



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Monday, October 10, 2016

TIME: 8:30 a.m.

Committee Members: Glen Borland Gregg Patrick
Peter Hartz John Kannard
Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes from September 12, 2016
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. Update on 4-H Youth Development Agent Hiring Process
9. Update, Discussion and Input on the nEXT Generation Model
10. Update on Jefferson County Farm Technology Days (July 2019)
11. Review of 2016 Monthly Budget
12. Discussion of Monthly Agent Reports – LaVern Georgson, Kathleen Eisenmann
13. Discussion to Identify Future Agenda Topics
14. Adjourn
 - Next Scheduled Meeting: Monday, November 14, 2016

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: September 12, 2016

Meeting called to order by: Chair Glen Borland called the meeting to order at 8:30 a.m.

Members Present: Borland, Hartz, Kannard, Patrick and Zastrow present.

Agents Present: Georgson and Eisenmann.

Others Present: Ben Wehmeier, County Administrator; Matt Hanson, SW Region Director

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Roll Call (establish a quorum)

Approval of Agenda for Possible Rearrangement: None

Approval of August 8, 2016 Meeting Minutes:

Motion made by Patrick, seconded by Hartz, to approve the August 8, 2016 minutes as printed.

Motion unanimously approved.

Communications: None

Public Comment: None

Item: 4-H Youth Development Agent Hiring Process – Candidate Final Interviews

Motion by Patrick, seconded by Zastrow, to convene into closed session pursuant to Sec. 19.85 (1)(c), Wis Stats. considering the employment of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll Call Vote: Borland, aye; Hartz; aye; Kannard, aye; Patrick, aye; Zastrow, aye. Note: Hartz was excused from the meeting at about 10 a.m.

Item: Reconvene into Open Session

Motion by Patrick, seconded by Zastrow, to reconvene into Open Session pursuant to Sec. 19.85(2), Wis. Stats. to conduct business as detailed on the duly posted agenda. Roll Call Vote: Borland, aye; Kannard, aye; Patrick, aye; Zastrow, aye.

Item: Hiring Recommendation for 4-H Youth Development Agent

Motion by Patrick, seconded by Zastrow to offer Dr. Bruce Jones the position of Interim 4-H Youth Development Agent. Unanimously approved.

Item: Update of Jefferson County potentially Hosting Farm Technology Days

Georgson reminded the committee that the County Board resolution they approved last month is going to County Board tomorrow night. Assuming that it is passed, a small committee will be forming to develop the Executive Committee whose first charge will be to determine an appropriate host site.

Upcoming Agenda Items and Meeting Dates:

The next committee meeting will be held on October 10, 2016. Future Agenda items: Budget

Adjournment:

A motion was made Zastrow, seconded by Patrick, to adjourn the meeting at 12:30 p.m. Motion passes: 4-0.

Kathleen Eisenmann
Jefferson County
Extension Education Committee Report
September, 2016*

Program Development/Teaching Highlights

Program Priority: How can we strengthen community-based prevention and intervention efforts to address risk behavior in youth and families (including family violence, juvenile delinquency, alcohol and other drug abuse, school readiness)?

Coordinated Entry Program – Hosted a training on Community Action Coalition’s new intake program for individuals and families at risk of homelessness. The goal is to improve referral and uptake and reduce the number of homeless individuals and families.

Jefferson County Human Services Citizens’ Review Panel – Met with this group to further discuss dissemination of the Raising of America dvd series. Human Services and UW-Extension jointly purchased 50 copies of the dvd at a significant savings over retail. We are disseminating them to family-serving nonprofits and public agencies as an outreach education effort.

Jefferson County Interagency Collaborative Council – Convened the first of the quarterly meetings of the group this year. Gave a presentation on early childhood development and PADA, Inc. presented on their programs. Received a state legislative update and discussed upcoming meeting topics. Met separately with a council member to urge her to take over the convening role. I have been convening this group for the past 4-5 years, and the membership will need to find a new convener for 2017.

Community Health Needs Assessment Focus Group – Participated in one of the three focus groups held as part of the routine Community Health Needs Assessment by Jefferson County Health Department and City of Watertown Health Department. Provided feedback on the status of family and community health.

Program Priority: How can Jefferson County build capacity of public institutions and community-based or nonprofit organizations serving children and families?

PADA, Inc. – Continued to meet with the executive director to provide some advice and counsel on next steps in organizational development. The organization is making progress on its goals.

Watertown Community Health Foundation, Inc. – Met with the executive director to propose building a connection to UW-Extension specialist resources on community coalition development. The foundation will find the resources valuable during the interim period of UW-Extension reorganization.

Tomorrow’s Hope, Inc. – Conducted two of four workshops planned with the board. Met with the executive director as well. The board will be doing some board development and short term planning.

Provided additional advice and counsel to several nonprofit directors on a variety of topics.

Team Leadership/Family Living Programs Work:

Office Team: Continued to monitor the hiring process for the 4-H Youth Development Agent. Facilitated ongoing communication on the nEXT Gen process between the county and UW-Extension administration.

UW-Extension – Responded to requests to serve on the executive committee of Faculty Senate. Declined the opportunity because I didn't feel it was in the best interests of faculty for me to serve given I was leaving in December. My successor whose term began on July 1st had resigned, and the seat needed to be filled. Orientated the new executive committee member from my academic department once she was appointed.

** Spent 2-3 days providing key community partners with notice I will be leaving in December. Thanked them for their contributions to family living education in the county.*