Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Wednesday, September 7, 2016

9:00 a.m.

Committee Members

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Russ Kutz-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
   (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the July 6, 2016 & August 8, 2016 Infrastructure Committee meeting minutes
7. Communications
8. Discussion and possible action on adaptive reuse of unused highway site in the Town of Lake Mills
9. Review requested 2017 Capital Projects
10. Update on bids for Human Services camera project
11. Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee
12. Discussion and possible action on parking lot expansion on Washington Street
13. Update on remodeling the County Board room and courthouse conference rooms
14. Update on remodeling courthouse employee break room, bathrooms and outdoor space
15. Update on highway satellite shops
16. Discuss potential agenda items for the Committee's next meeting
17. Financial Reports (June & July)
    a. Central Services
    b. MIS
18. Discuss future meeting schedule. Set next meeting date (October 5, 2016)
19. Possible tour of courthouse
20. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Jefferson County Board
Committee Minutes

July 6, 2016
Infrastructure Committee

1. **Call to order**
   Meeting was called to order by David at 9:00 a.m.
2. **Roll call of Committee Members**
   Glen Borland, Greg David, Dick Jones, John Kannard and Russ Kutz

   Others Present: Ben Wehmeier, County Administrator; Ryan Mundt, Human Services Maintenance Supervisor; Brian Lamers, Finance Director; Mark Miller, Central Services Maintenance Supervisor; Kathi Cauley, Human Services Director and Jim Schroeder, County Board Chair.
3. **Certification of compliance with the Open Meetings Law**
   Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
   No Changes made.
5. **Public Comment**
   None
6. **Approval of the June 1, 2016 Infrastructure Committee meeting minutes**
   Motion by Kutz Second by Borland to approve the June 1, 2016 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.
7. **Communications**
   - Resolution – Accepting bid for Hillside Window Replacement (Draft)
   - Draft Parking Lot Project Proposal
   - Compilation of Proceedings Reports – Workshops 1-4 Sustainability Task Force
   - Strategic Plan Final Report
   - Selected pages from the Strategic Plan
8. **Discussion and possible action on bids for window replacement at Hillside**
   A draft resolution was provided for the committee to review. Four bids were received: Lueck's, Inc. $54,180; Softer Lite $53,435; Baker Glass $46,760 and Jefferson Glass $45,800.

   Motion by Kannard; Second by Jones to accept the bid from Jefferson Glass in the amount of $45,800 and forward the resolution to County Board for their consideration. (Ayes-All) Motion carried.
9. **Discussion and possible action on bids for Human Services camera project**
   Mundt said that they are currently working on finalizing the equipment and size of recording devices that are needed. This will be discussed next month. No action taken.
10. **Update on Human Services Projects**
    Mundt explained that there are several items that will be discussed at the next Human Services Board meeting: The projects include Lueder Haus roof replacement, furnace, stoop rebuild and railing. They will also discuss mechanicals upgrades for several Human Services buildings. The solar project grant is filed. Mundt will update the committee on the solar project when they have more information. No action taken.
11. **Discussion and possible action on exterior maintenance for Courthouse**
    Wehmeier explained that they sealed a portion of the courthouse building. They are currently getting quotes on completing the rest of the building. The 1st phase includes power washing & weatherproofing in the amount of $24,650. The 2nd phase is Aphis repair, painting and caulking in the amount of $22,465. These items are not budgeted so it would need to go to finance for a contingency transfer.

    Motion by Jones; Second by Kannard to support these projects and forward it to the Finance Committee for their consideration. (Ayes-All) Motion carried.

12. **Review suggestions for Dementia Friendly County – Courthouse Facilities**
    Central Services is working on some of these items. More information will be brought to the committee in the future. No action taken.

13. **Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee**
    David distributed a compilation of Proceedings Reports, Actions/Strategies Appropriate for Sustainability Plan and selected pages from the Strategic Planning Committee for the committee to review. David suggested holding a seminar or workshop for the County Board. The committee discussed items that would be good topics of discussion. Wehmeier suggested looking at the LEAD Standards. A brief presentation will be made at a County Board meeting in Spring. David discussed looking at creating a Sustainability and Energy Plan. The committee is asked to review the information that was distributed so that it can be discussed at a future meeting. David and maintenance staff will meet before the next Infrastructure Committee meeting to discuss ideas. This will be discussed at the next meeting. No action taken.

14. **Discussion and possible action on parking lot expansion**
    A map of a proposed parking lot expansion was provided for review. This will have to go to the City's Planning Commission for their approval. The revised plan would create 56 parking spots. It is anticipated that this will be completed by fall.

    Motion by Jones; Second by Kannard to support the revised parking lot expansion plan. (Ayes-All) Motion carried.

15. **Update on remodeling the County Board room and courthouse conference rooms**
    Wehmeier said that there have been several updates made to the County Board Room. They include installation of new blinds, new chairs and work on the sound system. State and County seals will be installed behind the County Board Chair desk. No action taken.

16. **Update on remodeling courthouse employee break room, bathrooms and outdoor space**
    Wehmeier explained that paint samples and different options for furniture will be displayed in the break room. Employees will have the opportunity to vote on what they like best. No action taken.

17. **Update on highway satellite shops**
    Wehmeier met with Maas Bros for suggestions and recommendations. Contractor prices are currently high and are expected to increase by 10-12%. There will likely be a joint meeting with the Highway Committee in the future. No action taken.

18. **Potential items for the Committee's next meeting**
    - Approval of the July 6, 2016 Infrastructure Committee minutes
    - Review suggestions for Dementia Friendly County – Courthouse Facilities
    - Discussion and possible action on bids for the Courthouse boiler
    - Review requested 2017 Capital Projects
    - Discussion and possible action on bids for the Human Services Camera Project
    - Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee
    - Discussion and possible action on parking lot expansion
    - FacilityDude Software Demonstration
    - Update on Satellite Shops
    - Update on updating the county board room and conference rooms
    - Update on employee breakroom and outdoor space
    - Review of Space Needs Analysis (September)
    - Possible tour of the courthouse

19. **Financial Reports (April)**
    Financial Reports for Central Services and MIS were provided for review. No action taken.

20. **Tour of the Fair Park**
    The committee toured Fair Park.

21. **Discuss future meeting schedule. Set next meeting date** (August 3, 2016 at 9:00 a.m.)

22. **Adjourn**
    The committee adjourned at 10:45 a.m. (Ayes – All) Motion Carried

Jefferson County Board
Committee Minutes

August 8, 2016
Infrastructure Committee

1. **Call to order**
   Meeting was called to order by David at 6:30 p.m.
2. **Roll call of Committee Members**
   Glen Borland, Greg David, Dick Jones, John Kannard and Russ Kutz

   Others Present: Brian Lamers, Finance Director and Mark Miller, Central Services Maintenance Supervisor.
3. **Certification of compliance with the Open Meetings Law**
   Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
   No Changes made.
5. **Public Comment**
   None
6. **Communications**
7. **Discussion and possible action on bids for courthouse boiler project**
   A draft resolution was provided for the committee to review. Two bids were received: H & H Industries for $147,000 and Johnson Control for $150,860. The equipment was the same on each bid. Estimated completion date for installation in October.

   Motion by Jones; Second by Kannard to accept the bid from H & H Industries in the amount of $147,000 and forward the resolution to County Board for their consideration. (Ayes-All) Motion carried.
8. **Adjourn**
   The committee adjourned at 6:40 p.m. (Ayes – All) Motion Carried

Central Services
1901

Date Ran 7/21/2016
Period 6
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(327,193.98)	(327,194.00)	0.02	(654,388.00)	(327,194.02)	50.00%
474009	HOUSEKEEPING SERVICES	(1,100.00)	(1,100.00)	-	(2,200.00)	(1,100.00)	50.00%
483002	MISC SALE/MATERIAL & SUPPLY	-	(200.00)	200.00	(400.00)	(400.00)	0.00%
486001	VENDING COMMISSION	(368.96)	(575.00)	206.04	(1,150.00)	(781.04)	32.08%
Totals		(328,662.94)	(329,069.00)	406.06	(658,138.00)	(329,475.06)	49.94%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	35,239.95	40,381.50	(5,141.55)	80,763.00	45,523.05	43.63%
511210	WAGES-REGULAR	81,086.01	93,691.00	(12,604.99)	187,382.00	106,295.99	43.27%
511220	WAGES-OVERTIME	1,186.55	1,315.50	(128.95)	2,631.00	1,444.45	45.10%
511290	WAGES-OTHER WAGES	2,410.00	2,580.00	(170.00)	5,160.00	2,750.00	46.71%
511310	WAGES-SICK LEAVE	1,986.43	-	1,986.43	-	(1,986.43)	
511320	WAGES-VACATION PAY	4,512.27	-	4,512.27	-	(4,512.27)	
511330	WAGES-LONGEVITY PAY	31.24	455.50	(424.26)	911.00	879.76	3.43%
511340	WAGES-HOLIDAY PAY	3,653.37	-	3,653.37	-	(3,653.37)	
511350	WAGES-MISCELLANEOUS(COMP)	1,019.02	-	1,019.02	-	(1,019.02)	
512141	SOCIAL SECURITY	9,844.26	10,448.00	(603.74)	20,896.00	11,051.74	47.11%
512142	RETIREMENT (EMPLOYER)	8,517.66	8,737.00	(219.34)	17,474.00	8,956.34	48.74%
512144	HEALTH INSURANCE	28,564.84	33,379.00	(4,814.16)	66,758.00	38,193.16	42.79%
512145	LIFE INSURANCE	56.36	53.00	3.36	106.00	49.64	53.17%
512150	FSA CONTRIBUTION	1,000.00	625.00	375.00	1,250.00	250.00	80.00%
512173	DENTAL INSURANCE	2,377.73	2,619.00	(241.27)	5,238.00	2,860.27	45.39%
512390	SAFETY EQUIPMENT	90.08	100.00	(9.92)	200.00	109.92	45.04%
521296	COMPUTER SUPPORT	-	200.00	(200.00)	400.00	400.00	0.00%
529170	GROUNDS KEEPING CHARGES	3,960.03	5,789.50	(1,829.47)	11,579.00	7,618.97	34.20%
529299	PURCHASE CARE & SERVICES	6,638.04	2,500.00	4,138.04	5,000.00	(1,638.04)	132.76%
531008	HAZARD RECYCLE CHARGES	-	250.00	(250.00)	500.00	500.00	0.00%
531243	FURNITURE & FURNISHINGS	13,037.97	-	13,037.97	-	(13,037.97)	
531298	UNITED PARCEL SERVICE UPS	-	575.00	(575.00)	1,150.00	1,150.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	-	4,575.00	(4,575.00)	9,150.00	9,150.00	0.00%
531311	POSTAGE & BOX RENT	1.99	-	1.99	-	(1.99)	
531312	OFFICE SUPPLIES	4.89	150.00	(145.11)	300.00	295.11	1.63%
531314	SMALL ITEMS OF EQUIPMENT	395.79	500.00	(104.21)	1,000.00	604.21	39.58%
531320	SAFETY SUPPLIES	109.13	-	109.13	-	(109.13)	
531326	ADVERTISING	550.83	-	550.83	-	(550.83)	
531351	GAS/DIESEL	181.72	750.00	(568.28)	1,500.00	1,318.28	12.11%
532332	MILEAGE	27.30	-	27.30	-	(27.30)	
533221	WATER	1,986.72	2,000.00	(13.28)	4,000.00	2,013.28	49.67%
533222	ELECTRIC	43,927.43	47,500.00	(3,572.57)	95,000.00	51,072.57	46.24%
533223	SEWER	2,367.11	2,250.00	117.11	4,500.00	2,132.89	52.60%
533224	NATURAL GAS	7,339.24	7,000.00	339.24	14,000.00	6,660.76	52.42%
533225	TELEPHONE & FAX	438.21	550.00	(111.79)	1,100.00	661.79	39.84%
533235	STORM WATER UTILITY	944.46	820.00	124.46	1,640.00	695.54	57.59%
535239	STREET REPAIR & MAINT	-	750.00	(750.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	28,607.28	21,500.00	7,107.28	43,000.00	14,392.72	66.53%
535247	BLDG REPAIR & MAINT	8,131.43	41,750.00	(33,618.57)	83,500.00	75,368.57	9.74%
535297	REFUSE COLLECTION	870.30	930.00	(59.70)	1,860.00	989.70	46.79%
535344	HOUSEHOLD & JANITORIAL SUPP	6,050.02	5,750.00	300.02	11,500.00	5,449.98	52.61%
535349	OTHER SUPPLIES	4,334.74	4,250.00	84.74	8,500.00	4,165.26	51.00%
535352	VEHICLE PARTS & REPAIRS	717.53	-	717.53	-	(717.53)	
535353	MACHINERY & EQUIP PARTS	370.34	4,750.00	(4,379.66)	9,500.00	9,129.66	3.90%
535354	PAINT	-	1,250.00	(1,250.00)	2,500.00	2,500.00	0.00%
535355	PLUMBING & ELECTRICAL	2,931.65	3,000.00	(68.35)	6,000.00	3,068.35	48.86%
535452	GREEN INITIATIVES	6,886.00	2,500.00	4,386.00	5,000.00	(1,886.00)	137.72%
536531	LAND RENT & LEASE	1,800.00	900.00	900.00	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	297.48	297.50	(0.02)	595.00	297.52	50.00%
571009	MIS PC GROUP ALLOCATION	2,406.48	2,406.50	(0.02)	4,813.00	2,406.52	50.00%

571010	MIS SYSTEMS GRP ALLOC(ISIS)	2,602.50	2,602.50	-	5,205.00	2,602.50	50.00%
591519	OTHER INSURANCE	8,047.24	7,138.50	908.74	14,277.00	6,229.76	56.37%
594809	CAP BLDG	-	10,000.00	(10,000.00)	20,000.00	20,000.00	0.00%
594810	CAP EQUIPMENT	52,158.12	39,500.00	12,658.12	79,000.00	26,841.88	66.02%
594820	CAP OTHER	9,720.00	5,250.00	4,470.00	10,500.00	780.00	92.57%
594821	CAP IMPRV LAND	1,072.50	32,500.00	(31,427.50)	65,000.00	63,927.50	1.65%
594822	CAP IMPRV BLDG	-	148,000.00	(148,000.00)	296,000.00	296,000.00	0.00%
594829	CAP IMPRV OTHER	-	5,000.00	(5,000.00)	10,000.00	10,000.00	0.00%
Totals		400,490.24	609,819.00	(209,328.76)	1,219,638.00	819,147.76	32.84%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		71,827.30	280,750.00	(208,922.70)	561,500.00	489,672.70	

Central Services
1901

Date Ran 8/22/2016
Period 7
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(381,726.31)	(381,726.33)	0.02	(654,388.00)	(272,661.69)	58.33%
474009	HOUSEKEEPING SERVICES	(1,100.00)	(1,283.33)	183.33	(2,200.00)	(1,100.00)	50.00%
483002	MISC SALE/MATERIAL & SUPPLY	-	(233.33)	233.33	(400.00)	(400.00)	0.00%
486001	VENDING COMMISSION	(431.61)	(670.83)	239.22	(1,150.00)	(718.39)	37.53%
Totals		(383,257.92)	(383,913.83)	655.91	(658,138.00)	(274,880.08)	58.23%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	40,070.99	47,111.75	(7,040.76)	80,763.00	40,692.01	49.62%
511210	WAGES-REGULAR	93,440.52	109,306.17	(15,865.65)	187,382.00	93,941.48	49.87%
511220	WAGES-OVERTIME	2,047.09	1,534.75	512.34	2,631.00	583.91	77.81%
511290	WAGES-OTHER WAGES	3,045.00	3,010.00	35.00	5,160.00	2,115.00	59.01%
511310	WAGES-SICK LEAVE	1,986.43	-	1,986.43	-	(1,986.43)	
511320	WAGES-VACATION PAY	7,449.36	-	7,449.36	-	(7,449.36)	
511330	WAGES-LONGEVITY PAY	31.24	531.42	(500.18)	911.00	879.76	3.43%
511340	WAGES-HOLIDAY PAY	4,723.01	-	4,723.01	-	(4,723.01)	
511350	WAGES-MISCELLANEOUS(COMP)	1,214.51	-	1,214.51	-	(1,214.51)	
512141	SOCIAL SECURITY	11,561.72	12,189.33	(627.61)	20,896.00	9,334.28	55.33%
512142	RETIREMENT (EMPLOYER)	9,993.86	10,193.17	(199.31)	17,474.00	7,480.14	57.19%
512144	HEALTH INSURANCE	33,601.53	38,942.17	(5,340.64)	66,758.00	33,156.47	50.33%
512145	LIFE INSURANCE	67.08	61.83	5.25	106.00	38.92	63.28%
512150	FSA CONTRIBUTION	1,000.00	729.17	270.83	1,250.00	250.00	80.00%
512173	DENTAL INSURANCE	2,824.06	3,055.50	(231.44)	5,238.00	2,413.94	53.91%
512390	SAFETY EQUIPMENT	90.08	116.67	(26.59)	200.00	109.92	45.04%
521296	COMPUTER SUPPORT	-	233.33	(233.33)	400.00	400.00	0.00%
529170	GROUNDS KEEPING CHARGES	4,620.13	6,754.42	(2,134.29)	11,579.00	6,958.87	39.90%
529299	PURCHASE CARE & SERVICES	6,638.04	2,916.67	3,721.37	5,000.00	(1,638.04)	132.76%
531008	HAZARD RECYCLE CHARGES	-	291.67	(291.67)	500.00	500.00	0.00%
531243	FURNITURE & FURNISHINGS	15,393.59	-	15,393.59	-	(15,393.59)	
531298	UNITED PARCEL SERVICE UPS	-	670.83	(670.83)	1,150.00	1,150.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	-	5,337.50	(5,337.50)	9,150.00	9,150.00	0.00%
531311	POSTAGE & BOX RENT	1.99	-	1.99	-	(1.99)	
531312	OFFICE SUPPLIES	4.89	175.00	(170.11)	300.00	295.11	1.63%
531314	SMALL ITEMS OF EQUIPMENT	395.79	583.33	(187.54)	1,000.00	604.21	39.58%
531320	SAFETY SUPPLIES	115.08	-	115.08	-	(115.08)	
531326	ADVERTISING	807.70	-	807.70	-	(807.70)	
531351	GAS/DIESEL	181.72	875.00	(693.28)	1,500.00	1,318.28	12.11%
532332	MILEAGE	27.30	-	27.30	-	(27.30)	
533221	WATER	2,317.22	2,333.33	(16.11)	4,000.00	1,682.78	57.93%
533222	ELECTRIC	53,923.73	55,416.67	(1,492.94)	95,000.00	41,076.27	56.76%
533223	SEWER	2,762.56	2,625.00	137.56	4,500.00	1,737.44	61.39%
533224	NATURAL GAS	7,430.29	8,166.67	(736.38)	14,000.00	6,569.71	53.07%
533225	TELEPHONE & FAX	524.14	641.67	(117.53)	1,100.00	575.86	47.65%
533235	STORM WATER UTILITY	1,101.87	956.67	145.20	1,640.00	538.13	67.19%
535239	STREET REPAIR & MAINT	-	875.00	(875.00)	1,500.00	1,500.00	0.00%
535246	BUILDING SERVICE & MAINT	43,427.09	25,083.33	18,343.76	43,000.00	(427.09)	100.99%
535247	BLDG REPAIR & MAINT	12,368.52	48,708.33	(36,339.81)	83,500.00	71,131.48	14.81%
535297	REFUSE COLLECTION	977.20	1,085.00	(107.80)	1,860.00	882.80	52.54%
535344	HOUSEHOLD & JANITORIAL SUPP	7,258.99	6,708.33	550.66	11,500.00	4,241.01	63.12%
535349	OTHER SUPPLIES	4,920.00	4,958.33	(38.33)	8,500.00	3,580.00	57.88%
535352	VEHICLE PARTS & REPAIRS	717.53	-	717.53	-	(717.53)	
535353	MACHINERY & EQUIP PARTS	12,500.79	5,541.67	6,959.12	9,500.00	(3,000.79)	131.59%
535354	PAINT	5.72	1,458.33	(1,452.61)	2,500.00	2,494.28	0.23%
535355	PLUMBING & ELECTRICAL	3,904.16	3,500.00	404.16	6,000.00	2,095.84	65.07%
535452	GREEN INITIATIVES	6,886.00	2,916.67	3,969.33	5,000.00	(1,886.00)	137.72%
536531	LAND RENT & LEASE	1,800.00	1,050.00	750.00	1,800.00	-	100.00%
571004	IP TELEPHONY ALLOCATION	347.06	347.08	(0.02)	595.00	247.94	58.33%
571009	MIS PC GROUP ALLOCATION	2,807.56	2,807.58	(0.02)	4,813.00	2,005.44	58.33%

571010	MIS SYSTEMS GRP ALLOC(ISIS)	3,036.25	3,036.25	-	5,205.00	2,168.75	58.33%
591519	OTHER INSURANCE	9,168.98	8,328.25	840.73	14,277.00	5,108.02	64.22%
594810	CAP EQUIPMENT	68,102.12	46,083.33	22,018.79	79,000.00	10,897.88	86.21%
594820	CAP OTHER	9,720.00	6,125.00	3,595.00	10,500.00	780.00	92.57%
594821	CAP IMPRV LAND	1,072.50	37,916.67	(36,844.17)	65,000.00	63,927.50	1.65%
594822	CAP IMPRV BLDG	-	190,166.67	(190,166.67)	326,000.00	326,000.00	0.00%
594829	CAP IMPRV OTHER	-	8,750.00	(8,750.00)	15,000.00	15,000.00	0.00%
Totals		498,412.99	720,205.50	(221,792.51)	1,234,638.00	736,225.01	40.37%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		115,155.07	336,291.67	(221,136.60)	576,500.00	461,344.93	

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Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474180	MIS BILLED	(325,353.48)	(325,352.50)	(0.98)	(650,705.00)	(325,351.52)	50.00%
Totals		(325,353.48)	(325,352.50)	(0.98)	(650,705.00)	(325,351.52)	50.00%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	38,494.72	42,098.50	(3,603.78)	84,197.00	45,702.28	45.72%
511210	WAGES-REGULAR	44,486.14	67,436.00	(22,949.86)	134,872.00	90,385.86	32.98%
511220	WAGES-OVERTIME	64.02	769.50	(705.48)	1,539.00	1,474.98	4.16%
511290	WAGES-OTHER WAGES	125.00	1,925.00	(1,800.00)	3,850.00	3,725.00	3.25%
511310	WAGES-SICK LEAVE	8,634.60	-	8,634.60	-	(8,634.60)	
511320	WAGES-VACATION PAY	9,627.40	-	9,627.40	-	(9,627.40)	
511330	WAGES-LONGEVITY PAY	-	303.00	(303.00)	606.00	606.00	0.00%
511340	WAGES-HOLIDAY PAY	3,552.72	-	3,552.72	-	(3,552.72)	
511350	WAGES-MISCELLANEOUS(COMP)	2,989.67	-	2,989.67	-	(2,989.67)	
511380	WAGES-BEREAVEMENT	2,299.84	-	2,299.84	-	(2,299.84)	
512141	SOCIAL SECURITY	8,255.87	8,519.50	(263.63)	17,039.00	8,783.13	48.45%
512142	RETIREMENT (EMPLOYER)	7,085.03	7,427.00	(341.97)	14,854.00	7,768.97	47.70%
512144	HEALTH INSURANCE	22,479.08	12,943.00	9,536.08	25,886.00	3,406.92	86.84%
512145	LIFE INSURANCE	46.32	42.00	4.32	84.00	37.68	55.14%
512150	FSA CONTRIBUTION	750.00	-	750.00	-	(750.00)	
512173	DENTAL INSURANCE	1,675.80	1,863.00	(187.20)	3,726.00	2,050.20	44.98%
521220	CONSULTANT	85,494.45	31,326.50	54,167.95	62,653.00	(22,841.45)	136.46%
521296	COMPUTER SUPPORT	118,968.28	43,109.50	75,858.78	86,219.00	(32,749.28)	137.98%
529299	PURCHASE CARE & SERVICES	1,250.00	-	1,250.00	-	(1,250.00)	
531243	FURNITURE & FURNISHINGS	-	500.00	(500.00)	1,000.00	1,000.00	0.00%
531301	OFFICE EQUIPMENT	-	300.00	(300.00)	600.00	600.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	2,551.61	4,750.00	(2,198.39)	9,500.00	6,948.39	26.86%
531307	MICROSOFT OFFICE UPGRADE	-	3,000.00	(3,000.00)	6,000.00	6,000.00	0.00%
531312	OFFICE SUPPLIES	234.51	2,500.00	(2,265.49)	5,000.00	4,765.49	4.69%
531313	PRINTING & DUPLICATING	2.50	50.00	(47.50)	100.00	97.50	2.50%
531314	SMALL ITEMS OF EQUIPMENT	-	150.00	(150.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	629.00	150.00	479.00	300.00	(329.00)	209.67%
531324	MEMBERSHIP DUES	-	25.00	(25.00)	50.00	50.00	0.00%
532325	REGISTRATION	175.00	1,000.00	(825.00)	2,000.00	1,825.00	8.75%
532332	MILEAGE	100.63	550.00	(449.37)	1,100.00	999.37	9.15%
532335	MEALS	-	50.00	(50.00)	100.00	100.00	0.00%
532336	LODGING	254.24	100.00	154.24	200.00	(54.24)	127.12%
532350	TRAINING MATERIALS	7,500.00	10,000.00	(2,500.00)	20,000.00	12,500.00	37.50%
533228	INTERNET	14,086.20	8,750.00	5,336.20	17,500.00	3,413.80	80.49%
535242	MAINTAIN MACHINERY & EQUIP	3,732.79	11,250.00	(7,517.21)	22,500.00	18,767.21	16.59%
535355	PLUMBING & ELECTRICAL	-	500.00	(500.00)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	1,290.00	1,290.00	-	2,580.00	1,290.00	50.00%
571008	MIS OVERHEAD ALLOCATION	32,921.24	38,972.50	(6,051.26)	77,945.00	45,023.76	42.24%
591519	OTHER INSURANCE	586.32	602.50	(16.18)	1,205.00	618.68	48.66%
593014	CREDIT CARD FEES	-	100.00	(100.00)	200.00	200.00	0.00%
594813	CAP OFC EQUIP	-	5,000.00	(5,000.00)	10,000.00	10,000.00	0.00%
594818	CAP COMPUTER	14,701.00	8,500.00	6,201.00	17,000.00	2,299.00	86.48%
594819	CAP OTHER EQUIPMENT	-	17,500.00	(17,500.00)	35,000.00	35,000.00	0.00%
594820	CAP OTHER	-	21,500.00	(21,500.00)	43,000.00	43,000.00	0.00%
Totals		435,043.98	354,852.50	80,191.48	709,705.00	274,661.02	61.30%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget

691100	OPER REV ADJUST	-	35,000.00	(35,000.00)	70,000.00	70,000.00	0.00%
691200	CAP REV ADJUST	-	(35,000.00)	35,000.00	(70,000.00)	(70,000.00)	0.00%
Totals		-	-	-	-	-	
Total Business Unit		109,690.50	29,500.00	80,190.50	59,000.00	(50,690.50)	

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Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474180	MIS BILLED	(379,579.06)	(379,577.92)	(1.14)	(650,705.00)	(271,125.94)	58.33%
Totals		(379,579.06)	(379,577.92)	(1.14)	(650,705.00)	(271,125.94)	58.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	48,357.65	49,114.92	(757.27)	84,197.00	35,839.35	57.43%
511210	WAGES-REGULAR	48,797.69	78,675.33	(29,877.64)	134,872.00	86,074.31	36.18%
511220	WAGES-OVERTIME	64.02	897.75	(833.73)	1,539.00	1,474.98	4.16%
511290	WAGES-OTHER WAGES	125.00	2,245.83	(2,120.83)	3,850.00	3,725.00	3.25%
511310	WAGES-SICK LEAVE	9,592.05	-	9,592.05	-	(9,592.05)	
511320	WAGES-VACATION PAY	10,605.17	-	10,605.17	-	(10,605.17)	
511330	WAGES-LONGEVITY PAY	-	353.50	(353.50)	606.00	606.00	0.00%
511340	WAGES-HOLIDAY PAY	4,499.30	-	4,499.30	-	(4,499.30)	
511350	WAGES-MISCELLANEOUS(COMP)	3,821.38	-	3,821.38	-	(3,821.38)	
511380	WAGES-BEREAVEMENT	2,299.84	-	2,299.84	-	(2,299.84)	
512141	SOCIAL SECURITY	9,593.13	9,939.42	(346.29)	17,039.00	7,445.87	56.30%
512142	RETIREMENT (EMPLOYER)	8,265.62	8,664.83	(399.21)	14,854.00	6,588.38	55.65%
512144	HEALTH INSURANCE	26,380.22	15,100.17	11,280.05	25,886.00	(494.22)	101.91%
512145	LIFE INSURANCE	55.20	49.00	6.20	84.00	28.80	65.71%
512150	FSA CONTRIBUTION	750.00	-	750.00	-	(750.00)	
512173	DENTAL INSURANCE	1,920.51	2,173.50	(252.99)	3,726.00	1,805.49	51.54%
521220	CONSULTANT	87,350.45	36,547.58	50,802.87	62,653.00	(24,697.45)	139.42%
521296	COMPUTER SUPPORT	118,968.28	50,294.42	68,673.86	86,219.00	(32,749.28)	137.98%
529299	PURCHASE CARE & SERVICES	1,250.00	-	1,250.00	-	(1,250.00)	
531243	FURNITURE & FURNISHINGS	-	583.33	(583.33)	1,000.00	1,000.00	0.00%
531301	OFFICE EQUIPMENT	-	350.00	(350.00)	600.00	600.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	4,529.55	5,541.67	(1,012.12)	9,500.00	4,970.45	47.68%
531307	MICROSOFT OFFICE UPGRADE	-	3,500.00	(3,500.00)	6,000.00	6,000.00	0.00%
531312	OFFICE SUPPLIES	234.51	2,916.67	(2,682.16)	5,000.00	4,765.49	4.69%
531313	PRINTING & DUPLICATING	2.50	58.33	(55.83)	100.00	97.50	2.50%
531314	SMALL ITEMS OF EQUIPMENT	-	175.00	(175.00)	300.00	300.00	0.00%
531322	SUBSCRIPTIONS	629.00	175.00	454.00	300.00	(329.00)	209.67%
531324	MEMBERSHIP DUES	-	29.17	(29.17)	50.00	50.00	0.00%
532325	REGISTRATION	175.00	1,166.67	(991.67)	2,000.00	1,825.00	8.75%
532332	MILEAGE	108.73	641.67	(532.94)	1,100.00	991.27	9.88%
532335	MEALS	216.20	58.33	157.87	100.00	(116.20)	216.20%
532336	LODGING	254.24	116.67	137.57	200.00	(54.24)	127.12%
532350	TRAINING MATERIALS	7,500.00	11,666.67	(4,166.67)	20,000.00	12,500.00	37.50%
533228	INTERNET	15,551.40	10,208.33	5,343.07	17,500.00	1,948.60	88.87%
535242	MAINTAIN MACHINERY & EQUIP	3,800.79	13,125.00	(9,324.21)	22,500.00	18,699.21	16.89%
535355	PLUMBING & ELECTRICAL	-	583.33	(583.33)	1,000.00	1,000.00	0.00%
571004	IP TELEPHONY ALLOCATION	1,505.00	1,505.00	-	2,580.00	1,075.00	58.33%
571008	MIS OVERHEAD ALLOCATION	32,921.24	45,467.92	(12,546.68)	77,945.00	45,023.76	42.24%
591519	OTHER INSURANCE	684.03	702.92	(18.89)	1,205.00	520.97	56.77%
593014	CREDIT CARD FEES	-	116.67	(116.67)	200.00	200.00	0.00%
594813	CAP OFC EQUIP	-	5,833.33	(5,833.33)	10,000.00	10,000.00	0.00%
594818	CAP COMPUTER	14,701.00	9,916.67	4,784.33	17,000.00	2,299.00	86.48%
594819	CAP OTHER EQUIPMENT	-	20,416.67	(20,416.67)	35,000.00	35,000.00	0.00%
594820	CAP OTHER	-	25,083.33	(25,083.33)	43,000.00	43,000.00	0.00%
Totals		465,508.70	413,994.58	51,514.12	709,705.00	244,196.30	65.59%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget

691100	OPER REV ADJUST	-	40,833.33	(40,833.33)	70,000.00	70,000.00	0.00%
691200	CAP REV ADJUST	-	(40,833.33)	40,833.33	(70,000.00)	(70,000.00)	0.00%
Totals		-	-	-	-	-	
Total Business Unit		85,929.64	34,416.67	51,512.97	59,000.00	(26,929.64)	

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Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(375.00)	(750.00)	375.00	(1,500.00)	(1,125.00)	25.00%
474180	MIS BILLED	(212,216.82)	(212,217.00)	0.18	(424,434.00)	(212,217.18)	50.00%
Totals		(212,591.82)	(212,967.00)	375.18	(425,934.00)	(213,342.18)	49.91%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	76,853.09	81,625.50	(4,772.41)	163,251.00	86,397.91	47.08%
511210	WAGES-REGULAR	19,874.72	13,078.50	6,796.22	26,157.00	6,282.28	75.98%
511220	WAGES-OVERTIME	-	178.00	(178.00)	356.00	356.00	0.00%
511310	WAGES-SICK LEAVE	1,604.38	-	1,604.38	-	(1,604.38)	
511320	WAGES-VACATION PAY	4,801.69	-	4,801.69	-	(4,801.69)	
511330	WAGES-LONGEVITY PAY	-	308.50	(308.50)	617.00	617.00	0.00%
511340	WAGES-HOLIDAY PAY	2,810.44	-	2,810.44	-	(2,810.44)	
511350	WAGES-MISCELLANEOUS(COMP)	181.10	-	181.10	-	(181.10)	
512141	SOCIAL SECURITY	8,010.60	7,143.00	867.60	14,286.00	6,275.40	56.07%
512142	RETIREMENT (EMPLOYER)	7,004.61	6,282.50	722.11	12,565.00	5,560.39	55.75%
512144	HEALTH INSURANCE	26,922.05	22,493.50	4,428.55	44,987.00	18,064.95	59.84%
512145	LIFE INSURANCE	53.22	51.50	1.72	103.00	49.78	51.67%
512150	FSA CONTRIBUTION	1,000.00	-	1,000.00	-	(1,000.00)	
512173	DENTAL INSURANCE	1,621.40	1,360.50	260.90	2,721.00	1,099.60	59.59%
521220	CONSULTANT	2,510.00	1,500.00	1,010.00	3,000.00	490.00	83.67%
521296	COMPUTER SUPPORT	-	1,850.00	(1,850.00)	3,700.00	3,700.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	10,440.00	4,500.00	5,940.00	9,000.00	(1,440.00)	116.00%
531312	OFFICE SUPPLIES	3.19	25.00	(21.81)	50.00	46.81	6.38%
531322	SUBSCRIPTIONS	-	87.50	(87.50)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	420.00	225.00	195.00	450.00	30.00	93.33%
532325	REGISTRATION	1,830.00	1,200.00	630.00	2,400.00	570.00	76.25%
532332	MILEAGE	36.72	115.00	(78.28)	230.00	193.28	15.97%
532334	COMMERCIAL TRAVEL	362.46	200.00	162.46	400.00	37.54	90.62%
532335	MEALS	36.38	125.00	(88.62)	250.00	213.62	14.55%
532336	LODGING	1,126.20	750.00	376.20	1,500.00	373.80	75.08%
532339	OTHER TRAVEL & TOLLS	92.00	-	92.00	-	(92.00)	
532350	TRAINING MATERIALS	-	250.00	(250.00)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	40,820.94	28,434.00	12,386.94	56,868.00	16,047.06	71.78%
571004	IP TELEPHONY ALLOCATION	1,389.00	1,389.00	-	2,778.00	1,389.00	50.00%
571008	MIS OVERHEAD ALLOCATION	32,921.24	38,972.50	(6,051.26)	77,945.00	45,023.76	42.24%
591519	OTHER INSURANCE	697.02	822.50	(125.48)	1,645.00	947.98	42.37%
Totals		243,422.45	212,967.00	30,455.45	425,934.00	182,511.55	57.15%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		30,830.63	-	30,830.63	-	(30,830.63)	

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Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451200	RECORDS & REPORTS	(375.00)	(875.00)	500.00	(1,500.00)	(1,125.00)	25.00%
474180	MIS BILLED	(247,586.29)	(247,586.50)	0.21	(424,434.00)	(176,847.71)	58.33%
Totals		(247,961.29)	(248,461.50)	500.21	(425,934.00)	(177,972.71)	58.22%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	87,912.38	95,229.75	(7,317.37)	163,251.00	75,338.62	53.85%
511210	WAGES-REGULAR	23,296.93	15,258.25	8,038.68	26,157.00	2,860.07	89.07%
511220	WAGES-OVERTIME	-	207.67	(207.67)	356.00	356.00	0.00%
511310	WAGES-SICK LEAVE	1,808.43	-	1,808.43	-	(1,808.43)	
511320	WAGES-VACATION PAY	6,337.77	-	6,337.77	-	(6,337.77)	
511330	WAGES-LONGEVITY PAY	-	359.92	(359.92)	617.00	617.00	0.00%
511340	WAGES-HOLIDAY PAY	3,631.00	-	3,631.00	-	(3,631.00)	
511350	WAGES-MISCELLANEOUS(COMP)	316.93	-	316.93	-	(316.93)	
512141	SOCIAL SECURITY	9,305.80	8,333.50	972.30	14,286.00	4,980.20	65.14%
512142	RETIREMENT (EMPLOYER)	8,138.35	7,329.58	808.77	12,565.00	4,426.65	64.77%
512144	HEALTH INSURANCE	31,619.67	26,242.42	5,377.25	44,987.00	13,367.33	70.29%
512145	LIFE INSURANCE	62.30	60.08	2.22	103.00	40.70	60.49%
512150	FSA CONTRIBUTION	1,000.00	-	1,000.00	-	(1,000.00)	
512173	DENTAL INSURANCE	1,917.01	1,587.25	329.76	2,721.00	803.99	70.45%
521220	CONSULTANT	2,510.00	1,750.00	760.00	3,000.00	490.00	83.67%
521296	COMPUTER SUPPORT	-	2,158.33	(2,158.33)	3,700.00	3,700.00	0.00%
531303	COMPUTER EQUIPMT & SOFTWA	10,440.00	5,250.00	5,190.00	9,000.00	(1,440.00)	116.00%
531312	OFFICE SUPPLIES	3.19	29.17	(25.98)	50.00	46.81	6.38%
531322	SUBSCRIPTIONS	-	102.08	(102.08)	175.00	175.00	0.00%
531324	MEMBERSHIP DUES	420.00	262.50	157.50	450.00	30.00	93.33%
532325	REGISTRATION	1,830.00	1,400.00	430.00	2,400.00	570.00	76.25%
532332	MILEAGE	36.72	134.17	(97.45)	230.00	193.28	15.97%
532334	COMMERCIAL TRAVEL	362.46	233.33	129.13	400.00	37.54	90.62%
532335	MEALS	36.38	145.83	(109.45)	250.00	213.62	14.55%
532336	LODGING	1,126.20	875.00	251.20	1,500.00	373.80	75.08%
532339	OTHER TRAVEL & TOLLS	92.00	-	92.00	-	(92.00)	
532350	TRAINING MATERIALS	-	291.67	(291.67)	500.00	500.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	43,375.94	33,173.00	10,202.94	56,868.00	13,492.06	76.27%
571004	IP TELEPHONY ALLOCATION	1,620.50	1,620.50	-	2,778.00	1,157.50	58.33%
571008	MIS OVERHEAD ALLOCATION	32,921.24	45,467.92	(12,546.68)	77,945.00	45,023.76	42.24%
591519	OTHER INSURANCE	813.18	959.58	(146.40)	1,645.00	831.82	49.43%
Totals		270,934.38	248,461.50	22,472.88	425,934.00	154,999.62	63.61%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		22,973.09	0.00	22,973.09	-	(22,973.09)	

MIS
8503 Programming Special

Date Ran 7/21/2016
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Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(58,044.00)	(58,044.00)	-	(116,088.00)	(58,044.00)	50.00%
Totals		(58,044.00)	(58,044.00)	-	(116,088.00)	(58,044.00)	50.00%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	22,485.77	38,405.00	(15,919.23)	76,810.00	54,324.23	29.27%
511220	WAGES-OVERTIME	-	178.00	(178.00)	356.00	356.00	0.00%
511310	WAGES-SICK LEAVE	1,236.04	-	1,236.04	-	(1,236.04)	
511320	WAGES-VACATION PAY	1,105.56	-	1,105.56	-	(1,105.56)	
511340	WAGES-HOLIDAY PAY	585.60	-	585.60	-	(585.60)	
512141	SOCIAL SECURITY	1,907.99	2,898.00	(990.01)	5,796.00	3,888.01	32.92%
512142	RETIREMENT (EMPLOYER)	1,677.18	2,546.50	(869.32)	5,093.00	3,415.82	32.93%
512144	HEALTH INSURANCE	8,970.11	13,210.50	(4,240.39)	26,421.00	17,450.89	33.95%
512145	LIFE INSURANCE	2.94	7.00	(4.06)	14.00	11.06	21.00%
512173	DENTAL INSURANCE	539.99	799.00	(259.01)	1,598.00	1,058.01	33.79%
Totals		38,511.18	58,044.00	(19,532.82)	116,088.00	77,576.82	33.17%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		(19,532.82)	-	(19,532.82)	-	19,532.82	

MIS
8503 Programming Special

Date Ran 8/22/2016
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Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474099	DEPT CAP PROGRAM CHARGES	(67,718.00)	(67,718.00)	-	(116,088.00)	(48,370.00)	58.33%
Totals		(67,718.00)	(67,718.00)	-	(116,088.00)	(48,370.00)	58.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	25,562.02	44,805.83	(19,243.81)	76,810.00	51,247.98	33.28%
511220	WAGES-OVERTIME	-	207.67	(207.67)	356.00	356.00	0.00%
511310	WAGES-SICK LEAVE	1,236.04	-	1,236.04	-	(1,236.04)	
511320	WAGES-VACATION PAY	1,966.91	-	1,966.91	-	(1,966.91)	
511340	WAGES-HOLIDAY PAY	782.48	-	782.48	-	(782.48)	
512141	SOCIAL SECURITY	2,217.96	3,381.00	(1,163.04)	5,796.00	3,578.04	38.27%
512142	RETIREMENT (EMPLOYER)	1,950.05	2,970.92	(1,020.87)	5,093.00	3,142.95	38.29%
512144	HEALTH INSURANCE	10,539.88	15,412.25	(4,872.37)	26,421.00	15,881.12	39.89%
512145	LIFE INSURANCE	3.44	8.17	(4.73)	14.00	10.56	24.57%
512173	DENTAL INSURANCE	639.00	932.17	(293.17)	1,598.00	959.00	39.99%
Totals		44,897.78	67,718.00	(22,820.22)	116,088.00	71,190.22	38.68%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		(22,820.22)	-	(22,820.22)	-	22,820.22	

MIS
8510 Overhead

Date Ran 7/21/2016
Period 6
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	652.50	7,500.00	(6,847.50)	15,000.00	14,347.50	4.35%
521296	COMPUTER SUPPORT	25,274.96	28,452.50	(3,177.54)	56,905.00	31,630.04	44.42%
529299	PURCHASE CARE & SERVICES	1,622.35	3,250.00	(1,627.65)	6,500.00	4,877.65	24.96%
531298	UNITED PARCEL SERVICE UPS	48.90	300.00	(251.10)	600.00	551.10	8.15%
531303	COMPUTER EQUIPMT & SOFTWA	1,336.25	-	1,336.25	-	(1,336.25)	
531311	POSTAGE & BOX RENT	-	5.00	(5.00)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	-	50.00	(50.00)	100.00	100.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	375.00	(375.00)	750.00	750.00	0.00%
531320	SAFETY SUPPLIES	97.94	-	97.94	-	(97.94)	
533221	WATER	149.88	200.00	(50.12)	400.00	250.12	37.47%
533222	ELECTRIC	2,702.36	3,000.00	(297.64)	6,000.00	3,297.64	45.04%
533223	SEWER	162.34	287.50	(125.16)	575.00	412.66	28.23%
533224	NATURAL GAS	891.62	2,250.00	(1,358.38)	4,500.00	3,608.38	19.81%
533225	TELEPHONE & FAX	1,571.81	1,700.00	(128.19)	3,400.00	1,828.19	46.23%
533235	STORM WATER UTILITY	89.94	117.50	(27.56)	235.00	145.06	38.27%
533236	WIRELESS INTERNET	971.49	2,000.00	(1,028.51)	4,000.00	3,028.51	24.29%
535242	MAINTAIN MACHINERY & EQUIP	5,962.75	750.00	5,212.75	1,500.00	(4,462.75)	397.52%
535246	BUILDING SERVICE & MAINT	-	2,500.00	(2,500.00)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	1,250.00	(1,250.00)	2,500.00	2,500.00	0.00%
535297	REFUSE COLLECTION	267.42	237.50	29.92	475.00	207.58	56.30%
571003	HOUSEKEEPING	1,100.00	1,100.00	-	2,200.00	1,100.00	50.00%
571008	MIS OVERHEAD ALLOCATION	(65,842.48)	(77,945.00)	12,102.52	(155,890.00)	(90,047.52)	42.24%
591519	OTHER INSURANCE	105.60	120.00	(14.40)	240.00	134.40	44.00%
594810	CAP EQUIPMENT	22,848.60	12,500.00	10,348.60	25,000.00	2,151.40	91.39%
594813	CAP OFC EQUIP	-	10,000.00	(10,000.00)	20,000.00	20,000.00	0.00%
Totals		14.23	-	14.23	-	(14.23)	#DIV/0!

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	22,500.00	(22,500.00)	45,000.00	45,000.00	0.00%
691200	CAP REV ADJUST	-	(22,500.00)	22,500.00	(45,000.00)	(45,000.00)	0.00%
Totals		-	-	-	-	-	
Total Business Unit		14.23	-	14.23	-	(14.23)	

MIS
8510 Overhead

Date Ran 8/22/2016
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Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521220	CONSULTANT	652.50	8,750.00	(8,097.50)	15,000.00	14,347.50	4.35%
521296	COMPUTER SUPPORT	28,707.81	33,194.58	(4,486.77)	56,905.00	28,197.19	50.45%
529299	PURCHASE CARE & SERVICES	2,024.85	3,791.67	(1,766.82)	6,500.00	4,475.15	31.15%
531298	UNITED PARCEL SERVICE UPS	103.15	350.00	(246.85)	600.00	496.85	17.19%
531303	COMPUTER EQUIPMT & SOFTWA	1,336.25	-	1,336.25	-	(1,336.25)	
531311	POSTAGE & BOX RENT	-	5.83	(5.83)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	-	58.33	(58.33)	100.00	100.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	437.50	(437.50)	750.00	750.00	0.00%
531320	SAFETY SUPPLIES	115.39	-	115.39	-	(115.39)	
533221	WATER	172.66	233.33	(60.67)	400.00	227.34	43.17%
533222	ELECTRIC	3,308.29	3,500.00	(191.71)	6,000.00	2,691.71	55.14%
533223	SEWER	186.99	335.42	(148.43)	575.00	388.01	32.52%
533224	NATURAL GAS	894.16	2,625.00	(1,730.84)	4,500.00	3,605.84	19.87%
533225	TELEPHONE & FAX	1,915.69	1,983.33	(67.64)	3,400.00	1,484.31	56.34%
533235	STORM WATER UTILITY	104.93	137.08	(32.15)	235.00	130.07	44.65%
533236	WIRELESS INTERNET	1,152.48	2,333.33	(1,180.85)	4,000.00	2,847.52	28.81%
535242	MAINTAIN MACHINERY & EQUIP	5,962.75	875.00	5,087.75	1,500.00	(4,462.75)	397.52%
535246	BUILDING SERVICE & MAINT	-	2,916.67	(2,916.67)	5,000.00	5,000.00	0.00%
535247	BLDG REPAIR & MAINT	-	1,458.33	(1,458.33)	2,500.00	2,500.00	0.00%
535297	REFUSE COLLECTION	311.99	277.08	34.91	475.00	163.01	65.68%
571003	HOUSEKEEPING	1,100.00	1,283.33	(183.33)	2,200.00	1,100.00	50.00%
571008	MIS OVERHEAD ALLOCATION	(65,842.48)	(90,935.83)	25,093.35	(155,890.00)	(90,047.52)	42.24%
591519	OTHER INSURANCE	123.20	140.00	(16.80)	240.00	116.80	51.33%
594810	CAP EQUIPMENT	22,848.60	14,583.33	8,265.27	25,000.00	2,151.40	91.39%
594813	CAP OFC EQUIP	-	11,666.67	(11,666.67)	20,000.00	20,000.00	0.00%
Totals		5,179.21	-	5,179.21	-	(5,179.21)	

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	26,250.00	(26,250.00)	45,000.00	45,000.00	0.00%
691200	CAP REV ADJUST	-	(26,250.00)	26,250.00	(45,000.00)	(45,000.00)	0.00%
Totals		-	-	-	-	-	
Total Business Unit		5,179.21	-	5,179.21	-	(5,179.21)	

MIS
8520 IP Telephone

Date Ran 7/21/2016
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Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(70,147.38)	(70,149.50)	2.12	(140,299.00)	(70,151.62)	50.00%
Totals		(70,147.38)	(70,149.50)	2.12	(140,299.00)	(70,151.62)	50.00%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	2,215.50	(2,215.50)	4,431.00	4,431.00	0.00%
511210	WAGES-REGULAR	11,517.37	11,830.50	(313.13)	23,661.00	12,143.63	48.68%
511220	WAGES-OVERTIME	-	269.50	(269.50)	539.00	539.00	0.00%
511230	WAGES-REGULAR OVERTIME	-	9.50	(9.50)	19.00	19.00	0.00%
511380	WAGES-BEREAVEMENT	153.16	-	153.16	-	(153.16)	
512141	SOCIAL SECURITY	866.35	1,074.00	(207.65)	2,148.00	1,281.65	40.33%
512142	RETIREMENT (EMPLOYER)	770.25	945.50	(175.25)	1,891.00	1,120.75	40.73%
512144	HEALTH INSURANCE	4,426.10	4,909.50	(483.40)	9,819.00	5,392.90	45.08%
512145	LIFE INSURANCE	3.45	4.50	(1.05)	9.00	5.55	38.33%
512173	DENTAL INSURANCE	268.24	297.00	(28.76)	594.00	325.76	45.16%
521220	CONSULTANT	-	8,000.00	(8,000.00)	16,000.00	16,000.00	0.00%
521296	COMPUTER SUPPORT	21,879.22	13,413.00	8,466.22	26,826.00	4,946.78	81.56%
531303	COMPUTER EQUIPMT & SOFTWA	-	500.00	(500.00)	1,000.00	1,000.00	0.00%
531312	OFFICE SUPPLIES	-	112.50	(112.50)	225.00	225.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	100.00	(100.00)	200.00	200.00	0.00%
532325	REGISTRATION	-	500.00	(500.00)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	25.00	(25.00)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	1,071.75	3,250.00	(2,178.25)	6,500.00	5,428.25	16.49%
591519	OTHER INSURANCE	180.24	193.50	(13.26)	387.00	206.76	46.57%
594810	CAP EQUIPMENT	-	22,500.00	(22,500.00)	45,000.00	45,000.00	0.00%
594818	CAP COMPUTER	-	7,500.00	(7,500.00)	15,000.00	15,000.00	0.00%
Totals		41,136.13	77,649.50	(36,513.37)	155,299.00	114,162.87	26.49%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	22,500.00	(22,500.00)	45,000.00	45,000.00	0.00%
691200	CAP REV ADJUST	-	(22,500.00)	22,500.00	(45,000.00)	(45,000.00)	0.00%
Totals		-	-	-	-	-	
Total Business Unit		(29,011.25)	7,500.00	(36,511.25)	15,000.00	44,011.25	

MIS
8520 IP Telephone

Date Ran 8/22/2016
Period 7
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
474190	IP-TELEPHONY BILLED	(81,838.61)	(81,841.08)	2.47	(140,299.00)	(58,460.39)	58.33%
Totals		(81,838.61)	(81,841.08)	2.47	(140,299.00)	(58,460.39)	58.33%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	-	2,584.75	(2,584.75)	4,431.00	4,431.00	0.00%
511210	WAGES-REGULAR	13,549.42	13,802.25	(252.83)	23,661.00	10,111.58	57.26%
511220	WAGES-OVERTIME	-	314.42	(314.42)	539.00	539.00	0.00%
511230	WAGES-REGULAR OVERTIME	-	11.08	(11.08)	19.00	19.00	0.00%
511380	WAGES-BEREAVEMENT	153.16	-	153.16	-	(153.16)	
512141	SOCIAL SECURITY	1,016.97	1,253.00	(236.03)	2,148.00	1,131.03	47.34%
512142	RETIREMENT (EMPLOYER)	904.39	1,103.08	(198.69)	1,891.00	986.61	47.83%
512144	HEALTH INSURANCE	5,239.47	5,727.75	(488.28)	9,819.00	4,579.53	53.36%
512145	LIFE INSURANCE	4.00	5.25	(1.25)	9.00	5.00	44.44%
512173	DENTAL INSURANCE	321.16	346.50	(25.34)	594.00	272.84	54.07%
521220	CONSULTANT	2,988.50	9,333.33	(6,344.83)	16,000.00	13,011.50	18.68%
521296	COMPUTER SUPPORT	21,879.22	15,648.50	6,230.72	26,826.00	4,946.78	81.56%
531303	COMPUTER EQUIPMT & SOFTWA	-	583.33	(583.33)	1,000.00	1,000.00	0.00%
531312	OFFICE SUPPLIES	-	131.25	(131.25)	225.00	225.00	0.00%
531314	SMALL ITEMS OF EQUIPMENT	-	116.67	(116.67)	200.00	200.00	0.00%
532325	REGISTRATION	-	583.33	(583.33)	1,000.00	1,000.00	0.00%
532332	MILEAGE	-	29.17	(29.17)	50.00	50.00	0.00%
535242	MAINTAIN MACHINERY & EQUIP	2,106.75	3,791.67	(1,684.92)	6,500.00	4,393.25	32.41%
591519	OTHER INSURANCE	210.28	225.75	(15.47)	387.00	176.72	54.34%
594810	CAP EQUIPMENT	-	26,250.00	(26,250.00)	45,000.00	45,000.00	0.00%
594818	CAP COMPUTER	-	8,750.00	(8,750.00)	15,000.00	15,000.00	0.00%
Totals		48,373.32	90,591.08	(42,217.76)	155,299.00	106,925.68	31.15%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
691100	OPER REV ADJUST	-	26,250.00	(26,250.00)	45,000.00	45,000.00	0.00%
691200	CAP REV ADJUST	-	(26,250.00)	26,250.00	(45,000.00)	(45,000.00)	0.00%
Totals		-	-	-	-	-	
Total Business Unit		(33,465.29)	8,750.00	(42,215.29)	15,000.00	48,465.29	

MIS
8525 Central Duplication

Date Ran 7/21/2016
Period 6
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(1,067.35)	(700.00)	(367.35)	(1,400.00)	(332.65)	76.24%
472003	MUNICIPALITY COPIES & PRINTIN	(214.27)	(275.00)	60.73	(550.00)	(335.73)	38.96%
474180	MIS BILLED	(15,703.08)	(15,704.00)	0.92	(31,408.00)	(15,704.92)	50.00%
474200	COPYING & PRINTING INTERDEPA	(16,904.70)	(14,000.00)	(2,904.70)	(28,000.00)	(11,095.30)	60.37%
Totals		(33,889.40)	(30,679.00)	(3,210.40)	(61,358.00)	(27,468.60)	55.23%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	6,410.74	7,997.50	(1,586.76)	15,995.00	9,584.26	40.08%
511310	WAGES-SICK LEAVE	113.68	-	113.68	-	(113.68)	
511320	WAGES-VACATION PAY	194.88	-	194.88	-	(194.88)	
511340	WAGES-HOLIDAY PAY	389.76	-	389.76	-	(389.76)	
511380	WAGES-BEREAVEMENT	146.16	-	146.16	-	(146.16)	
512141	SOCIAL SECURITY	536.12	576.00	(39.88)	1,152.00	615.88	46.54%
512142	RETIREMENT (EMPLOYER)	478.81	528.00	(49.19)	1,056.00	577.19	45.34%
512144	HEALTH INSURANCE	4,684.76	4,284.50	400.26	8,569.00	3,884.24	54.67%
512145	LIFE INSURANCE	2.08	2.00	0.08	4.00	1.92	52.00%
512150	FSA CONTRIBUTION	120.00	-	120.00	-	(120.00)	
512173	DENTAL INSURANCE	273.10	259.00	14.10	518.00	244.90	52.72%
531298	UNITED PARCEL SERVICE UPS	3.92	10.00	(6.08)	20.00	16.08	19.60%
531311	POSTAGE & BOX RENT	-	5.00	(5.00)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	5,317.91	5,000.00	317.91	10,000.00	4,682.09	53.18%
531314	SMALL ITEMS OF EQUIPMENT	500.00	250.00	250.00	500.00	-	100.00%
531349	OTHER OPERATING EXPENSES	112.57	175.00	(62.43)	350.00	237.43	32.16%
532332	MILEAGE	16.20	20.00	(3.80)	40.00	23.80	40.50%
533225	TELEPHONE & FAX	7.63	45.00	(37.37)	90.00	82.37	8.48%
535242	MAINTAIN MACHINERY & EQUIP	1,396.44	2,500.00	(1,103.56)	5,000.00	3,603.56	27.93%
535252	PRINTING EQUIP MAINTENANCE	5,325.06	7,250.00	(1,924.94)	14,500.00	9,174.94	36.72%
571004	IP TELEPHONY ALLOCATION	99.00	99.00	-	198.00	99.00	50.00%
571009	MIS PC GROUP ALLOCATION	1,443.00	1,443.00	-	2,886.00	1,443.00	50.00%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	190.98	191.00	(0.02)	382.00	191.02	49.99%
591519	OTHER INSURANCE	41.66	44.00	(2.34)	88.00	46.34	47.34%
Totals		27,804.46	30,679.00	(2,874.54)	61,358.00	33,553.54	45.32%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		(6,084.94)	-	(6,084.94)	-	6,084.94	

MIS
8525 Central Duplication

Date Ran 8/22/2016
Period 7
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
451002	PRIVATE PARTY PHOTOCOPY	(1,095.35)	(816.67)	(278.68)	(1,400.00)	(304.65)	78.24%
472003	MUNICIPALITY COPIES & PRINTIN	(214.27)	(320.83)	106.56	(550.00)	(335.73)	38.96%
474180	MIS BILLED	(18,320.26)	(18,321.33)	1.07	(31,408.00)	(13,087.74)	58.33%
474200	COPYING & PRINTING INTERDEP/	(24,303.14)	(16,333.33)	(7,969.81)	(28,000.00)	(3,696.86)	86.80%
Totals		(43,933.02)	(35,792.17)	(8,140.85)	(61,358.00)	(17,424.98)	71.60%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511210	WAGES-REGULAR	7,125.30	9,330.42	(2,205.12)	15,995.00	8,869.70	44.55%
511310	WAGES-SICK LEAVE	113.68	-	113.68	-	(113.68)	
511320	WAGES-VACATION PAY	276.08	-	276.08	-	(276.08)	
511340	WAGES-HOLIDAY PAY	499.38	-	499.38	-	(499.38)	
511380	WAGES-BEREAVEMENT	146.16	-	146.16	-	(146.16)	
512141	SOCIAL SECURITY	602.80	672.00	(69.20)	1,152.00	549.20	52.33%
512142	RETIREMENT (EMPLOYER)	538.56	616.00	(77.44)	1,056.00	517.44	51.00%
512144	HEALTH INSURANCE	5,322.12	4,998.58	323.54	8,569.00	3,246.88	62.11%
512145	LIFE INSURANCE	2.34	2.33	0.01	4.00	1.66	58.50%
512150	FSA CONTRIBUTION	120.00	-	120.00	-	(120.00)	
512173	DENTAL INSURANCE	313.44	302.17	11.27	518.00	204.56	60.51%
531298	UNITED PARCEL SERVICE UPS	3.92	11.67	(7.75)	20.00	16.08	19.60%
531311	POSTAGE & BOX RENT	-	5.83	(5.83)	10.00	10.00	0.00%
531312	OFFICE SUPPLIES	7,400.52	5,833.33	1,567.19	10,000.00	2,599.48	74.01%
531314	SMALL ITEMS OF EQUIPMENT	500.00	291.67	208.33	500.00	-	100.00%
531349	OTHER OPERATING EXPENSES	112.57	204.17	(91.60)	350.00	237.43	32.16%
532332	MILEAGE	16.20	23.33	(7.13)	40.00	23.80	40.50%
533225	TELEPHONE & FAX	10.17	52.50	(42.33)	90.00	79.83	11.30%
535242	MAINTAIN MACHINERY & EQUIP	1,748.68	2,916.67	(1,167.99)	5,000.00	3,251.32	34.97%
535252	PRINTING EQUIP MAINTENANCE	6,489.60	8,458.33	(1,968.73)	14,500.00	8,010.40	44.76%
571004	IP TELEPHONY ALLOCATION	115.50	115.50	-	198.00	82.50	58.33%
571009	MIS PC GROUP ALLOCATION	1,683.50	1,683.50	-	2,886.00	1,202.50	58.33%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	222.81	222.83	(0.02)	382.00	159.19	58.33%
591519	OTHER INSURANCE	48.60	51.33	(2.73)	88.00	39.40	55.23%
Totals		33,411.93	35,792.17	(2,380.24)	61,358.00	27,946.07	54.45%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
Totals		-	-	-	-	-	
Total Business Unit		(10,521.09)	-	(10,521.09)	-	10,521.09	