

BRIDGES LIBRARY SYSTEM BOARD MINUTES
April 18, 2016

PRESENT: Dick Nawrocki, Larry Nelson, Marion Onesti, Howard Pringle, Betty Scanlon, Jean Yeomans, Linda Ager, John Rhiel, Dwayne Morris, Jim Heinrich

EX OFFICIO: Connie Meyer, Library System Director; Jennie Stoltz, Director Pewaukee Public Library, APL Representative

OTHERS: Meg Henke, Library System Administrative Specialist

Dick Nawrocki, the Board President, called the meeting to order at 6:00 p.m. at the Pewaukee Public Library. There were no comments from the public and no correspondence. A Yeomans/Scanlon motion to approve the minutes of the March meeting passed unanimously.

FINANCIAL REPORT AND ACTION ON THE BILLS

A Heinrich/Pringle motion to approve payment of the bills passed unanimously.

A Heinrich/Onesti motion to receive and file the financial report passed unanimously, pending verification/correction of the reported variance of revenue over budget in Fund 210.

REPORTS

APL Representative's Report: Jennie Stoltz reported that APL met on 4/5. Discussion focused on Act 150 Planning and Wisconsin Public Library Consortium (WPLC) buying pool. The Act 150 Planning process is beginning. WPLC buying pool. - WPLC buying pool overseas the Wisconsin Digital Library (magazines, books, videos, etc). It is a very successful program but libraries are finding it very difficult to keep up with patron demand. Our average waiting period is 25.7 days. The committee is recommending a combination of approaches to deal with the holds issue: 1) Institute a number of practices to help deal with the holds issue 2) Increase the buying pool by \$150,000 to buy additional copies of titles with high demands. . Bridges will be putting \$60,000 into the Advantage program in 2016 to help address the issue of patron demand within our library system.. Another issue tackled by this steering committee was the three magazine platforms (Flipster, OverDrive and Zinio) and understanding the pros and cons of each. The committee wants to add \$50,000 to the statewide buying pool to purchase content to meet the demand for titles. The \$50,000 would be solely for adding e-magazines, aside from the increased buying pool of \$150,000 to purchase additional copies of titles with high holds. Bridges does report statistics that support a greater satisfaction with Flipster than with OverDrive periodicals. (Background information: We have 104 Flipster titles, 38 of which overlap with the OverDrive periodicals.) The directors stated that they'd rather see the money go towards e-book and e-audio products than e-magazines. It was pointed out that we don't have the votes to stop the committee from recommending that e-magazines be added to the statewide catalog.. There is no "opt out" at this time. Jennie Stoltz and Amy Lutzke will present to the steering committee next week and will vote no to the increased \$50,000 for the augmented statewide buying pool to cover e-magazine purchases to convey that we believe that adding money to the statewide program for e-magazines is not recommended if it's mandatory as some library systems have already developed their own alternative e-magazine offerings.

Bridges Staff Report: Meg Henke reported that the Bridges office expansion is going well and should be completed on schedule on or before May 1. Carpet is the only remaining work to be completed.

Bridges Director's Report: Connie Meyer reported that the interview process for the database librarian is completed. A strong pool of candidates made for a quality selection process. Sufficient budget is allocated to meet the staff salary addition. The top candidate has been offered the position and acceptance is pending. Act 150 (Waukesha County Library Planning Committee) -Waukesha County library directors are to let Connie know if anyone is interested within the next week to serve on the committee or if we know of any trustee or municipal officer that would be suitable for the position. Connie will then share those names with the County Board Chair for further consideration to be nominated. The commitment is four to six months and beginning in June. A member from the Bridges Board will be recommended for nomination to the committee as well. Connie Meyer will be an unofficial member to the committee. The goal of the committee is to complete a new Waukesha County library plan by the end of 2016. Waukesha County allowable costs worksheets are due 5/1. They are used to shape the 2017 budget. The funding formula for Jefferson County is being reviewed by the Jefferson county Library Board. The formula does not need to be the same as Waukesha County. Their current formula is based only on circulation and doesn't include digital downloads. Jefferson County Libraries will not need to create a new library plan in 2016, as they completed one in 2015, just prior to joining Bridges Library System. WAPL Conference in Oshkosh is May 12/13. Thursday, May 12 is Trustee Day at the conference.

BUSINESS

Bylaws: The draft presented was accepted for approval with recommended changes submitted by Linda Ager. Clarification was noted that counties get to set term limits for their appointments, not the board itself so that's why there aren't any term limits in the bylaws. A Nelson/Morris motion to approve with additions recommended by Ager.

Update on compliance of Mukwonago Community Library: The library board and staff are working diligently on becoming compliant to remain in good standing with the library system membership requirements of the state law. They are not yet officially in compliance. Two of the three required action items have been instituted 1) they have completed and filed their 2015 State Annual Report and 2) they have stated at their recent board meeting they will follow their bill review and payment process policy. The final open item is to hire a certified interim Director. This is in process and it is their goal to have an interim director in place by the end of April. A motion was made by Howard Pringle and seconded by Marion Onesti to authorize the Bridges Library System Director, Connie Meyer, to advise the Wisconsin DPI once an interim director has been hired that the Mukwonago Community Library has met the criteria for library compliance to meet State requirements. The motion passed unanimously.

Next meeting: **Tuesday, May 17, 2016 at 6:00 p.m. at the Johnson Creek Public Library.**

A Scanlon/Yeomans motion to adjourn passed unanimously.

Minutes prepared by:

Meg Henke
Administrative Specialist

Respectfully Submitted:

John Rhiel
Board Secretary