



Farmland Conservation Easement Commission Agenda

Jefferson County Courthouse

311 S Center Ave, Rm 203

Jefferson, WI 53549

Monday, February 16, 2015 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the February Agenda
5. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Review & Approval of the January 19, 2015 Meeting Minutes
8. Discussion and possible action on PACE applications
 - Greg Wilke, Town of Waterloo
 - Cliff Haberman, Town of Milford
 - Gary & Mary Ann Kunz Trust, Town of Sumner
 - Duane Koch, Town of Farmington
 - Timothy Hunn, Town of Aztalan
9. Resolution to the state for protection of land in agriculture enterprise areas (AEA)
10. Impact fees for annexing land out of urban service areas
11. Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
12. Planning for 2015
13. Discussion on future events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach
14. Future Meeting:
 - March 16, 2015 @ 12:30 in Room 203
 - April 13, 2015 @ 12:30 in Room 203
 - May 11, 2015 @ 12:30 in Room 203
15. Suggestions for the Next Agenda
16. Adjournment

*The Commission may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at (920) 674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Farmland Conservation Easement Commission Minutes

Jefferson County Courthouse

311 S Center Ave, Rm 203

Jefferson, WI 53549

Monday, January 19, 2015 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order:

The monthly meeting was called to order by Margaret Burlingham at 12:30 pm. Committee members Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary) (@ 12:45), Mariah Hadler, and Blane Poulson were present. Also in attendance were Gerry Kokkonen, Land & Water Conservation Department (LWCD), Kim Liakopoulos, LWCD, and Michelle Staff, Planning & Zoning Department.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the January 19, 2015 Agenda:

The January agenda was reviewed by the committee members. No changes were proposed.

5. Public Comment:

There were no comments at this time.

6. Communications:

There were no communications at this time.

7. Review & Approval of the December 8, 2014 Meeting Minutes:

Mariah Hadler made a motion to approve the December 8, 2014 meeting minutes as written, Margaret Burlingham seconded. Motion carried 4/0.

8. Discussion and possible action on PACE applications:

a. Greg Wilke, Town of Waterloo

Margaret Burlingham informed the commission that Greg Wilke's father, Gordon Wilke, passed away. Margaret Burlingham asked LWCD to contact Greg Wilke in regard to the status of the estate, ask if Gordon Wilke is still on the title, and acquire proof of a clear title. Margaret Burlingham has submitted the appraisal paperwork to NRCS and it will take some time to go through.

b. Cliff Haberman, Town of Milford

Gerry Kokkonen will be in contact with the county surveyor in regard to a legal description of the parcel that Haberman wants removed from the easement paperwork. Margaret Burlingham notified the commission that this will require a reappraisal which will cost \$300.00.

c. Gary & Mary Ann Kunz Trust, Town of Sumner

Margaret Burlingham is meeting with the Kunz's today (01/19/15) to discuss their options, get further information for their easement, and try to answer any questions they might have.

d. Duane Koch, Town of Farmington

Donated easement. Nothing new at this time.

e. Timothy Hunn, Town of Aztalan

Donated easement. Nothing new at this time.

9. Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:

Gerry Kokkonen will work with the county surveyor to map out a footprint of the existing buildings to revise the 2012 footprint.

Gerry Kokkonen will be in contact with the county surveyor in regard to a legal description for the parcel that Haberman wants removed from the easement paperwork.

10. Planning 2015:

See attached white board photocopy.

11. Discussion on future events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach:

4th Grade Farm Tour

12. Future Meeting:

February 16, 2015 at 12:30 pm in Room 203.

13. Suggestions for the Next Agenda:

Resolution to the state for protection of land in agriculture enterprise areas (AEA), impact fees for annexing land out of urban service areas

14. Adjournment:

Steve Nass made a motion to adjourn at 1:43 pm, Walt Christensen seconded. Motion carried 4/0.