

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: December 14, 2015

Meeting called to order by: Chair Paul Babcock called the meeting to order at 8:30 a.m.

Members Present: Babcock, Borland, Hartz, Morse and Schultz

Agents Present: Eisenmann, Georgson, Grabow and Torbert.

Others Present: Ben Wehmeier, County Administrator; Jim Schroeder, County Board Chair; Blair Ward, Corporation Counsel

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Approval of Agenda for Possible Rearrangement: None

Approval of November 9, 2015 Meeting Minutes:

Motion was made by Schultz and seconded by Borland that the minutes of the November 9, 2015 meeting be approved. Motion approved: 5-0.

Communications: None

Public Comment: None

Item: Update, Discussion and Input on nEXT Generation Model

Grabow provided an overview for the committee. He also stated that a formal letter was submitted by the County asking for clarification and discussion on the model.

Item: Review of 2015 Department Budget

Georgson reported that as a 2015 departmental budget is on track. Will come in under budget due to open position.

Item: Review and Update on the Administrative Specialist Position

Torbert updated the committee on the open position. An LTE position has been approved and will be posted in early January.

Item: Discussion of Monthly Agent Reports

All agent monthly reports were sent electronically to the committee prior to the meeting. Review and highlights from their written monthly reports were provided in the following order: Torbert, Eisenmann, Georgson and Grabow.

Upcoming Agenda Items and Meeting Dates: The next committee meeting will be held on January 11, 2016. Future agenda items: nEXT Generation Model updates.

Adjournment:

A motion was made by Schultz, seconded by Borland, to adjourn the meeting at 9:36 a.m. Motion passes: 5-0

Secretary