

Minutes of the Jefferson County Historic Sites Preservation Commission Meeting
Thursday, August 20, 2015, 6:00pm
UWEX Building, Room 8
Jefferson, Wisconsin

Call to Order: A meeting of the Jefferson County Historic Sites Preservation Commission was called to order at 7:01pm, presided over by Chairperson Cynthis Arbiture.

Attendance: Commission Members: Cindy Arbiture, Julia Ince, John Molinaro, Ed Morse, Michael Opager; Absent: Robert Birmingham, James Levy; Member of the Public: Illene Turner

Compliance with the Open Meetings Law: Arbiture stated that the meeting was in compliance with the open meetings law.

Review of Agenda: The agenda was reviewed with no changes.

Approve Minutes of Meeting July 16, 2015: The minutes from the July meeting were read. Corrections: The sentence, "Arbiture stated that Joe DeRose indicated there is an online template from the WHS that we can use to accept the bid and the consultant has until August of 2016 to complete the report." was changed to, "Arbiture stated that Joe DeRose indicated there is an online template from the WHS that we can use to create a contract and the consultant has until August of 2016 to complete the application process to the NRHP." Opager's name was added as being absent. The spelling of Birmingham's name was corrected in two places. Motion to approve amended minutes made by Morse, seconded by Opager. Motion carried by unanimous approval.

Communications:

Arbiture reported that we received a letter from the Wisconsin Historical Society (WHS) notifying us that the Albert and Mary Shekey Property in Koshkonong Township was added to the National Register of Historic Places.

Arbiture reported that she received an email from Tammie Jaeger at the Jefferson County Administration Office about a woman by the name of Penelope Alwin who is interested in serving on our commission board. It was agreed that Alwin be contacted and invited to one of our future meetings.

Arbiture reported on an email from Joe DeRose. Earlier Cindy had sent DeRose an update concerning our approval of Legacy Architecture, Inc., as the contractor for the Lorine Niedecker/Al Millen House and the J. F. Keller Farmstead. DeRose's email explained that he required an explanation of why Legacy was chosen that he can keep in his files. DeRose said an explanation via email will suffice. Arbiture outlined what the explanation would entail and Opager suggested we add the fact that Legacy was chosen because of their familiarity with those properties having done work for us in the past and that Legacy seemed best qualified for the job.

Arbiture shared our issue of the *Alliance Review*, the publication we still obtain though our membership in the National Alliance of Preservation Commission.

Citizens Comments:

Illene Turner, president of the Town of Sullivan Historical Society, reported on her organization. She updated us on the renovation of the little church, which is near completion. Their Memorial Day event was well attended and a success this year. The organization is looking into what might be done with the 1858 town hall, currently owned by the township. Arbiture congratulated Turner on her group's accomplishments and offered our commission's help in looking into having the old town hall apply for National Register of Historic Places status, as it was inventoried as potentially eligible.

New Business

Discussion and Possible Action on Legacy Architecture Inc. Contract for the Two NRHP Applications:

Arbiture reported that DeRose sent her the link to the online template from the WHS for creating the contract with Legacy Architecture, Inc. Arbiture filled out the template and sent it back to DeRose for a check. A copy of the completed MOA with the signatures of Jim Schroeder, Jefferson County Board Chairperson and Jim Draeger, State Historic Preservation Officer, the contract was sent to Ben Wehmeier, Jefferson County Administrator for approval and submission.

Review of Annual Report to Jefferson County Board for September 8th:

Arbiture reported that she prepared the Annual Report to the Jefferson County Board and distributed copies for the board to see. Molinaro pointed out that the photograph labeled in the report as the Wegner Cottage shows the wrong building. Arbiture said she would make that correction and send the county an amended report.

Old Business

Annual JCHSPC History Conference, October 3:

Molinaro reported on the progress of the planning of the Annual JCHSPC History Conference. A discussion was held concerning whether and how the history conference program and the conference registration form might be edited. A motion was made by Morse to have Opager complete editing and send out the two edited documents to board members via email for approval, and Arbiture, after board approval, will send out the documents to the county for printing and mailing as soon as possible. Motion seconded by Ince and carried by unanimous approval. Molinaro stated he will get back to the caterers about the lunch boxes and we will provide the beverages ourselves. Molinaro said he will take

care of the press releases. Opager made a motion that board members and volunteers at the conference will be allowed to attend the conference for free, seconded by Molinaro. Motion carried by unanimous approval.

Next Meeting Date: 7:00pm, September 17, Room 103, UWEX

Future Agenda Items:

Discussion of Conference Updates

Adjourn: A motion was made to adjourn the meeting by Opager, seconded by Morse, meeting adjourned at 8:54pm.

Submission of Meeting Minutes: Minutes of the meeting respectfully submitted by Julia Ince, secretary on August 22, 2015.