

AGENDA

Task Force on County Operations & Organization

Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Wednesday, August 26, 2015 – 10:00 a.m.

Members

Kathi Cauley, Jennifer Hanneman-Chair, Sue Happ, George Jaeckel, Ron Krueger,
Russell Kutz-Vice Chair, Steve Nass, Joe Nehmer, Timothy Smith-Secretary

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Communications
7. Approval of August 5, 2015 Task Force meeting minutes
8. Discussion and possible action on final Action Plan and Report
9. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

August 5, 2015

Task Force on County Operations & Organization

1. **Call to Order**
Meeting was called to order by Kutz at 1:00 p.m.
2. **Roll Call**
Task Force Members
Members present: Ron Krueger, Russell Kutz, Joe Nehmer, Kathi Cauley and Steve Nass.
Excused: Timothy Smith, George Jaeckel, Susan Happ and Jennifer Hanneman
Others Present: Tammie Jaeger, Administration; Benjamin Wehmeier, County Administrator; Stacie Hoffman, Register of Deeds; Leigh Ann Scherer, District Attorney Office Manager; Barb Frank, County Clerk; J. Blair Ward, Corporation Counsel; Supervisor Walt Christensen; Brian Lamers, Finance Director; Jim Schroeder, County Board Chairman and Alexa Zoellner, Reporter, Jefferson Daily Union.
3. **Certification of compliance with Open Meeting Law Requirements**
Wehmeier certified compliance with the open meeting law.
4. **Review of Agenda**
No changes
5. **Public Comment**
None
6. **Communications**
 - Updated Action Plan
7. **Approval of July 24, 2015 Task Force meeting minutes**
Motion by Krueger; Second by Nass to approve the July 24, 2015 Task Force meeting minutes as printed. (Ayes-All) Motion carried.
8. **Discussion and follow-up on updated Action Plan**
An updated Action Plan was provided for the committee to review.
The Action Plan was reviewed and updated. The Task Force will review the changes at their next meeting. No action taken.
9. **Discuss scheduling topics for future agendas**
See below.
10. **Tentative Future Meeting Dates & Agenda Items**
 - Approval of August 5, 2015 Task Force meeting minutes
 - Review changes to the Action plan
 - Discussion and possible action on format for the report to County Board
 - Discussion and possible action on finalizing the Action Plan
11. **Adjourn**
Motion made by Krueger; Second by Nass to adjourn at 3:04 p.m. (Ayes-All) Motion Carried.