft

COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES

11. ADMINISTRATION AND RULES COMMITTEE
    a. Resolution – Authorizing a contract with the Department of Revenue for Debt Collection by the Clerk of Circuit Court (Page 7)
12. ECONOMIC DEVELOPMENT CONSORTIUM
    a. Resolution – Submitting an Economic Development Administration Grant Application to Fund an Area-Wide Laborshed Study (Page 8-9)
    b. Resolution – FY 2016 Contract for Services for an Economic Development Capital Campaign (Page 10-11)
    c. Resolution – FY 2016 Jefferson County Economic Development Consortium Budget Amendment (Page 12-13)
13. FINANCE COMMITTEE
    a. Resolution – Disallowing the claims of James Kopplin/Progressive Universal Insurance Co. and Milwaukee Delivery Service (Page 14)
    b. Resolution – Authorization to enter into an Enterprise Resource Planning Software Purchase Contract with Tyler Technologies (Page 15-16)

14. HIGHWAY COMMITTEE
    a. Resolution – Authorizing Highway Department Digger Derrick Truck Purchase (Page 17)

15. HUMAN RESOURCES COMMITTEE
    a. Resolution – Reclassifying the Economic Development Director position to the Economic Development Consortium Executive Director position in the Economic Development Department (Page 18-19)
    b. Resolution – Creating a full-time Comprehensive Community Services Facilitator/Transition Specialist position at Human Services (Page 20-21)

16. INFRASTRUCTURE COMMITTEE
    a. Ordinance – Amendment to Parking Ordinance (Page 22-23)
    b. Resolution – Authorization to enter into a Professional Service Contract for Roof Replacement at the Courthouse and Management Information Systems Building (Page 24)

17. PARKS COMMITTEE
    a. Resolution –Accepting monetary donation of $25,000 to be used for the benefit of Carlin Weld Park (Page 25)

18. PLANNING AND ZONING COMMITTEE
    a. Report – Approval of Petitions (Page 26)
    b. Ordinance – Amend Zoning Ordinance (Page 27-28)

19. **APPOINTMENTS BY COUNTY ADMINISTRATOR** (Page 29)
    a. Don Carroll to the Zoning Board of Adjustment
    b. Aari Roberts to the Zoning Board of Adjustment (2nd Alternate)
    c. Walt Christensen to the Lake Ripley Management District
    d. Jeff Zaspel to the Jefferson County Library Board

20. **APPOINTMENTS BY COUNTY BOARD CHAIR** (Page 29)
    a. Kraig Biefeld, Ted Tuchalski, Jake Batterman and Ryan Avery to the Local Emergency Planning Committee (LEPC)

21. **HUMAN SERVICES BOARD APPOINTMENTS** (Page 29)
    a. Roxy Granzow to the Nutrition Project Council for an indeterminate term.
    b. Ellen Sawyers, Jefferson, WI to the Aging & Disability Resource Center Advisory Committee (ADRC) to fill an unexpired term ending July 2016 and reappointing for a three-year term ending July 2019

22. **PUBLIC COMMENT** (General)

23. **ADJOURN**

NEXT COUNTY BOARD MEETING
JULY 12, 2016 – 7:00 P.M. - ROOM 205

GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
June 1, 2016

Available Cash on Hand				
May 1, 2016	$	194,879.75		
May Receipts	$	4,850,430.91		
Total Cash			$	5,045,310.66
Disbursements				
General - May 2016	$	3,685,059.00		
Payroll - May 2016	$	1,288,103.05		
Total Disbursements			$	4,973,162.05
Total Available Cash			**$**	**72,148.61**
Cash on Hand (in bank) June 1, 2016	$	523,097.43		
Less Outstanding Checks	$	450,948.82		
Total Available Cash			**$**	**72,148.61**
Local Government Investment Pool - General			$	12,896,847.01
Dana Investments			$	28,462,409.51
Local Government Investment Pool -Clerk of Courts			$	26,039.22
Local Government Investment Pool -Farmland Preservation			$	228,424.24
Local Government Investment Pool -Parks/Liddle			$	81,761.72
Local Government Investment Pool -Highway Bond			$	1,872,028.37
			$	43,567,510.07
2016 Interest - Super N.O.W. Account			$	687.15
2016 Interest - L.G.I.P. - General Funds			$	22,975.91
2016 Interest - DANA Investments			$	193,093.87
2016 Interest - L.G.I.P. - Parks /Carol Liddle Fund			$	133.95
2016 Interest - L.G.I.P. - Farmland Preservation			$	374.21
2016 Interest - L.G.I.P. - Clerk of Courts			$	57.56
2016 Interest - L.G.I.P. - Highway Bond			$	3,066.87
Total 2016 Interest			$	220,389.52

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

Item 9c

JEFFERSON COUNTY BOARD

Jefferson County Courthouse
311 S. Center Avenue, Room 204 A
Jefferson, WI 53549
Telephone (920) 674-8607

JIM SCHROEDER
County Board Chair

Board Rule 3.06(1) Appointment to Boards, Commissions, Committees and Other Bodies

I, Jim Schroeder, Chairman of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority, hereby appoint Benjamin Wehmeier to the Joint Review Board for TIDs/TIFs.

I, Jim Schroeder, Chairman of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority, hereby appoint J. Blair Ward as an alternate to the Joint Review Board for TIDs/TIFs.

I, Jim Schroeder, Chairman of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority, hereby appoint Brian Lamers as an alternate to the Joint Review Board for TIDs/TIFs.

Effective May 24, 2016.

Dated this 24th day of May, 2016.

Jim Schroeder

JEFFERSON COUNTY BOARD

Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549
Telephone (920) 674-8607

JIM SCHROEDER
County Board Chair

WISCONSIN STATE STATUTE 323.14 (1)(3) Local government: duties and powers

I, Jim Schroeder, Chairman of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority, hereby appoint Dwayne Morris as Chairman of the Emergency Management Committee for a two year term ending April 17, 2018.

Effective June 1, 2016.

Dated this 1st day of June, 2016.

Jim Schroeder

Jim Schroeder

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, June 16, 2016

TIME: 7:00 p.m. *(Courthouse doors will open at 6:30)*

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, June 16, 2016, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/ RURAL RESIDENTIAL

R3890A-16 – Robert Wagner/Jane Wagner Property: Create a 3.5-ac farm consolidation lot around the home at **N5296 Popp Rd** in the Town of Aztalan, and a 6-ac vacant lot combination to the east, both from PIN 002-0714-2844-000 (39.75 Ac).

R3891A-16 – Kathy Pope-Hookstead/Dark Acres Farm Property: Create a 5-ac lot combination at **W5140 Gillis Rd** in the Town of Koshkonong from PIN 016-0514-1331-000 (40 Ac).

R3892A-16 – Sharilyn DeGolier: Rezone 1.25 ac around the home at **W8295 Cemetery Rd** in the Town of Lake Mills from PIN 018-0713-0313-000 (23.5 ac).

R3893A-16 – Jay Lewellin: Create a 3-ac A-3 zone at **W8756 Alley Rd** in the Town of Lake Mills to allow for new home construction on PIN 018-0713-2134-000 (3 Ac)

R3894A-16 – Steve Saniter/Rachel Raether LE Property: Create a 1-ac building site on **Raether Rd** and PIN 018-0713-0622-000 (32.07 ac) in the Town of Lake Mills.

R3895A-16 – Todd & Leeann Duwe/Duwe Farms LLC Property: Rezone 1 ac of PIN 020-0714-0321-000 (54 Ac) for a new building site near **W5962 Church Rd** in the Town of Milford.

R3896A-16 – Trisha & Erik Miller/Joel & Gayle Medenwaldt Property: Rezone 1.01 ac of PIN 020-0814-3241-001 (23 Ac) in the Town of Milford at **W6543 Vandre Rd.**

R3897A-16 – Nancy Hook: Create two, 2-ac lots on **US Highway 12** in the Town of Oakland from part of PIN 022-0613-1812-000 (15.81 Ac)

R3898A-16 – Lindsay Jilek/Franz & Vicki Weigand Property: Create a 1.33-ac building site from PIN 028-0513-0123-000 (39 Ac) in the Town of Sumner on **Schwemmer Rd.**

R3899A-16 – Leo & Lisa Kucek/Ardis Eilenfeldt Trust Property: Rezone 1.68 ac of PIN 002-0714-2032-000 (35.254 Ac) on **Harvey Rd** for a new residential building site in the Town of Aztalan.

FROM A-2, AGRICULTURAL & RURAL BUSINESS AND A-3 TO A-1, EXCLUSIVE AGRICULTURAL

R3900A-16 – Leo & Lisa Kucek/Debbie Reece Trust Property: Negate previous approvals for an A-2 zone (R3658A-13) and an A-3 zone (R3659A-13) on **Harvey Rd** in the Town of Aztalan on PIN 002-0714-2032-002 (1.735 Ac) to allow for new A-3 lot creation.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL & RURAL BUSINESS

R3901A-16 – Joel Kleefisch/Donald & Bonnie Lott Property: Rezone to create a 1.5-ac A-2 zone adjacent to **N5983 Hillside Dr** in the Town of Concord from PIN 006-0716-1914-000 (93.4 Ac)

FROM A-1 TO A-3

R3902A-16 – Joel Kleefisch/Donald & Bonnie Lott Property: Rezone to create a 5-ac lot around the home at **N5983 Hillside Dr** and two, 3-ac building sites nearby from PIN 006-0716-1914-000 (93.4 Ac) in the Town of Concord.

FROM A-3 TO A-1

R3903A-16 – Jefferson County/Donald & Bonnie Lott Property: Rezone to negate a previous A-3 zone approval, R3664A-13, to allow request for creation of new building sites on PIN 006-0716-1914-000 (93.4 ac) on **Hillside Dr** in the Town of Concord.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

R3904A-16 – John & Brenda Soden/Charles Soden Trust Property: Redefine the A-2 zone near **N1730 Kelln Ln** in the Town of Palmyra on PIN 024-0516-1033-000 (39 Ac).

FROM A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3905A-16 – John & Brenda Soden/Charles Soden Trust Property: Rezone to create a 1.4-ac lot around the home at **N1730 Kelln Ln** in the Town of Palmyra from PIN 024-0516-1033-000 (39 Ac).

FROM A-1 TO N, NATURAL RESOURCES

R3906A-16 – John & Brenda Soden/Charles Soden Trust Property: Create an 8.9-ac Natural Resource zone north of **N1730 Kelln Ln** from part of PIN 024-0516-1033-000 (39 Ac) in the Town of Palmyra.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL//RURAL RESIDENTIAL

R3907A-16 – Scott & Connie Vinz: Rezone to create a 2-ac lot around the buildings at **N8331 County Rd X** in the Town of Watertown from part of PIN 032-0815-2114-001 (24 Ac).

FROM A-1 TO N, NATURAL RESOURCES

R3908A-16 – Scott & Connie Vinz: Rezone to create a 2.6-ac Natural Resource zone near **N8331 County Rd X** from part of PIN 032-0815-2114-001 (24 Ac) in the Town of Watertown.

CONDITIONAL USE PERMIT APPLICATIONS

CU1878-16 – Stefanie Preisler & Andrew Idzikowski/Harvey & Sandy Mann Property: Conditional use to continue a kennel operation after change in ownership for up to 40 dogs at **W3379 Ranch Rd** in the Town of Farmington, on PIN 008-0715-1011-001 (16.392 Ac). The property is zoned A-3, Agricultural/Rural Residential.

CU1879-16 – Daniel Rueth: Conditional use for a 2,400 sq foot extensive on-site storage structure, 27 feet in height at **W7510 Koshkonong Lake Rd** in the Town of Koshkonong on PIN 016-0513-2513-001 (10 Ac) in a Residential R-2 zone.

CU1880-16 – Shane Thekan: Conditional use to allow a home occupation for auto shop/garage facility at **W1165 Island Rd** in the Town of Palmyra on PIN 024-0516-1524-002 (1.158 Ac). The property is zoned A-3, Agricultural/Rural Residential.

CU1881-16 – Sharron & Lori Cretney: Conditional use to allow a commercial stable at which to hold clinics and riding lessons at **N2746 Hardscrabble Rd** in the Town of Sullivan on PINs 026-0616-3624-001 (20 Ac) and 026-0616-3623-001 (20 Ac). The property is zoned A-1, Exclusive Agricultural.

CU1882-16 – Michael Swenson: Conditional use to allow a 1,600 square foot, 18 foot high extensive on-site storage structure in a Residential R-2 zone at **N4762 Indian Point Rd** in the Town of Sullivan. The site is on PIN 026-0616-0114-001 (5.023 Ac).

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.
Further information about Zoning can be found at www.jeffersoncountywi.gov

RESOLUTION NO. 2016-___

Authorizing a Contract with the Department of Revenue for Debt Collection by the Clerk of Circuit Court

Executive Summary

The Clerk of Circuit Court is responsible for collecting fines, fees, forfeitures and other Court ordered financial obligations. The Clerk currently utilizes several methods for the collection of unpaid obligations including payment plans, Tax Refund Intercept, entry of civil judgments and the use of a collection agency pursuant to County Board resolution number 2004-59. Wisconsin Statutes were recently amended to allow the Clerk to also contract with the Department of Revenue for collection of unpaid financial obligations. This resolution will allow the Clerk of Courts to enter into an agreement with the Department of Revenue as an additional method for debt collection.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Clerk of Circuit Court currently uses several methods to collect unpaid fines and forfeitures, including Tax Refund Intercept and entry of civil judgments, and

WHEREAS, section 59.52(28), Wisconsin Statutes, provides that the County Board may authorize the Clerk of Circuit Court to contract with a collection agency for collection of unpaid fines, forfeitures and other debts which has been implemented by County Board Resolution Number 2004-59, and

WHEREAS, Wisconsin Statutes were recently amended to allow the Clerk to also contract with the Department of Revenue for collection of unpaid financial obligations, and

WHEREAS, the Administration and Rules Committee supports the Clerk of Court's request to enter into an agreement with the Department of Revenue as an additional means of collecting unpaid amounts due, and

WHEREAS, Wisconsin Statute 59.40(4) provides that any contract entered into with the Department of Revenue shall provide that the Department of Revenue shall charge a collection fee payable by the debtor as provided under s. 71.93(8)(b)1., Wis. Stats., which shall be in addition to the debt owed to the Clerk of Circuit Court.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to enter into an agreement with the Department of Revenue on behalf of Jefferson County for the purpose of collecting unpaid fines, forfeitures and other Court ordered financial obligations which are payable to the Clerk of Circuit Court and will be in addition to the existing methods presently used for debt collection by the Clerk of Circuit Court.

Fiscal Note: The fiscal impact will be determined based on the additional debts collected through the Department of Revenue. There is no cost for Jefferson County entering into an agreement with the Department of Revenue.

Ayes____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Administration & Rules Committee 06-14-16

Carla Robinson: 05-09-16 REVIEWED: Administrator ___; Corp. Counsel ___; Finance Director ___

RESOLUTION NO. 2016-___

Submitting an Economic Development Administration Grant Application to Fund an Area-Wide Laborshed Study

Executive Summary

With the announced impending closure of Tyson Foods in Jefferson, Wisconsin, the Jefferson County area will be experiencing nearly 1,000 layoffs over the course of a little over one year. Nearly half of the dislocated workers are coming from the food processing industry. As such, the City of Jefferson has invited the Jefferson County Economic Development Consortium (JCEDC) to be a co-applicant in an application for an Economic Development Administration (EDA) grant. The total program for the application will be $130,000, with $30,000 of the program being committed to an area-wide laborshed study.

The scope of the laborshed study will help Jefferson County area workforce partners understand laborshed issues and how to re-align the workforce to accommodate the changing area economic profile post-recession. This component of the overall initiative will allow the area to better address the laborshed challenges brought about not only by the Tyson layoffs, but also by the other layoffs in the area. This study will also identify improvements in how to assist employers in the area in identifying skill gaps of the underemployed and unemployed so that workforce partners can better align training programs to employer and workforce needs. The objectives of this laborshed study will be to: 1) understand skills, education, and commuting patterns of area workers; 2) understand local employers' viewpoints and needs regarding the existing work force, including availability, quality, costs, and training needs; and 3) determine ways to better attract/retain businesses that can utilize this important labor information and to train their employees. This resolution will authorize the Jefferson County Economic Development Consortium to join the City of Jefferson in submitting an application for an Economic Development Administration (EDA) grant, and if the grant is approved, authorize acceptance of grant funds in the amount of $10,000.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, Tyson Foods announced closure of its facility in the City of Jefferson, Wisconsin, displacing approximately 400 employees, and

WHEREAS, the Jefferson County area is experiencing approximately 1,000 layoffs in the course of one year, and

WHEREAS, based on a survey conducted by the JCEDC, the Jefferson County area will be adding approximately 1,000 jobs to the labor force next year, and

WHEREAS, the top challenge expressed by area employers was the need to recruit and retain qualified and quality employees, and

WHEREAS, area employers have also expressed interest in better aligning area workforce training programs with the needs of the private sector, and

WHEREAS, the Jefferson County Economic Development Consortium voted on April 28th, 2016 to join the City of Jefferson as a co-applicant in submitting a grant application to the EDA for an area Economic Recovery Plan in response to the Tyson plant closure and the overall transition of the labor force in the area, and

WHEREAS, if the grant is awarded, the JCEDC has committed to providing $10,000 in matching funds from the JCEDC reserve fund and $5,000 in-kind match from staff time and resources to the development of a Jefferson County area laborshed study as part of the grant work program, and

WHEREAS, if the grant is awarded, the JCEDC will conduct an area-wide laborshed study to better understand area laborshed issues due to the Tyson closure and determine how to re-align the workforce to meet the changing area economic profile, and

WHEREAS, if the grant is awarded, the JCEDC will hire a consulting firm in an amount not to exceed $25,000 to aid the JCEDC staff to supporting the development of a Jefferson County area laborshed study, and

WHEREAS, the Jefferson County Economic Development Consortium supports submitting an Economic Development Administration grant application as a co-applicant with the City of Jefferson to fund an area-wide laborshed study, and if the grant is approved, accepting grant funds in the amount of up to $10,000.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby approve and authorize the Jefferson County Economic Development Consortium to submit an Economic Development Administration grant application as a co-applicant with the City of Jefferson to fund an area-wide laborshed study, and if the grant is approved, further approve and authorize acceptance of grant funds in the amount of up to $10,000.

BE IT FURTHER RESOLVED that the Jefferson County Administrator is authorized to execute any necessary contracts and authority is granted to the JCEDC Director to take the necessary steps to develop the laborshed study in conjunction with a consulting firm hired in accordance with this resolution and to execute any ongoing documents necessary to effectuate this program.

Fiscal Note: Funding for these services is not to exceed $25,000 of which $15,000 of which will come from the Economic Development Administration grant funds and $10,000 from the Economic Development Department Reserve Fund. Sufficient funds are available in the Economic Development Department reserve and, therefore, no additional funds are required. As a budget amendment moving reserve funds to operating funds, 20 affirmative votes are required for passage.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by Jefferson County Economic Development Consortium 06-14-16

Genevieve Coady: 06-06-16; Brian Lamers: 06-09-16

REVIEWED: Administrator BW; Corp. Counsel ; Finance Director BL

RESOLUTION NO. 2016-___

FY 2016 Contract for Services for an Economic Development Capital Campaign

Executive Summary

Beginning in 2014, the Jefferson County Economic Development Consortium (JCEDC) has been working towards increased engagement of the private sector in promoting economic development in Jefferson County which included creating a 5-year economic development strategic plan. The objective is to increase economic development responsiveness; improve visibility of Jefferson County statewide, regionally, and globally; and align area communities, businesses, and economic development partners with the significant benefits outlined in the 5-year economic development strategic plan.

This capital campaign and accompanying 5-year strategic initiative for economic development, community development, and tourism is an opportunity for both the Jefferson County area public and private sectors to demonstrate financial and administrative ownership in the economic development work of the region. Because this capital campaign will be the Consortium's first venture into formally engaging the private sector in area economic development, the JCEDC approved hiring Power 10 as a consulting firm specializing in economic development capital campaigns and feasibility studies and authorized the use of the JCEDC reserve fund for the campaign. The intention is for the campaign to reimburse the expenditures to hire Power 10 back to the JCEDC reserve fund.

WHEREAS, the Jefferson County 2010 Comprehensive Plan update with Economic Development Emphasis and the 2012 Agricultural Preservation & Land Use Plan both emphasize strategic economic growth principles within Jefferson County, and

WHEREAS, the 2015 Jefferson County Task Force recognized the importance of strategic growth principles and economic well-being of the County, and

WHEREAS, the Jefferson County Economic Development Consortium has expressed strong interest in more actively engaging area private sector leadership in economic work of the Consortium and has a desire to do so through a professionally-administered economic development capital campaign and associated 5-year economic development strategic plan, and

WHEREAS, the Jefferson County Finance Committee voted on November 11, 2015, to award the Jefferson County Economic Development Consortium $25,000 for procuring consulting services for an economic development capital campaign feasibility study, and

WHEREAS, the Jefferson County Economic Development Consortium voted on December 9, 2015, to authorize staff and select JCEDC board members to work with the Von Briesen & Roper law firm to develop a transition plan and organizational model to engage the private sector in the economic development work of the area, and

WHEREAS, the Jefferson County Economic Development Consortium voted on December 9, 2015, to move forward with the Request for Proposals for a Capital Campaign Feasibility Study for the JCEDC, and

WHEREAS, a Request for Proposals for consulting services to develop a capital campaign feasibility study was published in December of 2015 by the JCEDC, and

WHEREAS, an ad-hoc Committee of JCEDC Board members interviewed finalist consulting firms in January 2015 and selected Power 10 as the best qualified consulting service to meet the needs of the JCEDC, and

WHEREAS, the JCEDC Board approved hiring Power 10 as a consulting firm specializing in economic development capital campaigns and feasibility studies, and

WHEREAS, the Jefferson County Economic Development Consortium and the Watertown Economic Development Organization have approved and executed a merger under the auspices of the JCEDC and to commit together the support of a Capital Campaign, and

WHEREAS, at the conclusion of the Feasibility Study in May 2016, the findings of the study concluded the proposed Capital Campaign would be viable and recommended that the planned course of action to conduct a campaign should be pursued.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby approve and authorize the hiring of Power 10 to provide Capital Campaign services for the JCEDC in an amount not to exceed $100,000 for the first phase of the campaign;

BE IT FURTHER RESOLVED that the Jefferson County Administrator is authorized to execute the contract and authority is hereby granted to the JCEDC Board of Directors and staff to take the necessary steps to develop and to decide the timeline of the Capital Campaign in conjunction with the consulting firm hired in accordance with this resolution and to execute any ongoing documents necessary to effectuate this program.

Fiscal Note: Funding for these services is not to exceed $100,000. Sufficient funds are available in the Economic Development Department reserve and, therefore, no additional funds are required. The proposed 5-year capital plan includes provisions to allow for the reimbursement of the campaign expenditures from the contract with Power 10 back into the JCEDC's reserve. As a budget amendment moving reserve funds to operating funds, 20 affirmative votes are required for passage.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Jefferson County Economic Development Consortium 06-14-2016

RoxAnne Witte: 06-06-16

REVIEWED: Administrator BW ; Corp. Counsel ; Finance Director BL

Item 12c

RESOLUTION NO. 2016-___

FY 2016 Jefferson County Economic Development Consortium Budget Amendment

Executive Summary

Beginning in 2014, the Jefferson County Economic Development Consortium (JCEDC) has been working towards increased engagement of the private sector in promoting economic development in Jefferson County which included creating a 5-year economic development strategic plan. The objective is to increase economic development responsiveness; improve visibility of Jefferson County statewide, regionally, and globally; and align area communities, businesses, and economic development partners with the significant benefits outlined in the 5-year economic development strategic plan.

In this process, the 2016 JCEDC Budget has changed dramatically from a number of new initiatives underway that were not foreseen in the development of the 2016 budgetary process. As such, the JCEDC Board approved in May of 2016 a revised and amended budget to reflect the numerous efforts underway to restructure the organization. These initiatives include moving forward with a capital campaign to raise and leverage investment from the private sector in economic development work, the development of new programming that is reflective of the new direction of the organization, the merger of the JCEDC and the Watertown Economic Development Organization, the transition of leadership to the new JCEDC director role, and partnering with the City of Jefferson on an Economic Development Administration grant application in response to the layoffs from the Tyson Plant closure. Enclosed is a detailed revised budget reflective of these new realities.

WHEREAS, the Jefferson County Economic Development Consortium and the Jefferson County Board of Supervisors approved the budget for the program for fiscal year 2016 in the summer and fall of 2015, and

WHEREAS, during this process the Jefferson County Economic Development Consortium has expressed strong interest in more actively engaging area private sector leadership in economic work of the Consortium and has a desire to do so through a professionally-administered economic development capital campaign and associated 5-year economic development strategic plan, and

WHEREAS, JCEDC staff, Jefferson County staff and the JCEDC Board of Directors have reviewed the JCEDC program budget and reserve fund in detail and have revised a proposed amended budget accordingly, and

WHEREAS, JCEDC Board of Directors approved the amendment of the 2016 JCEDC program budget on May 26, 2016, at the monthly JCEDC Board meeting to be reflective this campaign and strategic plan.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby approve the amendment of the 2016 JCEDC program budget.

Fiscal Note: Enclosed is the revised budget proposed for amendment. Overall, there are sufficient funds within the JCEDC reserve fund to cover the increased expenditures. As a budget amendment moving reserve funds to operating funds, 20 affirmative votes are required for passage.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Jefferson County Economic Development Consortium 06-14-16

RoxAnne Witte: 06-09-16; Brian Lamers: 06-09-16
REVIEWED: Administrator BW; Corp. Counsel BB; Finance Director DC

Economic Development-BU 31

Acct #	Description	Adopted Budget	Carryover	Resolution Approved	Amend Budget	Resolution Dir. Salary	Resolution Power 10	Resolution Laborshed	Resolution Budget Amend	Revised Budget	Fiscal Notes
Revenues											
421001	STATE AID	(9,200.00)			(9,200.00)			(15,000.00)	(6,800.00)	(31,000.00)	Increase in Brownfield Program Admin Revenue
458007	JCEDC SERVICE FEES	(13,000.00)			(13,000.00)				(7,000.00)	(20,000.00)	Inc Revenue Projection for Homebuyer Program
472010	V-CAMBRIDGE	(108.00)			(108.00)					(108.00)	
472010	V-JOHNSON CREEK	(2,908.00)			(2,908.00)					(2,908.00)	
472010	C-FORT ATKINSON	(12,355.00)			(12,355.00)					(12,355.00)	
472010	C-JEFFERSON	(7,914.00)			(7,914.00)					(7,914.00)	
472010	C-LAKE MILLS	(5,840.00)			(5,840.00)					(5,840.00)	
472010	C-WTLOO	(3,330.00)			(3,330.00)					(3,330.00)	
472010	C-WTTN	(15,414.00)			(15,414.00)					(15,414.00)	
472010	C-WHITEWATER	(3,226.00)			(3,226.00)					(3,226.00)	
474022	DEPT ECON DEV FEES	(84,255.00)			(84,255.00)					(84,255.00)	
485200	DONATIONS RESTRICTED	(10,000.00)		(60,000.00)	(70,000.00)				6,500.00	(63,500.00)	Reduced Event Income
Totals		(167,550.00)	-	(60,000.00)	(227,550.00)	-	-	(15,000.00)	(7,300.00)	(249,850.00)	
Expenditures											
511110	SALARY-PERMANENT REGULAR	88,626.00		36,090.00	124,716.00	6,375.00			(5,807.00)	125,284.00	Open Director Position
511210	WAGES-REGULAR	20,053.00			20,053.00					20,053.00	
511320	WAGES-VACATION PAY	-			-				6,430.00	6,430.00	Benefits Payout
511330	WAGES-LONGEVITY PAY	66.00			66.00					66.00	
512141	SOCIAL SECURITY	8,193.00		2,800.00	10,993.00	488.00			(25.00)	11,456.00	Open Director Position, Benefits Payout
512142	RETIREMENT (EMPLOYER)	7,177.00		2,300.00	9,477.00	447.00			(383.00)	9,541.00	Open Director Position
512144	HEALTH INSURANCE	26,910.00		4,200.00	31,110.00				(4,957.00)	26,153.00	Open Director Position
512145	LIFE INSURANCE	32.00		10.00	42.00					42.00	
512150	FSA CONTRIBUTION	375.00			375.00					375.00	
512173	DENTAL INSURANCE	1,620.00		300.00	1,920.00				(270.00)	1,650.00	Open Director Position
521219	OTHER PROFESSIONAL SERV	2,000.00	25,000.00	8,000.00	35,000.00		100,000.00	25,000.00	23,000.00	183,000.00	VB&R Legal Services & Executive Search
529305	WEB PAGE DEVELOPMENT	200.00			200.00					200.00	
531301	OFFICE EQUIPMENT	200.00		3,500.00	3,700.00				(1,000.00)	2,700.00	Savings
531303	COMPUTER EQUIPMT & SOFTWARE	1,040.00		1,500.00	2,540.00				1,300.00	3,840.00	New Staff
531311	POSTAGE & BOX RENT	260.00			260.00				740.00	1,000.00	Capital Campaign Cost
531312	OFFICE SUPPLIES	4,000.00		300.00	4,300.00					4,300.00	
531313	PRINTING & DUPLICATING	30.00			30.00				970.00	1,000.00	Capital Campaign Cost
531322	SUBSCRIPTIONS	12,620.00		200.00	12,820.00				(3,320.00)	9,500.00	Savings
531324	MEMBERSHIP DUES	2,300.00			2,300.00					2,300.00	
531326	ADVERTISING	1,000.00			1,000.00				3,000.00	4,000.00	Executive Search
531349	OTHER OPERATING EXPENSES	10,000.00			10,000.00				(5,000.00)	5,000.00	Sponsorships Pursued for Events
532325	REGISTRATION	1,000.00			1,000.00					1,000.00	
532332	MILEAGE	3,000.00		200.00	3,200.00				(1,200.00)	2,000.00	Savings
532334	COMMERCIAL TRAVEL	550.00			550.00					550.00	
532335	MEALS	750.00			750.00					750.00	
532336	LODGING	300.00			300.00					300.00	
532339	OTHER TRAVEL & TOLLS	250.00			250.00					250.00	
532350	TRAINING MATERIALS	4,000.00			4,000.00				(800.00)	3,200.00	Savings
533225	TELEPHONE & FAX	400.00			400.00					400.00	
533236	WIRELESS INTERNET	1,020.00		600.00	1,620.00					1,620.00	
535242	MAINTAIN MACHINERY & EQUIP	850.00			850.00					850.00	
571004	IP TELEPHONY ALLOCATION	397.00			397.00					397.00	
571009	MIS PC GROUP ALLOCATION	6,738.00			6,738.00					6,738.00	
571010	MIS SYSTEMS GRP ALLOC(ISIS)	1,207.00			1,207.00					1,207.00	
591519	OTHER INSURANCE	573.00			573.00					573.00	
593413	RAILROAD CONSORTIUM DONATION	14,000.00			14,000.00					14,000.00	
594822	CAPITAL IMPROVEMENT BUILDING			12,000.00	12,000.00					12,000.00	
594950	OPERATING RESERVE	136,934.00	3,185.44	(12,000.00)	128,119.44	(7,310.00)	(100,000.00)	(10,000.00)	1,543.00	12,352.44	
594955	VEST BENEFITS RESERVE	4,000.00	8,186.06		12,186.06				(6,921.00)	5,265.06	Reflective of Benefits Payout
Totals		362,671.00	36,371.50	60,000.00	459,042.50	-	-		7,300.00	481,342.50	
Total Business Unit		195,121.00	36,371.50	-	231,492.50	-	-		-	231,492.50	
										(91,187.00)	2016 Reduction of Reserve for Budget
										(12,000.00)	Resolution
										(7,310.00)	Resolution Reclass
										(100,000.00)	Resolution Power 10
										(10,000.00)	Resolution EDA
										(5,378.00)	Resolution Budget Amendment
										5,617.50	Remaining Amount in Reserve Fund

Item 13a

RESOLUTION NO. 2016-___

Disallowing the claims of James Kopplin/Progressive Universal Insurance Co. and Milwaukee Delivery Service

Executive Summary

Two claims have been made against Jefferson County for damages to motor vehicles caused by road conditions. The first claim is by Progressive Universal Insurance Company on behalf of its insured, James Kopplin, and the second claim is by Milwaukee Delivery Service. Both claims have been reviewed by the County's insurance carrier, WMMIC, and were recommended for disallowance based on the finding that the County is not legally responsible for the alleged damages. This resolution formally denies both claims by Jefferson County and directs the Corporation Counsel to give the claimants notice of disallowance.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, on May 9, 2016, Jefferson County received a claim from Progressive Universal Insurance Company as subrogee of James Kopplin in an amount of $3,228.49 alleging that on November 4, 2015, his 2010 Chrysler PT Cruiser was traveling on Beryl Drive in Watertown, Wisconsin, when the vehicle struck a pothole allegedly damaging the front end, underbody and wheels, and

WHEREAS, on March 17, 2016, Jefferson County received a claim from Gary Cooper on behalf of Milwaukee Delivery Service, in an amount of $4,895.15 alleging that on December 8, 2015, a driver employed by his company, Milwaukee Delivery Service, was northbound on State Highway 26 near Johnson Creek, when a car the Milwaukee Delivery Service 2003 International 4300 Truck was following appeared to flip up a manhole cover, which the Milwaukee Delivery Service driver was unable to avoid, allegedly causing his vehicle to be hit on the right side fuel tank, ripping the right side fuel tank open and bending brackets and upper and lower steps, and

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claims, on the basis that the County is not legally responsible for the alleged damages,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claims and directs the Corporation Counsel to give the claimants notice of disallowance.

Fiscal Note: These matters have been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Ayes _____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by Finance Committee 06-14-16

J. Blair Ward: 05-16-16; 05-26-16; 05-27-16

REVIEWED: Administrator: BW; Corp. Counsel: DH; Finance Director: BL

RESOLUTION NO. 2016-___

Authorization to enter into an Enterprise Resource Planning Software Purchase Contract with Tyler Technologies

Executive Summary

In 2015, county staff sent out an RFP (Request for Proposals) for new ERP (Enterprise Resource Planning) software. There were a total of seven (7) proposals submitted to the County for consideration. Staff from multiple departments reviewed the proposals and selected two (2) companies to conduct demonstrations for county staff. After going through the demonstrations and considering feedback from staff, the determination was made to select Tyler Technologies with MUNIS software.

The Tyler MUNIS software will replace the County's current JD Edwards/AS400 software that was purchased in 1996. This software will be used for finance and human resources information management and will replace all applications currently used by those departments.

The contract cost for the new software including installation and conversion is approximately $463,000 in addition to vendor travel expenses estimated at $48,000. The annual maintenance cost on the software is approximately $56,000. Other costs such as additional staff time and contingency are estimated at $89,000.

This resolution authorizes the County Administrator to enter into a professional services contract with Tyler Technologies for the purchase of new ERP software for the County. The cost estimates for software, implementation, travel and contingency are $600,000 of which $300,000 is in the 2016 budget and the remaining $300,000 requires a budget amendment utilizing funds from the closing of the 2015 fiscal year.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the current finance and human resources information management system was purchased in 1996, and

WHEREAS, staff has recommended that the County purchase and implement new ERP (Enterprise Resource Planning) software to improve on functionality and efficiency, and

WHEREAS, after due consideration, the Finance Committee recommends that the County proceed forward with the purchase of ERP software through Tyler Technologies with MUNIS software.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a professional services contract with Tyler Technologies for new ERP Software with the estimated cost of $600,000 with $300,000 funded from the 2016 budget and the remaining funds approved though a budget amendment using funds from the closing of the 2015 fiscal year.

Fiscal Note: The new software, implementation and conversion are approximately $463,000; travel expense is estimated at $48,000. The annual maintenance on the software will be approximately $56,000. Other costs such as additional staff time and contingency are estimated at $89,000. The total cost with software, implementation, travel and contingency is about $600,000. The 2016 budget includes $300,000 for the purchase of the ERP software. Closing of the 2015 year end financials generated unbudgeted General Fund surplus which will be used to fund the remaining $300,000 for the purchase and installation. As a budget amendment, this resolution requires twenty (20) affirmative votes for passage.

Ayes:_____ Noes:_____ Abstain:_____ Absent:_____ Vacant:_____

DRAFT

Requested by Finance Committee 06-14-16

Brian Lamers: 05-13-16; J. Blair Ward: 05-17-16; 05-26-16
REVIEWED: Administrator: ; Corp. Counsel: ; Finance Director:

RESOLUTION NO. 2016-___

Authorizing Highway Department Digger Derrick Truck Purchase

Executive Summary

The Highway Department uses a digger derrick truck for installing guardrail on county and state highways. The existing derrick truck is a 1975 military surplus unit that had a significant engine failure and cannot be repaired at a reasonable price. The Highway Department would like to purchase an updated used digger derrick truck for replacing the 1975 truck.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Highway Department has looked at numerous used digger derrick trucks in the last six months, and

WHEREAS, the Highway Department will replace an existing digger derrick truck utilized for guardrail installations and also install an existing air compressor unit on the truck, and

WHEREAS, the updated truck can also be used for large Type I sign installations, and

WHEREAS, the Highway Department has researched and located used trucks that would fulfill the needs of the department for less than $40,000.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase a used digger derrick truck for a total purchase price up to $40,000.

Fiscal Note: Funds for this purchase have been allocated in the Highway Department Equipment Operations Cost Center Account No. 53241. The Highway Department will also be selling two existing used trucks (#28 Digger Derrick Truck and #135 Air Compressor Truck).

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Highway Committee

06-14-16

Bill Kern: 05-24-16 REVIEWED: Administrator: BW ; Corp. Counsel: [signature] ; Finance Director: [signature]

RESOLUTION NO. 2016 - _____

Reclassifying the Economic Development Director position to the Economic Development Consortium Executive Director position in the Economic Development Department

Executive Summary

The Jefferson County Economic Development Consortium (JCEDC) has been reviewing the process by which it provides services to the County and the greater region. Over the course of the last six months, it has been determined that the organization needs to transform and become in line with best management practices, which includes greater engagement with the private sector. It was determined that a merger between the Watertown Economic Development Organization (WEDO) and the JCEDC could accomplish this by reducing duplication of services, allowing economic development functions to be done in a cost effective manner, and enhancing services provided to communities and the private sector.

It was further determined that the additional duties and accountabilities needed to successfully lead the development and implementation of the organizations five-year strategic plan would need to be assigned to the current Economic Development Director position. This reassignment of duties will result in a higher grade classification and a new job title of Economic Development Consortium Executive Director.

On Thursday, June 9, 2016, the Human Resources Committee met to review the results of the reclassification. In consideration that the County will need to recruit for a new Economic Development Director immediately, the Committee is recommending that the reclassification of the position be implemented effective June 26, 2016, prior to the standard January 1 implementation date. This would allow the County to recruit for an Economic Development Consortium Executive Director at the higher salary range, which is also more comparable to the market for similar positions.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, Personnel Ordinance HR0210, Amendment and Maintenance of the Classification Plan, states that "reclassifications, grade reassignments or job title changes shall be effective January 1 of the succeeding year, unless otherwise recommended and approved by the Board of Supervisors," and

WHEREAS, the County currently needs to recruit for a new Economic Development Director, and

WHEREAS, the County Administrator and the Human Resources Committee recommend reclassification of the Economic Development Director position to an Economic Development Consortium Executive Director position, effective June 26, 2016.

NOW, THEREFORE, BE IT RESOLVED that the 2016 County Budget setting forth position allocations in the Economic Development Department be and is hereby amended to reflect the above change by reclassifying the current Economic Development Director position to an Economic Development Consortium Executive Director position.

Fiscal Note: The anticipated annual increase in cost will be $12,750 in salary and $1,870 in fringe benefits. The remaining additional cost in 2016 is anticipated to be $6,375 in salary and $935 in fringe benefits. Sufficient funds are available in the Economic Development Department budget and, therefore, no additional funds are required to implement this change effective June 26, 2016. As a budget amendment, 20 affirmative votes are required for passage.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by Human Resources Committee 06-14-16

Terri M. Palm-Kostroski: 06-07-16

REVIEWED: Administrator: BW ; Corp. Counsel: ; Finance Director: BL

RESOLUTION NO. 2016 - _____

Creating a full-time Comprehensive Community Services Facilitator/Transition Specialist position at Human Services

Executive Summary

The Wisconsin's Project YES (Youth Empowerment Solutions) is a Substance Abuse and Mental Health Services Administration (SAMHSA) federal grant. The objective of Project YES, previously referred to as the "Now is the Time" Health Transitions grant, provides services and supports to address serious mental health conditions, co-occurring disorders and at-risk for developing serious mental health conditions among youth and young adults, 16 – 25 years old. Specifically, the program provides screening and detection, outreach and engagement, referrals to treatment, coordination of care and trauma-informed treatment for this age group, as well as increases awareness throughout the community. The goal is to keep young people from "falling through the cracks", particularly after they leave high school.

In Jefferson County, about 14.4% of the population is youth between the ages of 16 – 25, or about 12,060 residents. Data shows that an estimated 30% of these young adults are affected by a mental illness every year, or about 3,618 young adults, many who are also homeless. As outreach continues to be a major focus of Project YES and referral numbers continue to increase, the Human Services Director is requesting an additional Comprehensive Community Services Facilitator/Transition Specialist (CCS/Transition Specialist) to serve the increasing number of youth and young adults seeking support services in Jefferson County. The CCS/Transition Specialist provides outreach and engagement activities with youth and young adults diagnosed with Mental Health and/or Chemical Dependency disorders and provides screening and support services to the youth served by Project YES. Furthermore, the Wisconsin Department of Health Services (DHS), on behalf of the Division of Mental Health and Substance Abuse Services, will amend the current contract between DHS and Jefferson County Human Services Department (JCHSD) to include monies to fund one additional CCS/Transition Specialist.

On Thursday, June 9, 2016, the Human Resources Committee met to consider the request of the Human Services Director to create a full-time CCS/Transition Specialist position. In consideration of the increasing number of youth and young adults in Jefferson County that are struggling with mental health issues, and the availability of funds through SAMHSA, the Human Resources Committee is recommending the creation of a full-time CCS/Transition Specialist position.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, Jefferson County has over 3,600 youth and young adults between the ages of 16 – 25 that are struggling with mental health issues, and

WHEREAS, the Human Services Director is requesting the creation of one full-time CCS/Transition Specialist position to address the mental health needs of these youth and young adults, and

WHEREAS, the Human Resources Committee recommends the creation of one full-time CCS/Transition Specialist position, with the acceptance of the grant funding, effective immediately upon passage.

NOW, THEREFORE, BE IT RESOLVED that a full-time Comprehensive Community Services Facilitator/Transition Specialist position at Human Services is authorized and the 2016 County Budget setting forth position allocations in the Human Services Department be and is hereby amended to authorize funding for this position through an increase of SAMHSA grant funding.

Fiscal Note: The annual cost for a full-time CCS/Transition Specialist position is $51,900 for wages and $26,000 for fringe benefits, or $77,900 total. The Project YES amended contract between DSH and JCHSD provides an additional $162,416: $66,626 for the CCS/Transition Specialist position, of which $62,793 is for salary and benefits and $3,833 for training, travel and supplies; $75,810 for psychosocial rehabilitation and outpatient therapy services for uninsured/underinsured youth and young adults; and, $19,980 for anti-stigma event planning for four events. The remaining $15,107 needed for salary and benefits will be funded through other grant activities. Therefore, no additional tax-levy is required. As a budget amendment, 20 affirmative votes are required for passage.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by Human Resources Committee 06-14-16

Terri M. Palm-Kostroski: 06-08-16

REVIEWED: Administrator: BW ; Corp. Counsel: DPL ; Finance Director: BL

Item 16a

ORDINANCE NO. 2016-___

Amendment to Parking Ordinance

Executive Summary

The Jefferson County Fair Park Director requested that the existing parking ordinance be amended to allow the County Administrator and Fair Park Director discretion to change designated parking areas at the Fair Park based on what event is taking place. The Jefferson County Sheriff's Office also reviewed the existing parking ordinance and requested additional changes to allow more effective enforcement for parking violations. The Infrastructure Committee reviewed the proposed amendments and recommend forwarding to the County Board for approval.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 93-04 is repealed.

Section 2. Ordinance No. 05-20 is repealed.

Section 3. Ordinance No. 05-20 as amended on December 13, 2005, is amended.

Section ~~2~~ 4. An ordinance regulating parking on county property and county highways ~~at the county courthouse and county office buildings shall be created~~ is hereby amended as follows:

(a) Definitions. All terms used in this section shall have the meaning as contained in section 340.01, Wisconsin Statutes with the following additions:

(b) The county administrator, or designee, ~~with the consent of the Building & Grounds Committee~~ has the authority for establishing parking areas ~~for~~ on land owned or leased by the county and for regulating, prohibiting, or restricting parking on such areas or parts of such areas. This includes, without limitation, establishing provisions which limit parking for certain purposes, which limit parking to only certain personnel, which limit parking to specific periods of time~~,~~ or which require permits for parking in certain areas.

(c) No person shall park a motor vehicle on any portion of land owned or leased by the county ~~grounds or parking lots~~ except in designated parking stalls, if provided, and in designated parking areas. It shall be unlawful to park a motor vehicle on any highway, ~~within parking lots,~~ or along any of the roadways or highways from a designated ~~the~~ parking ~~lot~~ area where such parking is prohibited by a posting or by yellow curb or roadway markings.

(d) No person shall, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, exclusive of holidays, park a motor vehicle beyond the time permitted by posted signs in designated parking areas; in a space requiring a permit not displayed on the vehicle; or in a loading zone longer than 15 minutes.

(e) No person shall park a motor vehicle in a parking stall designated for the disabled unless such vehicle displays special registration plates or a special identification card issued under section 341.14(l), (la), (le), (lm), (lq) or (lr)(a), Wisconsin Statutes.

(f) No person shall park a motor vehicle in a parking space reserved for a particular county department unless such vehicle is a county-owned vehicle assigned to that department.

(g) Any person violating any section of this ordinance shall be required to pay a forfeiture of ~~not less than ten~~ fifty dollars ($50.00~~10.00~~) for a first offense within one year, seventy-five dollars ($75.00) for a second offense within one year and one hundred ~~nor more than fifty~~ dollars ($100.00~~50.00~~) for a third offense within one year. Each period of parking in violation of this section shall be considered a separate offense, regardless of whether or not more than one (1) day is involved.

(h) Any person charged with violating ~~section 2(c), (d) or (f)~~ this ordinance may post bail ~~of ten dollars ($10.00)~~ in the amount of the citation with the Sheriff's Office ~~Department~~ within ten (10) days of the time of the offense and shall thereupon be relieved of any further liability under this section. ~~Any person charged with violating 2(e) may post bail of fifty dollars ($50.00) with the Sheriff's Department within ten (10) days of the time of the offense and shall thereupon be relieved of any further liability under this section.~~ In the event any person charged with violation of this ordinance does not post bail within the time allowed, the bail amount shall double. Thereafter, should the bail amount not be posted within thirty (30) days of the date of violation, the Sheriff's ~~Department~~ Office is authorized and directed to use such other methods of enforcement as established in 2(i).

(i) The county authorizes the use of a municipal citation to be issued for violations of this ordinance; a uniform traffic citation; and, the provisions of Section 345.28, Statutes, for suspension of registration for non-payment of citations issued pursuant to this ordinance.

(j) Citations issued pursuant to this section shall conform to the requirements of section 66.0113, Wisconsin Statutes, and shall contain all information required by that statute, as it is from time to time amended.

(k) It shall be the duty of the Sheriff's ~~Department~~ Office to issue citations for violations of this section. The ~~s~~Sheriff or ~~his~~ designee may tow vehicles parked in violation of this ordinance. Any towing or storage charges shall be paid by the vehicle owner or operator before release of the vehicle.
[Ordinance History: Ord. No. 1993-04, 06-08-1993; Ord. No. 2005-20, 09-13-2005; Ord. No. 2005-35, 12-13-2005]

Section 5. This ordinance shall take effect upon passage and publication.

Fiscal Note: This resolution will have no fiscal impact.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by Infrastructure Committee 06-14-16

J. Blair Ward: 06-01-16; 06-02-16; 06-03-16

REVIEWED: Administrator BW; Corp. Counsel ; Finance Director

RESOLUTION NO. 2016-___

Authorization to enter into a Professional Service Contract for Roof Replacement at the Courthouse and Management Information Systems Building

Executive Summary

A Request for Proposals was published soliciting bids for roof replacement for certain sections at the Courthouse and Management Information Systems building. The Infrastructure Committee has reviewed the bids and determined that Pioneer Roofing is the lowest responsible bidder for the project. The Infrastructure Committee recommends that Pioneer Roofing be awarded the contract for roof replacement at the Courthouse and Management Information Systems (MIS) building.

WHEREAS, bids were solicited to remove old roofing and install new roofing at the Courthouse and MIS Building, and

WHEREAS, the following bids were received:

	Courthouse	MIS Building
Pioneer Roofing	$ 59,487	$ 19,494
C & C Roofing LLC	$ 100,355	$ 36,996
Hernandez Roofing	$ 105,600	No Bid
Winding Roofing	$ 121,014	No Bid
Gary Brown Roofing	$ 124,000	No Bid

WHEREAS, the Infrastructure Committee has reviewed the bids and determined that Pioneer Roofing is the lowest responsible bidder for the project, and

WHEREAS, the Infrastructure Committee recommends accepting the bid of Pioneer Roofing in the amount of $59,487 for the Courthouse and $19,494 for the MIS Building,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a professional service contract with Pioneer Roofing in the amount of $78,981 for removal of the old roof and installation of new roofing material at the Courthouse and Management Information Systems Building.

Fiscal Note: Adequate funds for this project are in the 2016 Central Services Budget.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by Infrastructure Committee 06-14-16

Brian Lamers: 06-01-16; J. Blair Ward: 06-02-16

REVIEWED: Administrator BW; Corp. Counsel DH; Finance Director B

RESOLUTION NO. 2016-____

Accepting monetary donation of $25,000 to be used for the benefit of Carlin Weld Park

Executive Summary

On February 20, 2016, Mr. Robert Eller passed away and in his Will bequeathed $25,000 to Jefferson County subject to certain conditions. The conditions were as follows:

1) That the sum of Twenty-five Thousand Dollars ($25,000) to Jefferson County, Wisconsin, be used to benefit the Carlin Weld Park located outside of Palmyra, Wisconsin, for beautification or other purposes as determined by the County, and

2) That Jefferson County must accept the bequest and agree to use the funds for the purpose specified.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, Mr. Robert Eller donated to Jefferson County $25,000 for Carlin Weld Park to be used for beautification or other purposes as determined by Jefferson County, and

WHEREAS, the conditions and restrictions imposed by Mr. Eller for acceptance and use of the donated funds by Jefferson County have been or will be satisfied by the County.

NOW, THEREFORE, BE IT RESOLVED that the donation to Jefferson County by Robert Eller in the amount of $25,000 for the purpose of beautification or other purposes for Carlin Weld Park is hereby accepted in accordance with the conditions and restrictions imposed by Mr. Eller.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors, on behalf of all users of Carlin Weld Park, expresses its gratitude to Mr. Robert Eller for his generous donation.

Fiscal Note: This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership (20 votes of the 30 member County Board). The donation in the amount of $25,000 will be placed in a donation restricted account.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by Parks Committee and Finance Committee 06-14-16

Brian Lamers: 05-18-16; J. Blair Ward: 05-18-16; 05-26-16

REVIEWED: Administrator: BW ; Corp. Counsel: ; Finance Director: _____

REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on May 19, 2016, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R3879A-16, R3880A-16, R3881A-16, R3882A-16, R3883A-16, R3884A-16, R3885A-16, R3886A-16, R3887A-16, R3888A-16 AND R3889A-16

DATED THIS 31st DAY OF MAY 2016

Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS R3872A-16, R3874A-16, R3875A-16, R3877A-16 AND R3878A-16 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Deb Magritz: 06-02-16 06-14-16

ORDINANCE NO. 2016-___

Amend Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3879A-16, R3880A-16, R3881A-16, R3882A-16, R3883A-16, R3884A-16, R3885A-16, R3886A-16, R3887A-16, R3888A-16 and R3889A-16 were referred to the Jefferson County Planning and Zoning Committee for public hearing on May 19, 2016, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone all of PINs 024-0516-0941-000 (40 acres) and 024-0516-1944-000 (40 acres) to sanction Circle K Campground and allow expansion of up to 100 new sites at **W1316 Island Road** in the Town of Palmyra. R3879A-16 – Edward & Colleen Dionne

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone 1.3 acres of PIN 010-0515-0343-001 (45.7 acres) owned by the R & H Masters Trust to add it to the existing A-3 zone at **W3622 Lower Hebron Road** owned by James & Kerrie Masters. The property is in the Town of Hebron. This approval is conditioned upon recording of either a deed transfer document or a final certified survey map for the property. R3880A-16 – James Masters/R&H Masters Trust property

Create a 5-acre farm consolidation lot around the home at **W3728 State Road 106** in the Town of Hebron from part of PIN 010-0615-3344-000 (34.993 acres). Approval is conditioned upon recording of a final certified survey map for the lot. R3881A-16 – Lorraine Millette/Gerard & Lorraine Millette Trust property

Rezone to create a 1.59-acre farm consolidation lot around the home at **N7550 County Road D** in the Town of Watertown on PIN 032-0815-3514-000 (40 acres). Approval is conditioned upon recording of a final certified survey map for the lot. R3882A-16 – Lawrence Geoghegan

Create a 1.16-acre residential building site from part of PIN 032-0815-1324-000 (41.19 acres) near **N8728 River Road** in the Town of Watertown. This utilizes the last available A-3 zone for the property; therefore, approval is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the Town, upon receipt by Zoning of a suitable soil test, and upon approval and recording of a final certified survey map including extraterritorial plat review. The west line of the new lot shall be on the parcel's northwest lot line. R3883A-16 – Scott & Teresa Gimler/Richard G & Joann Gimler Trust property

Rezone 2.79 acres for a new residential building site on the south side of Koch Road, across from **W3018 Koch Road** in the Town of Hebron, on PIN 010-0515-1112-000 (12 acres). This is conditioned upon road access approval by the Town, upon receipt of a suitable soil test, and upon approval and recording of a final certified survey map for the lot. R3884A-16 – Steven Mode/Laurie Forseth property

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL AND N, NATURAL RESOURCES

Create an A-3, Rural Residential lot of 3 acres around the home at **W3018 Koch Road** and a new 1.88-acre residential building site adjacent to it on **Ehlert Road**. Create two Natural Resource zones between the Bark River and those A-3 lots, one of 2 acres and one of 2.61 acres. These requests are all from PIN 010-0515-1112-000 (12 acres) in the Town of Hebron. Approval is conditioned upon road access approval by the Town and receipt of a suitable soil test for the A-3 lots, and upon approval and recording of a final certified survey map. R3885A-16 & R3886A-16 – Steven Mode/Laurie Forseth property

Rezone approximately 0.39 acre of PIN 008-0715-1644-004 (8.21 acre) to A-3 to add it to an adjoining A-3 zoned lot at **N6111 Coffee Road** to create a two-acre A-3 zone. Rezone the balance of PIN 008-0715-1644-004, approximately 7.82 acres to Natural Resources. The site is in the Town of Farmington. R3887A-16 & R3888A-16 – Kory Sukow

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-1, EXCLUSIVE AGRICULTURAL

Rezone PIN 012-0816-0842-002 (2.208 acres) at **W1897 Gopher Hill Road** to A-1 for it to be incorporated into adjoining A-1 zoned property. The site is in the Town of Ixonia. R3889A-16 – William Lensmire

The above rezonings shall be null and void and of no effect one year from date of County Board approval unless applicable conditions have been completed by that date.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by Planning & Zoning Committee 06-14-16

Deb Magritz: 06-02-16 REVIEWED: Administrator BW; Corp. Counsel ; Finance Director BL

APPOINTMENTS BY COUNTY ADMINISTRATOR

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:

MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Sections 59.18 of the Wisconsin Statutes, I do hereby request the County Board's confirmation of the following appointments:

a. Don Carroll, Fort Atkinson, WI to the Zoning Board of Adjustment for a three-year term ending July 1, 2019.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

b. Aari Roberts, Watertown, WI to the Zoning Board of Adjustment (2nd Alternate) for a three-year term ending July 1, 2019.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

c. Walt Christensen, Fort Atkinson, WI to the Lake Ripley Management District for an indeterminate term, as designated by the Land and Water Conservation Committee.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

d. Jeff Zaspel, Fort Atkinson, WI to the Jefferson County Library Board to fill an unexpired term ending December 31, 2016.

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

APPOINTMENTS BY COUNTY BOARD CHAIR

By virtue of the authority vested in me I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated Consortiums, Commissions and Committees:

Local Emergency Planning Committee (LEPC)

a. Kraig Biefeld - Watertown Fire Department, Ted Tuchalski – Jefferson County Environmental Health, Jake Batterman – Watertown Daily Times Media Rep, and Ryan Avery – American Red Cross for an indeterminate term.

AYES_____ NOES_____ ABSENT_____ ABSTAIN_____

APPOINTMENTS BY HUMAN SERVICES BOARD

a. Roxy Granzow, Fort Atkinson, WI to the Nutrition Project Council for an indeterminate term.

AYES_____ NOES_____ ABSENT_____ ABSTAIN_____

b. Ellen Sawyers, Jefferson, WI to the Aging & Disability Resource Center Advisory Committee (ADRC) to fill an unexpired term ending July 2016 and reappointing for a three-year term ending July 2019.

AYES_____ NOES_____ ABSENT_____ ABSTAIN_____

06-14-2016