

**Minutes of the Jefferson County Historic Preservation Meeting
May 28, 2015
UWEX Building, Room 8
Jefferson, Wisconsin**

Call to order @ 6:33 PM

Attendance: Commission members Arbiture, Birmingham, Morse, Molinaro, Opager, absent James Levy
Members of the Public: Julia Ince

Compliance with the Open Meeting Law: Arbiture stated that the meeting was in compliance with open meeting law.

Review of Agenda: The agenda was reviewed and motion made by Molinaro to move item #13 (Commission vacant position) up to #9 to accommodate Julia Ince, 2nd by Birmingham. Motion carried by unanimous approval.

Approve Minutes of Meeting Apr. 23, 2015: Corrections made - Spelling of "Eileen" in Citizen Comments section was changed to "Illene". Spelling of "indicated" corrected in Communications section. Motion to approve amended minutes by Molinaro, 2nd by Morse. Motion carried by unanimous approval.

Communications: Arbiture will attend the Wisconsin Historical Society statewide Historic Preservation Plan 2016-2025 meeting at Old World Wisconsin on 6/4/15 from 10 AM to 3 PM. Arbiture reported that the Commission's membership in the National Alliance of Historic Preservation commissions has lapsed, and renewal cost is \$100.00 – renewal will be placed on next agenda for discussion. Molinaro was contacted by Andrew Logan, asking what is needed to be done to make his property eligible for National Register consideration. Molinaro referred him to Jennifer Lehrke of Legacy Architecture.

Citizens Comments: none

New Business

Commission vote to approve Resolution to be sent to County Board to designate Wegner property a Jefferson County Local Landmark: Motion to approve by Birmingham, 2nd by Molinaro – motion carried by unanimous approval.

Commission vacant position: Julia Ince, (Fort Atkinson) was in attendance and expressed interest in becoming a commission member. She gave the commission a summary of her qualifications which includes currently teaching Art History at UW Whitewater. Ince has conflicts with 4th Thursday schedule. Motion by Molinaro, 2nd by Opager, to nominate Julia as a commission member for the vacant position, and to move commission meeting dates to 4th Wednesday of each month beginning in July 2015 to accommodate Ince's schedule, providing there is no major objection from commission member Levy. Motion carried by unanimous approval.

RFQ sent to 5 consultants for the two NRHP applications, awaiting replies: Mead & Hunt replied and declined to submit proposal. Arbiture received call from Patricia Lacy asking for clarification on possible changes required to submitted proposal due to updated MOA sent. Arbiture explained that she would need to meet the criteria within the MOA. Ms. Lacy indicated that she understood this, and was familiar with the process.

Chip Brown of the Wisconsin Historical Society: Unable to attend – motion by Opager, 2nd by Molinaro to table agenda item for future date. Birmingham will follow up with Brown to reschedule and will notify Arbiture for inclusion in future agenda. Birmingham also said he would like to invite Andy Erdman of the Jefferson County Planning Dept. to that meeting with Chip Brown.

Discussion on appropriate placement of the framed 2015 Historic Preservation Excellence Award at the Jefferson County Courthouse: Molinaro suggests it be placed in display case that was proposed for main entry hall – feels that placement in the County board room would limit viewing by the public. Morse will investigate possible placement options, including main entrance hall and in County Clerk's office and will report findings next month. Commission preference is for main entrance hall.

Follow-up on Local Landmark and NRHP designation for Joan Hyer, owner of Stoneybrook School House: Cindy will send application for local landmark status to Hyer.

Annual JCHSPC History Conference, October 3 or 17 further discussion of location, and programming: Discussion determined 10/3/15 was preferred by commission and conference chairperson Molinaro. Birmingham volunteered to do a presentation. Molinaro will bring forms & planning materials to next meeting. Molinaro suggests getting Lake Mills site reserved before next mtg. Cindy will contact.

Next meeting date: June 25, 2015 - 6:30 PM @ UWEX, Rm. 12

Future agenda items: Commission's membership in the National Alliance of Historic Preservation commissions has lapsed, and renewal cost is \$100.00. Membership with Wisconsin Association of Historic Preservation Commissions cost is \$40.00. Chip Brown of the Wisconsin Historical Society and Andy Erdman of Jefferson County agenda item tabled for future date pending reschedule. Findings on appropriate placement of the framed 2015 Historic Preservation Excellence Award. Planning for Annual JCHSPC History Conference, October 3, 2015.

Adjourn: Motion to adjourn by Molinaro, 2nd by Opager – Motion carried by unanimous approval @ 8:13 PM.

Respectfully submitted:

Mike Opager