AGENDA

JEFFERSON COUNTY BOARD MEETING

MONDAY August 8, 2016 7:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF JULY 12, 2016 MEETING MINUTES**
7. **PUBLIC COMMENT** (Agenda Items)
8. **COMMUNICATIONS**
   a. Treasurer's Monthly Report (Addendum to Agenda)
   b. Resignation – Mark Klubertanz, District 24 Supervisor (Page 1)
   c. Notice of Claim – Frederickson (Page 2)
   d. Zoning Committee – Notice of Public Hearing, August 18, 2016 (Page 3-4)
9. **ANNUAL REPORTS**
   a. Highway – Bill Kern
   b. Parks – Joe Nehmer
   c. Fair Park – David Diestler

COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES

10. HIGHWAY COMMITTEE
    a. Ordinance – Amending Traffic Ordinance to change speed limit on County Trunk Highway B (Johnson Creek School speed reduction) (Page 5-6)
11. HUMAN RESOURCES COMMITTEE
    a. Resolution - Creating a full-time Nutrition Program Supervisor position and eliminating a vacant, full-time Nutrition Program Coordinator position at Human Services (Page 7-8)
12. INFRASTRUCTURE COMMITTEE
    a. Resolution – Authorization to enter into a Professional contract for courthouse boilers (Addendum)
13. PLANNING AND ZONING COMMITTEE
    a. Report – Approval of Petitions (Page 9)
    b. Ordinance – Amend Zoning Ordinance (Page 10)
14. UW EXTENSION EDUCATION COMMITTEE
    a. Resolution – Supporting and authorizing Jefferson County to host 2019 Farm Technology Days (Page 11-12)
15. **APPOINTMENT BY COUNTY ADMINISTRATOR**
    a. GHDP CEO / JCEDC Executive Director
16. **PUBLIC COMMENT** (General)
17. **ANNOUNCEMENTS**
18. **ADJOURN**

NEXT COUNTY BOARD MEETING
SEPTEMBER 13, 2016 – 7:00 P.M. - ROOM 205

RECEIVED

AUG 01 2016

JEFFERSON COUNTY
SHERIFF'S DEPT.

7/6/16
Sheriff Paul Milbrath
411 S. Center Ave.
Jefferson, WI. 53549

Dear Sheriff Milbrath:

I hereby tender my resignation as County Board Supervisor, District 24. I wish all county board supervisors, elected officials, and staff the best in the future.

Sincerely,

Mark Klubertanz

RECEIVED

AUG - 1 2016

JEFFERSON CO. CLERK, WI
JEFFERSON COUNTY FINANCE

Jefferson County was served with a Notice of Claim on behalf of Daniel Frederickson alleging the loss of use of his vehicle caused by the Jefferson County Sheriff's Department. The Sheriff's Department took possession of Mr. Frederickson's vehicle following an accident with a bicycle on May 28th, 2016. The Sheriff's Department is retaining Mr. Frederickson's vehicle until after the results of his blood test have been returned.

J. Blair Ward
Corporation Counsel
Jefferson County
311 S. Center Ave., Room 110
Jefferson, WI 53549
(920) 674-7135 main
(920) 674-7399 facsimile

RECEIVED
AUG - 1 2016
JEFFERSON CO. CLERK, WI
JEFFERSON COUNTY FINANCE

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, August 18, 2016

TIME: 7:00 p.m. *(Courthouse doors will open at 6:30)*

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, August 18, 2016, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-T, AGRICULTURAL TRANSITION TO A-2, AG & RURAL BUSINESS

R3911A-16 & CU1883-16 – Marcia Mary Bates Trust: Rezone to create a 2-acre agribusiness zone around the barn at **N1507 Groeler Rd** with conditional use for storage of non-farm equipment. The site is on PIN 016-0514-1732-002 (17.348 Acres) in the Town of Koshkonong.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AG & RURAL BUSINESS

R3912A-16 & CU1884-16 – Benjamin Schweighardt: Create a 4.15-acre agribusiness zone with conditional use for storage of contractor's equipment at **N7415 County Highway N** in the Town of Milford. The site is on PIN 020-0814-3632-002 (20 Acres).

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AG/RURAL RESIDENTIAL

R3913A-16 – George Ducklow: Create a 3-acre lot around the home at **W4339 Ambrose Drive** in the Town of Farmington from part of PIN 008-0715-2024-000 (38 Acres).

R3914A-16 – Wilbur Miller: Rezone 1.5 acre of PIN 008-0715-0222-002 (38.901 Acres) for a new residential building site on **Koschnick Road** in the Town of Farmington.

R3915A-16 – Allan Kutz: Rezone 2.2 acres in the Town of Hebron from part of PIN 010-0615-1922-001 (5.45 Acres) owned by Ronald & Pamela Kutz, and 3.8 acres in the Town of Jefferson from part of PIN 014-0615-1833-000 (32.815 Acres) owned by St Coletta School to create a 6-acre building site on **Will Road.**

R3916A-16 – Raatz Trust: Create a 2-acre residential building site near **W9258 County Road B** from PIN 018-0713-0832-001 (17.512 Acres), Town of Lake Mills.

FROM A-1 EXCLUSIVE AG TO A-3, AG/RURAL RESIDENTIAL AND N, NATURAL RESOURCES

R3917A-16 – Jack D Wendorf Trust: Create an A-3 lot around the existing home at **N5594 Switzke Rd** and a vacant 2-acre residential building site nearby. The properties are part of PIN 008-0715-2823-000 (40 Acres) in the Town of Farmington.

R3918A-16 – Jack D Wendorf Trust: Rezone to create a 21.2-acre Natural Resource zone from part of PINs 008-0715-2823-000 (40 Acres) and 008-0715-2824-000 (40 Acres) near **N5594 Switzke Rd** in the Town of Farmington.

R3919A-16 – Gary Kincaid/Dean Kincaid Inc/Dean Kincaid Enterprises: Create a 1.765-acre A-3 zone around the home at **N1554 State Rd 106** from PINs 024-0516-1711-000 (40 Acres), 024-0516-1622-000 (40 Acres), 024-0516-1623-000 (39.381 Acres) and 024-0516-1714-000 (37.515Acres). The site is in the Town of Palmyra.

R3920A-16 – Gary Kincaid/Dean Kincaid Inc/Dean Kincaid Enterprises: Rezone for the creation of an 11.567-acre Natural Resource zone from part of PIN 024-0516-1623-000 (39.381 Acres) and 024-0516-1622-000 (40 Acres) near **State Rd 106** in the Town of Palmyra.

CONDITIONAL USE PERMIT APPLICATIONS

CU1885-16 – Gregg & Darren Godfrey/Godfrey Enterprises LLC: Conditional use to sanction an eating/drinking place & shed remodel for extra seating at **W6630 County Road B** in a Business zone, and to allow a 25-foot by 40-foot pavilion to serve the eating/drinking place. The site is in the Town of Aztalan on PIN 002-0714-1713-009 (0.6 Acre).

CU1886-16 – Selim Ramadani: Conditional use to reinstate use of the property at **W4890 Tri-County Rd** in the Town of Cold Spring as a motel. The site is on PIN 004-0515-3133-001 (4.170 Acres) in a Business zone.

CU1887-16 – Patrick Peterson: Conditional use for a kennel housing up to 15 dogs on PIN 028-0513-1712-001 (29.49 Acres) at **W9020 State Rd 106**. The property is in the Town of Sumner and is zoned A-1, Exclusive Agricultural.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at www.jeffersoncountywi.gov

ORDINANCE NO. 2016-___

Amending Traffic Ordinance to change speed limit on County Trunk Highway B (Johnson Creek School speed reduction)

Executive Summary

The Jefferson County Highway Department received a request from the Johnson Creek School District to lower the speed limit on County Highway B at the location of the new Johnson Creek Middle and High School. Speeds will be reduced to 45 miles per hour where the current speed is 55 miles per hour and be reduced to 35 miles per hour where the current speed is 45 miles per hour. After reviewing the request, the Highway Committee approved the following speed zone changes for County Highway B.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 4 of the County Traffic Ordinance (Speed Zones on County Trunk Highways) is amended to include the following:

COUNTY TRUNK HIGHWAY "B", TOWN OF AZTALAN, JEFFERSON COUNTY

Forty-five miles per hour for all vehicles from a point 2,600 feet west of the Johnson Creek Village Limits to a point 1,120 feet west of the Johnson Creek Village Limits.

Thirty-five miles per hour for all vehicles from a point 1,120 feet west of the Johnson Creek Village Limits to the Johnson Creek Village Limits.

Section 2. This ordinance shall be effective upon passage, publication and erection of official signs.

Fiscal Note: Funds for the additional sign installation will come from the Highway Department General Maintenance Account No. 53311.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

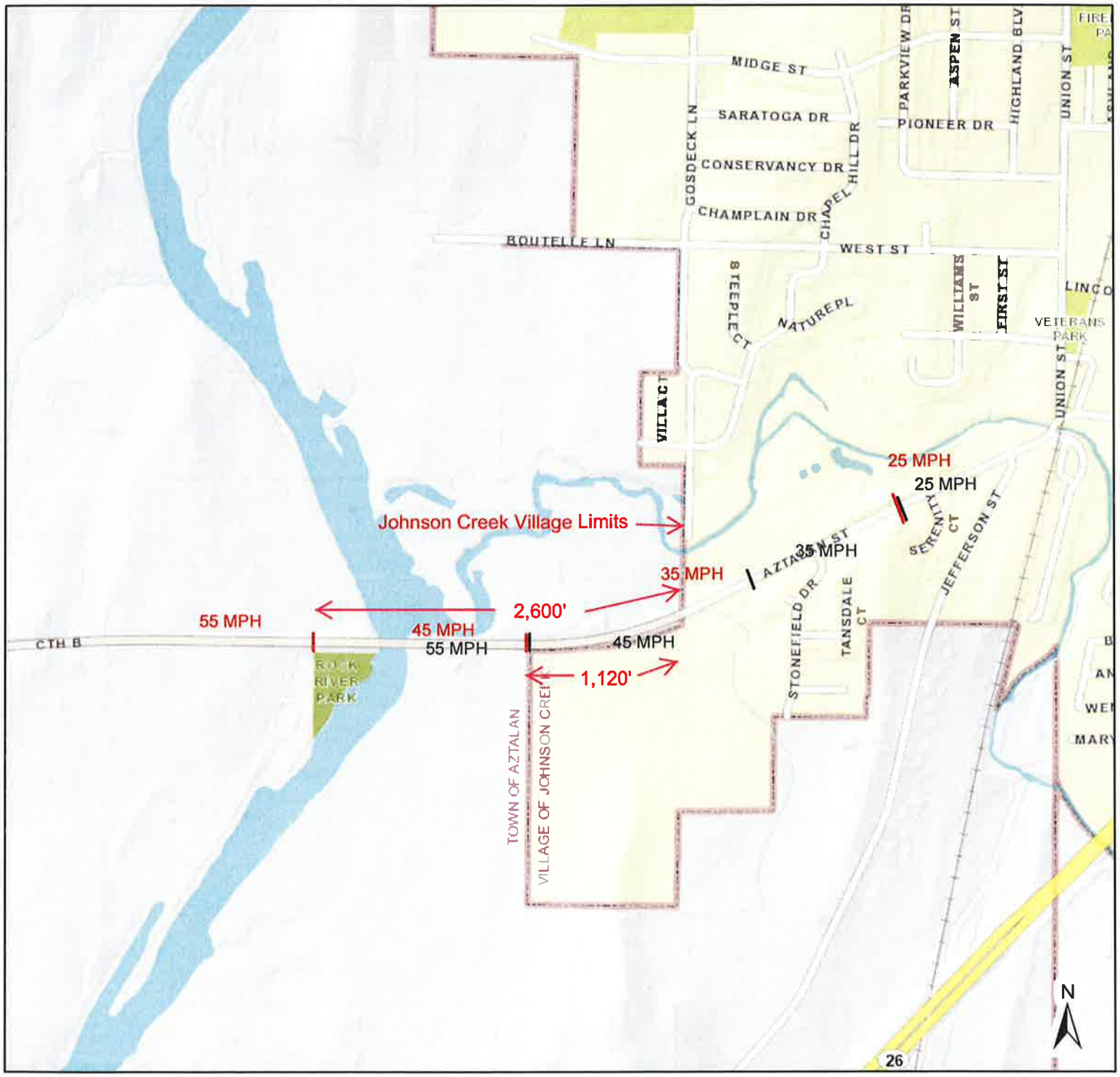
Requested by
Highway Committee

08-08-16

Bill Kern: 07-27-16; J. Blair Ward: 08-02-16

REVIEWED: Administrator ____; Corp. Counsel ____; Finance Director ____

Johnson Creek School Speed Reduction



~~Override 1~~ Existing Speed Limits

~~Override 2~~ Proposed Speed Limits

1,000 500 0 1,000 Feet

1 inch = 995 feet

Printed on: April 18, 2016

Author:

6

Jefferson County Geographic Information System

DISCLAIMER: This map is not a substitute for an actual field survey or onsite investigation. The accuracy of this map is limited to the quality of the records from which it was assembled. Other inherent inaccuracies occur during the compilation process. Jefferson County makes no warranty whatsoever concerning this information.

RESOLUTION NO. 2016-___

Resolution creating a full-time Nutrition Program Supervisor position and eliminating a vacant, full-time Nutrition Program Coordinator position at Human Services

Executive Summary

Jefferson County operates eight Senior Dining Sites, offering congregate dining and home delivered meal options. Congregate meals are available to individuals age 60 or older, regardless of income and home-delivered meals are available to any person age 60 or older who is homebound and has an assessed need. These meals provide a minimum of one-third of the daily nutritional needs for an older adult and follow the most updated Dietary Guidelines for Americans. In addition, special diets may be provided upon medical recommendation. According to the Wisconsin Aging Network, "the purpose of the Senior Dining Program is to provide nutrition services that assist older individuals to live independently, by promoting better health through improved nutrition and reduced social isolation through programs coordinated with nutrition related services."

The Senior Dining Program is funded with federal Older Americans Act dollars, United States Department of Agriculture funds, state tax dollars and county tax dollars. The program also relies heavily on voluntary contributions. Therefore, no fee is charged, but all individuals are encouraged to donate toward the meal.

After 37 years of service to Jefferson County, the current Nutrition Program Coordinator will be retiring on October 7, 2016. In addition, new federal guidelines mandate stricter requirements for senior dining sites, necessitating the need for a supervisor to manage the County's Nutrition Program. Therefore, the Human Services Director is requesting to eliminate the full-time Nutrition Program Coordinator position, upon the incumbent's retirement, and create a full-time Nutrition Program Supervisor position. On July 19, 2016, the Human Resources Committee met to discuss the request of the Human Services Director. In consideration of the changes in regulations and the forthcoming vacancy, the Human Resources Committee concurs and is recommending eliminating the full-time Nutrition Program Coordinator position and creating a full-time Nutrition Program Supervisor to oversee the Nutrition Site Managers, the volunteers and the overall Nutrition Program.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, Human Services provides an invaluable service to older adults of Jefferson County by providing nutritious meals that allows our elderly to live independently and remain healthier, both physically and socially, and

WHEREAS, new federal guidelines under the Older Americans Act have mandated additional responsibilities for Senior Dining Sites that require a higher-level of monitoring and accountability, and

WHEREAS, the Human Services Director is requesting, and the Human Resources Committee is recommending, the elimination of one full-time Nutrition Program Coordinator position (upon the incumbent's retirement) and the creation of one full-time Nutrition Program Supervisor position to fulfill the requirements of new Nutrition Program federal guidelines.

NOW, THEREFORE, BE IT RESOLVED that the creation of one full-time Nutrition Program Supervisor position and the elimination of one full-time Nutrition Program Coordinator position at Human Services is authorized effective October 8, 2016, and the 2016 County Budget setting forth position allocations in the Human Services Department is hereby amended.

Fiscal Note: The eliminated Nutrition Program Coordinator position is fully funded in the 2016 budget. Upon retirement of the incumbent, $15,500 in wages and $8,800 will not have been expended. These amounts are sufficient to cover the $10,900 in wages and $4,700 in fringe benefits for the remainder of 2016 for the newly created Nutrition Program Supervisor position. Therefore, there is no fiscal impact. The Nutrition Program Coordinator position has an hourly wage of $17.36-$22.32. This range overlaps with the new Nutrition Program Supervisor position that has an hourly wage of $20.90 - $26.88. As a budget amendment, 20 affirmative votes are required for passage.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Human Resources Committee 08-08-16

Terri M. Palm: 07-11-16 REVIEWED: Administrator BL; Corp. Counsel DBW; Finance Director BL

REPORT

TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered a petition to amend the official zoning map of Jefferson County, filed for public hearing held on July 21, 2016, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wish of the town board and persons in the areas affected, hereby makes the following recommendation:

APPROVAL OF PETITION R3909A-16

DATED THIS TWENTY-FIFTH DAY OF JULY 2016

Donald Reese, Secretary

THE PRIOR MONTH'S AMENDMENTS R3890A-16, R3891A-16, R3892A-16, R3893A-16, R3894A-16, R3895A-16, R3896A-16, R3897A-16, R3898A-16, R3899A-16, R3900A-16, R3901A-16, R3902A-16, R3903A-16, R3904A-16, R3905A-16, R3906A-16, R3907A-16 and R3908A-16 ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD, SUBJECT TO WIS. STATS. 59.69(5).

Deb Magritz: 07-25-16

08-08-16

ORDINANCE NO. 2016-___

Amend Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3909A-16 was referred to the Jefferson County Planning and Zoning Committee for public hearing on July 21, 2016, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 2.2-acre lot around the existing home at **N9006 Branch Road**, and a 1.3-acre vacant lot adjacent to it. The site is part of PIN 012-0816-1231-001 (5 acres) in the Town of Ixonia. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test for the vacant lot, and approval and recording of a final certified survey map. Rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R3909A-16 – Stephen Peirick & Mary Burr-Peirick

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Planning & Zoning Committee

08-08-16

Deb Magritz: 07-25-16

REVIEWED: Administrator ___; Corp. Counsel ___; Finance Director ___

RESOLUTION NO. 2016-___

Supporting and authorizing Jefferson County to host 2019 Farm Technology Days

Executive Summary

Wisconsin Farm Technology Days is an excellent way to showcase Jefferson County, develop volunteerism and leadership roles and promote Jefferson County agriculture. Jefferson County businesses would receive significant economic benefits if selected to host Farm Technology Days according to a University of Wisconsin-River Falls study which found that the total economic impact of hosting Wisconsin Farm Technology Days was $1.86 million, creation of 33 jobs, and generation of $191,000 in additional taxes. One of the criteria used to select a host county is the amount of support and interest demonstrated by a prospective County's Board of Supervisors. This resolution formally recognizes Jefferson County's support and interest in hosting Farm Technology Days in 2019.

WHEREAS, the Executive Summary is hereby incorporated by reference into this resolution, and

WHEREAS, Wisconsin Farm Technology Days is a jointly supported and planned effort by Wisconsin Farm Technology Days, Inc. and a host county's University of Wisconsin Extension Office; and

WHEREAS, Jefferson County last hosted this event in 1984, and a number of Jefferson County businesses and agricultural leaders have expressed interest and support in hosting the event for 2019, and

WHEREAS, the Jefferson County University Extension Education Committee believes that Wisconsin Farm Technology Days is an excellent way to showcase the County, develop volunteerism and leadership roles and promote Jefferson County agriculture and

WHEREAS, Jefferson County businesses would receive significant economic benefits if selected to host Farm Technology Days.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby supports and authorizes Jefferson County's participation in hosting Farm Technology Days in 2019 if selected by Farm Technology Days, Inc. and a suitable site is found in Jefferson County.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors recognizes the need to budget Twenty Thousand Dollars ($20,000.00) in the 2017 County budget to be used prior to and/or during the 2019 Wisconsin Farm Technology Days event to support advance or ongoing activities and functions involved with the event, and

DRAFT

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors recognizes the need to budget an additional Thirty Thousand Dollars ($30,000.00) in the 2018 budget to fund a limited-term Wisconsin Farm Technology Days, Inc. employee who will work prior to, during and following the 2019 Wisconsin Farm Technology Days event, and

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors does authorize the Jefferson County UW-Extension Department Head to enter into a contract, after review and approval by the Jefferson County Administrator and Corporation Counsel, for services as may be necessary to host Wisconsin Farm Technology Days in Jefferson County in 2019.

Fiscal Note: This resolution will have no fiscal impact. If Jefferson County is selected to host Farm Technology Days, the fiscal impact will be addressed in the annual budget and future resolutions.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

DRAFT

Requested by
University Extension Education Committee 08-08-16

LaVern Georgson: 07-29-16; J. Blair Ward: 08-03-16

REVIEWED: Administrator____; Corp. Counsel DM; Finance Director BL