

Minutes of the Jefferson County Historic Sites Preservation Commission Meeting
Thursday, September 17, 2015, 7:00pm
UWEX Building, Jefferson, WI, Room 103
Jefferson, Wisconsin

Call to Order: A meeting of the Jefferson County Historic Sites Preservation Commission was called to order at 7:04pm, presided over by Chairperson Cindy Arbiture.

Attendance: Commission Members: Cindy Arbiture, Julia Ince, John Molinaro, Ed Morse, Michael Opager; Absent: Robert Birmingham, James Levy

Compliance with the Open Meetings Law: Arbiture stated that the meeting was in compliance with the open meetings law.

Review of Agenda: The agenda was reviewed with no changes.

Approval of Minutes of Meeting August 20, 2015: The minutes from August 20 were read. Motion made to amend minutes with the following changes:

Joe DeRose's name was changed from Derosé to DeRose, Robert Birmingham was listed as absent, the phrase "had arrived and shared it with our board" was eliminated from the sentence, "Arbiture shared our issue of the *Alliance Review*, the publication we still obtain through our membership in the National Alliance of Preservation Commission, had arrived and shared it with our board," the spelling of the word "eligible" was corrected, and the room number of the meeting was changed from 12 to 8.

Motion made to approve amended minutes by Molinaro, seconded by Opager. Motion carried by unanimous approval.

Communications:

Arbiture stated that she received a phone call from Joan Hyer about an old school house in Waterloo. Arbiture explained that the property is eligible for the national register. Hyer told Arbiture that she would like to pursue having her property listed on the NRHP. Arbiture noted that we will have to begin this process, and will contact Joe DeRose.

Arbiture reported that she received the signed contract from Legacy Architecture: She had left it with Tammy Jaeger, and it was signed on September 8, the day of the county board meeting. Arbiture reported that she attended that meeting and was given the contract at that time and all it needed was Jennifer Lehrke's signature. Arbiture obtained the signature and so she can now go forward and make a copy for Joe DeRose. Molinaro noted that the actual contract should go to Barb Frank, Jefferson Co. Clerk.

Arbiture stated that we received a request from Joe DeRose for an updated list of our members and Arbiture sent that to him. Arbiture also sent DeRose an email explaining why we selected Legacy Architecture, Inc. and a copy of our annual report.

Arbiture stated that we received an email from Cathy Redmer. She is the owner of the Schneider House in Milford Township, with an address of W 6330 County Highway A, Johnson Creek, WI, 53038. Redmer wanted to know whom she could contact for information on her house and she stated that she was told in the past that the house could be on the register. Her request had been forwarded to Joe DeRose who had sent her a link to the National Register Questionnaire from the Wisconsin Historical Society (WHS) website. Arbiture explained to Redmer that she would check to see if her house was potentially eligible for NRHP, but after consulting with Jennifer Lehrke, found that it was not listed as potentially eligible in the survey. Arbiture sent information about our upcoming history conference on October 3 to Redmer.

Molinaro reported that he sent Arbiture an email showing that the Wegner Cottage property owners were very pleased to receive the certificate of Local Historic Landmark Designation.

Citizens Comments: none

New Business

Annual Election of Officers to the Commission:

Opager made a motion to reinstate the current roster of office holders. Motion seconded by Molinaro. Motion carried by unanimous approval.

Revision of Annual Report to Jefferson County Board on September 8:

Arbiture said the Annual Report was edited, with two pictures being added to the report and one photo being corrected. The report was reprinted and distributed to the County Board.

Old Business

Legacy Contract for the Two NRHP Applications – Update:

Arbiture said she discussed this matter in the communications report.

Annual JCHSPC History Conference, October 3, Discussion:

Molinaro reported that we may not have enough attendees for the history conference. Some of the letters sent out to people about the conference using the list of eligible historic properties from the surveys were returned to sender. A discussion was held concerning how many attendees we need to hold the conference and if we should extend the deadline for signing up for the conference. Opager made a motion to extend the deadline to September 25, seconded by Arbiture, motion carried by unanimous approval. Molinaro reported that he will be on the radio on September 23 to announce

information about the conference. Molinaro stated that he will contact his local historical society and Arbiture stated that she will send an email to the other local historical society groups to remind them of the conference and inform them of the extended deadline. Molinaro reported on the lunch ordered for the conference, which will consist of turkey or ham sandwiches and a side dish of fruit, all within our budget. A vegetarian option will be available as well. There will be coffee and muffins available for the morning session. Molinaro will take care of the beverages with Arbiture supplying the coffee, cream and sugar, etc.

Next Meeting Date: 7:00pm, October 15, Room 12, UWEX

Future Agenda Items:

Discussion of the attendance of board members

Correcting the database of addresses from the survey report so that letters are not returned

Birmingham procuring someone from WHS to talk about map layering

Adjourn: A motion was made to adjourn the meeting by Opager, seconded by Ince, meeting adjourned at 8:10pm.

Submission of Meeting Minutes: Minutes of the meeting respectfully submitted by Julia Ince, secretary on September 19, 2015.