

Minutes of the
HOME Board Meeting
August 12, 2014

Members Present: Joseph Birbaum, Ron Buchanan, Kathleen Schilling, Mark Baldwin, Peter Sorce, John Kannard, Glenn Stumpf, Dennis Myers, Duane Paulson, Dick Schultz, Russell Kutz, Jay Schreurs

Staff: Kristin Silva, Lori Rutzinski, and Christina Brockish

Excused Absence: Christine Howard, Maria Watts, Mark Hoefert

Guests: RoxAnne Witte, Jefferson County Economic Development Consortium; Samuel Overton, Housing Resources

- I. The meeting was called to order by Ron Buchanan, the Board Chair, with a quorum of the Board present at 1:00 p.m.
- II. The Board Chair led the Pledge of Allegiance.
- III. On a motion by Joe Birbaum and seconded by Duane Paulson, the minutes from July 10, 2014 were unanimously approved.
- IV. There were no public comments.

Kristin Silva announced that the Globe Apartments are having their open house on September 4, 2014 at 11:00 a.m. in Watertown, all are encouraged to attend.

Hebron House closed on their 620 Summit Ave project and will hold their groundbreaking ceremony on September 10, 2014 at 1:00 p.m. Bernie Juno will send invitations for the ceremony.

- V. The Wisconsin Partnership report was reviewed and accepted. Kristin reported that DPA loans are about the same as last year, Purchase Rehab loans are a little behind and the Rehab loans are far behind. Debbie has sent 53 applications and has followed up with everyone she has mailed an application to. Kristin suggested the Board keeps an eye on the progress of these programs to determine the best course of action.

The program income information will be included on the Fund Balance Report next month to show how much and where the funds are coming from.

- VI. The Board introduced themselves to Melissa Mailloux from WFN Consulting. Melissa explained that WFN will be gathering information from Stakeholders and using it to create a draft for the 5-year Consolidated Plan and Analysis to Impediments for Housing. WFN is also gathering information from the public through a series of public meetings in each County, and through an electronic survey. These reports are required by HUD. The first draft will be completed early September and discussed at the 9/10/14 combined CDBG/HOME Board meeting.

Melissa asked the Board member questions similar to the Stakeholder questions to get their input on what the needs in their communities are. A discussion was held.

VII. On a motion by Joe Birbaum and seconded by Mark Baldwin, the Board approved the meeting adjourned at 2:08 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ron Buchanan". The signature is written in black ink and is positioned above the printed name and title.

Ron Buchanan
Chair, HOME Board