

Fair Park Committee Agenda
Jefferson County
Jefferson County Fair Park
Activity Center – Conference Room
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, September 3, 2015

Time: 8:00 am

Committee members: Poulson, Blane (Chair)

Foelker, Matthew (Vice Chair)

Hanneman, Jennifer (Secretary)

Counsell, Al

Kutz, Russell

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of August 6, 2015.
6. Communication
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on Fair Park Fee Schedule changes for 2016
9. Discussion and recap of Fair 2015
10. Discussion and possible action on carnival, entertainment, and sponsorship contracts for Fair 2016
11. Review of Financial Report
12. Review of Fair Park Director's Report
13. Review of Fair Park Supervisor's Report
14. Review of Fair Office Report
15. Adjourn

Next scheduled meetings: Thursday, October 1, 2015

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.

Jefferson County Fair Park August 6, 2015 | Meeting Minutes

The Jefferson County Fair Park committee met on Thursday, August 6, 2015 at 8:00 a.m. in the Activity Center Conference Room. Present were: (Fair Committee) Al Counsell, Blane Poulson, Matt Foelker, , Russell Kutz, Fair Park Director David Diestler, Marketing/Administrative Assistants Amy Listle and Leslie Pelikan. Also present were Alexa Zoeller, and Mark Ihlenfeld. Jennifer Hanneman and Roger Kylmanen were absent.

Let the record show that a quorum is present, meeting duly noted and the door open.

Review of Agenda

Minutes: A motion was made by Al Counsell to accept the minutes of the July 2, July 8, and July 9 meetings as presented, seconded by Matt Foelker. Motion carried.

Communication: Thank you letters were received from various Fair vendors and the Jefferson County Dairy Breakfast Committee. An email was read from Tracy Jahnke regarding her thoughts and concerns about the Fair.

Public Comment: None.

Discussion and possible action on Fair Park outdoor lighting: Mark Ihlenfeld approached the committee about making adjustments to the light poles so that they are not shining light into his bedroom. Ihlenfeld lives on Franklin Street and says that the week of fair the lights disturb his sleep. Al Counsell, and Russell Kutz examined the area around Mr. Ihlenfeld's home during Fair Week and shared their observations. After a discussion regarding the moving of the lights on the Fair Park property and how that may cause security and safety issues for Fairgoers, the Fair Committee suggested that the Fair Park Director and Supervisor continue to try to find a solution. No action was taken.

Financial Report: David Diestler reviewed the financials with the committee.

Director's Report: David Diestler reported on Fair 2015 attendance, carnival, beer sales, and 4-H exhibitors. He also reported that the Fair Park is short on maintenance staff and will soon be short on office staff as Leslie took a job in a different County department and Amy will be going on FMLA leave. He also reported his ideas on improving the winter storage process.

Supervisor's Report: Roger Kylmanen's report was reviewed by the committee. The maintenance crew is short staffed heading into a very busy couple of months with horse shows, gun show, sheep & wool fest, Gemuetlichkeit Days, car show and winter storage, while still trying to clean up from Fair.

Fair Office Report: Amy Listle reported the Fair Park is now on the County computer network. Superintendent wrap-up meetings have been taking place in preparation for next year. Premium checks were mailed and state reports were filed. Judging results and information about upcoming Fair Park events were shared with local media.

Next Meeting: The next committee meeting was set for Thursday September 3, 2015 in the Fair Park Conference Room. It was also decided that the Fair Volunteer Appreciation Dinner and Open Forum Meeting would take place on Thursday August 20, 2015 in the Activity Center.

With no further business, Matt Foelker made a motion to adjourn the meeting. Al Counsell seconded. Motion carried. Meeting adjourned at 9:05 am.

Jefferson County
Fair Park Totals

Date Ran 8/21/2015
Period July
Year 2015

58%

Business Unit	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
6901 Fair Park	Revenue	(209,259.16)	(635,353.00)	(426,093.84)	32.94%
	Expenditures	429,449.36	754,601.75	325,152.39	56.91%
	Other Sources	-	-	-	0.00%
Total		220,190.20	119,248.75	(100,941.45)	184.65%
6902 Fair Week	Revenue	(446,217.29)	(576,925.00)	(130,707.71)	77.34%
	Expenditures	467,550.19	576,925.00	109,374.81	81.04%
	Other Sources	-	-	-	0.00%
Total		21,332.90	-	(21,332.90)	0.00%
Total All Business Units	Revenue	(655,476.45)	(1,212,278.00)	(556,801.55)	54.07%
	Expenditures	896,999.55	1,331,526.75	434,527.20	67.37%
	Other Source	-	-	-	0
Grand Total Fair Park		241,523.10	119,248.75	(122,274.35)	202.54%

Fair Park
6901 Fair Park

Date Ran 8/21/2015
Period July
Year 2015

Revenues 58%

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(76,214.25)	(130,653.00)	(54,438.75)	58.33%
457010	SPONSOR REVENUE	-	(45,000.00)	(45,000.00)	0.00%
457023	OTHER PUBLIC CHARGES	(2,115.00)	-	2,115.00	0.00%
457025	HORSE SHOW FEES	(10,475.00)	(22,000.00)	(11,525.00)	47.61%
457026	SHAVING SALES	(4,277.67)	(36,000.00)	(31,722.33)	11.88%
474169	FAIR BILLED	(4,000.00)	(4,000.00)	-	100.00% PR
482012	BUILDING RENTAL	(71,127.01)	(176,000.00)	(104,872.99)	40.41%
482013	STALL RENTAL	(14,421.00)	(90,000.00)	(75,579.00)	16.02%
482014	WINTER STORAGE RENTAL	(5,715.63)	(42,000.00)	(36,284.37)	13.61%
482015	SPACE-FOOD VENDOR	(2,868.31)	(18,000.00)	(15,131.69)	15.94%
482016	SPACE-BEVERAGE VENDOR	(2,904.60)	(19,000.00)	(16,095.40)	15.29%
482017	SPACE-OTHER VENDOR	(450.00)	(2,500.00)	(2,050.00)	18.00%
482021	CAMPING FEE OTHER	(13,184.68)	(49,000.00)	(35,815.32)	26.91%
486001	VENDING COMMISSION	(356.78)	(1,200.00)	(843.22)	29.73%
486004	MISCELLANEOUS REVENUE	(1,149.23)	-	1,149.23	0.00%
Totals		(209,259.16)	(635,353.00)	(426,093.84)	32.94%

Expenditures

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	45,279.65	99,229.00	53,949.35	45.63%
511210	WAGES-REGULAR	58,739.28	106,724.00	47,984.72	55.04%
511220	WAGES-OVERTIME	326.25	114.00	(212.25)	286.18%
511230	WAGES-REGULAR OVERTIME	62.83	-	(62.83)	0.00%
511240	WAGES-TEMPORARY	3,149.32	13,343.00	10,193.68	23.60%
511310	WAGES-SICK LEAVE	11,678.07	-	(11,678.07)	0.00%
511320	WAGES-VACATION PAY	848.39	-	(848.39)	0.00%
511330	WAGES-LONGEVITY PAY	-	249.00	249.00	0.00%
511340	WAGES-HOLIDAY PAY	2,824.04	-	(2,824.04)	0.00%
511350	WAGES-MISCELLANEOUS(COMP)	1,340.29	-	(1,340.29)	0.00%
512141	SOCIAL SECURITY	9,094.56	16,626.00	7,531.44	54.70%
512142	RETIREMENT (EMPLOYER)	7,234.52	13,706.00	6,471.48	52.78%
512144	HEALTH INSURANCE	31,655.01	53,697.00	22,041.99	58.95%
512145	LIFE INSURANCE	21.02	28.00	6.98	75.07%
512146	WORKERS COMPENSATION	4.49	-	(4.49)	0.00%
512150	FSA CONTRIBUTION	800.00	788.00	(12.00)	101.52% PR
512173	DENTAL INSURANCE	2,456.14	4,050.00	1,593.86	60.65%
521216	JANITORAL	760.00	1,700.00	940.00	44.71%
521219	OTHER PROFESSIONAL SERV	75.00	-	(75.00)	0.00%
521297	STALL CLEANING	-	4,500.00	4,500.00	0.00%
529170	GROUNDS KEEPING CHARGES	13,441.60	14,551.00	1,109.40	92.38% PR
531001	CREDIT CARD FEES	(26.72)	50.00	76.72	-53.44%
531298	UNITED PARCEL SERVICE UPS	34.84	100.00	65.16	34.84%
531301	OFFICE EQUIPMENT	149.99	1,000.00	850.01	15.00%
531303	COMPUTER EQUIPMT & SOFTWA	2,215.82	2,700.00	484.18	82.07% 1
531311	POSTAGE & BOX RENT	97.33	850.00	752.67	11.45%
531312	OFFICE SUPPLIES	1,022.59	2,000.00	977.41	51.13%
531313	PRINTING & DUPLICATING	1,271.28	1,000.00	(271.28)	127.13% 2
531314	SMALL ITEMS OF EQUIPMENT	1,456.27	12,500.00	11,043.73	11.65%
531320	SAFETY SUPPLIES	32.50	250.00	217.50	13.00%
531322	SUBSCRIPTIONS	-	110.00	110.00	0.00%
531324	MEMBERSHIP DUES	1,265.10	1,400.00	134.90	90.36% 3
531326	ADVERTISING	1,728.27	4,500.00	2,771.73	38.41%
531349	OTHER OPERATING EXPENSES	391.00	1,600.00	1,209.00	24.44%

531351 GAS/DIESEL	3,386.32	13,000.00	9,613.68	26.05%
531367 WOOD SHAVINGS	20,761.00	27,000.00	6,239.00	76.89% 4
532325 REGISTRATION	55.00	1,300.00	1,245.00	4.23%
532332 MILEAGE	96.60	300.00	203.40	32.20%
532334 COMMERCIAL TRAVEL	-	400.00	400.00	0.00%
532335 MEALS	111.02	1,000.00	888.98	11.10%
532336 LODGING	786.92	2,900.00	2,113.08	27.14%
532339 OTHER TRAVEL & TOLLS	-	100.00	100.00	0.00%
533221 WATER	6,145.84	7,500.00	1,354.16	81.94% PR
533222 ELECTRIC	29,664.14	44,000.00	14,335.86	67.42% PR
533223 SEWER	3,602.33	7,500.00	3,897.67	48.03%
533224 NATURAL GAS	5,568.23	9,000.00	3,431.77	61.87%
533225 TELEPHONE & FAX	1,301.55	2,000.00	698.45	65.08%
533235 STORM WATER UTILITY	8,439.91	14,500.00	6,060.09	58.21%
533236 WIRELESS INTERNET	180.81	500.00	319.19	36.16%
535232 GRAVELING	-	5,000.00	5,000.00	0.00%
535242 MAINTAIN MACHINERY & EQUIP	5,660.59	9,000.00	3,339.41	62.90%
535245 GROUNDS IMPROVEMENTS	8,464.40	14,500.00	6,035.60	58.38%
535247 BLDG REPAIR & MAINT	17,452.08	25,000.00	7,547.92	69.81% 4
535297 REFUSE COLLECTION	4,085.89	14,000.00	9,914.11	29.18%
535347 BEVERAGE PURCHASES	6,367.07	14,000.00	7,632.93	45.48%
535349 OTHER SUPPLIES	-	100.00	100.00	0.00%
535352 VEHICLE PARTS & REPAIRS	2,505.25	5,000.00	2,494.75	50.11%
535355 PLUMBING & ELECTRICAL	10,552.08	14,000.00	3,447.92	75.37% 5
536533 EQUIPMENT RENT & LEASE	-	4,500.00	4,500.00	0.00%
571004 IP TELEPHONY ALLOCATION	852.25	1,461.00	608.75	58.33%
571005 DUPLICATING ALLOCATION	648.69	1,112.00	463.31	58.34%
571009 MIS PC GROUP ALLOCATION	5,563.81	9,538.00	3,974.19	58.33%
571010 MIS SYSTEMS GRP ALLOC(ISIS)	1,813.81	3,109.00	1,295.19	58.34%
591519 OTHER INSURANCE	4,426.17	6,668.00	2,241.83	66.38%
594810 CAP EQUIPMENT	4,629.00	17,500.00	12,871.00	26.45%
594820 CAP OTHER	-	10,000.00	10,000.00	0.00%
594821 CAP IMPRV LAND	76,899.87	51,007.75	(25,892.12)	150.76% PR
594822 CAP IMPRV BLDG	-	60,741.00	60,741.00	0.00%
Totals	429,449.36	754,601.75	325,152.39	56.91%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	0.00%
Total Business Unit		220,190.20	119,248.75	(100,941.45)	184.65%

Fair Park
6902 Fair Week

Date Ran 8/21/2015
Period July
Year 2015

Revenues 58%

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	29,735.44	50,975.00	21,239.56	58.33%
421001	STATE AID	(7,154.15)	(6,400.00)	754.15	111.78% *
457005	RESERVED SEATING FEES	(32,665.24)	(55,000.00)	(22,334.76)	59.39%
457009	CONTEST ENTRY FEES	(14.00)	(1,000.00)	(986.00)	1.40%
457010	SPONSOR REVENUE	(23,117.00)	(110,000.00)	(86,883.00)	21.02%
457011	GATE RECEIPTS	(231,586.50)	(245,000.00)	(13,413.50)	94.53%
457013	STALL & PEN FEES	(4,635.00)	(5,000.00)	(365.00)	92.70%
457021	PREMIUM BOOK SALES	(1,038.00)	-	1,038.00	0.00%
457029	FFA ENROLLMENT	(6,442.00)	(2,000.00)	4,442.00	322.10% *
457030	CREDIT CARD SURCHARGE	-	(1,000.00)	(1,000.00)	0.00%
459001	SODA	(10,866.31)	(15,500.00)	(4,633.69)	70.11%
482015	SPACE-FOOD VENDOR	(22,248.09)	(35,000.00)	(12,751.91)	63.57%
482016	SPACE-BEVERAGE VENDOR	(68,330.24)	(83,000.00)	(14,669.76)	82.33%
482017	SPACE-OTHER VENDOR	(15,504.94)	(25,000.00)	(9,495.06)	62.02%
482018	SPACE-CARNIVAL	(30,289.10)	(25,000.00)	5,289.10	121.16% *
482019	CAMPING FEE 4-H	(21,255.00)	(16,000.00)	5,255.00	132.84% *
482020	CAMPING FEE VENDOR	(807.16)	(3,000.00)	(2,192.84)	26.91%
Totals		(446,217.29)	(576,925.00)	(130,707.71)	77.34%

Expenditures

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	21,096.58	42,857.00	21,760.42	49.23%
511210	WAGES-REGULAR	16,202.35	26,205.00	10,002.65	61.83%
511220	WAGES-OVERTIME	511.88	10,528.00	10,016.12	4.86%
511240	WAGES-TEMPORARY	42,271.89	36,497.00	(5,774.89)	115.82%
511310	WAGES-SICK LEAVE	2,692.66	-	(2,692.66)	0.00%
511320	WAGES-VACATION PAY	993.04	-	(993.04)	0.00%
511330	WAGES-LONGEVITY PAY	-	62.00	62.00	0.00%
511340	WAGES-HOLIDAY PAY	385.28	-	(385.28)	0.00%
511350	WAGES-MISCELLANEOUS(COMP)	1,042.02	-	(1,042.02)	0.00%
512141	SOCIAL SECURITY	6,363.20	8,822.00	2,458.80	72.13%
512142	RETIREMENT (EMPLOYER)	4,480.68	6,001.00	1,520.32	74.67%
512143	RETIREMENT (EMPLOYEE)	521.93	897.00	375.07	58.19%
512144	HEALTH INSURANCE	12,437.54	14,828.00	2,390.46	83.88%
512145	LIFE INSURANCE	14.95	19.00	4.05	78.68%
512150	FSA CONTRIBUTION	200.00	213.00	13.00	93.90%
512173	DENTAL INSURANCE	1,187.60	1,350.00	162.40	87.97%
521216	JANITORAL	-	1,700.00	1,700.00	0.00%
521219	OTHER PROFESSIONAL SERV	1,100.00	500.00	(600.00)	220.00%
521647	VETERINARY SERVICES	-	700.00	700.00	0.00%
521648	AMBULANCE/EMS SERVICES	2,500.00	3,800.00	1,300.00	65.79%
521649	SECURITY SERVICES	4,260.50	5,500.00	1,239.50	77.46%
529299	PURCHASE CARE & SERVICES	5,000.00	-	(5,000.00)	0.00%
529301	FAIR GATE WORKERS	5,821.88	6,300.00	478.12	92.41%
529302	FAIR JUDGES	7,079.00	7,200.00	121.00	98.32%
529303	FAIR SUPERINTENDENTS	5,752.00	7,200.00	1,448.00	79.89%
529304	FAIR PARKING SERVICES	-	1,800.00	1,800.00	0.00%
531001	CREDIT CARD FEES	2,348.86	1,400.00	(948.86)	167.78% *
531101	TICKETS/ENTRY TAGS	3,806.01	3,000.00	(806.01)	126.87% *
531102	TROPHIES/PLAQUES	325.00	600.00	275.00	54.17%
531103	RIBBONS	2,247.73	1,500.00	(747.73)	149.85% *
531181	PREMIUMS	19,388.45	20,000.00	611.55	96.94%
531182	FAIR WEEK SPECIAL ACTS	177,784.86	195,000.00	17,215.14	91.17%
531183	SPONSOR FEES	2,032.93	4,000.00	1,967.07	50.82%
531184	FAIREST OF THE FAIR	850.94	500.00	(350.94)	170.19% *
531311	POSTAGE & BOX RENT	736.95	650.00	(86.95)	113.38% *
531312	OFFICE SUPPLIES	403.85	400.00	(3.85)	100.96% *
531313	PRINTING & DUPLICATING	-	100.00	100.00	0.00%

531314 SMALL ITEMS OF EQUIPMENT	2,475.34	40.00	(2,435.34)	6188.35% *
531326 ADVERTISING	29,669.66	50,000.00	20,330.34	59.34%
531349 OTHER OPERATING EXPENSES	1,233.38	750.00	(483.38)	164.45% *
531351 GAS/DIESEL	-	2,000.00	2,000.00	0.00%
531367 WOOD SHAVINGS	1,750.00	1,000.00	(750.00)	175.00%
532332 MILEAGE	-	200.00	200.00	0.00%
533221 WATER	-	1,000.00	1,000.00	0.00%
533222 ELECTRIC	-	6,500.00	6,500.00	0.00%
533223 SEWER	-	1,000.00	1,000.00	0.00%
533224 NATURAL GAS	-	90.00	90.00	0.00%
533235 STORM WATER UTILITY	-	600.00	600.00	0.00%
533236 WIRELESS INTERNET	-	130.00	130.00	0.00%
535242 MAINTAIN MACHINERY & EQUIP	-	200.00	200.00	0.00%
535245 GROUNDS IMPROVEMENTS	1,496.64	2,500.00	1,003.36	59.87%
535247 BLDG REPAIR & MAINT	-	1,200.00	1,200.00	0.00%
535297 REFUSE COLLECTION	105.26	2,000.00	1,894.74	5.26%
535347 BEVERAGE PURCHASES	1,806.75	16,000.00	14,193.25	11.29%
535355 PLUMBING & ELECTRICAL	7,000.00	5,000.00	(2,000.00)	140.00% *
536533 EQUIPMENT RENT & LEASE	64,281.84	68,000.00	3,718.16	94.53%
571009 MIS PC GROUP ALLOCATION	795.06	1,363.00	567.94	58.33%
571010 MIS SYSTEMS GRP ALLOC(ISIS)	2,204.77	3,779.00	1,574.23	58.34%
591519 OTHER INSURANCE	2,890.93	3,444.00	553.07	83.94%
Totals	467,550.19	576,925.00	109,374.81	81.04%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	0.00%
Total Business Unit		21,332.90	-	(21,332.90)	0.00%

Fair Park
6906 Donations

Date Ran 8/21/2015
Period July
Year 2015

Revenues

58%

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
485106	FAIR EXPANSION DONATIONS	(250.00)	(7,687.21)	(7,437.21)	3.25%
Totals		(250.00)	(7,687.21)	(7,437.21)	3.25%

Expenditures

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
531314	SMALL ITEMS OF EQUIPMENT	-	2,000.00	2,000.00	0.00%
594960	CAPITAL RESERVE	-	31,514.00	31,514.00	0.00%
Totals		-	33,514.00	33,514.00	0.00%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	7,000.00	7,000.00	0.00%
691200	CAP REV ADJUST	-	(7,000.00)	(7,000.00)	0.00%
Totals		-	-	-	0.00%

Total Business Unit		(250.00)	25,826.79	26,076.79	-0.97%
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Fair Park Director's Report – September 3, 2015

1. Staff – Employment
 - a. Hired 1,000 hour worker - Mike
 - b. Searching for Marketing / Sponsorship position & 2016 Weekend Caretakers

2. Entertainment
 - a. New Talent Agency
 - b. Type of entertainment for 2016

3. Website
 - a. Redesign into WordPress platform
 - b. Marketing company design website
 - c. Hosting company

4. Appreciation Dinner
 - a. Gary Olson
 - b. Updating swine, sheep, goat & beef buildings

5. Fair Park
 - a. Facility Dude
 - i. Schedule Tasks
 - ii. Schedule Maintenance
 - b. Revising Job Duties – Office Staff
 - c. Activity Center – Kitchen – RFP, Culinary School, etc.

6. Expo Center
 - a. Development committee
 - i. List of amenities needed
 - ii. Correct design & layout
 - b. Fundraising Committee
 - i. Set up 501(c)3
 - ii. Potential Donors
 - c. Building design
 - d. Financial Feasibility Study

7. Winter Storage
 - a. Order on-line
 - b. Fee schedule - Groupings

FAIR PARK SUPERVISORS REPORT
September 3, 2015

- We are training 2 new part time staff. Dave Michaletz is working weekends at the Horse Shows. Mike Miers will be working part time year round (less than 1000 hours). Mike can work week days and weekends. Megan is done for the year and John and Jared start school this week.
- We had a big turnout for a 4 day Quarter Horse show. We set up 285 stalls and used 5 buildings and the Activity Center as their office
- I would like to have more maintenance work done this last month but a few people took vacations in August. We now will be focusing on getting barns ready for a busy September. All stalls come down and cleaned for Sheep & Wool Festival, Gemuetlichkeit and Car Show.
- Selling items on Wisconsin Surplus Auction that ends August 28. Ford F350 dump truck, Ford 1720 tractor and 30HP 3 phase pump and other miscellaneous items. We have other items that will look to sell in October

**Jefferson County Fair Park Committee Meeting
Thursday, September 3, 2015**

Fair Office Report

- Training the temporary hire on office duties
- Catching up on billing and invoicing for Fair and Fair Park
- Arranged Appreciation Dinner and Open Forum Meeting
- Booking Wisconsin Sheep & Wool Fest camping reservations
- Preparing Winter Storage information. Winter Storage this year will be from October 23, 2015 thru April 1, 2016.

Amy Listle
Marketing/Administrative Assistant