Approved July 28, 2016

# Jefferson County Economic Development Consortium
# BOARD MINUTES

May 26, 2016

**Meeting called to order at 8:30 am**

**Board members present:** John David – City of Watertown, Steve Wilke – City of Lake Mills, Matt Trebatoski – City of Fort Atkinson, Mo Hansen – City of Waterloo, Patrick Cannon – City of Whitewater, Linda Bagley-Korth – Village of Cambridge, County Board Supervisors – Jim Mode, Tim Smith, Augie Tietz

**Others Present:** Ben Wehmeier-County Administrator, Jim Schroeder – County Board Chairperson, Amy Wonderlen – Daily Union, Leigh Price – Jefferson Chamber of Commerce; Marge – WEDC, Paul Jaydin – MADRep, Professor Steve Grabow, Executive Director – Genevieve Coady, Program Specialist RoxAnne Witte, Ali Kvalheim – JCEDC Intern.

**Roll Call – Quorum Established**

**Certification of Compliance with Open Meeting Laws**
R. Witte certified compliance for the agenda dated May 26, 2016.

**Approval of May 26, 2016 Agenda**
No changes

**Minutes**
Trebatoski/Wilke moved to approve minutes of the April 28, 2016. Motion Carried.

**Citizen Comments**
None

**Election of Officers**
Motion by Tietz/Wilke to nominate John David as chairperson, to close nominations and cast unanimous ballot for John David as chairperson. Motion carried.

Motion by Tietz/David to nominate Steve Wilke as vice chairperson, to close nominations and cast a unanimous vote for Steve Wilke as vice chairperson. Motion carried.

Motion by Wilke/Tietz to nominate matt Trebatoski secretary/treasurer, to close nominations and cast a unanimous vote for Matt Trebatoski as secretary/treasurer. Motion carried.

Terms of Office

| Name | Community Representing | Term Expires |
|---|---|---|
| John David | City of Watertown | May 2017 |
| Tim Smith | County Supervisor | May 2017 |
| Mo Hansen | City of Waterloo | May 2017 |
| Linda Bagley-Korth | Village of Cambridge | |
| Tim Freitag | City of Jefferson | May 2018 |
| Augie Tietz | County Supervisor | May 2018 |
| To Be Determined | Village of Johnson Creek | May 2018 |

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| | | |
|---|---|---|
| Steve Wilke | City of Lake Mills | May 2019 |
| Jim Mode | County Supervisor | May 2019 |
| Matt Trebatoski | City of Fort Atkinson | May 2019 |
| Patrick Cannon | City of Whitewater | May 2019 |

**JCEDC Reports**
Tietz/Mode moved to approve JCEDC April 2016 Finance Report as presented, Motion Carried.

**General Orders –**

**A. External Committee Reports**

**1. Wisconsin River Rail Transit Commission –**
a. A Tietz updated the board on the projects that are currently being worked on and new projects that are being considered.

**B. Directors Report**
G Coady updated the board on current activities and presentations made to Dodge County. Copies of the 2015/2016 Annual Report were handed out to the board.

**C. Homebuyer Counseling Report**
R.Witte reported that the HOME Consortium Board of Directors decided not to make any changes to the way
home buyer education is delivered for the HOME Consortium Down Payment Assistance Program.

**Special Orders –**

**D. Presentation of Feasibility Study Results**
Sean Mikula – Power 10 went over the results of the Feasibility Study Findings and Recommendations Report Prepared for Jefferson County Economic Development Consortium and what our next steps might be.

**E. Discussion and Possible Action on Implementation of Capital Campaign and Potential Hiring of Profession Services to Support the Campaign**
Motion by Wilke/Cannon to approve Implementation of Capital Campaign with enclosed Critical Task Calendar as well as hiring of Power 10 to execute consulting services to support the Campaign for the initial four months of the campaign in a total amount not to exceed $1.000, including travel expenses and amend budget and use fund balances as necessary. Motion carried on roll call vote as follows:
David, Wilke, Trebatoski, Hanson, Cannon, Bagley-Korth, Mode, Smith, Tietz
Absent: - Freitag, V.Johnson of Creek

**F. Discussion and Possible Action on Resolution to Supporting JCEDC Co-Application of EDA Grant**
Motion by Cannon/Trebatoski to authorize Jefferson County Economic Development Consortium staff to submit an Economic Development Administration grant application as a co-applicant with the City of Jefferson to fund an area wide laborshed study , and if approved, further authorize acceptance of grant funds in the amount of up to $10,000. Motion carried on roll call vote as follows:
David, Wilke, Trebatoski, Hanson, Cannon, Bagley-Korth, Mode, Smith, Tietz
Absent: - Freitag, V.Johnson of Creek
JCEDC staff will prepare a resolution to forward to the Jefferson County Board of Supervisors for their approval.

**New Business**

**A. Future Agenda Items**
1. PACE Financing

**B. Upcoming Meetings/Seminars –**

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**Adjournment**
There being no further business for consideration, motion by Mode/Bagley-Korth to adjourn. Motion Carried Unanimously.
Meeting adjourned at 9:45 am.

Respectfully submitted,

RoxAnne Witte, Recording Secretary

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