

**MINUTES OF THE  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE  
SITE INSPECTIONS**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE  
311 S. CENTER AVE., JEFFERSON, WI 53549  
8:00 A.M. ON MONDAY, NOVEMBER 16, 2015**

1. **Call to Order**  
The meeting was called to order by Chairman Nass at 8:02 a.m.
2. **Roll Call (Establish a Quorum)**  
All Committee members were present at 8:02 a.m. Also in attendance were Michelle Staff and Deb Magritz of the Zoning Department.
3. **Certification of Compliance with the Open Meetings Law**  
Reese verified that the meeting was being held in compliance with open meetings law requirements.
4. **Approval of the Agenda**  
No changes were proposed to the agenda.
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**  
There was no public comment.
6. **Communications**  
There were no communications.

The Committee left at 8:04 for the following site inspections:

7. **Site Inspection for Balsam Hill Subdivision, Sec. 2, Town of Watertown**
8. **Site Inspections for Petitions to be Presented in Public Hearing on November 19, 2015:**  
CU1861-15 – Evenson Construction Co Inc/Donald & Susan Ebbert Property, **N2795 Ebbert Ln**, Town of Oakland  
R3857A-15 – Thomas Brown/Joyce Brown Property, **N2033 County Road A and Danielson Rd**, Town of Sumner  
R3854A-15 & CU1859-15 – Steve Zak, **N7769 County Road O**, Town of Waterloo  
CU1860-15 – Classic Seamless Gutters Inc, **N8209 County Road F**, Town of Ixonia  
R3855A-15 – Theodore J Mueller, **W2027 Church Dr**, Town of Concord  
R3856A-15 – Steven Holz, **Lower Hebron Road & County Road D**, Town of Hebron
9. **Adjourn**  
Motion by Reese, seconded by David at 10:30 a.m. to adjourn the meeting. Motion carried on a voice vote with no objection.

  
Don Reese, Secretary