

Jefferson County Fair Park August 22, 2016 | Meeting Minutes

The Jefferson County Fair Park committee met on Monday, August 22nd at 8:00 a.m. in the Activity Center Conference Room. Present were: (Fair Committee) Blane Poulson, Russell Kutz, Jennifer Hanneman, Matthew Foelker, Ron Buchanan, Fair Park Director David Diestler, Fair Park Supervisor Roger Kylmanen, Marketing/Administrative Assistants Amy Listle and Renee Busshardt, County Administrator Ben Wehmeier and UW-Extension Agent LaVern Georgson.

A quorum of the Jefferson County Fair Park Committee was present, meeting duly noted and the door open.

Review and Approve Agenda

Minutes: A motion was made to accept the minutes of the June 29 & July 10, 2016 meeting as presented and seconded. Motion carried.

Communications: Thank You Card from Tomorrow's Hope and Bleachers on the Move, an email forwarded from UW Extension with a complaint about Fair judging and an email complimenting the Fair judging were presented.

Public Comment: Several citizens spoke about the various agenda issues, mainly the swine and goat issues from the 2016 Fair.

Discussion and possible action of goat superintendents: Several persons from the public spoke on the issue of the ability of the goat superintendents to work together. The Fair Committee is requesting more information from the 4-H goat project committee. No action was taken at this time. This agenda item will continue and be on the agenda for the September 1 Fair Committee Meeting.

Discussion and possible action of swine exhibitor behavior: A letter from Co-Swine Superintendent, Ed Bielinski, as to the conduct of the Doherty family during the Jefferson County Fair Junior Swine Show was presented. Several persons from the public spoke on this issue. A motion was made by Jennifer Hanneman to suspend Isabelle Doherty, Elysa Doherty and family members Shawn, Nancy, Aubrey, and TJ Doherty from showing in all classes at the 2017 Jefferson County Fair, this was seconded by Ron Buchanan and the motion was passed unanimously.

Discussion and possible action of dairy department rules: No discussion or action taken. This item will be held over to the September 1 committee meeting.

Discussion and possible action of camping and parking inside the Fair Park during Fair Week: Camping superintendent Kathy Steindorf presented a proposal to expand parking for cars and trucks that will not fit on camping sites. These spots would be strictly for parking and no camping would be allowed. A motion was made by Ron Buchanan to accept this proposal, seconded by Matt Foelker. Motion passed unanimously.

Financial Report: The financial report from June 2016 was reviewed.

Director's Report: David reported the final numbers for fair are being wrapped up and is reviewing ways to improve for next year. Staff hours are being reviewed to determine the hours left to the end of the year. David has been working on the 2017 budgets, prioritizing capital requests and reviewing accounts to estimate year-end results. David stated that a suitable POS system has been found for the Fair Park with Heartland with no extra monthly fees. The Fair Park is working on ways to improve the system and has been attending the LEAN training.

Supervisor's Report: Roger Kylmanen reported that some Fair staff was kept to assist with the preparation for Tomorrow's Hope and the horse show. Vacation has been taken by staff and will now be getting ready for a busy September which includes Gun Show, Antique Auction, Sheep & Wool Festival, Gemuetlichkeit Days and the Car Show. Fair Park summer help's last day will be August 28th and the caretakers will leave after the Sheep & Wool festival and are planning on coming back. Roger also stated that quotes have been given out for some camping groups. A Texas longhorn organization inquired about a show and sale event at the Fair Park but the available dates did not work for them. There will be 2 trucks and equipment put on the Wisconsin Surplus Auction site.

Office Report: Amy Listle reported that the office staff is working on the state report due August 31st required to qualify for premium reimbursements. Judging results have been sent to the Daily Jefferson County Union and the Watertown

Daily times newspapers. Premium checks have been printed and mailed to exhibitors with a reminder note of check cashing deadlines and the deadline for reporting mistakes on the checks. Amy recorded radio commercials with 104.5 FM-WSLD to promote events happening at the Fair Park for August and September. Mikayla's last day was August 19th. Her final projects were to make a scrapbook of the 2016 Fair and to compile entries for the media contest at the Wisconsin Association of Fairs convention held in January 2017. Renee, along with past fairest Jennifer Miches and present fairest Ann Schroeder attended the Fairest Day at the Wisconsin State Fair on August 8th.

Next Meeting: The next meeting was set for September 1, 2016 at 4:30 p.m. in the conference room of the Activity Center. Fair There will also be an Open Forum held on August 30, 2016 at 6:00 p.m.

With no further business, Ron Buchanan made a motion to adjourn the meeting. Matt Foelker seconded. Motion carried. Meeting adjourned at 9:52 a.m.

Jefferson County
Fair Park Totals

Date Ran 8/22/2016
Period July
Year 2016

58%

| Business Unit | Description | YTD Actual | Total Budget | Annual Remaining | Percentage Of Budget |
|------------------------------|---------------|-------------------|------------------|---------------------|----------------------|
| 6901 Fair Park | Revenue | (209,884.56) | (614,757.00) | (404,872.44) | 34.14% |
| | Expenditures | 337,188.25 | 687,757.00 | 350,568.75 | 49.03% |
| | Other Sources | - | - | - | 0.00% |
| Total | | 127,303.69 | 73,000.00 | (54,303.69) | 0.00% |
| 6902 Fair Week | Revenue | (324,054.25) | (557,246.00) | (233,191.75) | 58.15% |
| | Expenditures | 440,501.12 | 557,246.00 | 116,744.88 | 79.05% |
| | Other Sources | - | - | - | 0.00% |
| Total | | 116,446.87 | - | (116,446.87) | 0.00% |
| Total All Business Units | Revenue | (533,938.81) | (1,172,003.00) | (638,064.19) | 45.56% |
| | Expenditures | 777,689.37 | 1,245,003.00 | 467,313.63 | 62.46% |
| | Other Source | - | - | - | 0 |
| Grand Total Fair Park | | 243,750.56 | 73,000.00 | (170,750.56) | 333.90% |

Fair Park
6901 Fair Park

Date Ran 8/22/2016
Period July
Year 2016

Revenues 58%

| Acct Number | Description | YTD Actual | Total Budget | Annual Remaining | Percentage Of Budget |
|---------------|------------------------|---------------------|---------------------|---------------------|----------------------|
| 411100 | GENERAL PROPERTY TAXES | (73,066.56) | (125,257.00) | (52,190.44) | 58.33% |
| 457010 | SPONSOR REVENUE | - | (45,000.00) | (45,000.00) | 0.00% |
| 457025 | HORSE SHOW FEES | (12,144.29) | (20,000.00) | (7,855.71) | 60.72% |
| 457026 | SHAVING SALES | (5,818.96) | (35,000.00) | (29,181.04) | 16.63% |
| 474169 | FAIR BILLED | (4,000.00) | (4,000.00) | - | 100.00% |
| 482012 | BUILDING RENTAL | (74,123.87) | (170,000.00) | (95,876.13) | 43.60% |
| 482013 | STALL RENTAL | (12,409.50) | (85,000.00) | (72,590.50) | 14.60% |
| 482014 | WINTER STORAGE RENTAL | (45.00) | (42,000.00) | (41,955.00) | 0.11% |
| 482015 | SPACE-FOOD VENDOR | (3,242.47) | (18,000.00) | (14,757.53) | 18.01% |
| 482016 | SPACE-BEVERAGE VENDOR | (2,932.14) | (18,000.00) | (15,067.86) | 16.29% |
| 482017 | SPACE-OTHER VENDOR | (975.55) | (2,500.00) | (1,524.45) | 39.02% |
| 482021 | CAMPING FEE OTHER | (20,779.67) | (49,000.00) | (28,220.33) | 42.41% |
| 486001 | VENDING COMMISSION | (346.55) | (1,000.00) | (653.45) | 34.66% |
| Totals | | (209,884.56) | (614,757.00) | (404,872.44) | 34.14% |

Expenditures

| Acct Number | Description | YTD Actual | Total Budget | Annual Remaining | Percentage Of Budget |
|-------------|---------------------------|------------|--------------|------------------|----------------------|
| 511110 | SALARY-PERMANENT REGULAR | 49,841.77 | 101,381.00 | 51,539.23 | 49.16% |
| 511210 | WAGES-REGULAR | 61,505.58 | 109,940.00 | 48,434.42 | 55.94% |
| 511220 | WAGES-OVERTIME | 504.10 | 118.00 | (386.10) | 427.20% * |
| 511240 | WAGES-TEMPORARY | 7,690.95 | 12,459.00 | 4,768.05 | 61.73% |
| 511310 | WAGES-SICK LEAVE | 1,883.41 | - | (1,883.41) | 0.00% |
| 511320 | WAGES-VACATION PAY | 4,764.80 | - | (4,764.80) | 0.00% |
| 511330 | WAGES-LONGEVITY PAY | - | 261.00 | 261.00 | 0.00% |
| 511340 | WAGES-HOLIDAY PAY | 2,229.81 | - | (2,229.81) | 0.00% |
| 511350 | WAGES-MISCELLANEOUS(COMP) | 3,942.47 | - | (3,942.47) | 0.00% |
| 512141 | SOCIAL SECURITY | 9,994.14 | 16,890.00 | 6,895.86 | 59.17% |
| 512142 | RETIREMENT (EMPLOYER) | 7,051.02 | 12,205.00 | 5,153.98 | 57.77% |
| 512144 | HEALTH INSURANCE | 17,399.35 | 55,878.00 | 38,478.65 | 31.14% |
| 512145 | LIFE INSURANCE | 33.47 | 47.00 | 13.53 | 71.21% |
| 512150 | FSA CONTRIBUTION | 625.00 | 788.00 | 163.00 | 79.31% * |
| 512173 | DENTAL INSURANCE | 1,976.18 | 4,050.00 | 2,073.82 | 48.79% |
| 521216 | JANITORAL | - | 1,700.00 | 1,700.00 | 0.00% |
| 521219 | OTHER PROFESSIONAL SERV | 235.00 | - | (235.00) | 0.00% |
| 521297 | STALL CLEANING | - | 4,500.00 | 4,500.00 | 0.00% |
| 529170 | GROUNDS KEEPING CHARGES | 14,684.02 | 21,217.00 | 6,532.98 | 69.21% |
| 531298 | UNITED PARCEL SERVICE UPS | - | 100.00 | 100.00 | 0.00% |
| 531301 | OFFICE EQUIPMENT | 390.99 | 1,000.00 | 609.01 | 39.10% |
| 531303 | COMPUTER EQUIPMT & SOFTWA | 3,857.29 | 3,000.00 | (857.29) | 128.58% * |
| 531311 | POSTAGE & BOX RENT | 116.51 | 850.00 | 733.49 | 13.71% |
| 531312 | OFFICE SUPPLIES | 720.56 | 1,600.00 | 879.44 | 45.04% |
| 531313 | PRINTING & DUPLICATING | 1,255.76 | 1,000.00 | (255.76) | 125.58% * |
| 531314 | SMALL ITEMS OF EQUIPMENT | 1,734.06 | 12,500.00 | 10,765.94 | 13.87% |
| 531320 | SAFETY SUPPLIES | 361.64 | 150.00 | (211.64) | 241.09% * |
| 531322 | SUBSCRIPTIONS | 102.00 | 110.00 | 8.00 | 92.73% |
| 531324 | MEMBERSHIP DUES | 1,166.10 | 1,400.00 | 233.90 | 83.29% |
| 531326 | ADVERTISING | 2,427.89 | 4,000.00 | 1,572.11 | 60.70% |
| 531349 | OTHER OPERATING EXPENSES | 407.44 | 1,240.00 | 832.56 | 32.86% |
| 531351 | GAS/DIESEL | 2,356.43 | 13,000.00 | 10,643.57 | 18.13% |
| 531367 | WOOD SHAVINGS | 13,130.00 | 24,500.00 | 11,370.00 | 53.59% |
| 532325 | REGISTRATION | 440.00 | 1,000.00 | 560.00 | 44.00% |
| 532332 | MILEAGE | 132.84 | 300.00 | 167.16 | 44.28% |
| 532334 | COMMERCIAL TRAVEL | - | 600.00 | 600.00 | 0.00% |
| 532335 | MEALS | 126.10 | 700.00 | 573.90 | 18.01% |
| 532336 | LODGING | 1,230.00 | 2,900.00 | 1,670.00 | 42.41% |
| 532339 | OTHER TRAVEL & TOLLS | - | 75.00 | 75.00 | 0.00% |

| | | | | |
|------------------------------------|-------------------|-------------------|-------------------|---------------|
| 533221 WATER | 4,957.34 | 7,500.00 | 2,542.66 | 66.10% |
| 533222 ELECTRIC | 32,468.80 | 36,000.00 | 3,531.20 | 90.19% * |
| 533223 SEWER | 4,698.44 | 7,000.00 | 2,301.56 | 67.12% |
| 533224 NATURAL GAS | 4,287.50 | 9,000.00 | 4,712.50 | 47.64% |
| 533225 TELEPHONE & FAX | 1,120.47 | 500.00 | (620.47) | 224.09% * |
| 533235 STORM WATER UTILITY | 9,971.64 | 16,000.00 | 6,028.36 | 62.32% |
| 533236 WIRELESS INTERNET | 136.63 | 350.00 | 213.37 | 39.04% |
| 535232 GRAVELING | - | 4,500.00 | 4,500.00 | 0.00% |
| 535242 MAINTAIN MACHINERY & EQUIP | 2,325.52 | 9,000.00 | 6,674.48 | 25.84% |
| 535245 GROUNDS IMPROVEMENTS | 6,542.87 | 15,500.00 | 8,957.13 | 42.21% |
| 535247 BLDG REPAIR & MAINT | 11,842.00 | 26,000.00 | 14,158.00 | 45.55% |
| 535297 REFUSE COLLECTION | 2,554.23 | 13,000.00 | 10,445.77 | 19.65% |
| 535344 HOUSEHOLD & JANITORIAL SUPP | 4,050.85 | - | (4,050.85) | 0.00% |
| 535347 BEVERAGE PURCHASES | 5,646.27 | 12,000.00 | 6,353.73 | 47.05% |
| 535349 OTHER SUPPLIES | 1,581.59 | - | (1,581.59) | 0.00% |
| 535352 VEHICLE PARTS & REPAIRS | 2,018.43 | 5,000.00 | 2,981.57 | 40.37% |
| 535355 PLUMBING & ELECTRICAL | 4,712.35 | 13,000.00 | 8,287.65 | 36.25% |
| 536533 EQUIPMENT RENT & LEASE | - | 2,500.00 | 2,500.00 | 0.00% |
| 571004 IP TELEPHONY ALLOCATION | 926.31 | 1,588.00 | 661.69 | 58.33% |
| 571005 DUPLICATING ALLOCATION | 751.31 | 1,288.00 | 536.69 | 58.33% |
| 571009 MIS PC GROUP ALLOCATION | 4,772.81 | 8,182.00 | 3,409.19 | 58.33% |
| 571010 MIS SYSTEMS GRP ALLOC(ISIS) | 2,648.94 | 4,541.00 | 1,892.06 | 58.33% |
| 591519 OTHER INSURANCE | 4,791.42 | 10,849.00 | 6,057.58 | 44.16% |
| 594810 CAP EQUIPMENT | 3,126.00 | 21,000.00 | 17,874.00 | 14.89% |
| 594822 CAP IMPRV BLDG | 6,939.85 | 52,000.00 | 45,060.15 | 13.35% |
| Totals | 337,188.25 | 687,757.00 | 350,568.75 | 49.03% |

Other Financing Sources (Uses)

| Acct Number | Description | YTD Actual | Total Budget | Annual Remaining | Percentage Of Budget |
|----------------------------|-------------|-------------------|------------------|---------------------|-------------------------|
| Totals | | - | - | - | 0.00% |
| Total Business Unit | | 127,303.69 | 73,000.00 | (54,303.69) | |

Fair Park
6902 Fair Week

Date Ran 8/22/2016
Period July
Year 2016

Revenues 58%

| Acct Number | Description | YTD Actual | Total Budget | Annual Remaining | Percentage Of Budget |
|---------------|------------------------|---------------------|---------------------|---------------------|----------------------|
| 411100 | GENERAL PROPERTY TAXES | 32,029.69 | 54,908.00 | 22,878.31 | 58.33% |
| 421001 | STATE AID | (7,162.77) | (7,154.00) | 8.77 | 100.12% |
| 457005 | RESERVED SEATING FEES | (15,093.30) | (55,000.00) | (39,906.70) | 27.44% |
| 457010 | SPONSOR REVENUE | (14,535.00) | (85,000.00) | (70,465.00) | 17.10% |
| 457011 | GATE RECEIPTS | (197,468.90) | (245,000.00) | (47,531.10) | 80.60% |
| 457013 | STALL & PEN FEES | (6,370.50) | (5,000.00) | 1,370.50 | 127.41% * |
| 457021 | PREMIUM BOOK SALES | (205.00) | - | 205.00 | 0.00% |
| 457029 | FFA ENROLLMENT | (5,703.50) | (6,500.00) | (796.50) | 87.75% |
| 457030 | CREDIT CARD SURCHARGE | (2,208.50) | - | 2,208.50 | 0.00% |
| 459001 | SODA | (11,798.89) | (15,500.00) | (3,701.11) | 76.12% |
| 482015 | SPACE-FOOD VENDOR | (26,112.50) | (35,000.00) | (8,887.50) | 74.61% |
| 482016 | SPACE-BEVERAGE VENDOR | (1,695.00) | (80,000.00) | (78,305.00) | 2.12% |
| 482017 | SPACE-OTHER VENDOR | (42,851.63) | (25,000.00) | 17,851.63 | 171.41% * |
| 482018 | SPACE-CARNIVAL | - | (30,000.00) | (30,000.00) | 0.00% |
| 482019 | CAMPING FEE 4-H | (22,865.00) | (20,000.00) | 2,865.00 | 114.33% * |
| 482020 | CAMPING FEE VENDOR | (2,013.45) | (3,000.00) | (986.55) | 67.12% |
| Totals | | (324,054.25) | (557,246.00) | (233,191.75) | 58.15% |

Expenditures

| Acct Number | Description | YTD Actual | Total Budget | Annual Remaining | Percentage Of Budget |
|-------------|---------------------------|------------|--------------|------------------|----------------------|
| 511110 | SALARY-PERMANENT REGULAR | 22,947.04 | 44,060.00 | 21,112.96 | 52.08% |
| 511210 | WAGES-REGULAR | 18,312.59 | 26,974.00 | 8,661.41 | 67.89% |
| 511220 | WAGES-OVERTIME | 53.72 | 10,843.00 | 10,789.28 | 0.50% |
| 511240 | WAGES-TEMPORARY | 41,209.52 | 36,440.00 | (4,769.52) | 113.09% * |
| 511310 | WAGES-SICK LEAVE | 77.14 | - | (77.14) | 0.00% |
| 511320 | WAGES-VACATION PAY | 2,564.58 | - | (2,564.58) | 0.00% |
| 511330 | WAGES-LONGEVITY PAY | - | 65.00 | 65.00 | 0.00% |
| 511340 | WAGES-HOLIDAY PAY | 325.65 | - | (325.65) | 0.00% |
| 511350 | WAGES-MISCELLANEOUS(COMP) | 847.24 | - | (847.24) | 0.00% |
| 512141 | SOCIAL SECURITY | 6,646.65 | 8,974.00 | 2,327.35 | 74.07% |
| 512142 | RETIREMENT (EMPLOYER) | 4,658.00 | 5,285.00 | 627.00 | 88.14% |
| 512144 | HEALTH INSURANCE | 11,371.69 | 15,216.00 | 3,844.31 | 74.74% |
| 512145 | LIFE INSURANCE | 20.21 | 32.00 | 11.79 | 63.16% |
| 512150 | FSA CONTRIBUTION | - | 213.00 | 213.00 | 0.00% |
| 512173 | DENTAL INSURANCE | 1,254.08 | 1,350.00 | 95.92 | 92.89% |
| 514151 | PER DIEM | 1,620.00 | - | (1,620.00) | 0.00% |
| 521216 | JANITORAL | - | 1,700.00 | 1,700.00 | 0.00% |
| 521219 | OTHER PROFESSIONAL SERV | 5,110.00 | 500.00 | (4,610.00) | 1022.00% * |
| 521647 | VETERINARY SERVICES | - | 700.00 | 700.00 | 0.00% |
| 521648 | AMBULANCE/EMS SERVICES | - | 2,500.00 | 2,500.00 | 0.00% |
| 521649 | SECURITY SERVICES | 3,805.38 | 5,000.00 | 1,194.62 | 76.11% |
| 529299 | PURCHASE CARE & SERVICES | 5,000.00 | - | (5,000.00) | 0.00% |
| 529301 | FAIR GATE WORKERS | 5,795.64 | 6,300.00 | 504.36 | 91.99% |
| 529302 | FAIR JUDGES | 7,317.65 | 7,200.00 | (117.65) | 101.63% * |
| 529303 | FAIR SUPERINTENDENTS | 5,478.85 | 7,200.00 | 1,721.15 | 76.10% |
| 529304 | FAIR PARKING SERVICES | - | 1,800.00 | 1,800.00 | 0.00% |
| 531001 | CREDIT CARD FEES | 2,150.70 | 1,400.00 | (750.70) | 153.62% * |
| 531101 | TICKETS/ENTRY TAGS | 2,104.38 | 4,000.00 | 1,895.62 | 52.61% |
| 531102 | TROPHIES/PLAQUES | 310.00 | 500.00 | 190.00 | 62.00% |
| 531103 | RIBBONS | 2,534.03 | 2,500.00 | (34.03) | 101.36% * |
| 531181 | PREMIUMS | - | 20,000.00 | 20,000.00 | 0.00% |
| 531182 | FAIR WEEK SPECIAL ACTS | 175,820.94 | 178,500.00 | 2,679.06 | 98.50% |
| 531183 | SPONSOR FEES | 1,146.63 | 4,300.00 | 3,153.37 | 26.67% |
| 531184 | FAIREST OF THE FAIR | 929.72 | 500.00 | (429.72) | 185.94% * |
| 531311 | POSTAGE & BOX RENT | 128.69 | 650.00 | 521.31 | 19.80% |
| 531312 | OFFICE SUPPLIES | 541.97 | 400.00 | (141.97) | 135.49% * |
| 531313 | PRINTING & DUPLICATING | 170.22 | 500.00 | 329.78 | 34.04% |
| 531314 | SMALL ITEMS OF EQUIPMENT | 537.82 | 500.00 | (37.82) | 107.56% * |

| | | | | |
|------------------------------------|-------------------|-------------------|-------------------|---------------|
| 531326 ADVERTISING | 25,705.71 | 43,500.00 | 17,794.29 | 59.09% |
| 531349 OTHER OPERATING EXPENSES | 1,160.25 | 750.00 | (410.25) | 154.70% * |
| 531351 GAS/DIESEL | - | 2,000.00 | 2,000.00 | 0.00% |
| 531367 WOOD SHAVINGS | 2,023.00 | 1,000.00 | (1,023.00) | 202.30% * |
| 532332 MILEAGE | 246.78 | 200.00 | (46.78) | 123.39% * |
| 533221 WATER | 662.70 | 1,200.00 | 537.30 | 55.23% |
| 533222 ELECTRIC | 5.74 | 7,500.00 | 7,494.26 | 0.08% |
| 533223 SEWER | 777.16 | 1,500.00 | 722.84 | 51.81% |
| 533224 NATURAL GAS | - | 100.00 | 100.00 | 0.00% |
| 533235 STORM WATER UTILITY | - | 1,200.00 | 1,200.00 | 0.00% |
| 535242 MAINTAIN MACHINERY & EQUIP | - | 200.00 | 200.00 | 0.00% |
| 535245 GROUNDS IMPROVEMENTS | 4,969.15 | 2,500.00 | (2,469.15) | 198.77% * |
| 535247 BLDG REPAIR & MAINT | 543.14 | 3,000.00 | 2,456.86 | 18.10% |
| 535297 REFUSE COLLECTION | - | 1,200.00 | 1,200.00 | 0.00% |
| 535347 BEVERAGE PURCHASES | 15,920.55 | 15,000.00 | (920.55) | 106.14% * |
| 535355 PLUMBING & ELECTRICAL | 7,019.98 | 4,500.00 | (2,519.98) | 156.00% * |
| 536533 EQUIPMENT RENT & LEASE | 45,405.00 | 68,000.00 | 22,595.00 | 66.77% |
| 571009 MIS PC GROUP ALLOCATION | 842.31 | 1,444.00 | 601.69 | 58.33% |
| 571010 MIS SYSTEMS GRP ALLOC(ISIS) | 1,525.44 | 2,651.00 | 1,125.56 | 57.54% |
| 591519 OTHER INSURANCE | 2,903.48 | 3,699.00 | 795.52 | 78.49% |
| Totals | 440,501.12 | 557,246.00 | 116,744.88 | 79.05% |

Other Financing Sources (Uses)

| Acct Number | Description | YTD Actual | Total Budget | Annual Remaining | Percentage Of Budget |
|----------------------------|-------------|-------------------|--------------|---------------------|----------------------|
| Totals | | - | - | - | 0.00% |
| Total Business Unit | | 116,446.87 | - | (116,446.87) | |

Fair Park
6906 Donations

Date Ran 8/22/2016
Period July
Year 2016

Revenues

58%

| Acct Number | Description | YTD Actual | Total Budget | Annual Remaining | Percentage Of Budget |
|---------------|--------------------------|-------------------|-------------------|------------------|----------------------|
| 485106 | FAIR EXPANSION DONATIONS | (3,750.00) | (3,500.21) | 249.79 | 107.14% |
| Totals | | (3,750.00) | (3,500.21) | 249.79 | 107.14% |

Expenditures

| Acct Number | Description | YTD Actual | Total Budget | Annual Remaining | Percentage Of Budget |
|---------------|--------------------------|-----------------|------------------|------------------|----------------------|
| 531314 | SMALL ITEMS OF EQUIPMENT | - | 1,600.00 | 1,600.00 | 0.00% |
| 531349 | OTHER OPERATING EXPENSES | 1,550.00 | - | (1,550.00) | 0.00% |
| 594960 | CAPITAL RESERVE | - | 28,477.00 | 28,477.00 | 0.00% |
| Totals | | 1,550.00 | 30,077.00 | 28,527.00 | 5.15% |

Other Financing Sources (Uses)

| Acct Number | Description | YTD Actual | Total Budget | Annual Remaining | Percentage Of Budget |
|---------------|-----------------|------------|--------------|------------------|----------------------|
| 691100 | OPER REV ADJUST | - | 2,400.00 | 2,400.00 | 0.00% |
| 691200 | CAP REV ADJUST | - | (2,400.00) | (2,400.00) | 0.00% |
| Totals | | - | - | - | 0.00% |

| | | | | | |
|----------------------------|--|-------------------|------------------|------------------|--|
| Total Business Unit | | (2,200.00) | 26,576.79 | 28,776.79 | |
|----------------------------|--|-------------------|------------------|------------------|--|

Fair Park Director's Report – September 1, 2016

1. 2017 – Fair
 - a. Setting up meeting with Klein Entertainment
 - a. Budget
 - b. Type of Talent
 - c. Routing/ Availability
 - d. Cost
 - e. IEBA
 - b. Review Options
 - a. Type of Talent we want?
 1. Local
 2. National
 3. Combination
 - b. Where do we want to be?
 1. Talent costs
 2. Charge for grandstands
 3. One night – Local bands - main stage
 4. Family Entertainment vs. festival entertainment
 - c. Consult with
 1. Rusty Volk – Northern WI State Fair
 2. Bruce Sullivan – WI State Fair
 3. Andy Schmidt – Klein Entertainment
 - c. Review Forum suggestions
 - a. Review ideas
 - b. Start process to incorporate desired items into Fair
2. Finalize Budget
3. Sponsors
 - a. Thank You's
 - b. Invoicing
 - c. Review Contracts
 - d. Set Standards for sponsorships
 - e. Start Renew process for expiring contracts
4. Fair Park Feasibility Study
 - a. Finish RFP – 75% complete now
 - b. Post RFP for bids

Jefferson County Fair Park Committee Meeting Thursday, September 1, 2016

Fair Office Report

- Finished and sent in State Report for premium reimbursement.
- Preparing for Sheep & Wool Fest. The Fair Office manages the camping reservations and vendor soda orders/sales for the event.
- Setting up winter storage materials
- Open forum meeting was August 30th.
- Fair Survey results