

**Jefferson County Land & Water Conservation Committee (LWCC) Agenda  
"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse  
311 S Center Ave, Rm 112  
Jefferson, WI 53549-1701**

**Wednesday, September 16, 2015 @ 8:00 am**

**Committee Members: Matthew Foelker (Chair), Vacant (Vice Chair), Peter Hartz (Secretary), Ed Morse (Member), Frank Anfang (FSA Rep)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the September Agenda
5. Approval of the August 19, 2015 Meeting Minutes
6. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) September 2015 Report
  - Frontier -Servco FS Invite
7. Citizen Comments (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion and Possible Action on Land & Water Conservation Department (LWCD) 2016 Budget Request
10. Discussion and Possible Action on 2015 Wisconsin Deer Donation Program
11. Discussion and Possible Action on 2015/2016 Tree Program
12. Discussion on Hoard's Dairyman Farm
13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
14. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
15. Review of the Monthly Financial Report (July)
16. Discussion on Items for the Next Agenda
17. Next Scheduled Meeting:
  - October 21, 2015 @ 8:00 am in Room 112
18. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

# **Land & Water Conservation Committee Minutes**

## **August 19, 2015**

**1. Call to Order:**

The monthly meeting was called to order by Matt Foelker at 8:00 am. Committee members Matthew Foelker (Chair), Carlton Zentner (Vice Chair), Peter Hartz (Secretary), Ed Morse (Member), and Frank Anfang (FSA Rep) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); and Kim Liakopoulos, LWCD.

**2. Roll Call (Establish a Quorum):**

A quorum was established.

**3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**4. Approval of the August Agenda:**

The August agenda was reviewed by the committee members. No changes were proposed.

**5. Approval of the July 15, 2015 Meeting Minutes:**

Frank Anfang made a motion to approve the July 15, 2015 meeting minutes as written, Ed Morse seconded. Motion carried 5/0.

**6. Communications:**

- Department of Agriculture, Trade & Consumer Protection (DATCP) August Report. See attached.

**7. Citizen Comments:**

There were no citizen comments.

**8. Natural Resources Conservation Service (NRCS) Report:**

Since there is no NRCS presence in Jefferson County at the present time, a report was unavailable.

**9. Discussion on Land & Water Resources Plan:**

Mark Watkins completed the Land & Water Resources Plan, presented to the Land & Water Resources Board in Madison, and it has been adopted through 2021.

**10. Discussion and Possible Action on Land & Water Conservation Department (LWCD) 2016 Budget Request:**

Mark Watkins discussed the 2016 Budget Request. The LWCD is at or slightly below 2015. The Farmland Conservation Easement Commission's \$55,000 request was removed as a levy item but may become a contingency fund item if necessary. Health Insurance costs are unknown at this time.

**11. Discussion and Possible Action on Funding Farmland Conservation Easements from County Land Sales:**

See attached. Walt Christensen, Farmland Conservation Easement Commission, discussed a resolution to fund future Farmland Easements and asked for LWCC support. After a lengthy discussion and debate, Carlton Zentner made a motion to add and amendment to the resolution excluding profits from the sale of the County Farm. There was no second and the motion was dismissed.

Pete Hartz made a motion to support the resolution as written, Frank Anfang seconded. Motion carried 4/1. Carlton Zentner was opposed.

**12. Discussion and Possible Action on Funding Farmland Conservation Easements from the Sale of the Old Highway Shop:**

See attached. This item was addressed along with item # 11.

Pete Hartz made a motion to support the resolution with the value not to exceed 20% of the sale price, Frank Anfang seconded. Motion carried 5/0.

**13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):**

There were no notices.

**14. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP:**

There were no notices.

**15. Review of the Monthly Financial Report (June):**

The most recent statements of revenues and expenditures (June) were distributed. See attached.

**16. Discussion on Items for the Next Agenda:**

Possible agenda items include: Items # 5 - 8, # 10 - 16.

**17. Next Scheduled Meeting:**

- September 16, 2015 @ 8:00 in **Room 202**

**18. Adjournment**

Carlton Zentner made a motion to adjourn at 9:20 am, Frank Anfang seconded. Motion carried 5/0.

## DATCP REPORT

September 2015

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### Soil and Water Resource Management Grants

- DATCP presented the 2016 Joint Preliminary Allocation Plan to the Land and Water Conservation Board at their meeting on August 4<sup>th</sup>. DATCP proposes to allocate \$8,739,100 for county staffing grants, \$5,528,053 for Bond and Nutrient Management cost-sharing grants, and \$648,195 for cooperator contracts. The final allocation plan will be presented to the board at their October meeting.

### Land and Water Resource Management Plans

- **Reminder:** Counties that will be presenting LWRM plan revisions or 5-year extension requests to the LWCB can use the DATCP File Transfer Protocol (FTP) site as an alternative to email to send in powerpoint presentations. To receive instructions on using the FTP site, contact [Lisa.Trumble@wisconsin.gov](mailto:Lisa.Trumble@wisconsin.gov).

### Drainage Districts

- DATCP is hosting training for county board members, consulting engineers, county land conservation department staff, and state and federal agency staff. Training sessions will provide a drainage program overview, updates on recently passed legislation, review of effective board meeting and business management, and provide updates from DNR on permitting requirements. Trainings will be held from 8:30am-12:15pm on **Wednesday, September 2<sup>nd</sup>** in Oshkosh, WI and **Wednesday, September 9<sup>th</sup>** Jefferson. For more information or to register, contact [Christopher.Clayton@wisconsin.gov](mailto:Christopher.Clayton@wisconsin.gov)

### Nutrient Management

- Nutrient Management User Group meetings are scheduled for **September 1<sup>st</sup>** (Oshkosh), **September 2<sup>nd</sup>** (Richland Center), and **September 3<sup>rd</sup>** (Eau Claire). The meetings will include information about the \*NEW\* SnapMaps, 590 standard revision, changes in NRCS soils, UWEX yield potential designations, and nutrient management implementation issues. For more information visit the [DATCP nutrient management webpage](#).<sup>1</sup>
- The Nutrient Management Quality Assurance Team will be meeting on **Friday, September 11<sup>th</sup>** to review nutrient management plans and discuss how nutrient management training can be improved.

### Farmland Preservation

- In conjunction with Dane County Land Conservation Division, Dane County Planning & Zoning Division, and the WI Department of Revenue, DATCP will host an informational meeting for Dane County tax preparers to clarify rules and requirements for landowners claiming the farmland preservation tax credit. Meetings will be held **Thursday, September 10<sup>th</sup>** from 9:00am-12:00pm at Middleton Public Library, and **Tuesday, September 22<sup>nd</sup>** from 8:30am-11:30am at Department of Revenue's Madison office on Rimrock Road.
- On **Wednesday, September 30<sup>th</sup>**, DATCP will present materials on the Farmland Preservation Program, PACE, and soil and water conservation compliance to the Wisconsin Chapter of the National Association of Tax Professionals at their annual meeting at the Kalahari Conference Center in Wisconsin Dells.

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<sup>1</sup> [http://datcp.wi.gov/Farms/Nutrient\\_Management/](http://datcp.wi.gov/Farms/Nutrient_Management/)

### **Conservation Reserve Enhancement Program**

- Reminder: DATCP offers training for counties that covers CREP basics, county CREP responsibilities, and available tools. Trainings can be held locally and are a good opportunity for all partner agencies (LCD, FSC, NRCS & DATCP) to convene and review CREP in their area. Contact [Brian.Loeffelholz@wisconsin.gov](mailto:Brian.Loeffelholz@wisconsin.gov) if you are interested in arranging a training.

### **Livestock Facility Siting and Ordinances**

- DATCP received comments from committee members who reviewed the “Livestock Facility Siting Four-Year Review: Report and Recommendations from the Technical Expert Committee”.
- Several counties have requested assistance from DATCP for ordinance revisions. Staff are working on standards to develop an ordinance template that may be used by counties, which is anticipated to be available in early 2016.

### **Outreach and Training**

- The Conservation Professional Training (CPT) [website](#)<sup>2</sup> offers 100+ conservation trainings in convenient formats- online, classroom, and field- and has an online network of experts that you can tap into at any time. From conservation and nutrient management planning to healthy soils and forestry, trainings cover all aspects of conservation. Visit the CPTP website, your one-stop-shop for all of your training needs!

### **Staff Updates**

- The following conservation-related DATCP positions are open for recruitment:
  - Environmental Analysis and Review Specialist-Nutrient Management. Application deadline is **Sunday, September 13<sup>th</sup>**. Apply [here](#)<sup>3</sup>.
  - Attorney. Application deadline is **Tuesday, September 8<sup>th</sup>**. Apply [here](#)<sup>4</sup>.

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<sup>2</sup> <http://conservation-training.uwex.edu/>

<sup>3</sup> [http://wisc.jobs/public/job\\_view.asp?annoid=84307&jobid=83821&org=115&class=55531&index=true](http://wisc.jobs/public/job_view.asp?annoid=84307&jobid=83821&org=115&class=55531&index=true)

<sup>4</sup> [http://wisc.jobs/public/job\\_view.asp?annoid=84228&jobid=83742&org=115&class=30100&index=true](http://wisc.jobs/public/job_view.asp?annoid=84228&jobid=83742&org=115&class=30100&index=true)

Jefferson County  
Land & Water Conservation Totals

Date Ran 8/21/2015  
Period 7  
Year 2015

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	54,884.33	(46,678.75)	(230,512.61)	(326,751.25)	96,238.64	(560,145.00)	(329,632.39)	41.15%
	Expenditures	48,885.04	46,678.75	321,976.12	326,751.25	(4,775.13)	560,145.00	238,168.88	57.48%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>103,769.37</b>	<b>(0.00)</b>	<b>91,463.51</b>	<b>(0.00)</b>	<b>91,463.51</b>	<b>-</b>	<b>(91,463.51)</b>	<b>#DIV/0!</b>
7002 Wild Life Crop	Revenue	-	(1,666.67)	(2,449.69)	(11,666.67)	9,216.98	(20,000.00)	(17,550.31)	12.25%
	Expenditures	4,548.21	1,666.67	8,771.83	11,666.67	(2,894.84)	20,000.00	11,228.17	43.86%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>4,548.21</b>	<b>-</b>	<b>6,322.14</b>	<b>-</b>	<b>6,322.14</b>	<b>-</b>	<b>(6,322.14)</b>	<b>#DIV/0!</b>
7007 Nutrient Manage	Revenue	-	(40.42)	(80.00)	(282.92)	202.92	(485.00)	(405.00)	0.16
	Expenditures	-	40.42	102.90	282.92	(180.02)	485.00	382.10	0.21
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>22.90</b>	<b>-</b>	<b>22.90</b>	<b>-</b>	<b>(22.90)</b>	<b>#DIV/0!</b>
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7009 Hope Lake	Revenue	-	(250.00)	(2,250.00)	(1,750.00)	(500.00)	(3,000.00)	(750.00)	75.00%
	Expenditures	-	250.00	-	1,750.00	(1,750.00)	3,000.00	3,000.00	0.00%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>(2,250.00)</b>	<b>-</b>	<b>(2,250.00)</b>	<b>-</b>	<b>2,250.00</b>	<b>#DIV/0!</b>
7010 Resources	Revenue	-	(5,041.67)	(2,906.40)	(35,291.67)	32,385.27	(60,500.00)	(57,593.60)	4.80%
	Expenditures	-	5,041.67	2,906.40	35,291.67	(32,385.27)	60,500.00	57,593.60	4.80%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7011 Non Metallic	Revenue	1,291.25	(39.58)	7,128.75	(277.08)	7,405.83	(475.00)	(7,603.75)	-1500.79%
	Expenditures	7.72	39.58	176.17	277.08	(100.91)	475.00	298.83	37.09%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>1,298.97</b>	<b>(0.00)</b>	<b>7,304.92</b>	<b>(0.00)</b>	<b>7,304.92</b>	<b>-</b>	<b>(7,304.92)</b>	<b>#DIV/0!</b>
7012 Mud Lake	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
7019 Farmland Preservation	Revenue	(26.01)	(26,354.17)	(160.39)	(184,479.17)	184,318.78	(316,250.00)	(316,089.61)	0.00
	Expenditures	0.99	44,906.09	477.40	314,342.66	(313,865.26)	538,873.13	538,395.73	0.00
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>(25.02)</b>	<b>18,551.93</b>	<b>317.01</b>	<b>129,863.49</b>	<b>(129,546.48)</b>	<b>222,623.13</b>	<b>222,306.12</b>	<b>0.00</b>
7020 County Farm	Revenue	8,684.92	(122.42)	7,950.44	(856.92)	8,807.36	(1,469.00)	(9,419.44)	-541.21%
	Expenditures	64.52	122.42	298.05	856.92	(558.87)	1,469.00	1,170.95	20.29%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Total</b>		<b>8,749.44</b>	<b>(0.00)</b>	<b>8,248.49</b>	<b>(0.00)</b>	<b>8,248.49</b>	<b>-</b>	<b>(8,248.49)</b>	<b>#DIV/0!</b>
Total All Business Units	Revenue	64,834.49	(80,193.67)	(223,279.90)	(561,355.67)	338,075.77	(962,324.00)	(739,044.10)	#DIV/0!
	Expenditures	53,506.48	98,745.59	334,708.87	691,219.16	(356,510.29)	1,184,947.13	850,238.26	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
<b>Grand Total Land Conservation</b>		<b>118,340.97</b>	<b>18,551.93</b>	<b>111,428.97</b>	<b>129,863.49</b>	<b>(18,434.52)</b>	<b>222,623.13</b>	<b>111,194.16</b>	<b>#DIV/0!</b>