



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road
Room 12
Jefferson WI 53549**

DATE: Monday, February 8, 2016

TIME: 8:30 a.m.

Committee Members:

Paul Babcock (Chair)	Ed Morse
Glen Borland (Vice Chair)	Dick Schultz
Peter Hartz (Secretary)	

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes for January 11, 2016
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. Update, Discussion and Input on nEXT Generation Model
9. Discussion and possible action of a County Board Resolution on the nEXT Generation Proposal
10. Review of 2015 Departmental Budget - UW-Extension
11. Review and Update on the Administrative Specialist Position – UW-Extension
12. Discussion of Monthly Agent Reports – Sarah Torbert, LaVern Georgson, Steve Grabow, Kathleen Eisenmann
13. Discussion to Identify Future Agenda Topics
 - State WACEC Conference – June 20-21 in Wausau, WI
 - March 14 Meeting – Annual Accomplishment Review
 - April 11 Meeting – Matt Hanson, Southwest Region Director, visit
14. Adjourn
 - Next Scheduled Meeting: Monday, March 14, 2016

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: January 11, 2016

Meeting called to order by: Chair Paul Babcock called the meeting to order at 8:30 a.m.

Members Present: Babcock, Borland, Hartz, Morse and Schultz

Agents Present: Eisenmann, Georgson, Grabow and Torbert.

Others Present: Ben Wehmeier, County Administrator; Jim Schroeder, County Board Chair

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Approval of Agenda for Possible Rearrangement: None

Approval of December 14, 2015 Meeting Minutes:

Motion was made by Hartz and seconded by Borland that the minutes of the December 14, 2015 meeting be approved. Motion approved: 5-0.

Communications: None

Public Comment: None

Item: Discussion and Approval of 133 Contract

Discussion occurred. As it is now; no nEXT Generation Model change incorporated at this time. Contract was accepted and signed by committee members.

Item: Update, Discussion and Input on nEXT Generation Model

Grabow provided an update for the committee. A meeting took place on January 6, 2016 with the Chancellor and county representatives.

Item: Review of 2015 Department Budget

Georgson reported that as a 2015 departmental budget in being finalized. Minor details to accomplish to close the books for 2015.

Item: Review and Update on the Administrative Specialist Position

Torbert updated the committee on the open position. Currently, seven people have applied for the LTE position.

Item: Discussion of Monthly Agent Reports

All agent monthly reports were sent electronically to the committee prior to the meeting. Review and highlights from their written monthly reports were provided in the following order: Torbert, Eisenmann and Georgson. Grabow was dismissed for another obligation.

Upcoming Agenda Items and Meeting Dates: The next committee meeting will be held on February 8, 2016. Future agenda items: nEXT Generation Model updates, State WACEC (WI Association of County Extension Committees) meeting to be held in Wausau on June 20 & 21, 2016; Annual Accomplishment Review at March 14, meeting .

Adjournment:

A motion was made by Schultz, seconded by Borland, to adjourn the meeting at 9:59 a.m. Motion passes: 5-0

Secretary

Sarah Torbert
4-H Youth Development Agent
January Extension Report

Communication

- Keeping members up to date through continued use of Social Media pages. Have scheduled daily posts on Facebook, Google+, Instagram and Twitter.
- Continued use of 4-H newsletter to communicate with members about upcoming programs.
- Created New Family News to send out to 1st and 2nd year families to help communicate complex 4-H concepts.

Project Related Work

- Met with the MAP Committee and communicated decision about terminal sale to MAP Committee members. Completed plan for MAP Camp to be held at the end of February.

Overall County 4-H Work

- Held New Family Training with over 90 people in attendance (largest crowd ever). Will work to send out a follow-up survey in the next five days.
- Attended Rock River Clovers 4-H Club to talk about 4-H opportunities. New club has a total of 45 members.
- Held yearly Leaders Association Budget Committee meeting to look at resources for upcoming 4-H year.
- Held New Leader Training, training 4 new volunteers to assist local 4-H clubs.
- Held Club training with a focus on belonging. Club training attended by 20 clubs (even with acclimate weather). Surveys showed positive response to training, with 100% of participants saying it was on target or very close to what they needed in their clubs.

Office Responsibilities

- Attended Wisconsin Counties Association webinar about nEXT generation model.
- Sifted through applications for Administrative Assistant position. Looking to choose final 4-5 candidates to interview.
- Attended Google Hangout Town Hall about nEXT generation model.
- Met with office staff to construct comments to share with County Administrator about nEXT generation model.
- Working with Jefferson County Connections group to plan March Leadership Conference. Training youth coalition members to facilitate leadership learning games during conference.
- Attended Jefferson County Fair Committee meeting to support the 4-H program in the decision made about the swine show.

Professional Development

- Working with Green County 4-H Youth Development Educator to create Volunteer Training modules on Belonging as part of Essential Element training for Volunteer Development Team.
- Worked with members of the Volunteer Development Team to set up face to face meeting in February to share current work of team members.
- Attended Southwest Program Area 4-H Program Area meeting. Gave report on WAE4-HYDP.
- Attended WAE4-HYDP meeting. Volunteered to head up construction of a letter to Chancellor Sandeen about the perspective of the Board on nEXT generation model.
- Met with JCEP Committee on Workshop proposals and choose workshops for April JCEP conference. Currently working to let those who turned in proposals know results of meeting.
- Met with Waukesha County to help formulate a plan for their MAQA training.

Kathleen Eisenmann
Jefferson County
Extension Education Committee Report
January 2016

Program Development/Teaching Highlights

Program Priority: How can we strengthen community-based prevention and intervention efforts to address risk behavior in youth and families (including family violence, juvenile delinquency, alcohol and other drug abuse, school readiness)?

Jefferson County Human Services Citizen Review Panel - Presented the materials from the Raising of America DVD series to this panel. Their purpose is to support child abuse prevention efforts across the county. Engaged in a lengthy discussion on how to adapt the materials for presentation to Jefferson County policymakers and practitioners. I will be assisting the panel in doing so over the next several months.

Parenting Newsletter Project - Provided support to the Fort Atkinson portion of the project in working through various logistical challenges. I will continue to assist them as they work to resolve them.

Criminal Justice Coordinating Council - Attended the monthly meeting of the group as the Reducing Recidivism Coalition was presenting their work. Spoke to the planning process of the coalition and recommended a significant grant opportunity to the Council. Followed up with both Ben W. and Kathi C. on next steps to identifying a best practice program for re-entry in the county.

Program Priority: How can Jefferson County build capacity of public institutions and community-based or nonprofit organizations serving children and families?

People Against Domestic and Sexual Abuse, Inc. – Continued to consult with the executive director on various organizational development topics. Implemented online organizational assessment for the board. We will be sharing the assessment results with the board at either their February or March meeting. Will likely be doing some additional training.

Team Leadership/Family Living Programs Work:

Community Vitality and Place-making team - Met with team members via a 2-day teleconference to review plans for March 2016 training workshop. I will be presenting/co-presenting several sessions of the two-day in-service.

UW-Extension Faculty Senate – Attended the regular faculty governance meeting. Convened an ad hoc committee on faculty dismissal policy. Will be chairing the committee whose work will be completed by June 2016.

UW Extension Agriculture Report
To the Jefferson County Extension Education Committee
By LaVern Georgson

February 8, 2016

Agriculture Programming

Pigs were the animal that seemed to take center stage during January. The effort revolved around the needs of the Fair Park Department and the Planning and Zoning Department. The Fair Park Department and Committee were attempting to address health and disease concerns. The PEDv (Porcine Epidemic Diarrhea virus) swine disease outbreak from two years ago caused concerns within the swing industry. Death losses of baby pigs on farms where the infection was found could range from 70 to 100%. This was generally in pigs less than seven days old. As pigs get older, the reaction to the disease diminishes. Four or five-month-old pigs can get sick. Their symptoms can last for several days but death is much less likely. They can conceivably transmit the disease.

Several measures were utilized to stop or control the spread of this disease. The Wisconsin State Veterinarian banned the spring weigh-ins for pigs that would be exhibited at County fairs in market animal classes. It was also recommended that County fairs be terminal shows. This means that the animals would go to processing after the fair and not be allowed to be taken home or transported to other livestock events. Based on the recommendations of the State Veterinarian the Jefferson County Fair Committee determined a terminal show for 2016. This met with strong opposition from a handful of pig exhibitors. After further consideration based on some new information, the decision was reversed. In essence, the element of risk now lies with those who choose to take their animals home.

The Planning and Zoning Department of Jefferson County had questions regarding a petition to allow small pet pigs in residential areas. These animals are referred to as potbelly pigs, micro pigs, mini pigs and tea-cup pigs. There also other names. They may be considered as household pets. The expectation is that they will be of a smaller size than the more common pigs that are customarily found in farm enterprises. These pigs can be housebroken and will typically be 60 to 100 pounds at mature size. There are no size guarantees, despite fairly sophisticated marketing efforts. The cost for purchase can be in the hundreds of dollars, with some being advertised for \$1200 depending on color and cuteness.

There have also been a considerable amount of meetings and conversations regarding the proposed changes to UW-Extension. The tantalizing possibility of having an impact on the draft proposals that have been circulated continues. There has been effort to leave no stone unturned to maintain a strong local educational presence. The current plan developed primarily by administrators appears to be a proposal distorted towards more administration with a significantly reduced County presence. There will be less resources and educational programming locally if the current proposal is not considerably altered.

Three of four succession planning meetings have been completed. This was part of the series with Dodge and Fond du Lac counties. The last one is scheduled to be in Watertown during February. We are also working in cooperation with Walworth County on the second in a series. This meeting will take place in March.

A meeting for grain growers was held here in Jefferson. This is part of the continuing efforts to establish a grain growers group for Jefferson County. Grain prices continued to trade in a relatively narrow range significantly lower than two or three years ago. The meeting was held here in Jefferson and continued the collaboration with Rock and Walworth counties. The program included speakers presenting information on decisions regarding cropping budgets and their impacts along with marketing guidelines and devices. The meeting was highly regarded by those in attendance. Speakers were favorably impressed with the questions and the clients who were in attendance at this meeting. In addition to grain farmers from Jefferson County, we had attendance from Dane, Dodge, Waukesha, Walworth and Rock counties. More work will be done in the greens and marketing area.

Preparations continue for the Pesticide Applicator Certification Training. The Master Gardener Volunteer Level I Training is underway with 15 interns attending the classes. 12 students are halfway through the Tractor and Machinery Safety Certification course. Work has begun for the 2016, Walworth County Farm Technology Days.

**January 2016 Activity Report
To the University Extension Education Committee
For Steve Grabow**

Economic Development

- Met with the President and CEO of the new Greater Watertown Community Health Foundation to discuss the status of this new organization, and to gain community development insights (this is a priority area of emphasis in the Jefferson County Economic Development Vision). During the course of discussion, this educator also provided counsel on various aspects of strategic planning, organizational development and community capacity building methods.

Community Vitality and Placemaking

- My new publication entitled: *Principles and Practice of Community Placemaking* was printed, and 500 copies were delivered to the office. Copies were distributed to the Lake Mills Main Street Program and participants in the First Impressions exchange program. Copies will be distributed to the Steering Committee of the Fort Atkinson Community Placemaking Initiative next week. A statewide announcement on the availability of this publication is being arranged with the UW Extension Publications Unit. The publication is available online at the UW Extension Learning Store:
<http://learningstore.uwex.edu/Principles-and-Practice-of-Community-Placemaking-P1786.aspx>
- Compiled and distributed the Proceedings Report from the first session of the Fort Atkinson Community Placemaking Initiative on December 3rd. Approximately 40 people attended the workshop including all 16 members of the Steering Committee.
- Designed and facilitated a workshop with the Fort Atkinson Community Placemaking Initiative Steering Committee on January 14th. There was an extensive review of findings from a community placemaking assessment/evaluation tool to prompt the development of a “narrative vision” for the community. The Steering Committee demonstrated significant understanding of the 19 principles of community placemaking.
- Assisted Fort Atkinson community members in the development of a film series on “Urban Planning”; attended the first film on William Whytes’ classic entitled “The Social Life of Small Urban Spaces”.
- Participated in the prevue showing of John McGivern’s “Around the Corner in Lake Mills”. Around 150 members of the community attending this excellent public TV program.

Planning and Change Processes

- In response to the Jefferson County Parks Director, developed and facilitated the second session in a workshop series to address organizational considerations related to the DNR no longer funding the Glacial Heritage Area Coordinator position. A recommended alternative was developed by the planning team. A Proceedings Report was compiled and distributed to the Parks Director and Parks Committee for policy consideration.
- Participated in the writing of a federal transportation grant (TAP) for \$1.2 million to fund 80% of the construction of a 2 mile segment of the Interurban Bike Path out of Watertown. I authored the final section of the narrative which asked “What sets your application apart from other potential applicants?”

- Developed curriculum on “Behavior Change and Mechanisms” for an in-service for UW Extension Colleagues. Introduced research from the health profession, organizational change and community change literature.

Local Government

- This educator was the featured presenter on the UW Extension’s Local Government Center Wisline Series about the topic of “Fundamentals and Applications of Strategic Planning in Wisconsin Local Governments” which was held on Monday, January 11th from 10AM to 11AM. About 20 officials participated.
- In conjunction with a UW Extension Local Government Specialist, designed a session for the February 15th ICC Meeting presentation on “Orientation of New and Continuing County Board Supervisors”. This will be held in Jefferson.

Leadership and Organizational Development

- Participated in UW-Extension faculty governance and Community, Natural Resource and Economic Development Program (CNRED) matters including individual faculty reviews, counsel, and human resources activities in my role as Program Liaison.
- Hosted the UW Extension/Colleges Chancellor Cathy Sandeen, UW Cooperative Extension Dean Rick Klemme, UW Extension SW Region Director Matt Hanson to discuss the nEXT Generation Reorganization Recommendations with Jefferson County Officials (Chair Schroeder, Administrator Wehmeier, Committee Chair Babcock, Committee member Schultz) along with County faculty.
- Assisted in the preparation of the UW Extension Annual Report to the Jefferson County Board which will be presented on February 9th.