

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, DECEMBER 14, 2015**

1. **Call to Order**
The meeting was called to order by Chairman Nass at 8:05 a.m.
2. **Roll Call (Establish a Quorum)**
All Committee members were present at 8:05 a.m. Also in attendance were Michelle Staff and Rob Klotz of the Zoning Department.
3. **Certification of Compliance with the Open Meetings Law**
Reese verified that the meeting was being held in compliance with open meetings law requirements.
4. **Approval of the Agenda**
Motion by David, seconded by Rinard to approve the agenda. Motion carried on a voice vote with no objection.
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
Klotz noted that there would be some meeting date changes in 2016 to accommodate a change in County Board rules of order.
6. **Communications**
There were no communications.

The Committee left on the following site inspections:

7. **Site Inspections for Petitions to be Presented in Public Hearing on December 17, 2015:**
R3859A-15 – Wayne & Joanne Armstrong, Oestreich Lane, Town of Oakland
R3858A-15 – Wayne & Joanne Armstrong, W8135 US Highway 12, Town of Oakland
R3860A-15 – Lars Hans Lein/Lein Acres LLC Property, Woodside and Rockdale Roads, Town of Sumner
R3861A-15 – Wilbur Miller, N8402 Witte Lane, Town of Watertown
CU1862-15 – Frank Pedone, Pedone Investments LLC Property, Town of Ixonia
8. **Adjourn**
Motion by Jaeckel at 10:15 to adjourn the meeting, seconded by Reese. Motion carried on a voice vote with no objection.



Don Reese, Secretary

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.