



Jefferson County

**University of Wisconsin-Extension
Cooperative Extension**

864 Collins Road
Jefferson, WI 53549

(920) 674-7295 (920) 674-7200 (fax)

DATE: March 5, 2008
TO: Glen Borland, Richard Jones, Greg Torres, Howard Wiedenhoeft, Carlton Zentner and Other Interested Citizens
CC: Gary Petre, Sharon Schmeling, Dick Pederson, Southern District Director
FROM: Ken Bolton, Dairy & Livestock Agent/Team Leader
RE: University Extension Education Committee Meeting

A meeting of the Jefferson County University Extension Education Committee will be held on Monday, March 10, 2008 at 8:30 a.m. in the UW-Extension Classroom 12, located at 864 Collins Road, Jefferson.

Agenda

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of agenda (for possible rearrangement)
5. Approval of minutes from February 11, 2008
6. Citizen input and comments
7. Discuss employee family leave; request for backfill
8. Dog claims
9. Identify next tentative meeting date(s) and possible agenda items: April 14 and May 12, 2008
10. Review process for agent evaluations, including overview by Richard Pederson, Southern District Director, UW-Extension
11. Agent evaluations (The committee may go into closed session pursuant to the exemption contained in Wisconsin Statute 19.85 (1)(c) for the evaluation of UW-Extension agents).
12. Reconvene in Open Session
13. Possible recess for lunch
14. Agent evaluations (The committee may go into closed session pursuant to the exemption contained in Wisconsin Statute 19.85 (1)(c) for the evaluation of UW-Extension agents).
15. Reconvene in Open Session
16. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

"Enriching people with knowledge, perspective, skills and aspirations."

University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.