

***Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"***

***Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701***

Wednesday, December 16, 2015 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Frank Anfang (FSA Rep)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the December Agenda
5. Approval of the November 18, 2015 Meeting Minutes
6. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) December 2015 Report
7. Citizen Comments (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion and Possible Action on Participation with the Watertown Adaptive Management Program
10. Discussion and Possible Action on 2015 Cost Share Contract Carry-Overs
11. Discussion on Hoards Dairyman Manure Pit
12. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
13. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
14. Review of the Monthly Financial Report (October)
15. Discussion on Items for the Next Agenda
16. Next Scheduled Meeting:
 - If we choose to have a January meeting it will be scheduled for January 20, 2016 @ 8:00 am in Room 112.
Typically we forgo a January meeting due to the Holidays and a light agenda.
17. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Land & Water Conservation Committee Minutes November 18, 2015

1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:00 am. Committee members Matthew Foelker (Chair), Ed Morse (Vice Chair), Gregg Patrick (Member), and Frank Anfang (FSA Rep) were present. Also in attendance were Mark Watkins, Director, Land & Water Conservation Department (LWCD); and Kim Liakopoulos, LWCD. Peter Hartz (Secretary) was excused.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Approval of the November Agenda:

The November agenda was reviewed by the committee members. No changes were proposed.

5. Approval of the October 21, 2015 Meeting Minutes:

Ed Morse made a motion to approve the October 21, 2015 meeting minutes as written, Frank Anfang seconded. Motion carried 4/0.

6. Communications:

- Department of Agriculture, Trade & Consumer Protection (DATCP) November 2015 Report. See attached.
- DATCP Updated FPP Guidance Letter. See attached.

7. Citizen Comments:

There were no citizen comments.

8. Natural Resources Conservation Service (NRCS) Report:

Since there is no NRCS presence in Jefferson County at this time, a report was unavailable.

9. Discussion and Possible Action on Participation with the Oconomowoc Adaptive Management Program:

Mark Watkins discussed the attached question and answer email with the committee. The committee will support the Oconomowoc Adaptive Management Program. Gregg Patrick made a motion to proceed and participate in the process, Frank Anfang seconded. Motion carried 4/0. The committee will review this item as needed in the future.

10. Discussion on Jefferson County Land & Water Resource Management Plan (LWRMP) Extension Approval:

Mark Watkins discussed the LWRMP with the committee. See the attached letter and order from DATCP.

11. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):

Voluntary: Bonnie Hamer - Non-Compliance: Weenonah Brattset, Timothy & Amy Dettmann, Patricia Heller Trust, Anthony & Rachel Holden, Steven Holz, William & Patricia Hying, Allen Luebke, Paul & Pamela Neis, Bernard Partoll, G Dixon Telfer

Frank Anfang made a motion to accept the notices, Gregg Patrick seconded. Motion carried 4/0.

12. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP:
None at this time.

13. Review of the Monthly Financial Report (September):
The most recent statements of revenues and expenditures (September) were distributed. See attached.

14. Discussion on Items for the Next Agenda:
Possible agenda items include: Items #8 - 13, Hoard's Dairyman Update

15. Next Scheduled Meeting:

- December 16, 2015 @ 8:00 in Room 112

16. Adjournment

Frank Anfang made a motion to adjourn at 8:30 am, Ed Morse seconded. Motion carried 4/0.

Draft

DATCP REPORT

December 2015

Soil and Water Resource Management Grants

- Any 2015 Soil and Water Resource management projects that won't be complete this year must be extended into 2016. Extension requests (DATCP Form 200), along with the signed cost-share contracts, are due to DATCP by **December 31st**.

Land and Water Resource Management Plans

- At their December meeting, the Land and Water Conservation Board will consider recommendation of Adams, Iowa, Manitowoc, Oconto, and Rusk County Land and Water Resource Management plan revisions and approval of an extension request for Columbia County.
- DATCP is working with multiple counties to update manure storage ordinances with the intent of developing a model ordinance. The model ordinance, if ready, would be presented at the 2016 WI Land + Water Conservation Association annual conference.

Drainage Districts

- The Annual Reports from County Drainage Boards are due to DATCP and county zoning administrators on **December 1st**. The reports summarize inspections, drainage work items in each district, and how they will be addressed. Those interested in drainage district activities in their county should contact their local zoning administrator or Chris Clayton at Christopher.Clayton@wi.gov or 608-224-4630.

Farmland Preservation

- DATCP is now accepting AEA petitions for designation in 2016. Petition materials, including instructions and forms, are available online [here](#)¹. Completed petitions are due on **April 29, 2016** and must be completed jointly by local landowners and local government officials. Petitioners should notify Coreen.Fallat@wi.gov of their intent to apply, and to receive announcements of upcoming workshops and webinars to assist with petition development.
- DATCP recently certified farmland preservation ordinances for: Racine County, Langlade County, Manitowoc County, Waukesha County, Town of Stettin (Marathon County), Town of Plymouth (Sheboygan County), Town of Milton (Rock County), DeForest-Vienna Extraterritorial Zoning (Dane County), Town of Johnstown (Rock County), and a Town of Vinland Map Amendment (Winnebago County).
- DATCP recently certified farmland preservation plans for: Barron County and Vernon County; map amendments for: Pierce County, Langlade County, Racine County, and Sheboygan County; and a text and map amendment for Rock County.

Conservation Reserve Enhancement Program

- Counties should note that updated fillable State CREP forms are now available to counties on the WI CREP website. These forms are in MS Word fillable format and automate many of the calculations. Updated forms include the Application, 15 year Agreement, Buyout, and Landowner Transfer forms,

¹ http://datcp.wi.gov/Environment/Working_Lands_Initiative/AEA/Petition_Materials/

which can be found [here](#)². Counties should also remember to have landowners use the Federal W-9 form (Rev. December 2014) as this is the only form the new State financial system will accept. The required W-9 can be found [here](#)³.

- Expiration of CREP agreements will begin September 30, 2016. Counties may want to start looking into how this will affect workloads in the upcoming coming years and discuss with local CREP partner agencies. CREP will likely offer a reenrollment option and counties might also consider planning for landowner outreach to discuss reenrollment or other options for continuing conservation on the ground. DATCP and FSA are working on CREP reenrollment guidance that will be available in the coming months.
- DATCP continues to offer CREP training for counties that covers CREP basics, county CREP responsibilities, and available tools. Trainings can be held locally and are a good opportunity for all partner agencies (LCD, FSC, NRCS, and DATCP) to convene and review CREP in their area. Contact Brian.Loeffelholz@wisconsin.gov if you are interested in arranging a training or have any other CREP related questions.

Producer Led Watershed Protection Grant Program

- DATCP now has a webpage dedicated to the Producer Led Watershed Protection Grant program. Program announcements, materials, resources, deadlines, and other information will be posted to this page. Visit the page [here](#)⁴ for more information.

Nutrient Management

- The DATCP NM team recently welcomed Rachel Rushmann, who will be responsible for managing the Nutrient Management Farmer Education (NMFE) Grant program, the Producer Led Watershed Protection Grant program, and will conduct other general NM activities such as teaching SnapPlus.
- Scheduling is currently underway for winter SnapPlus trainings. DATCP NM staff offer trainings for conservation staff to learn general 590 Nutrient Management standard content, how to use and teach SnapPlus, reviewing NM plans using SnapPlus, and how to use the DATCP interactive maps site.
- SnapMaps and SnapPlus 15.0 are both set to be released the first week of December. This version of the program connects the maps and field boundaries directly with your SnapPlus database, making the work of choosing soil types and other field information much easier!
- If you have unspent NMFE grant dollars you would like to extend into 2016, please request an extension by contacting Mark.Jenks@wi.gov or Rachel.Rushmann@wi.gov.
- Sue Porter will be out of the office for the entire month of December. Please contact Stephanie.Schneider@wi.gov or Mark.Jenks@wi.gov with questions related to nutrient management, SnapPlus, or training.

Outreach and Training

- DATCP will host a webinar to share information about requesting designation as an Agricultural Enterprise Area on **December 9th** from 1:00pm-3:00pm. The webinar is intended for prospective AEAs and will share information about things to consider as you develop a petition, as well as a question and answer period. To participate in the webinar, click [here](#)⁵ on the afternoon of the 9th.

² http://datcp.wi.gov/Environment/Land_and_Water_Conservation/CREP/Counties/index.aspx

³ <https://www.irs.gov/pub/irs-pdf/fw9.pdf>

⁴ http://datcp.wi.gov/Environment/Land_and_Water_Conservation/index.aspx?id=237

⁵ <https://datcp-wi.adobeconnect.com/aeapetition/>

Agricultural Impact Statements

- AIS staff are in the process of assessing the Blair Lateral Gas Pipeline project in Jackson and Trempealeau counties. They are also following up on the Badger-Coulee Transmission Line project, which will begin clearing for construction of the 345kV line in January.

Other Updates

- Please consider nominating for the 2016 WI Land + Water Conservation Awards. Categories include: Conservation Farmer of the Year, Outstanding Supervisor, Conservation Steward, and Special Recognition/Friend of Conservation. Nominations must be submitted by LCD staff or LCC supervisor; however, nominees for Conservation Farmer of the Year, Conservation Steward and the Special Recognitions Awards can be agency partner staff or a private citizen who have displayed an outstanding commitment to conservation. Click [here](#)⁶ for more information. Nominations are due by **December 31, 2015**.
- The Wisconsin Grassworks Conference will be held **January 14th-16th** at Chula Vista Resort in Wisconsin Dells. To register and view a conference brochure describing sessions and other conference events, please visit www.regonline.com/2016GrassworksGrazingConferenceinWI
- Soil, Water, and Nutrient Management meetings are scheduled for the month of December. Speakers include DATCP and UW-Madison Department of Soil Science staff. Meetings are from 10:00am to 3:00pm and include a \$40.00 registration fee. Meeting dates are as follows: December 1st (Fitchburg), December 2nd (Eau Claire), December 3rd (Sparta), December 4th (Marshfield), December 7th (Juneau), December 8th (Kiel), December 9th (Cecil), and December 10th (Dodgeville). Visit this [website](#)⁷ for more information.
- USDA-FSA announced the next general enrollment period for the Conservation Reserve Program (CRP) which begins on **December 1st, 2015** and ends on **February 6th, 2016**. Participants in CRP establish long-term, resource-conserving plant species, such as approved grasses or trees (known as “covers”) to control soil erosion, improve water quality, and develop wildlife habitat on marginally productive agricultural lands. In return, FSA provides participants with rental payments and cost-share assistance. Contract duration is between 10 and 15 years. For more information, visit the USDA-FSA CRP [website](#)⁸.

⁶ <http://wisconsinlandwater.org/programs/conservation-awards>

⁷ <http://ipcm.wisc.edu/blog/2015/10/2015-soil-water-nutrient-management-meetings-scheduled/>

⁸ <http://www.fsa.usda.gov/FSA/stateoflapp?mystate=wi&area=home&subject=prog&topic=landing>

Jefferson County
Land & Water Conservation Totals

Date Ran 11/23/2015
Period 10
Year 2015

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
7001 Land & Water	Revenue	(31,391.87)	(46,678.75)	(490,767.82)	(466,787.50)	(23,980.32)	(560,145.00)	(69,377.18)	87.61%
	Expenditures	43,091.16	46,678.75	465,420.61	466,787.50	(1,366.89)	560,145.00	94,724.39	83.09%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		11,699.29	(0.00)	(25,347.21)	-	(25,347.21)	-	25,347.21	#DIV/0!
7002 Wild Life Crop	Revenue	-	(1,666.67)	(8,771.73)	(16,666.67)	7,894.94	(20,000.00)	(11,228.27)	43.86%
	Expenditures	2,069.98	1,666.67	10,841.81	16,666.67	(5,824.86)	20,000.00	9,158.19	54.21%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		2,069.98	-	2,070.08	-	2,070.08	-	(2,070.08)	#DIV/0!
7007 Nutrient Manage	Revenue	(10.00)	(40.42)	(90.00)	(404.17)	314.17	(485.00)	(395.00)	0.19
	Expenditures	-	40.42	102.90	404.17	(301.27)	485.00	382.10	0.21
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		(10.00)	-	12.90	-	12.90	-	(12.90)	#DIV/0!
7008 County Cost Share	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	#DIV/0!
7009 Hope Lake	Revenue	-	(250.00)	(2,250.00)	(2,500.00)	250.00	(3,000.00)	(750.00)	75.00%
	Expenditures	242.00	250.00	396.10	2,500.00	(2,103.90)	3,000.00	2,603.90	13.20%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		242.00	-	(1,853.90)	-	(1,853.90)	-	1,853.90	#DIV/0!
7010 Resources	Revenue	-	(5,041.67)	(4,981.90)	(50,416.67)	45,434.77	(60,500.00)	(55,518.10)	8.23%
	Expenditures	-	5,041.67	6,066.55	50,416.67	(44,350.12)	60,500.00	54,433.45	10.03%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	1,084.65	-	1,084.65	-	(1,084.65)	#DIV/0!
7011 Non Metallic	Revenue	1,291.25	(39.58)	11,002.50	(395.83)	11,398.33	(475.00)	(11,477.50)	-2316.32%
	Expenditures	2.53	39.58	179.20	395.83	(216.63)	475.00	295.80	37.73%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		1,293.78	(0.00)	11,181.70	(0.00)	11,181.70	-	(11,181.70)	#DIV/0!
7012 Mud Lake	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	#DIV/0!
7013 Rome Ponds	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	#DIV/0!
7014 Gypsy Moth Program	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	#DIV/0!
7016 Southern Area	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	#DIV/0!
7019 Farmland Preservation	Revenue	(26.89)	(26,354.17)	(237.91)	(263,541.67)	263,303.76	(316,250.00)	(316,012.09)	0.00
	Expenditures	-	44,906.09	478.39	449,060.94	(448,582.55)	538,873.13	538,394.74	0.00
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		(26.89)	18,551.93	240.48	185,519.28	(185,278.80)	222,623.13	222,382.65	0.00
7020 County Farm	Revenue	8,684.92	(122.42)	(18,838.80)	(1,224.17)	(17,614.63)	(1,469.00)	17,369.80	1282.42%
	Expenditures	29.02	122.42	424.36	1,224.17	(799.81)	1,469.00	1,044.64	28.89%
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Total		8,713.94	(0.00)	(18,414.44)	(0.00)	(18,414.44)	-	18,414.44	#DIV/0!
Total All Business Units	Revenue	(21,452.59)	(80,193.67)	(514,935.66)	(801,936.67)	287,001.01	(962,324.00)	(447,388.34)	#DIV/0!
	Expenditures	45,434.69	98,745.59	483,909.92	987,455.94	(503,546.02)	1,184,947.13	701,037.21	#DIV/0!
	Other Sources	-	-	-	-	-	-	-	#DIV/0!
Grand Total Land Conservation		23,982.10	18,551.93	(31,025.74)	185,519.28	(216,545.02)	222,623.13	253,648.87	#DIV/0!