



Farmland Conservation Easement Commission Agenda

***Jefferson County Courthouse
311 S Center Ave, Rm 203
Jefferson, WI 53549***

Monday, March 14, 2016 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the March Agenda
5. Approval of the February 8, 2016 Meeting Minutes
6. Communications
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Purchase of Agricultural Conservation Easements (PACE) applications
 - Greg Wilke, Town of Waterloo
 - Cliff Haberman, Town of Milford
9. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
10. Discussion on County Committee Structure
11. Discussion and Possible Action on Restructuring the Appraisal Fee Structure, i.e. Administrative Guidelines
12. Discussion and Possible Action on Planning 2016 Goals, Events, and Community Outreach
13. Discussion on Items for the Next Agenda
14. Next Scheduled Meetings:
 - April 11, 2016 @ 12:30 in Room 203
15. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



Farmland Conservation Easement Commission Minutes

***Jefferson County Courthouse
311 S Center Ave, Rm 203
Jefferson, WI 53549***

Monday, February 8, 2016 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order:

The monthly meeting was called to order by Walt Christensen at 12:30 pm. Committee members Walt Christensen (Vice Chair), Steve Nass (Secretary), and Blane Poulson were present. Also in attendance were Gerry Kokkonen, Land & Water Conservation Department (LWCD); and Kim Liakopoulos, LWCD. Margaret Burlingham (Chair) and Mariah Hadler were excused.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Approval of the February Agenda:

The February agenda was reviewed by the committee members. No changes were proposed.

5. Approval of the January 11, 2016 Meeting Minutes:

Blane Poulson made a motion to approve the January 11, 2016 meeting minutes as written, Steve Nass seconded. Motion carried 3/0.

6. Communications:

There were no communications at this time.

7. Public Comment:

There were no comments at this time.

8. Discussion and Possible Action on Purchase of Agricultural Conservation Easement (PACE) Applications:

a. Greg Wilke, Town of Waterloo

Nothing new to report at this time - See Item # 9.

b. Cliff Haberman, Town of Milford

Cliff Haberman signed affidavit in regard to the removed underground tank. See attached. Walt Christensen signed a letter drafted by Gerry Kokkonen to NRCS in regard to the affidavit that was mailed 2/8/16 - See Item # 9.

9. Discussion and Possible Action on Greg Wilke's Re-Appraisal:

Gerry Kokkonen - Reappraisal scheduled 2/3/16 and the company is 30 days out per Margaret Burlingham email.

10. Discussion and Possible Action on Cliff Haberman's Re-Appraisal:

Gerry Kokkonen - Reappraisal scheduled 2/3/16 and the company is 30 days out per Margaret Burlingham email.

11. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:

Gerry Kokkonen revised the baselines for Cliff Haberman and mailed them to NRCS. Gerry Kokkonen needs pictures and a signature to finish Margaret Burlingham's donated easement.

12. Discussion on County Committee Structure:

Steve Nass attended the Administration and Rules Committee Meeting. At that meeting, a discussion was had in regards to the Commission merging with the Land & Water Conservation Committee (LWCC). At this time it is only a discussion. Steve Nass wanted to make the Commission aware.

13. Discussion and Possible Action on Planning 2016 Goals, Events, and Community Outreach:

4th Grade Farm Tour

14. Discussion on Items for the Next Agenda:

Items # 8 - 13, Restructuring the Appraisal Fee Structure, i.e. Administrative Guidelines

15. Next Scheduled Meeting:

March 14, 2016@ 12:30 pm in Room 203.

16. Adjournment:

Steve Nass made a motion to adjourn at 12:55 pm, Blane Poulson seconded. Motion carried 3/0.