

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse  
311 S. Center Avenue  
Room 112  
Jefferson, WI 53549

Date: Tuesday, August 11, 2015

Time: 6:30 p.m.

Committee members: Jones, Richard (Chair) Poulson, Blane  
Braugher, James (Vice Chair) Schroeder, Jim  
Hanneman, Jennifer (Secretary)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Discussion and possible action on a resolution for budget adjustment to move capital funds from the HVAC project at the Courthouse to improvements to Courthouse parking lots
8. Adjourn

Next scheduled meetings: Thursday, August 13, 2015 Regular Meeting  
Monday, September 14, 2015 Regular and Budget Meeting  
Wednesday, September 16, 2015 Budget Meeting  
Thursday, September 17, 2015 Budget Meeting

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

RESOLUTION NO. 2015-\_\_\_\_\_

**Budget Adjustment for Parking Lot Improvements**

Executive Summary

In 2015 there was \$115,000 budgeted for the replacement of HVAC units at the Courthouse. This was the only option available to the County at the time, and therefore replacement costs were included in the 2015 Capital Budget. After the budget was approved, Jefferson County was informed that Johnson Controls had developed a new coil system which would allow the existing HVAC units at the Courthouse to operate using R-410A refrigerant also known as the new Freon gas. As a result, the existing HVAC units could be repaired for under \$10,000. The technician for Johnson Controls is of the opinion that this will extend the life of the existing HVAC units for 8 to 10 years. Based on the opinion of Johnson Controls, staff proceeded with the installation of the new coil system which resulted in a savings for the County of over \$100,000. As a result of these savings, the Infrastructure Committee reviewed the 5 year capital plan to look at the next set of priorities. Following this review, it is being recommended by the Infrastructure Committee to make the improvements to the Courthouse parking lots. These improvements will include upgrading the light system, sealing the main parking lot and the Judges parking lot along with outlining parking spaces. The lighting improvement plan will include the removal of existing light poles and replacing them with building mounted lights. The change will result in energy efficient lights, improved snow removal operations and reducing the potential for accidents and injuries due to the removal of existing light poles. The Finance Committee also recommends utilizing \$30,000 in surplus for parking lot improvements

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WHEREAS, in 2015, the County budgeted \$115,000 for replacement of HVAC units at the courthouse, and

WHEREAS, after reevaluating the needs for HVAC units, the cost estimate was reduced leaving a surplus of \$30,000, and

WHEREAS, the Finance Committee and the Infrastructure Committee recommend surplus funds of \$30,000 be utilized for parking lot improvements at the Courthouse,

NOW, THEREFORE, BE IT RESOLVED that the 2015 budget is hereby adjusted to increase Capital Improvements for Land in the amount of \$30,000 (account #1901.594821) and decrease Capital Equipment in the amount of \$30,000 (account #1901.594810) to allow \$30,000 to be utilized for parking lot improvements at the Courthouse.

*Fiscal Note: There is no fiscal impact of this resolution.*

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Vacant \_\_\_\_\_

Requested by

Finance Committee

Brian Lamers 07/24/15; J. Blair Ward 07/24/15; 08/04/15

08-11-15

APPROVED: Administrator \_\_\_\_\_; Corp. Counsel \_\_\_\_\_; Finance Director \_\_\_\_\_