

**County Administrator's
Monthly Activity Report
March 2015**

1. Department Head Meeting

A Department Head meeting was held on March 11. Discussed mileage reimbursement policy, P-Cards, COOP meetings, LEAN Overview/Updates, Task Force updates and the 2016 Budget Calendar.

2. County Finances

The 2016 Budget calendar has been developed and provided to Department Heads and Finance Committee. Initial kick off work began through HR seeking classification changes or personnel change requests. Finance Department has finished the initial draft 2014 CAFR and I have reviewed. RFP is on going for investment services. County was awarded the Distinguished Budget Award for the 2015 Budget by the GFOA,

3. Highway Department Facilities

Attended several meetings focused on progress and construction budget. Worked with consultants and staff on finalizing cost estimates and operational considerations for satellite facilities. Finalized concepts for demolition of existing site. Worked with Ehlers on the sizing and other issues related to 3rd bond issuance. The ICC counties were provided a tour of the facility. Several other governmental bodies have expressed interest in tours as they are prepping for building projects as well.

4. Community/Professional Events/ Other Mis.

There were several events or activities that took place over the past month I participated in. These included:

- Continued work with the Jefferson County Library Board on their affiliation process including discussions with Waukesha.
- Working on having municipal meetings. Fort Atkinson and Johnson Creek have been scheduled. Focus has been economic development and opportunities for intergovernmental cooperation.
- Attended Maranatha Breakfast meeting
- Attended CARS meeting concerning status of regionalizing RLFs
- Met with City of Oconomowoc and Waukesha County concerning interurban line.
- Attended WMMIC quarterly meeting.
- With Chair, Supervisor Tietz and Parks met with DNR concerning GHA staffing.
- Attended Southern Housing regional board meeting and hearing.
- Met with Trek.

Ben Wehmeier
County Administrator

**CORRECTIONS TO BE MADE TO
MARCH 10, 2015, JEFFERSON COUNTY BOARD MINUTES**

Pages 317:

Lines 10 and 11 – Line 11 should be inserted after the wording on line 10

Line 46 – Indent the first line of the paragraph

Page 318:

Line 30 – Indent the first line of the paragraph

Page 320:

Line 5 – Insert a comma after the word Mills

Page 324:

Line 22 – Insert a hyphen between the letters t o to make it read t-of-way

Page 325:

Lines 37 and 38 – Insert 12,987,637.84 in column 4, line 37 and delete 12,987,637.84 on line 38, column 1

Page 332:

Line 1 – Italicize the word cost

Page 335:

Line 29 – Indent the first line of this paragraph

Line 36 – Show the following words in bold print: **Morris moved that Resolution No. 2014-74 be adopted.**

Page 338:

Lines 40 and 41 – Line 41 should be inserted after the wording on line 40

NOTE: Any charts or tables which will be inserted in the newspaper sideways are to be inserted in the newspaper as wider charts and presented horizontally for easier reading.