

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, APRIL 13, 2015**

- 1. Call to Order**
The meeting was called to order by Chairman Nass at 8:00 a.m.
- 2. Roll Call**
All Committee members were present. Also present were Rob Klotz, Michelle Staff and Deb Magritz of the Zoning Department.
- 3. Certification of Compliance with the Open Meetings Law**
Reese verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of the Agenda**
No changes were proposed to the agenda.
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
Klotz noted that the Highway Department petitions, R3803A-15 & CU1821-15, would not be presented at the April 16 public hearing.
- 6. Communications**
There were no communications.
- 7. Review Conditions of Approval for R3655A-13, R3656A-13 and R3657A-13 at N6468 Switzke Road, Town of Farmington for Dane Hartwig**
Klotz explained the issue of the Hartwig surveying being submitted to Zoning more than one year from the date of County Board approval. The Committee discussed the possibility of accepting a survey past the time limit, but perhaps imposing an extra fee going forward. Klotz explained that that would require a change to our fee schedule. Motion by Nass, seconded by Jaeckel to allow Klotz to approve the Hartwig survey because it will be clearing up a violation.
- 8. Flood Mitigation Review on Lamp Road, Town of Sumner**
Klotz explained the situation to the Committee.

The Committee left for the following site inspections:

9. Site Inspections for Petitions to be Presented in Public Hearing on April 16, 2015:

CU1820-15 – William & Vicki Gridley, **N2885 County Road Z**, Town of Sullivan
CU1817-15 – Kyle Webb, **N5271 County Road P**, Town of Concord
R3801A-15 – Timothy Strobel, **N8482 CTH X**, Town of Watertown
CU1818-15 – Michael Dittmann, **N7195 County Road Y**, Town of Farmington
R3799A-15 – William & Kathleen Olszewski, **W5743 Olszewski Ln**, Town of Aztalan
CU1819-15 – Jaye Haberman/Suzanne B Chadwick Trust Property, **W6393 County Road A**, Town of Milford
R3802A-15 – John Turner/Don & Catherine Turner Property, **Kasten Ln**, Town of Watertown

R3800A-15 – Michael R Wells/Raymond J & Lucille M Wells Trust, **N7538 Wells Ln**, Town of Waterloo
R3798A-15 – Cindy Krull-Begeman, **Mansfield Rd**, Town of Aztalan

10. Adjourn

Motion by Jaeckel, seconded by Reese to adjourn. Motion carried on a voice vote, and the meeting adjourned at 10:50 a.m.



Don Reese, Secretary

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.