

JEFFERSON COUNTY
LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE
COURTHOUSE, ROOM 112 / 311 S CENTER AVENUE/ JEFFERSON WI 53549

FRIDAY, JANUARY 23, 2015 @ 8:30 A.M.

COMMITTEE MEMBERS: AL COUNSELL, KIRK LUND, DWAYNE MORRIS, AMY RINARD, MICHAEL WINEKE

1. CALL TO ORDER
2. ROLL CALL (ESTABLISH A QUORUM)
3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW
4. REVIEW THE AGENDA
5. PUBLIC COMMENT – MEMBERS OF THE PUBLIC WHO WISH TO ADDRESS THE COMMITTEE ON SPECIFIC AGENDA ITEMS MUST REGISTER THEIR REQUEST AT THIS TIME.
6. APPROVAL OF MINUTES FROM THE DECEMBER 19, 2014 MEETING
7. PUBLIC SAFETY RADIO AND DISPATCH SYSTEM UPGRADE
8. EMERGENCY MANAGEMENT BUDGET
9. OCTOBER – DECEMBER, 2014 ACTIVITIES
 - a. CLOSEOUT OF FINANCIALS – FFY 2014 PLAN OF WORK
 - b. WIVOAD BOARD MEETING (MONTHLY)
 - c. HAZARD MITIGATION GRANT PROGRAM ACQUISITION AND DEMOLITION PROJECT AUDIT
 - d. WI EMERGENCY MANAGEMENT ASSOCIATION TRAINING/CONFERENCE 10/13-15/2014 (OSHKOSH)
 - e. WI EMERGENCY MANAGEMENT “ALL HANDS” MEETING 10/16/14 (OSHKOSH)
 - f. INTER COUNTY COORDINATING COMMITTEE MEETING
 - g. NEW GRANT APPROVAL – TWO SEVERE REPETITIVE LOSS PROPERTIES (FLOODING)
 - h. COMPUTER AND HAZMAT EQUIPMENT GRANT CLOSEOUT
 - i. E-SPONDER USER MANAGER/ALERT MESSAGING TRAINING (E-SPONDER IS A WEB BASED TOOL THAT MAY BE USED TO PLAN, RESPOND OR MANAGE ISSUES THAT ARE RELATED TO EMERGENCY MANAGEMENT)
 - j. WHOPRS OVERVIEW TRAINING (WI HAZMAT ONLINE PLANNING AND REPORTING SYSTEM)
 - k. ENERGY INDUSTRY MEETING – ENBRIDGE PIPELINE
 - l. PRESENTER AT THE WAFSCM CONFERENCE 10/29-30/2014 (WI DELLS) (WI ASSOCIATION FOR FLOODPLAIN, STORM WATER, AND COASTAL MANAGEMENT)
 - m. SLOW NO WAKE ORDINANCE REVISION COMPLETED
 - n. VACATION NOVEMBER 3 – 7, 2014
 - o. SUBMISSION OF FFY 2015 PLAN OF WORK
 - p. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AUDIT
 - q. EMS ASSOCIATION MEETING (QUARTERLY)
 - r. JEFFERSON COUNTY SAFETY NETWORK PRESENTATION (CONTINUITY OF OPERATIONS)
 - s. CRYSTAL FARMS – LAKE MILLS – HAZARDOUS MATERIALS OFF-SITE MEETING
 - t. LAKE MILLS WWTP – HAZARDOUS MATERIALS OFF-SITE MEETING
 - u. SE REGION COLLABORATION MEETING (BI-MONTHLY)
 - v. ACQUISITION AND DEMOLITION GRANT PROGRAM
 - w. MEETING WITH JEFFERSON COUNTY AUDITORS
 - x. POLICE CHIEF’S AND SHERIFF’S ASSOCIATION MEETING (MONTHLY)
 - y. FIRE CHIEF’S ASSOCIATION MEETING (BI-MONTHLY)
 - z. FRONTIER SERVCO FS – PALMYRA – HAZARDOUS MATERIALS OFF-SITE MEETING
 - aa. VACATION NOVEMBER 25 – 28, 2014
 - bb. COURTHOUSE SECURITY MEETING (QUARTERLY)
 - cc. PROPANE WEBINAR
 - dd. PRESENTATION ABOUT EM TO NURSING STUDENTS (HEALTH DEPARTMENT)
 - ee. JEFFERSON COUNTY INTERAGENCY COUNCIL MEETING
 - ff. REGIONAL SCIP IMPLEMENTATION COUNCIL MEETING (INTEROPERABILITY)

- gg. WI BELL – WATERTOWN – HAZARDOUS MATERIALS OFF-SITE MEETING
- hh. GENERAC POWER SYSTEMS INC. – HAZARDOUS MATERIALS OFF-SITE MEETING
- ii. SE REGION MEETING (MONTHLY)
- jj. PUBLIC/PRIVATE PARTNERSHIP MEETING
- kk. OUT OF OFFICE 12/22/14 – 1/2/15
- ll. DAILY OPERATIONS.

10. CORRESPONDENCE

11. TIME & PLACE OF NEXT MEETING – FRIDAY, FEBRUARY 27, 2015 AT 8:30 A.M.

12. ADJOURN

THE COMMITTEE MAY DISCUSS AND/OR TAKE ACTION ON ANY ITEM SPECIFICALLY LISTED ON THE AGENDA

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR AT 920-674-7101 24 HOURS PRIOR TO THE MEETING SO APPROPRIATE ARRANGEMENTS CAN BE MADE.

Emergency Management
2701 EMPG

Date Ran 12/19/2014
Period 11
Year 2014

Revenues

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
421001	STATE AID	-	(3,367.92)	(29,298.31)	(37,047.08)	7,748.77	(40,415.00)	(11,116.69)	72.49%
483002	MISC SALE/MATERIAL & SUPPLY	-	-	(25.00)	-	(25.00)	-	25.00	#DIV/0!
Totals		-	(3,367.92)	(29,323.31)	(37,047.08)	7,723.77	(40,415.00)	(11,091.69)	72.56%

Expenditures

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	1,289.42	2,648.33	23,153.47	29,131.67	(5,978.20)	31,780.00	8,626.53	72.86%
511210	WAGES-REGULAR	676.55	729.50	3,740.69	8,024.50	(4,283.81)	8,754.00	5,013.31	42.73%
511310	WAGES-SICK LEAVE	310.70	-	913.62	-	913.62	-	(913.62)	#DIV/0!
511320	WAGES-VACATION PAY	636.94	-	3,468.32	-	3,468.32	-	(3,468.32)	#DIV/0!
511330	WAGES-LONGEVITY PAY	167.50	17.50	167.50	192.50	(25.00)	210.00	42.50	79.76%
511340	WAGES-HOLIDAY PAY	-	-	715.48	-	715.48	-	(715.48)	#DIV/0!
511350	WAGES-MISCELLANEOUS(COMP'	248.56	-	1,031.06	-	1,031.06	-	(1,031.06)	#DIV/0!
512141	SOCIAL SECURITY	261.88	244.25	2,444.30	2,686.75	(242.45)	2,931.00	486.70	83.39%
512142	RETIREMENT (EMPLOYER)	233.10	237.67	2,321.26	2,614.33	(293.07)	2,852.00	530.74	81.39%
512144	HEALTH INSURANCE	1,089.81	1,023.25	9,576.01	11,255.75	(1,679.74)	12,279.00	2,702.99	77.99%
512145	LIFE INSURANCE	1.39	1.50	15.64	16.50	(0.86)	18.00	2.36	86.89%
512173	DENTAL INSURANCE	44.99	63.00	562.61	693.00	(130.39)	756.00	193.39	74.42%
521219	OTHER PROFESSIONAL SERV	-	-	50.00	-	50.00	-	(50.00)	#DIV/0!
529299	PURCHASE CARE & SERVICES	-	4.17	-	45.83	(45.83)	50.00	50.00	0.00%
531298	UNITED PARCEL SERVICE UPS	-	2.50	-	27.50	(27.50)	30.00	30.00	0.00%
531311	POSTAGE & BOX RENT	3.10	8.33	59.11	91.67	(32.56)	100.00	40.89	59.11%
531312	OFFICE SUPPLIES	-	41.67	824.15	458.33	365.82	500.00	(324.15)	164.83%
531313	PRINTING & DUPLICATING	5.00	16.67	106.25	183.33	(77.08)	200.00	93.75	53.13%
531314	SMALL ITEMS OF EQUIPMENT	-	83.33	48.73	916.67	(867.94)	1,000.00	951.27	4.87%
531321	PUBLICATION OF LEGAL NOTICE	-	1.67	53.50	18.33	35.17	20.00	(33.50)	267.50%
531324	MEMBERSHIP DUES	-	3.33	40.00	36.67	3.33	40.00	-	100.00%
531326	ADVERTISING	-	-	189.01	-	189.01	-	(189.01)	#DIV/0!
531348	EDUCATIONAL SUPPLIES	-	-	1,855.55	-	1,855.55	-	(1,855.55)	#DIV/0!
531351	GAS/DIESEL	-	62.50	395.72	687.50	(291.78)	750.00	354.28	52.76%
532325	REGISTRATION	-	33.33	142.50	366.67	(224.17)	400.00	257.50	35.63%
532332	MILEAGE	68.88	18.75	68.88	206.25	(137.37)	225.00	156.12	30.61%
532335	MEALS	(3.09)	25.00	155.51	275.00	(119.49)	300.00	144.49	51.84%
532336	LODGING	-	41.67	365.23	458.33	(93.10)	500.00	134.77	73.05%
532350	TRAINING MATERIALS	-	4.17	1,402.90	45.83	1,357.07	50.00	(1,352.90)	2805.80%

533222	ELECTRIC	7.35	8.33	73.21	91.67	(18.46)	100.00	26.79	73.21%
533225	TELEPHONE & FAX	31.32	62.50	636.81	687.50	(50.69)	750.00	113.19	84.91%
533228	INTERNET	36.22	25.00	362.20	275.00	87.20	300.00	(62.20)	120.73%
533236	WIRELESS INTERNET	104.88	66.67	1,205.37	733.33	472.04	800.00	(405.37)	150.67%
533237	CABLE TELEVISION	21.21	83.33	516.63	916.67	(400.04)	1,000.00	483.37	51.66%
535242	MAINTAIN MACHINERY & EQUIP	-	-	89.27	-	89.27	-	(89.27)	#DIV/0!
535349	OTHER SUPPLIES	-	16.67	-	183.33	(183.33)	200.00	200.00	0.00%
571004	IP TELEPHONY ALLOCATION	187.17	187.17	2,058.87	2,058.83	0.04	2,246.00	187.13	91.67%
571005	DUPLICATING ALLOCATION	2.33	2.33	25.63	25.67	(0.04)	28.00	2.37	91.54%
571007	MIS DIRECT CHARGES	-	-	2,097.08	-	2,097.08	-	(2,097.08)	#DIV/0!
571009	MIS PC GROUP ALLOCATION	130.92	130.92	1,440.12	1,440.08	0.04	1,571.00	130.88	91.67%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	43.83	43.83	482.13	482.17	(0.04)	526.00	43.87	91.66%
591519	OTHER INSURANCE	32.47	55.33	592.68	608.67	(15.99)	664.00	71.32	89.26%
594819	CAP OTHER EQUIPMENT	-	104.17	-	1,145.83	(1,145.83)	1,250.00	1,250.00	0.00%

Totals		5,632.43	6,098.33	63,447.00	67,081.67	(3,634.67)	73,180.00	9,733.00	86.70%
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Other Financing Sources (Uses)

Acct Number	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
									#DIV/0!
									#DIV/0!
Totals		-	-	-	-	-	-	-	#DIV/0!
Total Business Unit		5,632.43	2,730.42	34,123.69	30,034.58	4,089.11	32,765.00	(1,358.69)	104.15%