

AGENDA
Administration & Rules Committee

Jefferson County Courthouse
320 S. Main Street
Jefferson, WI 53549

February 27, 2008

8:30 a.m. Room 112

Committee Members

Paul Babcock – Jim Mode - Steve Nass – Sharon Schmeling, Chair - Gregory Torres

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of February 4, 2008 Administration & Rules Committee minutes
7. Correction and approval of the February 12, 2008 County Board Minutes
8. Discussion and possible action on creating a Historical Preservation Commission
9. Status of Request for Proposal (RFP) for operational audit of Sheriff's Department
10. Discuss orientation of County Board Members
11. Discuss 2007 Annual County Board & Committee Per Diem and Expense Report
12. Resolutions and letters from other Counties
13. Discussion and possible action on the joint recommendations from the County Clerk and County Administrator regarding the realignment of the county's finance function.
14. Discussion and possible action on recommendations in the Administrative Operational Audit
15. Status Report – Savings through the National Association of Counties (NACo) Prescription Drug Discount Card Program.
16. Review and possible action on County Board committee structures
17. Tentative Future Agenda Items and Meeting Dates
18. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.